



BUSINESS MEETING MINUTES
January 24, 2012

Members Present

<i>Mary Ellen Bobp</i>	<i>Michael Kelcher</i>
<i>Sharon Brown</i>	<i>Dena Montiel</i>
<i>Paula Canzona</i>	<i>Marilou Morris</i>
<i>Monica Collins</i>	<i>Rene O'Dell</i>
<i>Jodi Coffman</i>	<i>Luis Pedroza</i>
<i>Don Dutton</i>	<i>Monica Porter</i>
<i>Robert Gallego</i>	<i>John Ross</i>
<i>Madeline Grant</i>	<i>Max Serrano</i>
<i>Ray Hicks</i>	<i>Ken Sill</i>
<i>Debbie Hyman</i>	<i>Brian Sos</i>
<i>Jarek Janio</i>	<i>John Zarske</i>
<i>Bonnie Jaros</i>	

Absent

Philippe Andrade
Hilda Baitoo
Matt Beyersdorf
Cherie Bowers
Rosemarie Hirsch
John Isaac
Jeff McMillan
Mila Paunovic
Chuck Ramshaw
Mario Robertson
Doug Wilkes

Guests

Steve Eastmond
Frank Perkins
Karen Dennis
Eric Lomeli
Tom Bonetati
Rhonda Langston

I. Call to Order

A. President Hicks called the meeting to order at 1:36 pm.

II. Public Comments — (Three-minute time limit)

A. Senator commented that they were happy to see that the campus flooding issue had been resolved.

III. Reports

A. **President's Report** — Raymond Hicks

1. President Hicks asked for feedback from the Senate regarding SAC's beginning of the year convocation and breakout sessions that addressed 'Writing Across the Curriculum'. Senate response was very positive. Ray and Todd Huck will be reviewing all faculty comments from the breakout sessions and begin discussions on future ideas regarding the topic.
2. Ray expressed concern regarding Technology on campus and will be addressing this topic further over the course of this semester.
 - a. On February 14th the Senate will host a presentation from TaskStream. TaskStream is a computerized program that deals with Assessment, Planning and Accreditation. SCC is looking to adopt this program with grant monies and this will be an opportunity for SAC to learn more about the program to see if we would also be interested in adopting it.
 - b. Turnitin.com is now accessible through Blackboard or can be independently used from its website.
 - c. Further discussion needs to take place regarding the best way to caption necessary media. We currently have Camtasia but is this the best option?
 - d. SACTAC will be meeting tomorrow, Wednesday, January 25th from 2:30-4:00pm in S-215. Senator attendance was encouraged.
 - e. Ray is hoping that more workshops will be available in the future regarding technology needs on campus and in the classroom.

3. Equivalency guidelines have been completed. This was a joint effort between SAC and SCC. The document will come back to the senate for discussion and approval. Workshops will be offered in the future for faculty and administration regarding the equivalency process.
4. The Department Chair Resource Guide is also being finalized and will also come back to the senate for approval.

B. Planning & Budget Report—Co-Chair, Jeff McMillan

1. Jeff McMillan reported that the BAPR Workgroup unanimously approved adoption of the new budget allocation model, SB361. First reading of the document will take place at the BAPR meeting scheduled for tomorrow, Wednesday, January 25th.

C. SCC Report-Michael DeCarbo, SCC Secretary/Treasurer

1. No report/Representative not present

D. Facilities —John Zarske

1. The Facilities committee has not yet met this semester. An email was sent out college wide from the facilities committee last Wednesday, January 18th regarding facility updates. (See Attachment).
2. The next scheduled meeting of the Facilities Committee will be February 21st (3rd Tuesday of the month).

E. Curriculum—Chair, Bonnie Jaros

1. First meeting of the Curriculum and Instruction Council of the spring semester will take place Monday, January 30th.
2. Bonnie will be meeting with the Vice Presidents of Academic Affairs, Linda Rose (SAC) and Araceli Mora (SCC) and Academic Senate Presidents Ray Hicks (SAC) and Morrie Barembaum (SCC) to further discuss the Computer Skills and Application requirement. As a reminder, SAC voted to eliminate the requirement and SCC voted to keep it. Further discussion will take place on how to move forward.
3. Bonnie informed the Senate that faculty need to include course Student Learning Outcomes on their syllabi. She stated that faculty should not be concerned if they were not included this semester but that they should be included in the future.
4. The Teaching & Learning Committee will be meeting on February 6th and will have further discussion regarding the disconnect between the reading level of students and reading level of textbooks.

F. Accreditation Report—Bonnie Jaros

1. Bonnie reported that she received an informal statement that the Accrediting Commission met on January 10th and SAC's follow-up report was accepted. A formal letter will follow.

G. ASC Report—Frank Perkins, ASG Vice President

1. Frank informed the Senate that the ASG representative may alternate from meeting to meeting due to time conflicts.
2. ASG 'Welcome Back' day will take place on January 26th from 11:00-1:30pm in the fountain area. ASG has partnered with SAC's Foundation. The foundation provided book vouchers in the amount of \$150.00 for a drawing.
3. The ASG toy drive was a success.
4. The ASG Work for Your Books program is designed to award \$8,000 worth of book vouchers to SAC students. Applications will become available on January 23rd.

5. ASG would like faculty to support recruitment efforts by inviting an ASG representative to come to classrooms to speak briefly to students regarding ASG and to advise student regarding ASG activities. If faculty are interested, please contact Frank Perkins, ASG Vice President at codered_999@yahoo.com.

IV. Presentation— Phil Yarbrough, President of RSCCD Board of Trustees

- A. President Yarbrough informed the Senate of the Boards overall purpose with regard to district policy and mission statement and provided a budget overview.
- B. Board meetings take place 1-2 times monthly and rely on employees to bring issues forward.
- C. The Board of Trustees will be conducting a planning meeting on Monday, February 6th and due to the holiday; the next regular business meeting will take place on Tuesday, February 27th starting at 4:30pm at the District Office.

V. Other

- A. Senator Coffman raised question regarding EEO training. Past President John Zarske will follow-up on this issue and bring information back to next senate meeting.

VI. Adjournment

- A. Meeting adjourned at 3:11 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer
SAC Academic Senate

College Avenue Improvements and Soccer Field Construction

The College Avenue improvements were approved by DSA (the Division of State Architects) last week (11/10/11). Phases I, II, III are estimated to take 18 months to complete.

The job walk is scheduled for November 21st. The bid will be awarded by the Board on January 17, 2012. Below is the tentative construction schedule:

Phase I – Cul-de-Sacs at Martha and 15th & Lot 12 expansion; Feb 13, 2012 – April 2012;

Phase II – College Ave. and football field improvements; May – Dec 2012

Phase III - Soccer Field; January – June 2013

Campus traffic and parking disruption notification about is being discussed.

Phase IV - 17th, Bristol, and Washington and entryway improvements is still in design

Portables –B-13 & B-14 will be removed summer 2012. B4 - B-8 require some modifications to the accessible ramp.

Dunlap Hall – The scope of the project replaces the existing elevator and adds a second elevator, both with open access. The guard panels and handrails will be replaced; The existing elevator shaft will be demolished to expand the restrooms on all levels. Plans are expected to go to DSA in January 2012. The contract will go to the Board in June. The current plans calls for the guard rail portion of the project to be completed during summer 2012. The new elevators will be constructed just west of the existing structure while classes are in session. The restrooms will be completed during summer 2013.

Gym – Replace front entrance steps; Drawings will be going back to DSA for plan check in January, with a projected summer 2012 completion date.

Surveillance Cameras – Bids due Nov 1; two-day site walk; January start date.

Baseball Scoring Table - drawings are back in DSA right now. Hopefully this will be approved by the end of November and installed spring 2012.

Johnson Center Retro Fit - Voluntary Seismic Upgrade; Structural Engineer Review. The design architect is identifying the scope of the project.