**Business Meeting Agenda**

Tuesday, September 10, 2024 ~ 1:30pm – 3:30pm

Location: JSC - 219 (For Senators & Guests) / Hybrid (For Guests) via Zoom: Meeting ID: 883 0349 0129

*Attendance: Christina Axtell, Steve Bautista, Michael Buechler, Ann Cass, Maria Davia, Susan Hoang, Janus Louise, Sara Kelley, Annie Knight, Katie LaBreau, MIchael Levine Flo Luppani, James Martin, Andrew Manson, Reza Mirbeik, Lisa Mckowan-Bourguignon, Trudy Naman, Arjun Nair, Alexander Natale, Kathy Nguyen, Mario Robertson, Helen Serrano, Gabe Shweiri, Kim Smith, Justin Tolentino, Michelle Vasquez, Tommy Strong, Song Graham, Jaki King, Alejandro Moreno, Kristen Robinson, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne*

**Preliminaries**

1. Call to Order – 1:34 pm
2. Parliamentarian Procedure Update
3. Approval of Agenda

*1st – Susan Hoang – move to approve with FARCSSD moved higher in agenda*

*2nd Reza Mirbeik*

1. Introduction of Guests (if any) – *Ron Gonzalves*
2. Public Comments – Limited to 3 minutes per person and 10 minutes total

*Susan Hoang – FARCSSD Election elections going on, closes Sunday*

*Maria Aguilar Beltran – Board of Trustee meeting not publicly available and must email district office to get a copy of the recording. Would like to make this process more easily accessible*

*Amberly Chamberlain – Geology field course needs an approved driver for their field course to Death Valley. Quick Copy turn off copier machines during lunch hours/closed hours*

1. Approval of Minutes
   * 1. August 27,2024

*1st - Christina Axtell*

*2nd – Michelle Vasquez*

Approved

**Old Business – Action Items**

1. Resolution F2024.02 Creation of the Professional Development Council

*1st – Susan Hoang – move to approve*

*2nd – Reza Mirbeik*

*Steve Bautista – concerned about the overall structure of PD and how it will affect classified staff*

*Claire Coyne – PD for faculty is faculty driven and the previous structure was formed through collegiality, but the current structure isn’t working with leadership. Classified staff will still have their own PD committee, but recommendations to incorporate them in our structure can be made*

*Roll Call Vote - Approved*

1. Resolution F2024.03 Recommendation to Deactivate the Faculty Professional Development Subcommittee

*1st – Steve Bautista – move to approve*

*2nd – Merari Weber*

*Roll Call Vote - Approved*

1. AR4410 – Educational Research

*1st – Kim Smith – move to approve*

*2nd –Louise Janus*

*Approved*

1. AR3900 - Free Speech and Expression

*1st - Amberly Chamberlain – move to approve*

*2nd - Reza Mirbeik*

*Approved*

1. Faculty Prioritization – Survey Results and Final Recommendations

*Discussed recommendations from the survey. Recommendation 2 may not move forward and Recommendation 5 will have faculty and deans rank separately*

*Steve Bautista – would like to have Student Services dean present too*

*Amberly Chamberlain – are there no presentations from senators either?*

*Claire Coyne – no presentations from chair or senators. The department chair can answer questions*

*Lisa McKowan-Bourguignon – concerns about Replacement Requests. Not all departments need to replace faculty due to course changes, changes in enrollment, etc.*

*Reviews timeline and the potential of a special meeting to affirm the rankings*

**New Business – Action Items**

1. Senate Budget

*Merari Weber discusses background information on Senate Budget. An extra $500 was given to another student*

*1st - Louise Janus – motion to request the scholarship fund be only $1000 for leadership and $1000 for CE*

*2nd – Andrew Manson*

*Approved*

*1st – Steve Bautista – move to approve the updated budget*

*2nd Susan Hoang*

*Kim Smith – great to see budget information in Senate*

*Steve Bautista – happy to see scholarship names*

*Approved*

**New Business – Discussion**

1. ITS Presentation

*Ron Gonzalves – ITS Updates*

* + *Classroom Modernization: updating ~36 classrooms. New A/V equipment (projectors, screens, microphones, cameras, etc.) – 7-year replacement plan (on SACTAC website)*

*Susan Hoang – questions about 7-year replacement – will we have software issues with computers?*

*Ron Gonzalves – 7-year replacement refers to the A/V equipment*

*Lisa McKowan-Bourguignon – math faculty are moving to the I building, so with this be considered while modernizing classroom and faculty offices?*

*Ron Gonzalves – yes, that is being consider and will have a walk through with math faculty*

* + *Computer H/W & S/W Upgrades: updated about 2,500 computers*
  + *New Helpdesk System: updating current service, but will be move to ServiceNow*

*Susan Hoang – will the new helpdesk system include multiple people in the workorder?*

*Ron Gonzalves – Not sure, but will look into it*

* + *Virtual Desktops for Students: Pilot program for students. Students will be able to access programs without the need for a high-power laptop*

*Ann Cass – excited for virtual desktops for students. Are the programs going to be on the cloud for students to access?*

*Ron Gonzalves – Yes*

*Merari Weber – how is the classroom modernization decided? What supports are there for adjunct faculty that may work from home?*

*Ron Gonzalves – we get feedback from faculty and deans to help with serving the rooms. For adjunct, the expectation is that they provide their own equipment*

*1st - Merari Weber – move ASG reports*

*2nd – Amberly Chamberlain*

*Approved*

1. Faculty Emeritus Process
2. Dual Enrollment Faculty Coordinator

*New program approved without faculty input that would allow high school students to self-enroll. Working with FARSCCD about the coordinator positions being created*

*Amberly Chamberlain – we have a draft about this position written, but will present at another meeting*

**Reports**

1. Officers
   1. President Claire Coyne

*Presentation on State Budget, RSCCD budget, SCFF (Student Center Funding Formula) rates, & Chancellor’s Report.*

*SAC Updates – building updates*

*Asked if CE ASG could also contribute to the Senate meeting*

*Maria Aguilar Beltran – What will happen to the counseling classes that are in the I building?*

*Claire Coyne – there is not a lot of clarity at the moment but will follow up.*

* 1. Vice President Culture and Engagement Amberly Chamberlain

*Sending a survey to chairs and senators about PD needs. Would like to be more active in departments such as visiting meetings. Reach out if you would like to be a part of the PD Council*

* 1. Vice President Community Operations Merari Weber

*ACUE Self-Study AI Series*

* 1. Historian Andrew Barrios

1. Standing Committee Chairs
   1. Curriculum and Instruction Council Kristen Robinson

*Any newly named courses, please reach out to update.*

* 1. DE Advisory Group Jaki King

*Updates on meeting times, and discussion of topics for the semester*

* 1. Intersectionality, Race and Social Justice Advisory Group IRSJ Representative

*No report*

1. Participatory Governance Co-Chairs

*Tommy Strong (P&B) – last P&B meeting had discussions about how the one-time 20M being allocated. 4.1M goes to institutional contingency fund*

*1st - Merari Weber – move to extend meeting*

*2nd - Susan Hoang*

*Approve*

2.9M Facilitation Modification Request

*Tanisha Burrus (GP) – Added Cap Coordinators and Success Couches, but vacancies in other coordinator positions. Discusses Pillar Subcommittees, Equity Goal Facilitators, and Starfish is ongoing*

**Special Reports**

1. SAC ASG Jessica Velez

*ASG is concerned about registration process and classes being dropped or changed from in-person to online*

*Gabe Shweiri – when classes change modalities, sections are cancelled, and another section is added in the different modality*

*Amberly Chamberlain – there doesn’t seem to be an alert system for students and faculty are the ones emailing students about the changes*

*Song Graham – SCC is having similar issues, especially with veteran students*

1. SCC Academic Senate Song Graham
2. FARSCCD Madeline Grant/Kelvin Leeds

*Benefits presentations at the Board of Trustee – approved 3-year contact with Anthem. FARSCCD Elections are happening now. Rep. Council Meeting Friday, open to all faculty. Matthew Beyersdorf has offices hours - S210*

**For the Good of the Order: Announcements/Upcoming Events**

**Adjournment** 3:38pm