**Business Meeting Agenda**

Tuesday, February 11, 2025 ~ 1:30pm – 3:30pm

Location: JSC-219 (For Senators & Guests) / Hybrid (For Guests) via Zoom: [820 8223 7669](https://rsccd-edu.zoom.us/j/82082237669)

*Attendance: Christina Axtell, Steve Bautista, Michael Buechler, Ann Cass, Maria Davia, Susan Hoang, Darren Hostetter, Louise Janus, Jill Kapil, Sara Kelley, Annie Knight, Katie LaBreau, Michael Levine, Andrew Manson, Reza Mirbeik, Lisa Mckowan-Bourguignon, Trudy Naman, Arjun Nair, Alexander Natale, Kathy Nguyen, Jessica Padilla, Mario Robertson, Helen Serrano, Kim Smith, Brian Sos, Justin Tolentino, Michelle Vasquez, Jaki King, Madeline Grant, Suzanne Freeman, Bao Han Nguyen, Anthony Macias, Melissa Felter, Jenn Boulagjame, Raquel Aragon, Song Graham, Tommy Strong, Chantal Lamourelle, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne*

**Preliminaries**

1. Call to Order - *1:32 pm*
2. Parliamentarian Procedure Update
3. Approval of Agenda

*1st - Merari Weber*

*2nd - Louise Janus*

Approved

1. Introduction of Guests (if any)

*Dr. Lamb, Melissa Felter (Director of Special Programs, Development, & Alumni Relations, SAC Foundation), Matt Morin (Dean of Academic Affairs), Krystle Taylor*

1. Public Comments – Limited to 3 minutes per person and 10 minutes total

*Christina Axtell – part-timers asked about ICE procedures. Security takes a while a night. Could a night dean be there in the evenings?*

*Han Nguyen – Bio teacher reluctantly discussed ICE and made positive comments about ICE*

*Steve Bautisa – concerns about psychologist. Reads a resolution in support of SAC’s most recently hired psychologists*

*Christina Axtell – DSPS student brought an outside person who was not in their accommodation letter into the classroom for support*

*Jennie Beltran – The comment from the student was triggering. Students need a safe space, and employees can use Employee Assistance Program to help themselves. Students should be using our psychological services*

*Darren Hostetter – asking about fraudulent students. The number of fraudulent students feels intentional*

*Amberly Chamberlain – if students have insurance, students may not be able to get psychological services on campus*

*Jenn Boulagjame - would like clarification on psychological services since I have insurance*

*Jill Kapil – Insurance doesn’t disqualify them from receiving services, but if they do have insurance and need long term support then we will work with them to find resources*

1. Approval of Minutes
	* 1. November 26, 2024

*1st – Steve Bautista*

*2nd – Kim Smith*

*Approved*

**Special Reports**

1. SAC ASG Jenn Boulagjame

*Thanks for the welcome at the Senate Retreat. ASG training, SCCC training, ASAC Conference (review resolutions, meeting legislature) planning a trip to LA, Welcome Week Club rush March 3rd & 4th*

1. SCC Academic Senate Song Graham

No Report

1. FARSCCD Madeline Grant/Kelvin Leeds

*Thanks to everyone for support. FARSCCD is preparing for contract negotiations. Looking at issues regarding the psychologists, dual enrollment, and fraudulent students. 12 faculty attended CCA Conference (arm of CTA). Spring conference in April in Costa Mesa. First FARSCCD Email (FFE) with updated and expanded office hours. Working on social media and website*

**New Business – Information/Action**

1. Resolution S2025.01 Recommendation of Ongoing Professional

Learning for Inclusive and Equitable Meeting Facilitation Practices Annie Knight

 *Prefaces reading of the resolution with expectations and engagement practices*

 *Kim Smith – what is the vision for this? Would we require faculty to have a certain amount of hours of equality training or a certain percentage of PD being equity-minded?*

*Annie Knight – we would like to continue the institutions we have and develop more opportunities for faculty*

*Susan Hoang – this is about setting expectations for campus leaders*

*Christina Axtell – would it be part of contract if it is required? Can we define campus leader more specifically*

1. Bylaws Revision Merari Weber

Presentations what the committee did and the timeline.

*Susan Hoang – can we get clarification on “Specialized Groups,” maybe with examples*

**Old Business – Action Items**

**Old Business – Information/Discussion**

**Reports**

1. Officers
	1. President Claire Coyne

*Susan Hoang will be the Interim Professional Development Faculty Lead, PD related info., Vista Meridian, VRC renaming*

*Christina Axtell – update on Honors Center. New furniture will be installed in March. Memorial plaque and signage will be made. Location will be D-110*

*Claire Coyne – continues presentation: College Council meeting tomorrow*

*Brian Sos – Director of Football will not be teaching classes*

*Madeline Grant – FARSCCD has looked at the job description and there are some concerns about*

*duties that fall under faculty purview*

*Claire Coyne – continues presentation: building keys and topics to cover this semester. BOT meeting in January. Sharing the email she received*

*Christina Axtell – do we know if this came from an employee?*

*Claire Coyne – this came as a response to my email about undocumented students. Please let Dr. Nery know if you have received anything like this. ITS was involved.*

*Han Nguyen – thank you for sharing the email and standing up for us, students support you*

* 1. Vice President Culture and Engagement Amberly Chamberlain
	2. Vice President Community Operations Merari Weber

*Spring 2025 Professional Learning Community Book Study, Dr. Nery said we might get more physical books, and we might be able to get E-books, ACUE Self-Study AI Series, faculty survey for PD needs, nominations for Faculty Awards for Excellence, SAC’s 2025 Distinguished Faculty Lecture*

* 1. Historian Andrew Barrios
1. Standing Committee Chairs
	1. Curriculum and Instruction Council Danny Peraza

*First meeting is Feb 24th, open to public in JSC-219 at 2pm. Can email office for Zoom information. Update on Phase 2 CCN courses; CCFW – workgroups will go over survey results to develop templates. Have no released dates for when the templates will be available but suspect late March or early April. Co-Chairs will have office hours and PD workshops in March regarding CurriQunet. Working of List of quad reviews for 2025.*

* 1. DE Advisory Group Jaki King

*Overview from Fall 2024, Spring 2025 Goals, Captcha quiz on Canvas, looking at Respondus pilots, looking at tools for video capturing, suggestions for Canvas*

*Chantal Lamourelle – is it possible to offer this multiple times during the semester?*

*Jaki King – it would be recommended to drop them as soon as possible*

* 1. Intersectionality, Race and Social Justice Advisory Group IRSJ Representative

*Reviews purpose, goals for 2024-25, Spring meeting dates*

* 1. Professional Development Council
1. Participatory Governance Co-Chairs
	1. Facilities & Safety Suzanne Freeman

*Next meeting February 18th, emergency needs contract – no open contracts for emergency needs, evacuation drill this semester, moving campus safety subcommittee (has never made quorum), use our reporting system if there are facility requests, hired two maintenance workers and trying to hire more, fixed emergency phones in elevators*

* 1. Planning & Budget Tommy Strong

*Update on 2024-25 budget, did his own calculations based on information received from the District. Actual YTD budget is below the expected YTD budget, a financial dashboard would help provide updates*

*Susan Hoang – does this include part-timers from CEC?*

*Tommy Strong – this is only SAC at the moment, but the dashboard would allow us to view that information quickly*

*Jennie Beltran – thank you for making this easier. Have you thought about talking with SCC about creating the dashboard?*

*Tommy Strong – It is a great idea, but there may be some roadblocks in accessing certain information. Will follow up with Dr. Hoffman. Next meeting is March 4th at 1:30 pm at Zoom.*

*Madeline Grant – we can communicate with FRC*

* 1. SACTAC Jason Sim
	2. SEAP Chantal Lamourelle

*Attended Equity Regional Program for SEAP. Workgroup with Rick Corp and Tanisha Burrus will be meeting about the new equity plan while the current equity plan is wrapping up. Black History Month events begin tomorrow. Workshop on HBCU’s. Guided Pathways and SEAP will be meeting with Dr. Nery. Developing an inclusivity statement.*

* 1. Guided Pathways Tanisha Burrus

**For the Good of the Order: Announcements/Upcoming Events** & **Adjournment** 3:29 pm