



ACADEMIC SENATE

AcademicSenate@sac.edu

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, February 26, 2019**

Time: **1:30-3:30pm**

Place: **I-104**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Beltran	Mila Paunovic	Flo Luppani	Mary Mettler
Gary Bennett	Luis Pedroza	Osiel Madrigal	Damon Voight
Michael Buechler	Cathryn Pierce	Amit Mishal	Merari Weber
Stephanie Clark*	Marty Rudd*	Tim Murphy	Mary Huebsch
Ed Fosmire*	Roy Shahbazian*	Brian Sos*	M. Lange
Louise Janus	Rocio	Tommy Strong	
Ali Kowsari	GonzalezSantillan		
Chantal Lamourelle	Michelle Vasquez		
Stacey Littlejohn	Monica Zarske*		
Krystal Meier			
Alejandro Moreno			
Leo Pastrana			
Michelle Vasquez			

- I. **Call to Order and Welcome** – President Monica Zarske called the meeting to order at 1:37PM.
- II. **Approval of Additions or Corrections to the Agenda** –
 - a. Agenda reviewed, no corrections or additions requested. Motion moved by Ed Fosmire and seconded by Michael Buechler. Approved unanimously by all senators present.
- III. **Public Comments (3-minute time limit per person)**
 - a. Krystal Meier - Assessment center bathroom breaks, may need more nuanced policy?
 - b. Mary Huebsch announced the Indigenous Heritage Event on March 4
 - c. Monica Zarske introduced the new senator Rosio Gonzalez Santillan
- IV. **Approval of Minutes** – Not reviewed
- V. **Discussion Item:**
 - a. Monica Zarske, Non-Payment Drop Policy - A&R has requested feedback
 - i. SCC Resolution F2018.05 Recommendation for Suspension of Drop for Non-payment Policy

- ii. Current policy: Non-payment drops are applied up until the semester starts
- iii. There is regulation in place not to drop students after semester begins unless a 'no show'
- iv. History: District approved the drop policy, but it has not always been 3 days
- v. Non-Payment Drops Analysis sheet presented with numbers
- vi. Discussion:
 - 1. Is there a study on whether we got those seats back?
 - 2. Are these students taking up a spot?
 - 3. Are there additional policies that might impact this resolution? - need to develop our own information for SAC
 - 4. Mary Mettler - Financial Aid as a reference? Some of the students receive financial aid which could influence policy
 - 5. Might be negatively impacting our Hispanic students; this demographic exhibits lower re-enrollment after being dropped
 - 6. Merari Weber - Broader discussion for timeline, cost, impact, how should we approach policy?
 - 7. Ali Kowsari - Business division, students are aware of the drop policy, so they wait until the last minute- this impacts classes making prior to the start of the semester - the policy may be impacting program completion
 - 8. Follow-up Task - have a conversation about drop-policy, how to proceed, include (for next agenda)

VI. Reports

- a. ASG Representative - no report
- b. President – Monica Zarske
 - 1. FARSCCD asked about contract, 'If you [faculty] have any thoughts or ideas of contractual language in the document please bring it forward.'
 - 2. GP Design Teams are having regularly scheduled meetings, if any faculty are interested, please reach out
 - 3. Board meeting 2/25 - OEC (Orange Educational Center) - building needs to come down after several assessments - SCC Women's Soccer won state and was recognized, as well as wrestling team member

4. Budget - outside consultant reviewing state reports and local reporting to manage new funding model, some categories are not matching - budget looks good and possibly one-time funds might be coming in
- c. Secretary – Stephanie Clark
 - i. Distinguished Faculty Lecture looks to be April 30th (correction, lecture will be April 16th)
- d. Curriculum – Monica Zarske
 - i. Curricunet META implementation ongoing, might want to review courses to verify all information transitioned
- e. Planning & Budget - Ed Fosmire
 - i. Use of one-time funds - expect a recommendation from SACTAC \$200,000 of funds for replacement of projectors
 - ii. RAR Process - will be posted
- f. Facilities - Mary Rudd
 - i. Johnson Center demolition is ongoing
 - ii. Science Center is up and interior beginning
 - iii. Share & Hydration requests, already plotted out locations and presented to students
 - iv. CEC Building Lease has a verbal 2 year extension
 - v. City Council will be voting on Tuesday on the lease
 - vi. L Building - (Maria Beltran Aguilar) - complaints regarding the demolition, lots of smoke and residual
 - vii. Surveys re: Campus Cleanliness & Maintenance Workgroup, Bart Hoffman is starting this - Mondays at 10:30a
- g. SACTAC – no report
- h. Guided Pathways
 - i. Fernando Ortiz not present.
- i. Student Equity & Success - Maria Aguilar Belran
 - i. Funding formula is now different, 4 task forces have been created, Shared Governance Structure making it more inclusive and recommendations, Evaluating the Allocation Process and linking it to the plan and how to review impact and utilization, Writing & Revision of Plan, Evaluation of the 18/19 Award requests, need data in a report by Feb. 28th the group will review the work that has been done and data collected
- j. Basic Skills/Professional Development - Mary Huebsch
 - i. New Conference Request Forms & Process
 - ii. PD Week - well attended EEO training had 52 people
 - iii. Good attendance for Canvas training
 - iv. Senate Retreat - Great turnout, 80 people & GP

- v. Reminder, training can be added to the Tracking system for flex credit
 - vi. Flex Week - Thurs/Fri Meetings - some Deans are counting dept meetings with their division meetings
 - vii. Adjunct Institute - Ed and Sara presented to Faculty about how to get a full-time job
 - viii. Possible evaluator training?
- k. SCC – Mary Mettler
- i. Focus on student conduct in the classroom, now developed into a Committee to get faculty involved with student discipline

VII. Updates

- a. Leo Pastrana announced April 22-Mid May - Early Decision and promotional events will be going on
- b. Chantal Lamourelle announced Child Development is hosting an Annual Conference March 9th - 150 people registered, theme is assessment for young children
- c. Chantal Lamourelle had questions about student discipline - mental health & due process is an issue- Maria Beltran Aguilar would like new Psychologist involved in the assessment group, perhaps something for Dr. Hubbard - Merari Weber says AEC has some services training happening for next year - What do you do about a student passing mental health review but having issues in a former classroom?
- d. Mary Huebsch announced a concert on Saturday for Music Department/Irvine Symphony!

VIII. **Adjournment** – the meeting was adjourned by President Monica Zarske at 3:12pm.