



## ACADEMIC SENATE

### SANTA ANA COLLEGE MISSION STATEMENT

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community. Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

**APPROVED**

## SAC Academic Senate Business Meeting Minutes

Date: **September 26, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-107**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Jane Mathis	Genice Gilreath	Andrew Gerogotelis
Gary Bennett	Sarah Mathot	Gina Giroux	Kristen Guzman
Stephanie Clark	Moises Medina	Elliott Jones	Mary Huebsch
Noemi English	Amit Mishal	Flo Luppiani	Edwin Pulido
Ed Fosmire	Tim Murphy	Ana Meckes	Magdalena Soria
Benjamin Hager	Trudy Naman	Luis Pedroza	
Michelle Hardy	Mila Paunovic	Marty Rudd	
Charles Jang	Teresa Simbro	Anushi Seneviratne	
Louise Janus	Brian Sos		
Brian Kehlenbach	Tommy Strong		
Ali Kowsar	John Tashima		
Stacey Littlejohn	Mike Taylor		
Osiel Madrigal	Monica Zarske		

- I. **Call to Order and Welcome** – **President Zarske called the meeting to order at 1:33 pm**
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Noemi English; seconded by Jane Mathis to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
  - Other areas might be affected by the update of the CORs & potentially make other repercussions
- IV. **Approval of Minutes** – **September 12, 2017 meeting** - Minutes reviewed and no corrections or additions requested. Motion moved by Ben Hager; seconded by Maria Aguilar Beltran to accept the minutes as written. Approved unanimously by all Senators present.

V. **Informational Item** – Brian Sos

**Curriculum Update on Unit to Hour Calculation**

Brian gave an update on changes that will need to be made to CORs unit and hour calculation documentation changes. It is to award students the appropriate units based on scheduling hours of courses. Calculations for faculty to use: standard Carnegie course is 48 hours contact hours and outside hours should total 96 hours. Our divisor has been 48. = 3.0 units it is now 54 hours. Courses coming through quadrennial review and new courses must be done. Previous course will be done in Instructional Office. There should not have an impact on online courses since that is based on hours said on COR.

VI. **Reports** –

**a. President – Monica Zarske**

- Guided Pathways Institute This will be a big project with large collaboration network. It is a broader vision – not just academic pathway but the navigation process from student recruitment through graduation and the process we utilize to keep them on track. A college in Georgia completed a study on graduation rates after implementation of guided pathways with their different student populations and the numbers for all groups increased. A Steering Committee has been formed at SAC to start the planning. It will be a transformational change for our institution.
- OCTA kickoff for the 3 year project. Free for SAC students in 1<sup>st</sup> year & over 3,000 students have signed up.
- BOG meeting- Chancellor Rodriguez was complimentary for the outcome & thanked SAC for hosting the BOG meeting at SAC. Some students participated in the meeting and due to their input changes were made on a resolution.
- Enrollment comparing fall of 2015 and fall of 2017. Credit was down 44 FTE and non-credit down 7 FTES. Trying to recapture those lost FTES.
- Veterans Center awarded a 1.3 million Upward Bound award. AT& T gave them a corporate donation of \$25,000.
- October 1<sup>st</sup>- Hall of Fame Induction Ceremony
- Student success scorecard discussed–it is a broad tracking of our demographics among campuses within the state.
- HR Committee- all screening committee members will have to be EEO trained, not just one EEO monitor. Training plan- it will be a flex activity. Ideas to use a Senate meeting and/or department meeting for the training. Deadline - end of spring 2018. 2 year Recertification.
- District Foundation Board meeting: 1.) Possibility of expanding number of Board members and work within the community. Healthcare and manufacturing roundtables will be taking place to determine community needs. 2.) Saudi update-9 people placed and working with 7 more in process to go through clearing. By next semester the hope is to have the full 16 in place. \$1.1 million venture – waiting for the August payment of \$140,000 dollars due to starting late. \$40, 00 has been approved. \$300,000 for each of the next 2 years and then \$160,000 for final payment. Question brought up of where the funds would go to when they are available. ASG has already given a priority spending list.
- ASCCC update- Gov. Brown has to sign AB 705 Student Success Act of 2012 by October 15. ASCCC said they are not supporting it and sent a letter of opposition to

Gov. Brown asking for a veto of the bill regarding the language and implementation of the bill. Teresa will send out the document for feedback.

- CTE Regional free conference at Chaffey College.
- Area D meeting will be on Saturday, October 14 at Fullerton College. The resolutions will be out soon and will be sent out to senators for feedback for Monica.
- Plenary- November 2-4. Contact Teresa or Monica if planning to attend.
- Adjunct faculty parking permit was brought up in Facilities- they are looking at it from a contractual agreement.

**b. Secretary/Treasurer – Teresa Simbro**

- Academic Senate payroll deduction program encouraged. Senators- please encourage faculty in your division to participate.
- Faculty Priorities Hiring Committee meeting October 13. Deadline

**c. ASG Representative – Edwin Pulido**

- Tomorrow is Hispanic Heritage Celebration from 11:00 am – 1:00 pm

**d. Curriculum – Brian Sos -no further report**

**e. Planning & Budget – Ed Fosmire**

- Need to bulk up spring schedule or we take a permanent financial hit.
- RAR have been prioritized by Deans and VP Academic Affairs
- RAR process is being evaluated for streamlining
- \$250,000 (from contingency funds) have been transferred to other areas
- Fiscal Resources Committee will look at the \$861,000 transferred from SAC to SCC

**f. Facilities – Brian Kehlenbach**

- 80% complete for central infrastructure. Landscaping, soft scape and irrigation will be coming in soon
- Oct 12 in giant oak will be brought in to plant in Centennial Circle
- Air conditioner system will be brought in for chilled water to put into system. C building will have it in the beginning of October
- Johnson Center interior demo scheduled for middle of October. Exterior in winter 2018. New Johnson Center building occupancy projection date 2021
- Science building awarding contractor in November Construction begins in December. June 2020 occupancy
- New Health Sciences building received state funding- preliminary drawing phase soon
- Students can use mixed use stalls in parking lot 1 on weekends
- Parking lot on corner of Bristol & 17<sup>th</sup> on hold
- Request for protection from sun and rain for students needed. Bring some ideas to Facilities committee
- New Johnson center design addressing seating and designed with elements in mind
- Inviting faculty to look at the student murals on Johnson Center before demolished
- Much opportunity for murals on new Johnson Center
- Lock down mechanism devices pilot and solution planned for Fall 2018

**g. SACTAC – George Sweeney**

- First meeting Sept 28- items on agenda: Progress of newly purchased computers; student portal & Canvas migration process

**h. Student Equity & Success– George Sweeney**

- CAI postponed indefinitely from State so we will continue to use multiple measures and look for alternatives
- Multiple measures have been used and have been successful– we are going to look at overall success after this semester. The preliminary findings look good for overall student success

- SA Food Pantry in association with community outreach for Hungry Students- looking for funding and locations
- Preliminary draft of integrated plan SSSP Student Success and Equity- approval of goals and aligned the 5 primary goals with guided pathways. Student completion is the final goal. Completed plan 2017-2019 will be brought to Academic Senate on October 10<sup>th</sup> meeting. It is funded with a block grant.

**i. Basic Skills/Faculty Development – Mary Huebsch**

- Professional development workshops being submitted to Mary.
- Reading apprenticeship workshop
- SCC Oct 4- Dr. Laura Renden workshop
- Big request from faculty are activities in technology
- Put in MY Workshop proposal in the flex calendar or my personal flex project
- Basic Skills funding is changing to a block grant

**j. SCC Secretary/Treasurer– Mike Taylor**

- SCC opened food pantry last spring and they ran out of food the first day. Asking for volunteers
- Turnitin will be available with Canvas.

V. **Faculty Updates**

- ACEN site visit for Nursing Program Oct 4<sup>th</sup> due to program’s curriculum revision
- Unisex bathroom vandalism and health and safety issues for the faculty bathrooms
- FARSCCD update

VI. **Other** - none

VII. **Adjourn** – The meeting was adjourned at 3:22 pm

Respectfully Submitted,

*Teresa*

Teresa Simbro  
Secretary/Treasurer  
SAC Academic Senate