



SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

Senate Business Meeting Minutes

Date: **September 12, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-107**

| <u>Members Present</u> | | <u>Absent</u> | <u>Guests</u> |
|------------------------|--------------------|---------------|--------------------|
| Maria Aguilar Beltran | Sarah Mathot | Brian Sos | Laura Derr |
| Gary Bennett | Ana Meckes | | Susan Garnett |
| Stephanie Clark | Moises Medina | | Andrew Geragotelis |
| Noemi English | Amit Mishal | | Angela Guevara |
| Ed Fosmire | Tim Murphy | | Kristen Guzman |
| Genice Gilreath | Trudy Naman | | Mary Huebsch |
| Gina Giroux | Mila Paunovic | | William Nguyen |
| Benjamin Hager | Luis Pedroza | | Magdalena Soria |
| Michelle Hardy | Kristen Robinson | | John Zarske |
| Louise Janus | Marty Rudd | | |
| Elliott Jones | Anushi Seneviratne | | |
| Brian Kehlenbach | Teresa Simbro | | |
| Stacey Littlejohn | Tommy Strong | | |
| Flo Luppani | John Tashima | | |
| Osiel Madrigal | Mike Taylor | | |
| Jane Mathis | Monica Zarske | | |
| | Marty Rudd | | |

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:37 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Ben Hager; seconded by Amit Mishal to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
 Maria Beltran addressed the Senate regarding SAC DACA students.
 Kristen Guzman spoke regarding FARSCCD.
- III. **Approval of Minutes**
May 23, 2017 Minutes reviewed and minor edits were made to minutes.

Motion moved by Ben Hager; seconded by Flo Luppani to accept the minutes with requested edits. Approved unanimously by all Senators present.

August 23, 2017 Minutes reviewed and motion made by Maria Beltran; seconded by Genice Gilreath to accept the minutes as written. Approved unanimously by all Senators present.

IV. **Action Item** John Tashima & Angela Guevara- Second Reading: **Resolution S17-03 Support for the Formation of the Department of Adults with Disabilities for Santiago Canyon College Continuing Education**

Description of resolution and discussion lead by Angela Guevara and John Tashima. It was mentioned that there is a statewide effort to add this department. Motion made by Elliott Jones to accept the resolution with revision discussed and seconded by Louise Janus. Resolution Approved unanimously by all Senators present.

V. **Discussion** – Monica Zarske – 2018-2019 & 2019-2020 Instructional Calendars
Drafts of these instructional calendars reviewed for faculty feedback before being brought forward for bargaining. Noted that there is no conflict with final exams and Memorial Day holiday. Any further feedback please contact FARSSCD.

VI. **Discussion** – Monica Zarske - Academic Senate Goals
President Zarske asked senators to review these past goals on preparation for establishing Senate goals for 2017-2018. Any feedback email Teresa Simbro or the Senate email. Please make sure that they are measurable goals.
Discussion of Academic Freedom and faculty roles was presented as a possible goal.

VII. **Reports** –

a. President – Monica Zarske

- At the Board meeting 9-11-2017- Inspirational activities such as Oath of Allegiance recognizing Chief Toni Bland, Manny Pacheco at SCC & Scott Baker at the District with badges and oath swearing-in
- Resolution honoring First Responders from RSCCD's and service area in commemoration of 9/11 attacks.
- BOT reaffirmation of support for resolution addressing DACA students
- Budget adopted
- Dr. Rose reported: Distance Ed program growing and increasing our enrollment; Classes added; CEC enrollment up 4%
- Remington Adult Center on Grand & 4th – strong enrollment, hoping to meet 300 FTEs target. Childcare center there as well. Sue Garnett offered to assist those who would like to visit.
- State Board of Governors (BOG) will be here at SAC on Sept 18 & 19th all day for their meetings at their request- in Johnson's center
- Please remind students about the OCTA free bus pass for students
- Mark Liang looking to establish Admissions and Guidance committee for college policies regarding students. Need faculty participants. Please contact us if interested.

b. Secretary/Treasurer – Teresa Simbro

- DFL will be on Wednesday, November 8 from 2:00-3:00pm in Phillips Hall
- Please let me know if there are any changes in the senator roster

- Faculty Priorities Hiring Committee meeting will be on Friday, October 13th from 9:00 am-12:00 pm in S-215- Teresa will send out the Faculty Priority Request Form and email this week or next. Senior senators may attend to vote for the rankings. If senior senator cannot attend, they need to send a designee.

c. ASG Representative – Edwin Pulido & Maggie Soria

- Club Rush Sept 13 & 14 at Johnson Center
- OCTA- teamed up with ASG. Update your ID at Student Business Office for the free bus pass for students

d. Curriculum – Brian Sos – no report

e. Planning & Budget – Ed Fosmire

- State level- the revenue for state is up 3.2%
- District –last year we were in stabilization last year and now in restoration- goal is to get FTES up to 2015-16 level
- Budgets beyond 2017-18 some concerns going forward. SAC budget -need to maximize the next 3 terms and bring up the FTES so we don't lose a large campus- above 20,000 which decreases our permanent budget by a million dollars.
- 15 new faculty this year at SAC
- Carry overs/Changes to fund balance. \$861,000 was transferred from SAC to SCC in 2016-2017 year we believe should not have be done in stabilization.

f. Facilities – Brian Kehlenbach – has not met yet, will meet next week

- Softscape landscaping across campus is anticipated
- Lactation stations for new mothers – info will be at the next meeting
- New construction also at next meeting

g. SACTAC – George Sweeney – SACTAC will meet on Sept 28th at 2:30 in S-215

h. Student Equity & Success– George Sweeney – Next meeting-3:00pm Sept 23 in S-215

i. Basic Skills/Faculty Development – Mary Huebsch –

- Faculty Development Workgroup meeting tomorrow. Please let them know if there are issues with the new flex system. You have all year to complete your hours. Contact Mary if you want to give a flex activity. Double credit if you present.
- Flex hours are based on your teaching LHE. If you have any questions regarding your flex obligation calculated hours. For your base you have 18 hours of Flex activities. Overload hours will increase your flex activity hours.
- Please make some flex workshop proposals and submit to Mary
- May be an increase statewide for allocations to Basic Skills
- Discussion of Canvas training and number of flex hours do not correlate exactly

j. SCC Secretary/Treasurer– Mike Taylor

- ACCJC making changes to their procedures. One proposal is to change standards to 8 years but can make minor changes without authorization within those 8 years.

V. **Faculty Updates**

- Kristen- any DACA legal or immigration questions- has free resources and advice for the students email her, Rick Manzano, Kim Smith can give legitimate legal resources for the students
- Jane Mathis- Nov 2nd from 5-7 pm- Soldiers to Scholars fundraiser in Santora Building in downtown Santa Ana. AT& T \$25,000 scholarship - All funds made from event go to vet scholarships.
- Maria Beltran – Common Assessment Initiative- pilot colleges have postponed implementing the initiative and we will continue to test students as in the past. Not sure exactly when implementation will occur.
- Luis Pedroza- new printing system in library. Tell students not to purchase printing card. They are free in library. Library giving advice to DACA students and making sure they know their rights.
- Trudy Naman- request for adjunct faculty to purchase a year parking pass and not semester pass only. Monica spoke to Mike Collins about it and it is going to be discussed at the next Facilities committee meeting and Monica will bring back info at the next meeting.

VI. **Other** - none

VII. **Adjourn** – The meeting was adjourned at 3:03 pm

Respectfully Submitted,

Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate

Attachment

Resolution: SP17-03

Proposed Date: May 23, 2017

Approved Date: September 12, 2017

Subject: Support for the Formation of the Department of Adults with Disabilities for Santiago Canyon College Continuing Education

Moved: Elliott Jones

Second: Louise Janus

Whereas, in Fall 2016 Santiago Canyon College Continuing Education Division hired a new full-time Adults with Disabilities faculty member through support from the Adult Education Block Grant to create a new department and address the needs of this population of students with mild to moderate disabilities within Continuing Education;

Whereas, funding requirements, needs of the community, and an increased emphasis on addressing student needs through innovative instruction, curriculum development, and course offerings demonstrate the need for the creation of this department;

Whereas, the size of the SCC Continuing Education program, diversity of students, and variety of course offerings make it essential to have an Adults with Disabilities Department;

Whereas, the faculty for SCC Continuing Education and its administrators agree with the formation of this new department;

Resolved, that SAC SCE faculty and The Academic Senate of Santa Ana College support Santiago Canyon College Academic Senate and SCC CE faculty in the creation of the Department of Adults with Disabilities, effective Fall 2017.