



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, March 13, 2018**

Time: **1:30 pm – 3:30 pm**

Place: **D-105**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Flo Luppiani	Osiel Madrigal	Daniel Gonzales
Gary Bennett	Jane Mathis	Moises Medina	Andrew Geragotelis
Stephanie Clark	Sarah Methot	Trudy Naman	Kristen Guzman
Noemi English	Ana Meckes	Luis Pedroza	Zeke Hernandez
Ed Fosmire	Amit Mishal	Tommy Strong	Mary Huebsch
Genice Gilreath	Tim Murphy		Basti Lopez de la Luz
Gina Giroux	Mila Paunovic		Fernando Ortiz
Benjamin Hager	Marty Rudd		Roy Shahbazian
Michelle Hardy	Anushi Seneviratne		
Phil Hughes	Teresa Simbro		
Louise Janus	Brian Sos		
Elliott Jones	John Tashima		
Brian Kehlenbach	Mike Taylor		
Ali Kowsari	Monica Zarske		
Stacey Littlejohn			

- I. **Call to Order and Welcome** – **President Zarske called the meeting to order at 1:35 pm**
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Noemi English; seconded by Ben Hager to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
FARSCCD meeting at SCC on 3-19 from 3:00 -4:00pm
- IV. **Approval of Minutes** – **February 27, 2018** - Minutes reviewed and minor edits made. Motion moved by Genice Gilreath; seconded by Maria Aguilar Beltran to accept the minutes with minor edits made. Approved unanimously by all Senators present.
- V. **Informational Item** AB 540 Training – Noemi English & Basti Lopez De La Luz
Noemi and Basti addressed the group with the details of updates concerning the professional development activity of AB 540 Ally training and resources available to our students who qualify for financial aid through AB 540. A comparison and contrast was also done with CA Dream Act vs. DACA for faculty clarification.
New name for BOG waiver is now CA Community College Promise Grant

VI. **Informational Item** OER–Zero Text Book Cost Information & Blackboard Exit Strategies
– Cherylee Kushida

Review of OER and Zero Texts Book Cost Courses (ZTC) specifics and definitions were clarified by Cherylee and faculty questions encouraged and answered. OER degree pathways addressed.

Blackboard Exit Strategies also discussed. Important ones include:

- IT is going to archive certain courses. If anything in your BB course you need, you will have to download certain files
- Faculty are advised if give an incomplete in a BB course they will not be able to go back to that course. Be cautious if you give an incomplete. It is easier to give them a grade and change it later if they do finish. Back up plans needed
- Blackboard strategies list in process of being created for faculty & will be sent out to faculty

VII. **Action Item** Department Chair Resource Guide Update – Monica Zarske

Updated Department Chair Resource Guide reviewed and no corrections or additions requested. Motion moved by Marty Rudd; seconded by Louise Janus to accept the Department Chair Resource Guide as written. Approved unanimously by all Senators present. The updated document will be sent out to Senators, Deans & Department Chairs and also posted on Senate website.

VIII. **Reports** –

a. President – Monica Zarske

- BOT meeting items- public comments regarding tenure review process, safety inconsistencies, recognitions for SAC, SCC & District faculty awards, SCC surveying education award, SCC presented on water program, update on status of DACA, SAC ranks #1 in State for CEC certificates awarded 2,498 (35% of statewide total), Dr. Rose honored at Santa Ana City Council, Christina Romero honored for Person of the Year from Santa Ana Chamber of Commerce
- Hiring in process for 3 VP positions open
- Revaluation of FON and 2 new positions are open. Monica and Dr. Rose are in discussion concerning specifics on the positions
- Monica advised faculty when on screening committees to have a copy of the Administrative Regulations (AR) at hand to refer to
- Discussed AR and shared governance for screening committees
- ASCCC – disciplines master list –change process now changed from 2 years to 1 year. Monica will send link.
- Equity and diversity regional meeting at South Western College in SD on April 7th
- BOG calling for nominations
- Resolutions for Spring Plenary April 12-14 & Teresa will send out so please review them for feedback to Monica
- Area D meeting March 24th
- March 23rd -Central Mall Grand Opening from 10:00 am -1:00 pm

b. Secretary/Treasurer – Teresa Simbro

- Ideas for documents you would like on Senate website- please email Teresa
- Awards for Excellence Ceremony Thursday, May 10th at 2:00pm in Phillips Hall with a reception to follow

c. ASG Representative- Daniel Gonzales

- African American Celebration went well
- Women's Appreciation Day was a success
- Today- College Fair on campus
- Friday and Saturday 8:30 am – 5:30 pm- Student Leadership Institute- if students participate both days will get a certificate in recognition
- Central Mall celebration and they will supply food and other activities

d. Curriculum – Brian Sos – no report

e. Planning & Budget – Ed Fosmire- no report

f. Facilities – Brian Kehlenbach – no report

g. SACTAC – Elliott Jones

- Next meeting to be held on March 22 in S-215

h. Guided Pathways – Fernando Ortiz

- Steering Committee meets monthly-has formed 6 cross functional design teams
- DCs have been getting education on GP- Fernando has been meeting giving overviews of next steps
- Teams in charge of program maps
- Attending GP workshop in Marina del Rey- on April 3rd
- Save the Date- Workshop in April to focus on formation of academic clusters (Meta Majors) 4-19 from 3-5 pm D-108 & replication on April 20th 8:30 -11am Small Gym, these are for faculty& staff

i. Student Success & Equity – Maria Aguilar Beltran, Co-Chair no report

j. Basic Skills/Professional Development – Mary Huebsch

- Non-credit and credit faculty are working on establishing baselines, collecting data, and implementing activities for these Integrated Plan goals: **#1.** Increase number of students who transition from SAC non-credit to SAC credit or who are prepared to successfully enter the workforce. **#2.** Increase the percentage of students who complete an English or mathematics transfer-level course within the first year of the college.
- New process for funding & approval for conferences funded through Professional Development. Now will be committee approved, so a longer process
- Reading Apprenticeship Conference in Pomona in May 11 & 12, no cost- contact Mary if interested
- Workgroup every other week in A-112 11:30 am Wednesday mornings

k. SCC Senate Secretary/Treasurer– Mike Taylor

- GP – some faculty concerned and Senate has decided to have first year as an exploration only and then will revisit GP
Discussion of resources available to clarify and demystify GP

IX. Faculty Updates –

- Friday is Kindercaminata
- Child Development workshop this weekend on campus

X. Other - none

V. Adjourn – The meeting was adjourned by President Zarske at 3:21 pm

Respectfully Submitted,

Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate