



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday,**

Time: **1:30 pm – 3:30 pm**

Place: **I-107**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Jane Mathis	Genice Gilreath	Andrew Gerogotelis
Gary Bennett	Ana Meckes	Flo Luppani	Mary Huebsch
Stephanie Clark	Amit Mishal	Moises Medina	Cherylee Kushida
Noemi English	Tim Murphy	Sarah Methot	Heather Mazzei
Ed Fosmire	Mila Paunovic	Trudy Naman	Kevin Nguyen
Gina Giroux	Luis Pedroza	Mike Taylor	Edwin Pulido
Benjamin Hager	Kristen Robinson		Susana Salgado
Michelle Hardy	Marty Rudd		Magdalena Soria
Charles Jang	Anushi Seneviratne		
Louise Janus	Teresa Simbro		
Elliott Jones	Brian Sos		
Ali Kowsari	Tommy Strong		
Stacey Littlejohn	John Tashima		
Osiel Madrigal	Monica Zarske		

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:30 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Noemi English seconded by Maria Beltran to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
Soldiers 2 Scholars affair -Nov 7, 5:00 pm at Santora Building Art Gallery. Please attend.
- IV. **Approval of Minutes** – **October 10, 2017** - Minutes reviewed and corrections requested. (Minor edits made) Motion moved by Ben Hager; seconded by Amit Mishal to accept the minutes with revisions discussed. Approved unanimously by all Senators present.
- V. **Informational Item Support of DACA students-Susana Salgado, Psychological Services**

Susana presented information regarding DACA students and how faculty can support them and be sensitive to them, but also to be cautious regarding making promises which may not be possible to keep. She encouraged faculty to be supportive and post supportive messages where applicable so the students are signaled of the support. She also encouraged faculty to stay educated on policies/political changes which impact DACAs. Creative Conversation Circles: November 8 & 13.

VI. **Action Item Second Reading: SAC's Integrated SSSP, Student Equity and BSI Plan-George Sweeney**

V. George asked for input on the plan. A motion was made by Maria Beltran seconded by Tommy Strong to move this plan forward to College Council. Approved unanimously by all Senators present.

VII. **Informational Item Assembly Bill 847 Academic senates: membership. Bocanegra-Monica Zarske**

Monica asking for senate feedback on AB847 to give BOT member Claudia Alvarez who is looking at the diversity factor. Discussion ensued by senators.

VIII. **Discussion Item Feedback on Plenary Resolutions-Monica Zarske**

Brief review of the resolutions was done and open discussion from senators regarding voting purposes for Plenary resolutions. Elliott Jones shared information regarding OER and discussion regarding zero cost versus low cost courses. State mandated identifier on class schedule must accompany a zero-cost course. SAC also has an existing OER low cost designation icon as well. Cherylee Kushida available to answer questions and verify information. This legislation goes into effect January 1, 2018.

IX. **Reports**

a. President – Monica Zarske

- BOT meeting here at SAC last night. SAC nursing students made a public comment regarding the visitation of Chancellor Rodriguez at their clinical site; Ben Hager addressed the 18 LHE contract issue
- Ranking for Faculty Priorities Hiring completed and forwarded to Dr. Rose
- Extended library hours- M-Th 7:30 am – 9:30 pm, Sat & Sun hours as well per students request
- Brian Kehlenbach is assisting in his division with administrative duties for the rest of the semester and will step back from Co-Chair of Facilities. Elliott Jones will step in as Co-Chair for the remainder of the semester.
- Orange County Teacher of the year award dinner tonight- Professor Don Sneddon is a candidate
- EEO training – further trainings are being scheduled Nov 1 & 9, Jan 30

b. Secretary/Treasurer – Teresa Simbro

- DFL is November 8 at 2:00 pm
- The SAC Senate Secretary/Treasurer position will be open for 2018-2019. Please let Teresa know if interested

c. ASG Representative- Edwin Pulido

- Seesaw leadership conference- community college- DACA and creating alliances
 - Student awareness of AB 540
 - Counselors around the state have specific counselors designated to assist DACA students. ASG is looking into that possibility for SAC
 - Shirts and other ASG articles are available for sale
- d. Curriculum – Brian Sos
- Quadrennial reviews in process
 - Curricunet Meta- first trial soon for the conversion from version 2 to Meta. Looking for volunteer divisions to pilot it
 - Topics courses- not repeatable courses. Language is it be only used for a year as long as the permanen has been approved by the council. Can be run only twice after that it must be discontinued or converted. Use them with caution because they don't articulate well or at all.
 - Looking into reviewing independent study course policies over the next year
- e. Planning & Budget – Ed Fosmire – no report
- f. Facilities – Elliott Jones – no report
- g. SACTAC – Elliott Jones
- Migration to Canvas in Spring. Cherylee Kushida requesting all faculty complete the training. Recommendation is to start migrating Blackboard courses to Canvas. Weekly topic starting in November. Canvas will be utilized in Spring. Blackboard will no longer be available after spring 2018.
- h. Student Equity & Success – George Sweeney – no report
- i. Basic Skills/Faculty Development – Mary Huebsch 5th Tuesday- Strengths Quest testing will be done as a professional development activity. See attached report for more info.
- j. SCC Senate Secretary/Treasurer– Mike Taylor-no report
- X. **Faculty Updates** - none
- XI. **Other** -none
- XII. **Adjourn** – The meeting was adjourned by President Zarske at 3:35 pm

Respectfully Submitted,

Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate

ATTACHMENT: Basic Skills/Professional Development Updates for Academic Senate meeting 10.24.17

BOTY: “Yesterday, Melanie Mowrer and Kathy Walczak conducted a reading circle for ASG members in the Learning Center. Melanie and Kathy received Leave a Legacy funds from ASG for the reading circle project which consists of bi-monthly sessions of reading stories from the 2017-18 Book of the Year. The objective of the reading circles was to inspire a love for reading for pleasure. The ASG group had lunch and read one of the stories from the book. After the reading, the students participated in a lively discussion on the theme of political activism and pledged their support to the Book of the Year program.” (from Kathy Walczak)

BSI 2.0/Student Success for Basic Skills

- BSI changed to SSBS with new funding formula
- We'll be notified of augmented allocation this week
 - 50% on percentage of BOGFW students from 2014-15 cohort who enrolled in a below college-level course, and subsequently completed a college-level course in the same subject within one or two years. For English and ESL, the transfer level course considered is Freshman Composition. For math, transfer-level courses and one-level-below transfer courses are counted. For reading, one-level below transfer courses are counted.
 - 25% on percentage of BOGFW students from 2014-15 cohort.
- Total BSI allocation for CCCs this year will be approximately \$48 million. (previously = \$19 million)
- The remaining 25% of total BSI funds (about \$12 million) will be allocated through a certification process that will be due late November or early December.
- Certification process will require college reporting of how much of its 2014-14 basic skills FTES used practices and principles from the BSSOT Program, e.g. multiple measures assessment, direct placement into transferable English and math, acceleration of 2-3 course sequences.

Upcoming Professional Development Events

- StrengthsQuest at SAC, October 31, Phillips Hall, 2-3:30PM
- Tech Tips Happy Hour, November 2, A-215, 5-6PM
- Advancement in Community Colleges, November 3, 9AM-12PM
- Courageous Conversation Circle, November 6, D-201, 12-1PM
- Courageous Conversation Circle, November 13, D-201, 12-1PM

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Please submit workshop and meeting proposals in SAC Faculty Development Tracking System.

Faculty PD Work Group Working on

- Mission & goals for SAC PD & Faculty PD, in particular
- Revising SAC conference request process
- Document with suggestions for flex credit
- Teaching with Technology Resource Center

From faculty (N= 163)	# of participants marked
Technical skills (e.g. computer, software)	65
Knowledge and understanding of instructional practices in my main subject field(s)	52
Student assessment practices	48
Teaching from an equity minded perspective	48
Understanding the students and community we serve	44
Teaching in a multicultural setting	43
Teaching students with disabilities	42
Determining and assessing student learning outcomes in my main subject field(s)	41
Leadership skills	39
How to work with students with psychological/ emotional concerns	39
Department cross training	39