



**SANTA ANA COLLEGE MISSION STATEMENT**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community. Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

**APPROVED**

**Senate Business Meeting Minutes**

Date: **March 14, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-209**

**Members Present**

Maria Aguilar Beltran	Stacey Littlejohn
Michael Buechler	Flo Luppani
Alondo Campbell	Jane Mathis
Dori Dumon	Ana Meckes
Noemi English	Amit Mishal
Ed Fosmire	Luis Pedroza
Susan Garnett	Kristen Robinson
Gina Giroux	Teresa Simbro
Benjamin Hager	Irene Soriano
Michelle Hardy	Brian Sos
Ray Hicks	Tommy Strong
Charles Jang	John Tashima
Louise Janus	Mike Taylor
Elliott Jones	Monica Zarske
Brian Kehlenbach	

**Absent**

Genice Gilreath  
Mark Higgins  
Moises Medina  
Robert Stucken  
George Wright

**Guests**

Kristen Guzman  
Mary Huebsch  
Cherylee Kushida  
Lisa Litman  
Edwin Pulido  
John Steffens  
George Sweeney  
Melissa Utsuki

I. **Call to Order and Welcome** – President Jones called the meeting to order at 1:35 pm

II. **Approval of Additions or Corrections in Agenda**

Change in order- FARSCCD to be moved up in the Reports section of the agenda.

Motion moved: Senator Ben Hager; Second: Senator Noemi English. Motion unanimously accepted.

III. **Public Comments** (Three-minute time limit)

Various safety concerns voiced regarding some restrooms on campus, such as no hooks and shelves in women’s restroom in L-building, restrooms between J-101 & K-101 the doors can’t be locked from the outside creating an unsafe environment, especially at night. In the A-

building there is no changing station which is a state law, as well as no lactation stations available. Large puddle of water in A-building and is a danger. Brian Kehlenbach will bring these issues to next Facilities meeting. President Jones encouraged faculty and staff to attend Facilities Committee to voice opinions and concerns.

IV. **Approval of Minutes** from February 28, 2017.

Moved: Senator Ben Hager; Second: Senator Louise Janus.

Motion accepted unanimously.

V. **Action Item**

**First Reading: Resolution S17-02 Faculty Support of All Students**

Discussion ensued regarding wording for the first “Whereas” and also effective ways to send this resolution out to wider student population so they are aware of it and see the support.

Responsibility of the senators to disseminate info to their division faculty. Permission was given to have the resolution translated in Spanish and Vietnamese. Suggestion was made to invite new SAC Communications Officer to a future Senate meeting.

Amendments to this resolution due March 23<sup>rd</sup> to Senate email and all the amendments brought forward to the next meeting for discussion and possible inclusion.

VI. **Discussion**

**Faculty Needs for Support with Technology –Mary Huebsch**

Meeting as faculty professional development group from 11:30 -12:30 on Wednesdays.

Proposal of teaching with technology resources and studio including also opportunities for ongoing faculty training and business tech applications. Use for all – faculty, staff & management. Discussion points:

- Production of high end videos
- IQ bar model for faculty? Place to get quick questions answered. Drop in service.
- Services available for captioning services.
- Other colleges already have these resources – how to be funded?
- What is the priority for the workgroup? We want a facility where we can get professional help to get new content for classes.
- Workgroup investigate who already has it, how is it funded, student numbers and population, etc.

VII. **Reports**

a. President – Elliott Jones

Enrollment situation difficult- credit side is up 1% for spring. Non-credit down 19%, due to the loss of the jail contract and the political environment. For this year and the next we are ok, but after that it might be difficulty time. Looking at innovative ways to recruit students.

b. Secretary/Treasurer – Teresa Simbro- no report

c. ASG Representative- Edwin Pulido

Hosting a Grand opening for The SPOT- is still in planning stages

March 30 11:00 am -1:00 pm is the Women’s Month Celebration- Johnson Center patio

d. Curriculum – Monica Zarske/Brian Sos

Transition semester- Brian is now CIC Chair and Monica transitioning out.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

- e. Planning & Budget – Ray Hicks- no report
- f. Facilities – Brian Kehlenbach
  - Construction update given. Some information shared:
    - Changes in pedestrian pathways
    - Johnson Center demo scheduled for fall 2017
    - Bristol & 17<sup>th</sup> Parking lot- resubmittal to architect
    - Updates available on SAC website
- g. TAC – George Sweeney – no report
- h. Student Equity – George Sweeney – no report
- i. Accreditation/TLC – Bonnie Jaros – no report
- j. Student Success/BSI/Faculty Development – Mary Huebsch
  - Report to be emailed out to all senators.
- k. FARSCCD - Kristen Guzman
  - Newsletter sent out – please read and refer to it
  - March 27<sup>th</sup> meeting. Advisory Committee meeting “Fair Contract Now”
  - District wants a decrease in healthcare escalator clause
  - Survey Chat with the Chancellor- enter in “When will the faculty get their contract? We want a fair contract now”.
  - Email Board Members directly
  - Faculty do support FARSCCD negotiators
- l. SCC Senate Secretary/Treasurer – Mike Taylor
  - 3 resolutions now in process, but in discussion so will bring forth next meeting.

### VIII. **Other**

- III. **Adjourn** – The meeting was adjourned at 3:30 pm

Respectfully Submitted,

*Teresa*

Teresa Simbro  
Secretary/Treasurer  
SAC Academic Senate