

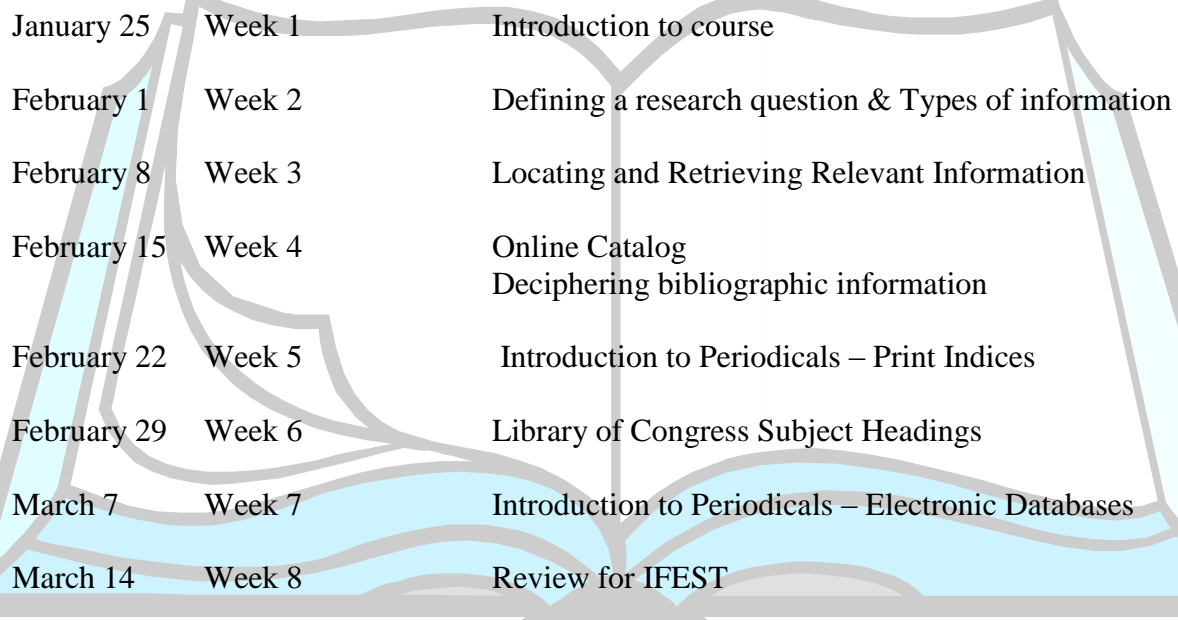
Library Research Fundamentals Library and Information Studies 100

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Section 57654
Spring 2012

Wednesdays 1:00-2:05

Course Description: This class is designed to teach students basic college-level research skills for the effective use of traditional and electronic library resources. Instruction will include print and non-print information sources such as reference books, scholarly material, online subscription databases, and the Internet.

Syllabus



January 25	Week 1	Introduction to course
February 1	Week 2	Defining a research question & Types of information
February 8	Week 3	Locating and Retrieving Relevant Information
February 15	Week 4	Online Catalog Deciphering bibliographic information
February 22	Week 5	Introduction to Periodicals – Print Indices
February 29	Week 6	Library of Congress Subject Headings
March 7	Week 7	Introduction to Periodicals – Electronic Databases
March 14	Week 8	Review for IFEST
March 21	Week 9	Spring Break
March 28	Week 10	Reference sources
April 4	Week 11	IFEST (No Make-up IFEST)
April 11	Week 12	WWW and the Internet
April 18	Week 13	Evaluating and Citing the WWW

April 25	Week 14	More Reference source Other Libraries & Collections
May 9	Week 15	Style manuals & creating the working bibliography
May 16	Week 16	Final Information festival

***** Assignments and Syllabus are subject to change.

Academic Honesty Policy: Students at Rancho Santiago Community College District are expected to be honest and forthright in their academic endeavors. To falsify the results of one’s research, to steal the words or ideas of another, or to cheat on an examination, corrupts the essential process by which knowledge is advanced. Academic dishonesty is seen as intentional act of fraud, in which a student seeks to claim credit for the work or efforts of another without authorization, or uses unauthorized material fabricated information in any academic exercise. We as an institution also consider academic dishonesty to include forgery of academic documents, intentionally impeding or damaging the academic work of others, assisting other students in acts of dishonesty or coercing students into acts of dishonesty.

In matters relating to academic honesty violations, the primary responsibility for disciplinary proceedings rests with the instructor and the academic division where the violation allegedly occurred.

Academic Accommodation Statement: A student with a disability, who would like to request an academic accommodation, is responsible for identifying herself/himself to the instructor and to the Disabled Student Programs and Services (DSPS). To make arrangements for academic accommodations, contact the Disabled Student Office in Johnson Center, U 103, or phone (714)564-6264, TTY(714)564-6284 for a referral to the appropriate DSPS Department.

Course Requirements:

- Class Participation 70 points
- Assignments (24 x 10 points each) 240 points
- Midterm Exam 100 points
- Final Exam 100 points
- **Total 510 points**

Grading Scale

90 - 100%	A	459-510 Points
80 - 89%	B	408-458 Points
70 - 79%	C	357-407 Points
60 - 69%	D	306-356 Points
0 - 59%	F	000-305 Points

Library and Information Studies 100

Student Learning Outcomes

- Students will be able to access needed information effectively and efficiently
- Students will be able to evaluate information and its sources
- Students will be able to distinguish between primary and secondary sources
- Student will be able to identify characteristic between scholarly journals and popular magazines
- Students will be able to develop search strategies to retrieve relevant information for their research needs
- Student will be able to locate relevant information