

Minutes for Faculty Professional Development Work Group

September 13, 2017

Mission: Foster a community of inquiry and collegiality that values and strives to understand how to improve learning and equity.

Attendees: Maria Aguilar Beltran, Glenn Doolittle, Mary Huebsch, Cherylee Kushida, Stacy Littlejohn, Ozzie Madrigal, Melanie Mowrer, George Sweeney, Merari Weber

Agenda Items:

1. Meeting Schedule: Wednesdays 11:30AM-12:30 PM in A-112. Next meeting September 27th.
2. October 31st StrengthsQuest event.
3. SAC Faculty Development Tracking System and Flex Policies:
 - a. Instructional faculty are required to do flex (at CEC only faculty who would have been teaching during flex week are required to do flex). Suggestion: Ask FARSCCD to review the flex section. We need to ensure that non-instructional faculty can take advantage of professional development opportunities.
 - b. We reviewed a list of approved flex policies from Rio Hondo College. Mary will adapt this list for SAC use. Suggestion: Make a separate list of approved online activities. This includes all Canvas Trainings & Open Labs from SAC Distance Education. The Work Group recommends we include PLN (Professional Learning Network) and other online activities approved by the CCCCCO. Other suggested sites: Teaching Tolerance, @1. SCE approves OTAN and CalPro.
 - c. Note that a day is 6 hours in the flex system.
 - d. We discussed offering Leadership Development for all SAC employees. We need more opportunities to connect and to offer feedback. We should try to humanize all aspects of what we do. Part of what is needed is difficult/challenging conversations. We need to promote collegiality.
4. Teaching with Technology Center & Studio. Request for information about existing centers. No discussion
5. Conference Process: Subcommittee needed. We need a better system for sharing out about conferences.
 - a. Suggestions: Be specific about what individuals commit to after they attend a conference. Instead of checking off “yes” (See below) we should commit to do things such as the following: debrief with my department, propose a flex workshop, etc. Mary will draft a revised SAC Conference

Request Packet.

Would you be willing to present (or co-present) a mini-workshop on the conference event for colleagues at SAC upon your return?

Yes No

- b. Instead of writing a full page summary of a conference, individuals can provide the 3 best things they learned at the conference. This might include a link, video, shareable tip, etc. Professional development can send out Tips & Tricks