

# Minutes for Faculty Professional Development Work Group

## May 17, 2017; 11:30AM-12:15PM in A-126/A-112

**Mission:** Foster a community of inquiry and collegiality that values and strives to understand how to improve learning and equity.

Attendees: Glenn Doolittle, Madeline Grant, Mary Huebsch, Susana Salgado, George Sweeney, Kathy Walczak, Whitney Youngren

### **Action Items:**

1. Meeting Schedule: 11:30AM-12:30PM on 5/17 in Faculty Work Room. Next fall: Biweekly meetings beginning Wednesday, September 13th Time TBD
2. Reflections on what professional development could look like next year: personal, department, division, college.
  - a. Fall Flex Week
    - i. In the future, we would like to designate Wednesday of flex week as “Flex Day” and offer highly-recommended & mandated trainings.
    - ii. EEO Training will be offered by the District on 8/22 from 1:30-4:30PM
    - iii. Professional Learning Network (PLN) presentation on 8/23
    - iv. Kognito training is available online. Susana will offer a discussion session for faculty & staff who have completed this training.
    - v. Data/Web Security Training is critical. Madeline and Mary will ask ITS to create a video with basic security measures we should all be taking. Suggestion: Show this video at all division meetings. Suggestion: Create an explanation of how to use the Incident Report Form on all District computers.
    - vi. Other trainings: Faculty Development Tracking System. Training manual for the Tracking System will be available on the PD website.
  - b. CSU Fullerton has fully automated online professional development training. Faculty & staff receive a certificate after completing each training and the appropriate supervisor is notified that the training was completed.
  - c. Lynda.com, Grovo, and Skillsoft are available for free on the PLN. Whitney also recommends udemy, which has trainings from \$10.
  - d. All SAC committees should be listed on the Academic Senate website. Short explanations of each committee’s charge should be included with the list.

3. Teaching with Technology Center & Studio. Request for information about existing centers. Glenn will pursue arranging a visit for us at the CSUF Tech Center.
4. Follow up from Gary Schoeniger presentation on Entrepreneurial Mindset. Training for facilitators will be available locally in January 2018. Faculty may be under the impression that this approach is for business and not education. We may bring Bree Langemo to SAC to speak about the educational application of the Entrepreneurial Mindset.
5. We may want to have professional development on self-care topics such as mindfulness and meditation.
6. Opportunities for professional development during the semester:
  - a. October 31st (5th Tuesday) to showcase faculty & staff projects, interests, etc. Something fun and inspiring! Also, promote having a college hour once a week.