

## SAC Conference Summary Form

Conference summaries will be posted on the [SAC Professional Development webpage](#). For groups attending, a group summary is preferred.

**MUST BE TYPED:** Email a digital PDF of the completed SAC Conference Summary form to [ProfessionalDevelopment@sac.edu](mailto:ProfessionalDevelopment@sac.edu) after a conference.

Names of Attendee(s):

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Conference Title:

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Conference Date(s):

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Conference Sponsoring Organization:

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**1. Summary** – What can you share with the SAC community about this conference? Provide your takeaways and the impact they will have on student success/equity.

**2.** What specific learning outcome(s) or unit/department outcome(s) will be affected by what you learned at this conference?

**3. How will you share what you learned in this conference?** Check one or more boxes below.

- Debrief with department and/or committee.
- Provide Professional Development workshops.
- Lead a community of practice.
- Provide other post-conference debriefing.
- Other, please specify: \_\_\_\_\_