

Guided Pathways Steering Committee Minutes

May 1, 2024 / 9 am -11 am

Meeting attendees (15): Helen Barriere, Sara Butler, Ph.D., Tanisha Burrus, Amberly Chamberlain, Claire Coyne, Daniel Cristobal, Maria Dela Cruz, Ph.D., Madeline Grant, Chantal Lamourelle, Jeff Lamb, Ph.D., Osiel Madrigal, Ed.D., Jaqueline Margo, Carrie Patton, Greg Toya, Ed.D., Christina Kim Wagner

1.0 Call to Order

The meeting was called to order by Claire Coyne at 9:02 am

1.1 Approval of Minutes - Meeting on April 3, 2024

Christina Kim Wagner moved to approve the minutes from the previous meeting. The motion was seconded by Dr. Sara Butler and approved with a correction noting Helen Barriere's correct CAP name; which is STEM.

1.2 Informational Items

i. Success Teams Update

a. Success Teams Survey Results: Tanisha Burrus provided an update on the recent Success Teams Survey. The survey received responses from 6 out of 7 Success Coaches and 6 out of 15 CAP coordinators. Key highlights included the number of meetings held by teams and feedback on challenges and successes.

b. CAP Exploration Months

STEM CAP Month Report by Helen Barriere

Helen Barriere delivered a comprehensive report on April's STEM CAP Month activities. Over 300 students participated, with 12 faculty-led workshops, a movie screening, and a research event. Helen suggested increasing faculty and student input, adjusting event times, and possibly transitioning the "Evening to Celebrate STEM" into a research symposium.

Helping Others CAP Month

Tanisha Burrus mentioned that the Helping Others CAP Month for May lacks planned activities. She will collaborate with Christina Kim Wagner to identify existing events and create a promotional flyer.

c. Success Team 2024-2025 School Year

CAP Exploration Month Assignments

Creating Our World CAP requested to move from September to a different month due to planning challenges. Tanisha Burrus will gather more feedback from other teams on potential month changes or moving towards CAP events throughout the academic year and designated to a designated month.

Future Event: SAC Days (Success At College) & CAP Discovery Fest, August 12, 2024

Tanisha Burrus and Christina Kim Wagner announced that SAC Days will be combined with the CAP Discovery Fest on August 12, 2024. Success Teams will participate in this event by tabling.

ii. Classified Professionals & Student Success Survey Questions

Tanisha Burrus shared that a set of survey questions for classified professionals has been submitted to Dr. Martinez. The survey aims to connect classified professionals to institutional goals and highlight their contributions to student success.

iii. Starfish Progress Survey/Early Alert

Tanisha Burrus updated the committee on the Starfish Early Alert system, noting an increase in faculty participation in the ninth-week survey. Academic concern flags raised by faculty are addressed by the Learning Center, with follow-up communications copied to the faculty members involved.

iv. Pillar Subcommittees Assignments

Claire Coyne and Tanisha Burrus provided an overview of the leadership assignments for the Pillar Subcommittees.

- **Pillar 1:** Dr. Maria Dela Cruz, Leo Pastrana, Vanessa Orozco-Martinez will serve as co-leads.
- **Pillar 2:** Dr. Greg Toya and Dr. Refugio Rodriguez will serve as co-leads.
- **Pillar 3:** Dr. Gabut and Dr. Butler will serve as co-leads.
- **Pillar 4:** Chantelle Lamourelle will serve as lead.

1.3 Appreciation & Adjournment

- Tanisha Burrus and Claire Coyne thanked the committee members for their dedication and support throughout the year.
- Special appreciation was extended to those who stepped up to lead the subcommittees.
- The meeting was adjourned at 10:20 AM.