

Santa Ana College

Guided Pathways

Steering Committee Meeting

Minutes

April 18, 2019

1:30 – 2:30pm

A-130

“Santa Ana College inspires, transforms, and empowers a diverse community of learners”

Meeting called to order at 1:33pm

I. Welcome and GP Updates

A. New GP Faculty Coordinator

- i. Currently working on a new job description for GP Coordinator, position will be full release.
- ii. If anyone is interested, contact Fernando Ortiz.

B. New GP Organizational Structure

- i. Executive meeting on April 22 in order to discuss and update GP Organizational Structure. Will present to GP Committee once Draft is available.

C. Communication Team – new co-lead and call for members

- i. For inquiries, contact Stephanie Clark and Sarah Bennett.

D. Change in GP Steering Committee Format

- i. Guided Pathways Forums to update college community on GP work at SAC
- ii. First Guided Pathways Forum will be May 9 and will continue in fall

E. GP Implementation for Fall 2019

- i. Discussions to have all CAPS implemented for Fall 2019.
- ii. Executive team meeting on April 22 and GP Core team meeting April 22
 1. Question: When will the Deans get more information?
 - a. Email will be sent out by Fernando Ortiz to the Deans April 22 in the afternoon
 2. Question: Are the logos complete yet for the CAPS?
 - a. Melissa reached out to Mary Law, waiting to hear back on logos. Stephanie Clark will contact Graphic Design department
 3. Question: Can we implement all of the caps in Spring 2020 after training in Fall 2019?
 4. Question: Is it an option to launch one of the larger CAPS groups vs. the smallest CAP group as the pilot?
 5. Question: Are all of the completion teams going to be prepared before all CAPS implementation?
 6. First time students have already applied without being able to select a CAPS when applying.
 7. Question: Is there an update on the website?
 - a. Working on hiring a consultant.

iii. Dr. Rose

SAC currently don't have high performance numbers, data shows that SAC has many programs where students haven't graduated. Ed plans haven't been mandatory, all first-time students for Fall 2019 must have

ed plans. We want to track how many of those students return for Spring 2020. Monitoring is essential, being able to look at the data will help us improve. Guided Pathways is an equity issue, all students have the right to access all of our services. Of the 10,000 students, how many students have Ed plans? How many do not? Do they have a major? How many units have they accumulated? Need to target those students.

1. Many first time students aren't necessarily coming straight from high schools, there are many students who are working adults.

iv. Dr. Hubbard

1. Completion teams don't have to be as robust for rollout 1.0, we can start with smaller teams in order to ensure all of the CAPs are rolled out Fall 2019. Even if students are taking one class, we should require at minimum an abbreviated educational plan.

v. Dr. Ortiz

1. Can there be classes where students are completing Ed plans?
2. Are electronic Ed plans being used by the Counseling department?

II. Overview of CCCCO Student Success Dashboard

III. Exploring Opportunities to Better Serve Four Student Journey Types

- A. "Doing now" – What are we doing in our GP efforts to assist these type of students?
- B. "Opportunities" – What are areas of improvement in our GP work to assist these type of students?

i. Adult Ed/ESL Students

1. Doing now
 - a. Offering multiple levels of ESL.
 - b. Streamlined process for transitioning students from non-credit to ESL curriculum.
2. Opportunities
 - a. Expand offering of non-credit level English & Math on campus.
 - b. Adult Ed has CAPS (aligning ours).

ii. Short-Term Career Ed Students

1. Doing now
 - a. Brochures to clarify the path.
 - b. Program information nights by department.
 - c. PDF certificate completion forms.
 - d. Developing bridges from CE to CC.
 - e. Update programs to stay current.
 - f. Work based learning.
2. Opportunities:
 - a. Map all certificates.
 - b. Partner with Student Services (Financial Aid Office, Admissions and Records, Counseling, etc.)
 - c. Scheduled 80% Completion report.
 - i. Communicate to students via email.
 - d. Ed Plan should be in electronic format.
 - e. Marketing.

- f. More outreach to industry.
 - g. Expand work based learning.
 - iii. Degree/Transfer Students
 - 1. Doing now
 - a. Implementation teams to increase success.
 - b. 2 year program maps, plans/certificates.
 - c. Completion.
 - d. Text reminders.
 - e. Communication calendar.
 - 2. Opportunities:
 - a. Social Media messaging.
 - b. Reputation management with SAUSD and local HS.
 - c. Funding to showcase CTE programs.
 - d. Grow program maps to include local universities.
 - iv. Undecided/Other Students
 - 1. Doing now
 - a. CAPS based application.
 - b. SuperStrong.
 - c. What can you do with a major?
 - i. Career Center.
 - d. Undecided Workshops
 - i. Learning Centers.
 - 2. Opportunities
 - a. SuperStrong as part of onboarding (prior to application).
 - b. CAPS – landing page with video/career transfer information.
 - c. CAPS oriented field trips.
 - d. Non-credit/Summer course navigating through Pathways.
 - e. Program pages on website with Labor Market information.
 - f. Link to SuperStrong prominent.

Adjournment at 3pm

GP Steering Committee Spring Meetings:	Dates:	May 9
	Time:	1:30 – 2:30pm
	Room:	A-130



SANTA ANA COLLEGE

Guided Pathways

Guided Pathways provides a supportive college environment that allows students to confidently and successfully achieve their academic goal in a timely manner by providing a clearer path to a career of value.