Emergency Response Plan Team Meeting  
October 22, 2015  
2:00 p.m. to 3:00 p.m.  
Centennial Education Center, Room F-101

Minutes

1. Minutes were reviewed. Monika Barbery motioned to approve the minutes. Marielena Zamudio seconded the motion. Minutes unanimously approved.

2. Reviewed the updated Incident Command Structure chart and Building Captains information chart.

   • Recommended names for PM Building Captains.

3. Members debriefed Great California Shakeout held on Thursday, 10/15/15 @ 10:15 a.m. and 6:45 p.m.

   • Recommendations made include:
     
     o Have Building Captains stay at north entrance of CEC in order to stop students from entering or leaving the campus.
     o Rooms should be locked between 2:00 p.m. and 5:00 p.m.
     o It was noted that the elevators at Godinez High School and Santa Ana High School are not available for public use.
     o Also noted, there is no handicapped ramp between E and F buildings.

4. Emergency Supply Inventory – Update was given.

5. Other

   • Active Shooter Review

     o Nilo Lipiz to ask Chris Kosko if student in B-33 was placed on hold through SARS.

Next meeting date: Thursday, December 3, 2015, from 2:00 p.m. to 3:00 p.m.