



SAC FACILITIES MEETING
MINUTES –SEPTEMBER 16, 2014
1:30P.M. – 3:00P.M.

APPROVED 10/21/2014

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Eve Kikawa	Maria Aguilar Beltran	Susan Sherod	Mike Ediss	vacant
Sherry DeRosa	Rhonda Langston	Elliott Jones, Co-chair	Valinda Tivenan	Sarah Salas	Maria Taylor
Bart Hoffman(a)	Loy Nashua	Dietrich Kanzler(a)	John Zarske	District Liaison	
Jim Kennedy(a)	Mark Wheeler			Carri Matsumoto	
Guests				Campus Safety & Security	
Matt Shoenamen				Ray Stowell(a)	
				ASG Representative	
				Kyle Murphy	
1. WELCOME AND INTRODUCTIONS					
		Self Introductions were made		Meeting called to order – 1:30p.m. Adjourned at 3:02p.m.	
2. PUBLIC COMMENTS					
		There were no public comments.			
3. MINUTES					
		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		The June 26, 2014 meeting minutes were presented for approval.		ACTION Motion was moved by E. Kikawa to approve the June 26, 2014 Facilities committee minutes as presented. 2 nd – S. Sherod The motion carried with 1 abstention	
4. PROJECT UPDATES					
		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		Carri Matsumoto provided the membership with the SAC Facilities Master Plan update. The update outlined the 7 phases of the plan as well as an overview of the campus-wide utilities infrastructure and mechanical upgrades. (Please see attached.)			
		<ul style="list-style-type: none"> • Focused on sequencing of the projects. • Discussed the lack of state matching funding for the Health Science bldg. <ul style="list-style-type: none"> ○ Project will be programmed in tandem with the STEM bldg. • Library was also discussed as a part of Phase 6 – is currently phased at the end of Measure Q. Does not have dedicated funding at this point. 			

	In addition, the team presented an update on the following: <ul style="list-style-type: none"> • Measure E completed projects • Measure Q projects updates • Scheduled Maintenance and other project updates. 	
5. Standing Reports	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security Task Force	A HEPSS report was provided for the members by. (Please see attachment.)	
Facilities Report	The SAC Facilities Report was presented by Mark Wheeler (see attached).	
Environmental Task Force	Susan Sherod provided a brief overview on solar shading options was provided to the membership. The information identified ways to cool buildings while saving resources.	
6. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	District Sustainability Plan The District Sustainability Plan draft was also discussed with the committee. <ul style="list-style-type: none"> • The draft plan has been provided to the facilities committee already and Dr. Collins has asked for any comments prior to the next facilities committee meeting. 	
	Floss Silk Tree (The tree is located in the Quad, next to the Planetarium Construction site.) <ul style="list-style-type: none"> • An arborist was asked to evaluate the tree to identify if it could remain in its current location when the new utility lines are laid in the central quad. Unfortunately, it was determined by the arborist that the existing tree would compromise the new underground utility infrastructure and the existing root structure would damage any new paving system set in place. • Investigating ways to relocate the current tree, install a new floss silk tree in the current location with a root barrier that would protect the nearby infrastructure. 	
7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Parking Permit Machines	FOLLOW UP A report will be provided at the next meeting by Safety and the SBO.
	Electric Car Charging Station Update <ul style="list-style-type: none"> • The stations are installed, but need to be programmed and set up to charge users for the energy that they use while charging their car. • Further updates will be provided at upcoming meetings. 	

SUBMITTED BY Geni Lusk 10/20/2014