



SAC FACILITIES MEETING MINUTES

JULY 25, 2006

APPROVED 10/24/06

Administrators

President Erlinda Martinez
Noemi Kanouse, Committee Chair.
John Grindel
Bruce Bromberger
Sylvia Turner (absent)
Rhonda Langston

Sara Lundquist (absent)
Kathy Mennealy (absent)
Aracely Mora (absent)
Maria Sugranes
James Wooley

Faculty

Raymond Hicks, faculty co-chair
Jeff McMillan (absent)
Dana Pagett (absent)
Michelle Parolise (absent)
Valinda Tivenan
John Zarske (absent)

Alternates

David Guzman (S. Lundquist)

Classified

Mike Mugica
John Nastasi (absent)

Sean Small (absent)
vacant

Guests:

Al Chin

1. Welcome and Introductions

The meeting was called to order at 1:37 p.m. by Raymond Hicks, Committee Co-Chair. Dr. Martinez introduced John Grindel, Interim Vice President of Academic Affairs replacing retiree Dr. Carolyn Breeden.

2. Approval of Meeting Minutes – May 30, 2006

A motion was made by Ms. Sugranes to approve the minutes of the May 30 meeting. Mr. Guzman seconded the motion. The minutes were unanimously approved as presented.

3. Measure “E” Updates from the District

The Measure “E” project list update was distributed to committee members. Each item was reviewed and discussed accordingly. Ms. Kanouse noted that the update will be presented to the Bond Oversight Committee later in the week.

4. Facilities Update from SAC

A handout outlining the recent updates to the SAC campus was provided for members. Mr. Bromberger reported that staff assisted in the emergency repair of the pool pump and motor rebuild. Staff also completed 486 on-line work orders since the last update in May and completed three graduation set-ups during the month of June. A new air conditioning system was also installed in the Security building. Mr. Bromberger concluded his report by stating that a plan is being prepared to schedule and show routine maintenance projects on campus. Mr. Hicks commended facility staff for their quick and efficient response to the pool emergency.

5. Measure “E” Expenditure Updates

An update of Measure “E” expenditures for the period through July 12, 2006 was provided for members. Ms. Kanouse reviewed the update and comments were invited.

6. Future Project List Update

The members were provided a revised future project list for the campus should a new bond be recommended. Dr. Martinez reported that a Chancellor's Cabinet is scheduled for Thursday, July 27 and she is looking for direction as to the priority of SAC projects to take to that meeting. After a lengthy discussion, the following changes were made to the list:

- Increase estimated cost for Fine and Performing Arts/Digital Music Center to \$40,000,000-\$50,000,000.
- Remove word "Miscellaneous" from Campus Renovation category and note the I.D. as Measure E.
- Include access control system, pool and stadium to Campus Renovation projects.
- Delete Additional Land Acquisition.
- Delete Campus Stadium as a single project.

Dr. Martinez encouraged faculty, staff and students to attend the July 31 Board meeting to support the Bond recommendation and state what it will mean for SAC. The Board of Trustees will determine whether or not to go out for another bond and if so how much to ask for. Ms. Kanouse added that if the Board does not approve the bond at this time, they will have to wait two years for another opportunity.

7. SAC Classroom Project – Ray Hicks

A copy of the minutes of the Committee for the Classroom Building Project was provided. Mr. Hicks reviewed a slide presentation from LPA Architects of the 16-room 2-story building. The building will have a special coating to protect against graffiti. Two classrooms have been determined to be used for distance education courses. Future meetings will include discussions about an access control system. At this time the landscape architect has not yet been determined.

8. M&O and how things flow – Ray Hicks

Mr. Hicks reported that it has been concluded that the best way to get things accomplished through M&O is to utilize the on-line work order system. It is apparent that staff is not fully familiar with the on-line system and how it works. It is a good system and needs to be utilized more. As the on-line system is used more, there will be a quicker response to requests. It was suggested that Mr. Bromberger meet with Divisions/Departments to review the on-line work order system; however, this system is not recommended for emergency situations but could be used as a follow-up to an emergency phone call. Mr. Bromberger accepted Mr. Grindel's invitation to attend the next Dean's Meeting to review this on-line work order process. Ms. Kanouse noted that room modifications are not handled through this on-line work order process, but through the planning and budget process.

9. 2006-07 Meeting Schedule

The meeting schedule for 2006-07 was provided to committee members.

10. Adjournment

The meeting adjourned at 3:00 p.m.

