



**SAC FACILITIES MEETING**  
**MINUTES –JUNE 12, 2012**  
**2:00 P.M. – 3:00P.M.**

**Approved 11/5/2012**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

Administrators		Academic Senate		CSEA	
Jim Kennedy, Co chair	Rhonda Langston(a)	Monica Collins (a)	Karen Warner(a)	Sarah Salas	
Elyse Chaplin(a)	Sara Lundquist	Ray Hicks(a)	John Zarske , Co chair	Sean Small(a)	
Bart Hoffman (a)	Linda Rose	Susan Sherod	Louis Pedroza(a)	<b>District Liaison</b>	
Nilo Lipiz(a)	Sylvia Turner	Valinda Tivenan(a)		Darryl Odum(a)	Alex Oviedo
Ron Jones		<b>Guests</b>		<b>Campus Safety &amp; Security</b>	
		Don Mahany		James Wooley(a)	
				<b>ASG Representative</b>	
<b>1. WELCOME AND INTRODUCTIONS</b>					
				Meeting called to order	
<b>2. PUBLIC COMMENTS</b>					
		No public comments			
<b>3. MINUTES</b>		<b>DISCUSSION/COMMENTS</b>		<b>ACTIONS/ FOLLOW UPS</b>	
		The May 15, 2012 minutes were presented for approval.		Approval of May 15, 2012 minutes was tabled to next month due to a lack of quorum.	
<b>4. STANDING REPORTS</b>		<b>DISCUSSION/COMMENTS</b>		<b>ACTIONS/ FOLLOW UPS</b>	
<b>SAC Project Update</b>		Alex Oviedo presented a construction update (6/12/12) to members.			
<b>M&amp;O Report</b>		Ron updated the committee on the progress of repairing the domestic water pipe break behind the A building. OC Plumbing had found the leak and were replacing a long section of pipe and attaching a new pipe to it.			
<b>ADA Task Force</b>		No report.			
<b>HEPSS</b> <i>(Health, Emergency Preparedness, Safety and Security) Task Force</i>		Flex week preparations have been made for classes concerning ICS Orientation, How to use a Fire Extinguisher and How to assist Students during an emergency.			
<b>Environmental Task Force</b>		Some suggestions were made to members regarding sustainable green efforts to reduce costs. <ul style="list-style-type: none"> <li>• Natural ventilation</li> <li>• Change to LED lights – 2 yr rotation</li> <li>• Remove grass – less water, less labor</li> </ul>			

5. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Review of plans and discussion of proposal to relocate specific and student support services to the 2<sup>nd</sup> floor of the library building.</b></p> <p>Dr. Lundquist provided a Space Relocation matrix outlining current locations, proposed new locations, timelines and commentaries. The relocation of programs will benefit students by providing them with a more centrally located student support services hub. More discussion to follow in the fall. (Matrix attached)</p>	
6. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Consideration needs to be given to aligning calendars for planning purposes.</p>	
OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Broken Water line</b></p> <p>There was extensive discussion on the repair of the broken water line; its implications for future infrastructure repair and budget preparation.</p> <ul style="list-style-type: none"> <li>• Suggestions were brought forward regarding some options to consider in future planning. <ul style="list-style-type: none"> <li>○ Install a separate water line to allow the option of a centrally located building with water service in cases of emergency.</li> </ul> </li> </ul>	