



**SAC FACILITIES MEETING**  
**MINUTES – MAY 20, 2008**  
**1:30P.M. – 3:00P.M.**

**Approved 6/17/08**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

<b>Administrators</b> Norm Fujimoto (a) John Grindel, Co chair Rhonda Langston (a) Sara Lundquist Kathy Mennealy (a) Maria Sugranes Sylvia Turner	<b>Academic Senate</b> Stephanie Fondren Ray Hicks Cathie Shaffer Valinda Tivenan Karen Warner (a) John Zarske, Faculty Co-chair	<b>CSEA</b> Mike Mugica John Nastasi Sean Small	<b>Guests</b> Avie Bridges Monica Collins Angela Tran	<b>Student Representation</b> Hugo Campos (a)  <b>District Liaison</b> Darryl Odum Bob Partridge <b>Security Supervisor</b> James Wooley
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1. WELCOME AND INTRODUCTIONS		
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Approval of Minutes – 4/15/08		Motion to approve minutes as presented (Hicks/Fujimoto)
3. STANDING REPORTS		
<b>SAC Project Updates</b> <b>Darryl Odum</b>	<p>Mr. Odum provided a detailed listing and reviewed the status for each project. As the project status required, he provided additional information.</p> <p><b>Softball Field</b></p> <ul style="list-style-type: none"> <li>• Glare from the new bleachers - Mr. Fujimoto and Ms. Bridges share a concern regarding the glare from the bleachers. Mr. Odum assured them that the glare has lessened and would continue to do so.</li> <li>• Drainage on the field – Mr. Odum reported that Mike Wilson met with Jesse to address the drainage issues and it is his understanding that the issues are being resolved.</li> <li>• In regards to the final sign off of the Softball field project, Ms. Bridges will be considered as one of the final signatures required to confirm the full completion of the project.</li> </ul> <p><b>Administration Building Furniture Issue</b></p> <ul style="list-style-type: none"> <li>• Mr. Grindel noted that a walk through is being scheduled with McMahon to confirm that furniture issues have been resolved.</li> </ul> <p><b>Fire Alarm</b></p> <ul style="list-style-type: none"> <li>• Bulk of the work in the classroom is being done at night.</li> <li>• Public areas are being worked on during the daytime.</li> </ul> <p><b>M&amp;O Building</b></p> <ul style="list-style-type: none"> <li>• During the excavation for the fire line, bones were found. They have been confirmed to be animal bones. Type of animal not yet identified. Investigation still underway.</li> </ul> <p>Following the meeting, the investigation revealed that the bones were determined to be that of a horse.</p>	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
<p><b>C &amp; D Restroom Updates</b> Darryl Odum</p>	<p><b>Condenser and Air Handler – D Building</b></p> <ul style="list-style-type: none"> <li>• Work is anticipated to be completed soon. Crane work will be done on a Friday so as not to interfere with classes.</li> </ul> <p><b>C &amp; D Building Restroom Renovations</b></p> <p>Mr. Odum reported that the swing on the doors have been reversed on the first floor men’s restroom of the D building.</p> <ul style="list-style-type: none"> <li>• The accessibility was tested by a person in a wheelchair. The problem appears to be resolved at this time.</li> <li>• Plans regarding “D” restrooms were not submitted to DSA due to the nature of the changes were to the finish and partitions.</li> </ul> <p>Mr. Partridge assured members that the restroom was renovated according to the plans and that there were no changes to the location of the urinals by the contactor or otherwise. There was conflicting argument to this regard and Mr. Partridge agreed to further research the matter.</p> <p>Mr. Hicks clarified that the main concern of the committee is not the location of the urinals but whether the district/college expanded the potential liability as a result of the renovation with regard to ADA compliancy.</p> <ul style="list-style-type: none"> <li>• There is a scheduled meeting with the architects to discuss the women’s restroom.</li> </ul> <p>At the recommendation of Dr. Martinez, Mr. Partridge will schedule a walk through for users or anyone who has concerns regarding the restrooms. Plans for the project will be available.</p> <p><b>CEC Improvements</b></p> <ul style="list-style-type: none"> <li>• The plans are awaiting approval from DSA.</li> </ul>	<p><b>Action</b> – Mr. Partridge will further research the issue of the relocation of the urinals.</p> <p><b>Action</b> – Mr. Partridge will schedule a walk through of the restrooms to further resolve restroom issues.</p>
	<p><b>5 year plan – Bob Partridge</b></p> <p>Mr. Partridge reported that under Education Code, every district is required to submit a 5-year construction plan to the State and presented members with the plan for years 2010 through 2014 which will be presented at the next board meeting. He reviewed details of various projects noting that classroom utilization efficiency is the critical component in obtaining state funding. In addition, Mr. Partridge noted the following about the list of projects:</p> <ul style="list-style-type: none"> <li>• Projects are expected to be completed over the next five years.</li> <li>• A 5-year enrollment growth projection is considered as projects are designed.</li> <li>• Priorities listed in an order that will garner the district the most in funding.</li> <li>• Over next 30 days the projects may be moved around slightly to maximize opportunity for state funding. Mr. Partridge has asked for some flexibility from the committee in doing so.</li> <li>• Mr. Partridge will update the committee of any changes to the original document.</li> </ul>	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p><b>Quick Copy Relocation</b> – Plan for relocation</p> <ul style="list-style-type: none"> <li>Mr. Partridge noted discussions regarding the relocation of Quick Copy. For documentation purposes, Ms. Sugranes asked Mr. Partridge to confirm the plan before he retires.</li> </ul>	
<p><b>Science Building Update</b> <b>Norm Fujimoto</b></p>	<p>Mr. Fujimoto provided an update of the proposed science building:</p> <ul style="list-style-type: none"> <li>Committee is in the process of finalizing the drawings for the FPP which is due to the State by July 1.</li> <li>The shape and layout of the building has incorporated “going green.”</li> <li>Excellent work by the user group has been provided and the architects are ahead of schedule.</li> <li>Next meeting will be to discuss furniture.</li> </ul>	
<p><b>SAC Update</b> <b>Mike Mugica</b></p>	<p>Mr. Mugica provided a campus update for members (see attachment). In addition to his overview, the following was reported:</p> <ul style="list-style-type: none"> <li>Gym floor to be refinished on June 13.</li> <li>Dance floor - ready to move forward once quote is received and finalized.</li> <li>Staff is working on lighting in parking lot.</li> <li>Painting and installation of carpet is being done in the Johnson Center.</li> <li>Potholes were filled on College Avenue along with repair of parking lot 7.</li> <li>Trees being trimmed and graffiti addressed as needed.</li> <li>313 work orders were completed with 65 calls responded to.</li> </ul> <p>Staff will conduct survey of emergency lighting in stairwells. M&amp;O will review building plans from district to evaluate the most efficient way to plan the project.</p>	<p><b>Action</b> – M &amp; O staff to conduct survey of emergency lighting in stairwells of buildings.</p>
<p><b>Scheduled Maintenance</b> <b>John Grindel</b></p>	<p>A summary was presented providing an update on the Capital Projects.</p>	
<p><b>Safety Committee</b> <b>Stephanie Fondren</b></p>	<p>Committee is currently focusing on the following issues:</p> <ul style="list-style-type: none"> <li>The safety and protection against stray baseballs of building, vehicles and people in the new M &amp; O area.</li> <li>Emergency alarm in women’s locker room.</li> </ul> <p>In preparation for the Fall semester the focus is on:</p> <ul style="list-style-type: none"> <li>Specialized safety training of faculty and staff responsibilities in the event of a disaster.</li> <li>The development of safety emergency cards.</li> <li>Emergency lighting in stairwells.</li> </ul>	

4. BOND EXPENDITURES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
5. NEW BOND PRIORITIES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p>Members were provided with project listings for Measure E and Measure O. The status of a new bond was discussed and the following noted:</p> <ul style="list-style-type: none"> <li>• Item still under consideration.</li> <li>• No decisions have been made.</li> </ul> <p>The committee discussed timelines, required action as well as options to explore including fact finding to be done for the Board of Trustees to pursue a new bond. Following this general discussion. <b><i>Dr. Lundquist moved that the Santa Ana College Facilities Committee would like to go on record of being supportive of a SAC specific measure in the 2008-09 academic year.</i></b> The motion was seconded by Sylvia Turner. The motion passed with abstentions from John Nastasi, John Grindel and Sean Small.</p>	<p><b>Motion</b> - (Lundquist/Turner)</p>
6. OTHER	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p><b>Baseball field</b></p> <ul style="list-style-type: none"> <li>• Mr. Partridge noted that the issue regarding stray baseballs had been looked into approximately 7 years ago. <ul style="list-style-type: none"> <li>▪ Funds had been available through ASCIP (the district's insurance carrier) to address it.</li> <li>▪ Will research findings as to why work was not done and report back at June meeting.</li> </ul> </li> <li>• Members noted importance of taking measures to insure safety.</li> <li>• Possible safety options were discussed by members.</li> </ul>	<p><b>Action</b> – Mr. Partridge will research findings as to why work was not done and report back at June meeting.</p>
	<p><b>ADA Compliance</b></p> <p>Mr. Partridge noted the following regarding ADA compliant regulations:</p> <ul style="list-style-type: none"> <li>• Many restrooms on campus not compliant.</li> <li>• Some areas would require major structural changes to the building.</li> <li>• Mr. Partridge suggested members take the consultant report; fold in the "code requirements" for the number of restroom fixtures needed and determine the priority and the strategy on how the college will meet the ADA compliant regulations.</li> <li>• He noted that in making restrooms ADA compliant the college would lose fixtures and space. Losing fixtures would affect the plumbing code.</li> </ul>	<p><b>Action</b> – Mr. Partridge will check with DSA and with legal counsel to determine which code takes precedence and provide that information to members.</p>

OTHER (cont.)	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p><b>Fine and Performing Arts</b> - Mr. Fujimoto provided the following update:</p> <ul style="list-style-type: none"> <li>• There have been discussions regarding a new complex for Fine and Performing Arts.</li> <li>• The approval has been given by the district to begin the process of developing an IPP to submit to the state for funding.</li> <li>• It was clarified that the building will serve to meet the instructional needs of students.</li> <li>• The project was loosely estimated from start to finish 5–7 years.</li> </ul> <p><b>Hammer Cage</b> - The concern of the relocation of the Hammer Cage was brought forward.</p> <ul style="list-style-type: none"> <li>• Ms. Bridges noted the item as an ongoing issue for her department.</li> <li>• Mr. Partridge stated that along with the Master Plan Architects had researched the project resulting in no options and had communicated that information back to the college.</li> </ul> <p><b>Improving end user feedback was discussed:</b></p> <ul style="list-style-type: none"> <li>• Mr. Fujimoto confirmed all academic building planning will continue to incorporate end user feedback as a key component.</li> <li>• Science building planning was used as an example where the process was incorporated.</li> <li>• Mr. Partridge stated the district uses a user driven process in facility planning. He also provided examples for the committee.</li> </ul>	
<b>FUTURE AGENDA ITEMS</b>		
		<p>Safety Committee requested that an item be placed on Facilities Agenda for June 17 to discuss the “stray baseball” issue further.</p>

**Next Meeting – June 17, 2008  
SAC Foundation Board Room**