



SAC FACILITIES MEETING MINUTES APRIL 24, 2007

APPROVED 11/20/06

Administrators

President Erlinda Martinez
Noemi Kanouse, Committee Chair.
Norm Fujimoto
Avie Bridges (absent)
Bruce Bromberger
Rhonda Langston

Sara Lundquist
Kathy Mennealy
Maria Sugranes(absent)
Sylvia Turner(absent)
James Wooley

Faculty

Mary Ellen Bobp (absent)
Raymond Hicks, faculty co-chair
Mary Majors
Jeff McMillan (absent)
Jacque O'Lea (absent)
Dana Pagett
Michelle Parolise
Valinda Tivenan (absent)
John Zarske

Alternates

Classified

Mike Mugica
John Nastasi (absent)

Sean Small
vacant

1. Welcome and Introductions

The meeting was called to order at 1:50 p.m. by Raymond Hicks, Committee Co-Chair. Self introductions were made.

2. Approval of Meeting Minutes – December 12, 2006

Motion to approve the minutes of the January 23, 2007 with the following amendment by Mrs. Mennealy/Zarske

Recognize Mrs. Mennealy as being present for the January 23, 2007 meeting.
The minutes were unanimously approved with amendment.

3. SAC Update - Bruce Bromberger

A handout outlining the recent updates to the SAC campus was presented by Mr. Bromberger. He highlighted the 467 work orders that were completed as of 1/23/07. A discussion ensued regarding the overall effectiveness of the online work order procedure.

4. Measure "E" Update Expenditure Update

An expenditure update (dated 4/19/07) on Measure "E" was distributed to committee members. The update reflected 54% of the bond funds have been expended or encumbered to date. Mrs. Kanouse noted to members that the current softball field work and the "S" building renovation work was encumbered in that percentage. The "S" building renovation remains on schedule. Admissions and Records is targeted to be back in the building and ready for Fall registration with Counseling.

Mrs. Kanouse also stated that the work in building "E" work was being paid for with state funds.

Mrs. Kanouse invited members to the Grand Opening of the Men and Women's Locker room on May 11th.

Project Update

A project listing for Santa Ana College developed by the District was presented to members. The update outlined the current and pending projects. Mrs. Kanouse briefly highlighted the following:

- HVAC - Dunlap hall - The project will take 8 weeks where the building will be without air or heat. The timing of the project is still under discussion.
- Asphalt Paving - The district allocated some additional funds for paving. These monies allowed the work to be in completed in Lots D, 2, 3, & 4.
- Relocatables – The portable buildings will be temporarily relocated during July.

Mrs. Kanouse announced to members that the district has hired a construction management firm to better expedite the pending projects. Dr. Martinez shared with the committee that she has asked for a master project list outlining all the projects at SAC regardless of funding. The cabinet met with the construction firm on the Planning Retreat day. The firm will formulate a Master Planning schedule that will help the college to proceed at a more desirable pace.

College Ave. Update

Dr. Martinez reported that the district anticipates having sole ownership of College Ave. in May. She gave a brief overview of the particulars of the sale. One of the issues in the forefront is the mitigation of traffic that involves 4 intersections. The district has agreed to pay for one of the signal improvements in its entirety and for a portion of the remaining three. After detailed negotiations, the city has agreed to complete the signal improvements at Bristol and Washington by August. The goal at this point is to coordinate the completion of the new signal with the closure of College Avenue.

5. Safety

Co-chair Ray Hicks requests that Safety be an ongoing item on the agenda.

Back up generators – There are only 2 buildings that have back up generators. Mr. Bromberger stated that major funding would be required to install back-up generators. It was suggested that generator work should be incorporated into the scope of work for building renovation.

Safety plan – It was reported that Safety Plan is being developed. Lt. Wooley also noted that his department is in the process of updating polices and procedures.

Emergency Lighting – Mr. Bromberger reported that all emergency lighting is fully functioning.

Mr. Pagett expressed a concern to members regarding the rock planters in the new Locker Room Facility.

6. Parking/gate card access – Rhonda Langston

Rhonda Langston presented Vice-President Norm Fujimoto with a framed gate card to recognize him for his diligent efforts in obtaining a gate card.

7. Other

Future meeting dates – the Facilities Committee will meet four times a year in September, November, February, and May. The sub committee will meet on those months in between.

7. Adjournment

The meeting adjourned at 2:30p.m.