



**SAC FACILITIES MEETING
MINUTES –MARCH 15, 2011
1:30P.M. – 3:00P.M.**

Approved 4/19/11

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators		Academic Senate		District Liaison
Norm Fujimoto	Rhonda Langston (a)	Elliot Jones	Valinda Tivenan(a)	Darryl Odum
Paul Foster, Co chair	Sara Lundquist (a)	Louis Pedroza(a)	Karen Warner	Campus Safety & Security
Bart Hoffman	*Jane Mathis	Ray Hicks, Co chair	John Zarske	James Wooley(a)
Ron Jones	Ed Ripley			
	Sylvia Turner	CSEA	Guests	ASG Representative
Alternates		Sarah Salas	*Monica Collins for Jane Mathis	Lizbeth Navarro
		*Sean Small (a)		
1. WELCOME AND INTRODUCTIONS				
		Self Introductions were made. ASG students were welcomed		Meeting called to order – 1:40 p.m.
2. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS
Approval of Minutes		Minutes for the February 15, 2011 meeting were presented for approval.		Motion was moved by J. Zarske approve the February 15, 2011 Committee minutes 2 nd – B. Hoffman Motion was unanimously approved.
3. FACILITIES MASTER PLAN UPDATE		<p>John Garakian from Westberg and White presented a condensed version of the Phase I design. This Phase will focus on the the soccer field, College Avenue, the cul-de-sacs, campus flatwork, landscape, paving, and signage.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> • The goal is to enhance the academic experience for our students. • The conceptual landscape design was presented. <ul style="list-style-type: none"> ◦ The SAC Grounds department consulted with the landscape architect • Road enhancements were identified. • California lifestyle elements were integrated into the design. • Design incorporates a Motor Court area for drop off which becomes the entrance of the campus. • The mall area will be enhanced to provide a notable ‘heart of the campus’ experience. Existing 30’ concrete walkways will be replaced with 20’ wide interlocking pavers. • Buildings will be enhanced with modern architecture elements creating unification. • Historical references will be incorporated into seating pods and mosaic tile on the northwest side of the Library. <p>Mr. Garakian answered questions after his presentation.</p>		

3. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
SAC Project Update Darryl Odum	<p>In addition to the overview of SAC projects the following was noted:</p> <ul style="list-style-type: none"> • U bldg. seismic retrofit – the final report is due to Facilities Planning due the week of 3/14/11. • SAC CDC: The Board has approved a revision to the path of travel from the bus stop on campus to the corrected path on the southwest corner of parking lot 6. • CEC Renovation – the roofing, siding, trim, down spouts, window sills, fencing, and painting upgrade is complete. Carpet, interior door painting and ceiling tile replacement will be completed in April. • SAC Sewer & Gas Line Repair; Project continues to move slow due to unmarked underground utilities/issues. <ul style="list-style-type: none"> ○ All new lines are in place. ○ The restrooms in gym are now working. • SAC Church Demo – Project will start approximately April 15th and take 90 days to complete due to the asbestos abatement component. 	
SAC M&O Update Ron Jones	<p>The follow update was provided:</p> <ul style="list-style-type: none"> • Temporary repairs to the D roof has been completed • U201 has been re-carpeted for campus meeting space • All backflow devices on campus have been caged and locked after two devices were stolen. • Power shut off was rescheduled to March 23. 	
ADA Sub-committee Paul Foster	<p>Members were provided with an overview of the ADA survey results. Discussion ensued.</p> <ul style="list-style-type: none"> • The survey was a facility based survey • 480 surveys were sent out with a 17% (56) response rate. • This was a collaborative effort by Monica Collins, Maria Aguilar and Don Dutton. • May consider future changing to the rating vocabulary and overall format to obtain more specific information. 	
Environmental Sub-committee Paul Foster	<p>No report.</p>	
4. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Plan Net	<p>An overview of the Plan Net project was provided.</p> <ul style="list-style-type: none"> • One piece of the project is a wireless upgrade to what the college currently has. • 2nd piece is the installation of exterior HD security cameras. <ul style="list-style-type: none"> ○ A plan of critical places to install is being developed. ○ The camera project will be extended to all of SAC sites. ○ The plan will be taken to Cabinet when ready. <p>A concern was noted regarding camera placement at CEC. It was recommended that the concern be brought to Ed Ripley.</p>	

OLD BUSINESS (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Summer Parking Lot	<p>Parking Lots 7, 9, 11 and the Pacific entrance as scheduled to be refurbished this summer to provide a safe environment and to extend the useful life with a limited investment as these lots are scheduled to change with the Master Plan.</p> <ul style="list-style-type: none"> • There is \$250,000 available for lot repairs. <p>It was reported that 18 30 minute drop off parking spaces will be added to ease the flow of traffic.</p>	
Campus Beautification committee	<p>A discussion ensued regarding resurrecting the Campus Beautification Committee. The consensus was that this committee's work could conflict with the unification that is being presented in the newly developed Master Plan.</p> <ul style="list-style-type: none"> • The idea was tabled and there will be no further action at this time. 	

**Meeting adjourned – 3:00p.m.
Next Meeting – April 19, 2011**