



# SAC FACILITIES MEETING MINUTES

FEBRUARY 28, 2006

Approved 5/30/06

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## Administrators

President Erlinda Martinez  
Noemi Kanouse, Committee Chair.  
Carolyn Breeden (absent)  
Bruce Bromberger  
Sylvia Turner (absent)  
Rhonda Langston (absent)

Sara Lundquist (absent)  
Kathy Mennealy (absent)  
Aracely Mora (absent)  
Maria Sugranes (absent)  
James Wooley

## Faculty

Raymond Hicks, faculty co-chair  
Jeff McMillan (absent)  
Dana Pagett  
Michelle Parolise (absent)  
Valinda Tivenan (absent)  
John Zarske

## Alternates

Nancy Brooks (K. Mennealy) absent  
Al Chin (J. Wooley) absent  
Davis Nguyen (M. Sugranes) absent  
Lilia Tanakeyowma (S. Lundquist) absent

## Classified

Mike Mujica                      Sean Small (absent)  
John Nastasi(absent)      vacant

## Guests

Jared Ceja for Rhonda Langston  
Dan Goldmann

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### 1. Welcome and Introductions

The meeting was called to order at 1:40 p.m. by Noemi Kanouse, Committee Chairperson. Mrs. Kanouse welcomed a visiting team from the Office of Civil Rights, Dr. C.J. H. Dorsey, Ayla Douglas and Anne Ladd. The committee made self introductions to the visiting team.

### 2. Minutes of September 27th meeting were approved as read.

Minutes of November 29<sup>th</sup> meeting were approved.

Motion – President Martinez                      2<sup>nd</sup> – Dana Pagett

The minutes were unanimously approved.

### 3. Measure “E” Updates from the District

Bob Partridge presented Measure E updates. The additional items were noted:

- ✓ The child development programs have been consolidated and are temporarily housed in the soccer field area. The design of the child development center has changed to a village style facility that will accommodate different age groups.
- ✓ Digital Media Center will house a TV studio, the Incubator and an instructional component.
- ✓ There will be no compact car spaces in the new parking structure. Provisions for additional parking spaces are underway at the demolished church site, with an expected completion date of early June.
- ✓ Men and Women’s locker room project expected completion in early 2007. The weight lifting pavilion is due to be completed in 5 months.
- ✓ Track and Training facility project will commence once the details have been worked out with the donor, president of Orco Block, Mr. Rick Muth.

- ✓ Due to 30% increase of construction costs since 2003, the Science building project will not be constructed until sources of revenue are available. The design phase is moving forward on the Science building which will allow the district to expedite the project quickly should additional funds be available. It was noted that a science building is one of the most expensive buildings to build with costs ranging between \$450 - \$500 per square foot.
- ✓ The 16 portable classroom building is in the development phase and is being built to meet the enrollment needs of SAC.
- ✓ The softball field project will be moved up as it is part of the domino effect related to the relocation of the existing portable classrooms.

Mr. Partridge briefly reviewed the project sequencing for members and stressed the importance of strategic planning in anticipating the domino effect.

Mr. Partridge explained that the original renovation plans of the 14 buildings will be impacted by the increase in construction costs.

## 5. Measure "E" Updates from SAC Administrators

### Building C

Co-chair, Ray Hicks reviewed with members a packet developed by Sylvia Turner that helped organize her recent move. Mr. Hicks noted the importance of utilizing tools that have been proven to work well.

### CEC

Mrs. Kanouse reported that LPA is redesigning some of CEC for better utilization of the facility. The focus is to maximize space and minimize changes at the site.

### Building U

As part of the renovation process, the 2<sup>nd</sup> floor of Johnson center will be closing to maximize more space for the bookstore.

### Phase I & II Updates

Mrs. Kanouse reported that 99% of Phase I has been completed. She noted that the "U" building renovation projects will be completed with the remodel. Additionally, she noted that the Phase II renovation projects began with a listing of 4 pages and has since grown to 8 pages. She reported that the process is moving along.

## 6. Facilities Update from SAC

Bruce Bromberger, SAC Plant manager provided a handout for members that outlined the recent updates to the campus. He added the following notations:

- ✓ Training on the cardboard baler was provided for staff. The baler is maximizing recycling of cardboard.
- ✓ Work orders – Mr. Bromberger reported that 415 work orders have been completed since November '05.
- ✓ Bulletin boards kiosks have been repainted.
- ✓ New GPS clocks have been installed. The clocks batteries have a lifespan of 2 years and are within 1 second of accurate time. More clocks are being ordered. The clocks were paid for through "scheduled maintenance" funds.

- ✓ Graffiti still an issue despite the 25% reduction of the problem overall.

Mr. Hicks noted a concern regarding the positioning of the desks as it relates to the placement of white boards in D-211. It creates an unsafe room that is not in compliance with fire codes. Mr. Bromberger asked him to address the concern through the work order process.

Mr. Bromberger provided an information sheet regarding work orders, facility modifications, and emergency issues. Members were asked to share the information with their respective staff. Mrs. Kanouse clarified that facility modifications are to be addressed within the portfolio planning process.

Mr. Bromberger addressed an inquiry regarding the stained carpets in Chavez building. New carpet tiles will be used to replace one lab area as well as address spot repairs.

#### **7. Measure "E" Expenditure Updates**

Mrs. Kanouse reviewed the bond expenditure, noting 100% of the 1<sup>st</sup> issuance (2003A) had been spent. In regards to the 2<sup>nd</sup> issuance of \$119 million (2005B) the district has already committed 52 million in less than a year. This is significant of how quickly the district is moving forward in fulfilling their promise to the voters. It was also noted that fulfilling our obligation to the voters is especially important should the decision be made to seek another bond.

#### **6. Facilities Work Group**

Ray Hicks provided members with the meeting notes of November 4 and February 14, 2006. Mr. Hicks reviewed the notes of February 14<sup>th</sup>.

He reported the following:

- ✓ The new 16 instructional classroom building will be 2 stories and will house 8 classrooms on each floor.
- ✓ Asbestos abatement will take 2 months to complete. Approximate completion date mid-February.
- ✓ The softball field will be completed sooner due to the relocation of the existing portables.

#### **7. Other**

A concern was raised regarding sound in the mediated rooms. It was suggested that a solution be discussed with the architects in an effort to develop a district standard. Mrs. Kanouse will follow up on addressing the issue.

The meeting was adjourned at 2:45p.m.