



**SAC FACILITIES MEETING
MINUTES – FEBRUARY 16, 2010
1:30P.M. – 3:00P.M.**

Approved 3/16/10

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators		Academic Senate		District Liaison
Norm Fujimoto	Rhonda Langston (a)	Elliot Jones	Valinda Tivenan	Darryl Odum
Paul Foster, Co chair	Sara Lundquist (a)	Louis Pedroza	Karen Warner	Campus Safety & Security
Bart Hoffman	Ed Ripley	Ray Hicks, Co chair	John Zarske	James Wooley
Ron Jones	Sylvia Turner	CSEA		ASG Representative
Alternates		Sarah Salas	Sean Small (a)	Chirac Munganga (a)
Monica Collins for Jane Mathis				Guests
				Arlene Warco

1. WELCOME AND INTRODUCTIONS		
	Self Introductions were made.	Meeting called to order – 1:35 p.m.
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Approval of Minutes – 11/17/09		Motion was moved by M. Collins to approve the November 17, 2009 Committee minutes 2 nd – S. Salas Discussion ensued. Motion was unanimously approved.
3. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
SAC Project Update Darryl Odum	<p>An overview of the SAC projects was provided for members. Additional information as noted:</p> <p>CEC Child Care Renovation</p> <ul style="list-style-type: none"> 120-day project starts March 15th <p>SAC Baseball Complex Improve. & Scoreboard</p> <ul style="list-style-type: none"> Still gathering information and pricing. Alex Oviedo will be meeting with SAC cabinet to discuss the project details. <p>Gym Restroom Addition</p> <ul style="list-style-type: none"> Estimated project completion April 1st <p>A concern regarding the doors on the south side was discussed.</p> <ul style="list-style-type: none"> Doors adjacent to the new floor will be replaced as part of this project. <p>Several other issues are being discussed on the south side.</p> <ul style="list-style-type: none"> A Gym Phase II list is being compiled. If approved, this would go out to bid as a separate project 	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Time-Warner Cable An update on Time-Warner was provided.</p> <ul style="list-style-type: none"> • The Time-Warner cable that runs through the campus is used by the city and SAUSD to feed their iNet system. • The District has asked Time-Warner for an installation timeline that precedes the district schedule for paving the Child Development site. 	
	<p>Maintenance & Operations Complex</p> <ul style="list-style-type: none"> • Gates continue to be an issue, especially on the north side. • The gate issue will be resolved by the district. <p>Other</p> <ul style="list-style-type: none"> ■ Moisture seeped through the south wall of the I building during recent rains. There were also roof leaks. • The district will seal the south wall as a separate project in the summer ■ The fire alarm system is fully operational. All work has been certified by the DSA inspector. The new gym restroom will be alarmed when that project is completed. 	
<p>SAC Update Ron Jones</p>	<p>Ron Jones, interim plant manager provided an overview highlighting the following:</p> <ul style="list-style-type: none"> • Organizational Changes - how and when Work Orders are assigned • Facility Accomplishments include high voltage maintenance, renovation of the Dunlap elevator, tree trimming, fire extinguisher inspection, and exterior lighting. • Work Orders completed: 96 from 11/13 - 12/18 and 129 from 1/4 - 2/10. 	
<p>ADA Committee Paul Foster</p>	<p>College Council approved the recommendation by the Safety and Security committee to transfer the ADA subcommittee to the Facilities committee.</p> <ul style="list-style-type: none"> • The ADA transitional plan is the main focus of that subcommittee at this time. <ul style="list-style-type: none"> ▪ The survey conducted in 2008 identified approximately 700 deficiencies. ▪ The college is obligated to develop and maintain a transitional plan that specifies how deficiencies will be corrected. 	
<p>Parking ASG Spots for Raffle Update</p>	<ul style="list-style-type: none"> • Raffle sales are currently below projections. <p>2 parking spots have been identified for ASG raffle winners.</p>	
<p>SAC Facilities Master Plan</p>	<p>The district is negotiating a contract with HMC Architects to update the SAC Facilities Master Plan. HMC will evaluate buildings, infrastructure, and hardscapes to determine current campus needs.</p> <ul style="list-style-type: none"> • Correcting ADA deficiencies is part of the process 	

4. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Committee Goals		Tabled to next meeting
5. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Remaining Measure E funds	<p>There was approximately \$40 million left in SAC Measure E funds as of Dec 31st. It may cost \$20 million to complete the new Child Development Center, raze the old church, build the soccer field, and upgrade College Avenue.</p> <p>Infrastructure problems that have been identified in recent months include HVAC systems, the energy management system, sewer lines, elevators, parking lots, and non-complying restrooms in large assembly areas and along the major paths of travel. There are also multiple concerns with the Centennial Educational Center.</p> <p>It was suggested that the construction of the parking structure be postponed and instead to provide ground level parking and to use the remaining Measure E funds to improve the aging infrastructure and for other SAC capital projects.</p>	<p>Motion Motion was moved by B. Hoffman to postpone the construction of the parking structure; demolish the church, relocate the soccer field to the church and provide surface parking instead of building the parking structure. 2nd – M. Collins Discussion ensued. Motion was unanimously approved.</p> <p>Motion Motion was moved by N. Fujimoto to use remaining Measure E monies for the infrastructure improvements and other SAC capital projects. 2nd – S. Turner Discussion ensued. Motion was unanimously approved.</p>
6. Committee Membership	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	The following new members were acknowledged and welcomed to the committee, Bart Hoffman, Elliot Jones and Louis Pedroza.	
7. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Non-Smoking Signage	<p>Arlene Warco presented a concern regarding the lack of awareness regarding the campus's Non-Smoking status. She presented a proposal where free non-smoking signage could be provided through the CSP Community Service Program. CSP is part of the County. Their focus is to help with Stop Smoking projects.</p> <p>The details of the proposal are as follows:</p> <ul style="list-style-type: none"> • Students from Carl Tanney's Digital Media class would create signage. • The student work would be part of a competition voted by faculty, staff and students. • The winning design would be developed into signage for the college. • Signage would be funded by CSP. 	<p>ACTION Paul will take the topic to College Council.</p>

**Meeting adjourned – 3:01p.m.
Next Meeting – March 16, 2009**