



**SAC FACILITIES MEETING  
MINUTES – OCTOBER 20, 2015  
1:30P.M. – 3:00P.M.**

Approved 2/16/2016

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair(a)	Rhonda Langston	Dietrich Kanzler(a)	Susan Sherod	Mike Ediss(a)	MikeTurrentine(a)
Sherry DeRosa(a)	Christine Leon(a)	Brian Kehlenbach, Co-chair	Valinda Tivenan(a)	Sarah Salas	Maria Taylor(a)
Bart Hoffman	Mark Wheeler	George Moore	John Zarske	<b>District Liaison</b>	
Nilo Lipiz(a)				Carri Matsumoto	
Eve Kikawa				Darryl Taylor	
Guests				<b>Campus Safety &amp; Security</b>	
Elloitt Jones	Ron Jones			Mike Colver	
Matt Schoeneman	Heller Sanchez			<b>ASG Representative</b>	
				Stacy Palencia	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order – 1:34p.m. Adjourned at 2:34p.m.	
<b>2. PUBLIC COMMENTS</b>					
	There were no public comments.				
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	The September 15, 2015 meeting minutes were presented for approval.			<b>ACTION</b> Motion was moved by G. Moore to approve the September 15, 2015 Facilities committee minutes as presented. 2 <sup>nd</sup> – Lt. Mike Colver The motion was carried with one abstention.	
<b>4. PROJECT UPDATES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	The membership was provided with an overview of the Measure Q projects as well as Active Projects (see attached). Additional comments as noted:  <b>Chavez Hall</b> <ul style="list-style-type: none"> <li>The district continues to investigate the cause of the exterior moisture issue in the building.</li> <li>Preliminary data has shown that there is evidence of humidity across the entire slab of the building.</li> </ul>				

PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>● Plumbing, sewer and video camera surveys have been conducted to determine that there are no leaks.</li> <li>● Environmental air quality testing has also been conducted in the building to assure the occupants that there is no other issue with air quality.</li> <li>● It was noted that issue cannot be eliminated and the district is looking for ways to remediate it by reducing the humidity level.</li> <li>● Once the humidity issue is resolved, work will begin on the interior of the building, walls, flooring, etc.</li> <li>● More data should be available in December once the test pilot is complete.</li> <li>● The committee will be updated. Accordingly.</li> </ul> <p><b>Temporary Village</b> This project is regarding the modification to the Village in preparation for the Johnson occupants.</p> <ul style="list-style-type: none"> <li>● User group meeting have been completed.</li> <li>● Project is getting ready to go into DSA.</li> </ul> <p><b>Dunlap Hall</b></p> <ul style="list-style-type: none"> <li>● The project is wrapping up.</li> <li>● The roof replacement and the installation of all media equipment is targeted to be completed before the building is re-occupied in the spring.</li> <li>● All overhead projectors need DSA approval which required an engineer and architect to be sure the mounts were done according to DSA specifications.</li> </ul> <p>It was noted that Campus Safety has been receiving call from the emergency elevator phone. Members were advised that D-4 and District IT will be meeting in an attempt to resolve the matter.</p> <p><b>Central Plant and Infrastructure Phasing</b></p> <ul style="list-style-type: none"> <li>● Biggest project in Measure Q.</li> <li>● Project awarded to McCarthy.</li> <li>● McCarthy behind on getting fencing contractors procured.</li> <li>● Temporary fencing will go up next week around Central Plant location and McCarthy trailer.</li> </ul> <p>Members were provided with an overall summary that outlined the phases of work and location. More detail by phase, fencing plan and dates will be provided.</p> <p>McCarthy has been asked to provide a chronological sequencing video. This will allow the multiple areas of work to be viewed at any time. This video is due before Thanksgiving.</p> <p>Ms. Matsumoto shared the construction communication stream flow process between the district and the college. This project will present more challenges in that area due to the multiple areas of work at one time. She is working with McCarthy in developing a sequencing phase approach that can provide more detail to the campus.</p> <ul style="list-style-type: none"> <li>● The animated phasing is a great communication tool to be able to communicate to our entire college community, faculty, staff, and student groups.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Members were asked that as they share this phasing overview with their respective constituencies to please bring forward any potential issues that are identified. <ul style="list-style-type: none"> <li>○ The more information available will be help in minimizing any impacts to the events on campus.</li> <li>○ Concerns can be forwarded to Dr. Collins.</li> </ul> </li> </ul> <p>An overview of the temporary fencing around Dunlap Hall was provided to the members. The current fencing will remain for security reasons until the re-occupancy for the spring semester at which time 2/3 of the fencing will be removed. There will be access to the north/south elevators, stairs and paved walkway. In addition, members were also advised on the rationale for having the fence line pushed out into Lot 7. Specifically this measure will allow for construction to continue along with unimpacted access. It provides a separation between the construction and the college community.</p> <p>Members were advised of the Central Plant Groundbreaking on November 3 at noon. Location of the event is still being determined.</p> <p><b><u>Science Center Project</u></b></p> <p>It was noted that the demolition of the J buildings and the relocation of Quick Copy Center and Maintenance Storage has been put back into this project. Members were advised that relocation schedule of the J Bldgs. has not been developed or have the re-location areas been identified. This demolition will need to be completed before starting construction for the new science center.</p> <p>It was also noted that initially a portion of the J Bldg. was to be demoed in conjunction with the Johnson Center however that is no longer the plan at this time.</p> <p><b><u>Parking Lot at 17<sup>th</sup> &amp; Bristol</u></b></p> <ul style="list-style-type: none"> <li>• Project running behind schedule</li> <li>• Not sure if the city will require the district to go through off site approvals for connection of storm drains.</li> <li>• More updates as available.</li> </ul> <p>O.C. Sheriff's Academy Correction noted:</p> <ul style="list-style-type: none"> <li>• Anticipated bid date in March</li> <li>• Anticipated construction date in May</li> </ul> <p><b><u>Door Hardware Upgrade</u></b></p> <p>There was an inquiry regarding the timing of the Door Hardware project. It was noted that new core requests have been submitted for E, C, N, P, and D. Once the cores are received the installation will begin. Dunlap Hall should be ready for the re-occupancy of the building. Once those are complete the work will follow for the remainder of the buildings per the schedule. Mark Wheeler advised that he is working closely with the locksmith consultant to expedite the process of providing keys to faculty and staff.</p> <ul style="list-style-type: none"> <li>• The importance of making sure the new process is efficient was noted thus eliminating the amount of keys carried by one person.</li> </ul>	

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	<p>A concern was raised regarding the lack of available keys when keys are not returned at the end of the semester and the problem it presents.</p> <ul style="list-style-type: none"> <li>Members were advised that a policy will be established to help alleviate this issue.</li> </ul> <p>There was an inquiry if the new key system will allow for the doors to be locked from the inside. It was noted that this issue is being discussed.</p> <p>Members were advised that the district has been asked to look into the feasibility of solar projects for district sites. Potential locations for solar projects are being assessed. Nothing has moved forward in that area at this point.</p> <p><b><u>Year III, Prop. 39 Projects</u></b></p> <p>Members were advised that the Year IV projects are in the process of being planned. Due to some monies that need to be spent down from Year III, the district is looking to change out lighting in additional buildings at SAC.</p> <p>It was noted that the LED conversion has resulted in a decrease in usage however, expenditures continue to escalate due to increase in electricity rates. Additionally, the members were advised that the college is no longer on the “peak usage” demand pricing.</p> <p>There was a concern brought forward regarding the temperature in the Math Center. The M&amp;O team is working on a solution to remedy the issue.</p>	<p><b>FOLLOW UPS</b></p> <p>Mark Wheeler will research this issue with the consultant and report back.</p>
<b>5. Standing Reports</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
HEPSS (Health, Emergency Preparedness, Safety and Security)Task Force	No report.	
Facilities Report	<p>The SAC Facilities Report was presented to the committee for review (see attached).</p> <p>It was noted that the PIN access locks resulted from an increased number of non-SAC students using the locker rooms for non-SAC instructional purposes. Due to the fact that some of our students are minors, it was necessary to control access only to students, staff and faculty.</p>	
Environmental Task Force	<p>The following was reported:</p> <ul style="list-style-type: none"> <li>The ENGR/CAPES Club is still inventorying aerators. A building has 3.7 gpm, and can improve it to as low as .5 gpm. Students are happy to install the aerators if they are available.</li> <li>ENGR Dept. continues to add energy courses. Approved at division level are three new courses, Renewable, BAS, Green HVAC.</li> <li>Funding opportunities are being pursued from the Energy &amp; Utilities Regional Consortia to update A225 lab. <ul style="list-style-type: none"> <li>This money will help with new equipment.</li> <li>\$130,000 is being sought. 20k in support has been promised.</li> <li>Two letters of support have been secured. Additional letters would help, particularly from utility companies.</li> </ul> </li> </ul>	
<b>6. Old Business</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	There was no old business.	

7. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	There was no new business.	
8. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<u>Hammond Hall Window Replacement</u> It was noted that the window replacement in Hammond Hall is still being planned.	

SUBMITTED BY Geni Lusk 11/10/2015