



SAC Planning and Budget Committee
 December 3, 2024
 1:30pm - 3:00pm
 Zoom Meeting

THE PLANNING AND BUDGET COMMITTEE is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

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|---|----------------------------|
| 1. Welcome and Introductions | |
| 2. Public Comments | |
| 3. Approval of Minutes November 5, 2024 | ACTION |
| 4. Updates/Reports • | INFORMATION/RECOMMENDATION |
| 5. Periodic Reports • | INFORMATION |
| 6. Old Business • Goals Workgroup Status o First Meeting Scheduled: Thursday, December 5, 2024 @ 9:30am • Budget Priorities for RAR Process (2 nd read) | INFORMATION |
| 7. New Business • SCFF Metrics Presentation – Dr. Daniel Martinez • Faculty Hire Ranking Recommendations (Roll Call Vote) – Mark Reynoso o Faculty Hire Requests-Replacement-New Final Ranking o Replacement Requests Rationale 2024 o Fall 2024 Compliance Form o Fall 2025 AD FON | DISCUSSION/RECOMMENDATION |
| 8. Student Update (5 min) | INFORMATION |
| Future Agenda Items • Assess Tasks on Committee Calendar – to be assessed by the Goals Workgroup • Exhibit C – Dr. Annebelle Nery (02/04/25) | INFORMATION |
| General Information https://www.rccd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx | INFORMATION |
| Next Meeting: February 4, 2025 | |

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Planning and Budget Committee
AY 24-25**

Membership

- VP, Admin Services Co-Chair or voting alternate – Bart Hoffman
- Academic Senate Co-Chair – Tommy Strong
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Academic Senate President – Claire Coyne
- Senate VP Community Operations – Merari Weber
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years and 3 in odd years.
Reza Mirbeik
Kelly Nguyen
Luis Pedroza
Marty Rudd
David Sauber
John Zarske
- Up to 4 Classified representatives – Mark Ou, Jimmy Nguyen, Liliana Oropeza
- Student Representative – Lexi Burnett, Tukwot Gollette
- A Dean or Manager from Academic Affairs – Kristi Blackburn, Bill Reardon (alternate)
- A Dean or Manager from Student Services – Robert Manson

**Planning & Budget Committee
Meeting Schedule**

**AY 24-25
(1:30pm -3:00pm)**

September 3, 2024

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

October 1, 2024

- Review P&B Committee Goals

November 5, 2024

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1st read)
- Resource Allocation Request (RAR) Summary

December 3, 2024

- Budget Priorities for RAR Process (2nd read)

February 4, 2025

- SCFF Reports – End of Semester Metrics
- Quarter 2 Budget Performance Report

March 4, 2025

- First Read of Meeting Calendar for next AY
- Presentation – Technology Replacement Plan

April 1, 2025

- Presentation – SAC/CEC Marketing Plan
- Approval Meeting Calendar for Next AY
- Technology Replacement Plan Update
- Digital Dons

May 6, 2025

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)
- Quarter 3 Budget Performance Report
- Assessment of Committee Goals

May 27, 2025

- State Budget Update (May revision)