



SAC FACILITIES MEETING
 MINUTES – MAY 15, 2018
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Adam O'Connor (a)	Veronica Oforlea (a)	Brian Kehlenbach, Co-Chair	Susan Sherod	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon (a)	Ben Hager	Jaki King (a)		
Nilo Lipiz (a)	Heller Sanchez	Marty Rudd	Michelle Parolise (a)	District Liaison	
Jennie Adams	Don Mahany (a)	John Zarske		Carri Matsumoto	Darryl Taylor
Eve Kikawa					
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Doug Manning	Heather Gillette	Scott Baker	
Roy Shahbazian	Darren Hostetter			ASG Representative	
				Mariely Figueroa-Hernandez(a) Brandon Vu	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35 p.m. Adjourned at 3:00 p.m.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	The Mar. 20, 2018 meeting minutes were presented for approval (attached).			ACTION Moved by Ben Hager to approve the Mar. 20, 2018 Facilities Committee minutes as presented. 2 nd Marty Rudd. Motion carried.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project Updates – Carri Matsumoto/Darryl Taylor/Matt Schoeneman (attached) <ul style="list-style-type: none"> Dunlap Hall and Central Plant projects are now completed. Johnson Student Center – Demolition to building will take place in the Summer 2018. Bids 1 & 2 will be combined as one project. There will be one contractor for the entire project. Target construction to start Fall 2018 through Spring 2021. With a target occupancy of late Spring 2021. 				

	<ul style="list-style-type: none"> • Johnson Demolition – The deadline to vacate the building is May 19, 2018, including items that were stored. • Science Center & Building J Demolition – Rudy Delgadillo reported that the contractor has flip-flopped some of the activities. There are some slight delays. Pouring the foundation in the next two weeks. The materials will be moving in the next 4-6 weeks. • 17th & Bristol Street Parking Lot – Still on hold. • Scheduled Maintenance Projects – <ul style="list-style-type: none"> ○ Water conservation project will start this week and will last several weeks. ○ Window replacement project, temporary offices have been set up in Russell Hall during this project. • Current Capital Projects – <ul style="list-style-type: none"> ○ Welding relocation project - completed. ○ Health Sciences Building project – meetings with user groups, budget has been updated since there is a shortage of state funding. ○ Barrier Removal project – DSA has given stamp of approval, project is out to bid, hopefully before Fall semester. ○ Campus Directory (electronic) – a scope of work is under development. ○ Chavez Hall renovation – last area of flooring in the Business Development department, will be completed by Summer. ○ Building K – vetting through the process. Waiting for FMRs. ○ Spirit Sculpture – completed. • Current Projects District-Wide – Emergency Door Lockdown – Darryl Taylor reported that devices have been provided for many of the doors. Assessment is needed for other door types. The District Office is supporting Security with this project. Questions regarding door devices should be directed to Security. The District-Wide Access Control and Door Hardware project is being recommended to go to the Board of Trustees to hire a consultant. Would like to see it go to the June Board meeting. There is no funds now and it is a long-range project. • Emergency Blue Phone Locations – Going to bid in the Summer. The goal is to have it completed by Spring. 	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	HEPSS Task Force – Lt. Baker reported the latest HEPSS meeting notes (attached).	
Facilities Report	Facilities Report – Heller Sanchez reported the following: <ul style="list-style-type: none"> ○ Work requests summited in the last two months = 420. Completed 360, pending work request 60. This does not include phone calls and emails to M&O. ○ Our techs fixed exterior lighting around building F and P. Replaced photocell in building P and an electrical short in underground vault in building F. 	

	<ul style="list-style-type: none"> o The exterior lights on building D will remain on until the electrical issue between a classroom and restroom is resolved. o SAC techs will be replacing all the filters in all hydration systems this week throughout SAC campus. o Two trailer-mount goal posts for football were put together and placed on the field. About 6 hours of labor. o At CEC, two small water heaters were replaced in building A. o I sent grounds crew to CEC to do regular maintenance and they will be going back Thursday AM to finish up and fix irrigation south of building B. o Criminal Justice Training Center - 40 gallon w/heater and expansion tank was replace. o SAC grounds crew are working with contractor and project manager to restore irrigation to different locations on SAC campus. o Parking lot #5 center planter water was off for some time during construction, and now we are having issues with controllers. (District) new Cal sense 3000 project. o The HVAC mechanics replace two blower motors in buildings A and G at CEC. o Pyro-Comm still working on upgrading firmware in different buildings here at SAC. o Student furniture was moved from R-307 to B-4 and from B-4 to T101. o Currently, obtaining quotes for resurfacing of G-105 Gym floor. 	
Environmental Task Force	Environmental Task Force – Susan Sherod	
	<ul style="list-style-type: none"> • Susan Sherod brought up the subject of solar panels. Brian Kehlenbach stated that this topic is the agenda under “future agenda items”. 	
6. STUDENT REPORT		ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Brandon Vu announced this would be his last meeting as an ASG representative. He reported that the Earth Day event was a success. They are finishing up with the survey regarding infrastructure and environmental issues. There will be a meeting this summer for the incoming student leaders. The committee thanked him for his participation on the committee and emphasized the importance of having the student’s voices as part of the committees. 	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Dr. Rose received a glowing letter from the ACCJC regarding their recent site visit of our OT Bachelor’s Degree Program (attached). The faculty/Coordinator of that program was just named Distinguished Faculty of the Year! 	
8. ART SPACE		
	<ul style="list-style-type: none"> • Darren Hostetter made a presentation of a proposed “Plaza de Artes”, Art Center. It would be located on the far-east side of campus by the C & P buildings. It would be a multi-use space for students, faculty, and college events. A foam/aluminum material could be attached to the brick wall for murals, etc. Cost for the foam board is about \$100 for a 4’x8’ sheet and each 	

	holds 100 lbs. Possibly shaded with sun sails. Lighting and sound could be similar to what is in the amphitheater. Maybe ask the Foundation to help fund it since it could be a good spot for their events as well. Carri Matsumoto said she loves the idea and that it creates a nice gathering space for students while other construction is being done. We need to follow new adopted AR 6601 on the facilities modification process. A fillable PDF will be available online soon. Brandon requested that the PPT on the Art Space proposal be sent to ASG.	
9. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Wayfinding and Campus Directories – attached report • Phillips Hall Lighting – Carri Matsumoto reported that the engineer has made an assessment, and two riggings need to be removed immediately. Some temporary lighting will be placed. They will do a full review of all lighting needs for Phillips Hall. Structural Engineer report to come and will be followed by a more lengthy report later. • Storage Space for Dance Floor – behind the theatre. 	
10. NEW BUSINESS	<ul style="list-style-type: none"> • None 	ACTIONS/ FOLLOW UPS
11. FUTURE AGENDA ITEMS	<ul style="list-style-type: none"> • Solar Panels • CEC Building Lease • ADA Transition Plan 	
12. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Next meeting August 21, 2018	

SUBMITTED BY Maria Cardona