

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	Ed Fosmire, co-chair	Gabe Shweiri	Omelina Garcia	Mark Reynoso	
Jim Kennedy	Roy Shahbazian	Brian Sos (a)	Jimmy Nguyen	Brian Kehlenbach	
Madeline Grant (a)	John Zarske	Monica Zarske (a)		Tim Winchell	
John Steffens		William Nguyen	Student Representatives		
Jeffrey Lamb (a)			Alyna Suarez (a)		
Vaniethia Hubbard			Sara Valencia (a)	(a) = absent	
1. WELCOME and INTRODUCTIONS					Meeting called to order 1:37pm Meeting adjourned at 3:00pm
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS				ACTIONS/ FOLLOW UPS
	None				
3. MINUTES	DISCUSSION/COMMENTS				ACTIONS/ FOLLOW UPS
	Approval of the April 2, 2019 minutes.				Motion to approve the Apr. 2, 2019 minutes was moved by Jimmy Nguyen, 2 nd by Dr. Hubbard. Motion carried unanimously.
4. BUDGET UPDATE	DISCUSSION/COMMENTS				ACTIONS/ FOLLOW UPS
	<p>SCFF Update – Dr. Hoffman reported on the latest California Community Colleges Student Center Funding Formula (SCFF) Webinar report (attached). The report states that the Chancellor’s office intends to apportion each district at least their 2017-2018 total compensation revenue, adjusted by the 2018-2019 COLA. The Chancellor’s office estimates a \$228 million funding shortfall. They will continue to work with the Governor and legislator to seek necessary adjustments. Their report states that the Chancellor’s office believes that they will receive general fund monies to pay each district.</p> <p>Tentative Budget – Mark Reynoso reported, after meeting with Adam O’Connor from the District Office, Adam O’Connor gave his approval on how the SAC Budget Office is calculating our projected ending balances for Funds 11 & 13. Our FY 2019-2020 Tentative Budget total is approximately \$97M. As of today, we have spent \$68M, and are projecting spending another \$22M in Fund 11, which is roughly about \$91M in costs this year. However, the ending balance of \$4M is not the true picture. Per Dr. Hoffman’s previous report, we will only be receiving 2017-2018 total compensation revenue plus COLA. That adds up to about \$169M for the entire district, that is what we know right now, however the formula keeps changing. Our budget is \$95M for SAC & CEC combined. However, the actual revenue from the state that we will be receiving is from our Base Allocation, FTES and</p>				

	<p>Supplemental Allocation, then you add in the COLA, Unrestricted Lottery, Full Time Faculty, and Part Time Faculty. This adds up to about \$121M for both SAC and CEC. However, after you deduct District Institutional costs, we will only be receiving roughly \$92M of revenue this year. Our true ending balance will be roughly \$3.1M after non-resident tuition revenue is added.</p> <p>Fund 13 Plan 2019/2020 – Mark Reynoso reported that there is an estimated carry over balance \$7.8M in Fund 13. See attached report. The report shows allocations for 2019-2020 projects under Fund 13.</p> <p>Faculty Obligation Number (FON) – Mark Reynoso stated that this year our FON is 381 for the District. Last year our FON was 371.4 but we only reached 368. FON is a number given to us from the State based on our credit FTES. Because we did not meet the 371.4 number last year, we had to pay a penalty of roughly \$262,000. For this year, SAC has to hire 10 new employees and 9 replacement employees.</p> <p>The Board will be approving the tentative budget in June. The adoptive budget will be Board approved sometime in September.</p>	
5. ENROLLMENT UPDATE	DISCUSSION/COMMENTS	
	Dr. Lamb reported that we are falling slightly behind last year’s Spring numbers. The summer schedule is in production. Fall schedule is also in the works.	
6. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
7. SACTAC	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Dr. Kennedy reported that the SACTAC committee will be revisiting its mission statement and they will review the initiatives for next year. Other topics they may be discussing is membership and the purpose of the SACTAC. The next SACTAC meeting will be on May 23 rd , in S-215 from 2:30pm-4pm	
8. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Dr. Lamb reported that he and other colleagues attended an accreditation conference. The conference focused on policy, research and planning, outcomes assessment, leadership and accreditation. They also had presentations on equity in the community college system. He will be talking about the presentations and bring forward some ideas from the conference to the Outcomes Assessment Workgroup. They had a presentation on how a college used their equity funds for professional development. They shared information on getting ready for your self-study, timelines and breaking down standards for easier understanding. He added that the Commission is changing its ways of reporting. They have adopted to use a Formative report method. The Formative reporting requires SAC to send the Commission a full report one year in advance. The Commission will review the report and respond with any concerns they have and send out a team to SAC to discuss the concerns. SAC is in the second group of this pilot program, our report will be due by 2022.	
9. OLD BUSINESS		
	Approval of 2020-2022 Planning and Budget Committee Goals	Motion to approve was moved by Jim Kennedy, 2 nd by John Zarske. Motion carried unanimously.

10. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Dr. Hoffman requested when submitting a budget change form, to include supporting documents. This information should be shared with all division offices. He added that the Campus Budget Manager approves the form first then the VP of Admin Services has to sign off. A sample of a completed budget change form with supporting documents will be added to the online Budget Manual. If you do not have supporting documents, add information in the comments field. Budget change forms will be available online by the end of May. Trainings will be coordinated and scheduled by the District Office.</p>	
11. FUTURE AGENDA ITEMS	<ul style="list-style-type: none"> • Setting RAR funding priorities 	
GENERAL INFORMATION		
	<p>https://www.rscdd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx</p>	
NEXT MEETING	<p>August 6, 2019 – S-215</p>	

Submitted by Maria Cardona