



SAC FACILITIES MEETING
MINUTES – FEB 15, 2022
1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Tommy Strong	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske	Suanne Oh	Carri Matsumoto	
			Bold = present		
Guests				Campus Safety & Security	
Dr. Annabelle Nery	Joe Melendez	William Nguyen			
Dawn McKenna	Bill Reardon	Rudy Delgadillo		ASG Representative	
Denise Bailey	Dawn McKenna				
Don Maus					
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 3:21pm.	
2. PUBLIC COMMENTS					
	<p>Dr. Oforlea asked if there were any restrooms on campus with automatic doors. Dr. Hoffman responded that he is not aware of any being on campus. Both Carri Matsumoto and Joe Melendez concurred that there are no restrooms with automatic doors in the District. However, the restrooms are ADA compliant.</p> <p>Dr. Oforlea suggested using a doorstep to prop the doors open in the restroom located in the Johnson Student Center for a student that comes to classes</p>				

	three times a week. Her office would place the doorstop in the morning and remove it at the end of the workday. She added that this will not invade the privacy of any other person that is using the restroom as you can not see directly into the stalls. Dr. Hoffman suggested to have this conversation offline.	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of November 16, 2021	Motion moved to approve the November 16, 2021 minutes by Monica Zarske, 2 nd by John Zarske.
4. FACILITIES COMMITTEE ITEMS	DISCUSSION/COMMENTS	
	SAC Facilities & Safety Committee Participatory Structure This document will be reviewed for a second read at the March 15 th committee.	Motioned moved by Monica Zarske to amend the agenda to view the SAC Facilities & Safety Committee Participatory Structure document as s first read, second by Dr. Hubbard.
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Project Update Report – Carri Matsumoto reported that the Science Center project has been completed, however, there is an investigation regarding the plaster that is cracking on the exterior part of the building. The District has hired a third party to assist with the investigation.</p> <p>Carri reported that they are working to close out the Measure Q Bonds and all of its funds and closing out several contracts.</p> <p>Rudy Delgadillo reported on the Health Sciences building. He stated that they have been able to procure, fabricate and top out all of the structural steel on the project. All materials were procured in a timely fashion and did not disrupt this project. They have poured slabs on several floors and released all the overhead electrical, mechanical and plumbing. All the coordination of conduits and piping have now started on the first elevated deck. The interior and exterior framing has been started. The plan is to enclose the building during the summer months. Carri added that the construction is going very well for this project. The target occupancy is Fall 2023. Russell Hall needs to be decommissioned and demolished after the new Health Sciences building is built. A bid will be going out for the demolition aspect. Per State regulations, we cannot purchase furniture or equipment for the new building until the construction is at 50% through construction. We anticipate being 50% through construction by Spring of this year. Delays of furniture and equipment due to Covid has been experienced during this last year. However, we want to start</p>	

	<p>the process as soon as we get State approval. The District will work with the campus to start the decommissioning project of Russell Hall.</p> <p>Carri reported that the Board of Trustees is considering pursuing a Bond Measure and a poll was sent out to the community. The results to the poll looked fairly positive. The Board will be discussing potential bond projects taken from the Facility Master Plan at the February Board meeting.</p> <p>Carri shared Potential Bond Projects report. The report covered some of the following topics:</p> <ul style="list-style-type: none"> • Tier 1 Major Projects that may be considered as bond projects • Facility Master Plan 2022 Map 	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report None</p> <p>Facilities Report Dr. Hoffman reported that Shannon Kaveney is working with vendors to modify the wood-framed plexiglass shields on campus. He added that there has been some improvements in the landscape around campus.</p> <p>Safety and Security Report None</p> <p>Risk Management Report Don Maus reported the following Covid cases that were reported to the Health Care Agency:</p> <ul style="list-style-type: none"> • November 4 cases • December 27 cases • January over 100 cases <p>The emails that are sent out to all email users regarding covid cases are only from those that are on campus and/or contagious.</p> <p>Mask mandates is still required for our District. The District may relook at the mandate in the near future.</p> <p>Back in October, Keenan, the new insurance company, came out and conducted safety inspections District-wide. They came up with a list of items that needed to be improved or fixed. Shannon Kaveney has been working on</p>	

	<p>the list. A re-inspection is scheduled for tomorrow.</p> <p>Workers Comp cases have been low. One case was reported at CEC and one at SAC for the past two months.</p> <p>Don Maus reported that there is a cheat-sheet posted on our website on what to do if you are exposed to Covid.</p>	<p>Don Maus to send the Covid exposure cheat-sheet to Dr. Hubbard for posting on the Health and Wellness and Covid Resource webpages.</p>
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	<p>Monica Zarske reported that the two core inquiries teams have met. Team folders have been created for the two core inquiries. A template from ACCJC was received and it required the teams to add any institutional improvements, strengthening of processes, any outcomes since the last report submitted to the ACCJC in August. Monica suggested that this committee review the document.</p>	<p>The document will be distributed to the committee for review and discussed at the next meeting.</p>
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Monica reported that the Speaker Agreement Process timeline is not realistic. Marty Rudd also reported that the language needs to be made clearer.</p>	<p>Dr. Hoffman suggested that a separate meeting be held to discuss the Speaker Agreement concerns.</p>
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Review of Committee Goals to Include Language Pertaining to Safety and Security of Students, Faculty, Staff and the Public At Large</p>	<p>Committee Goals will be distributed to the committee for review/edits and discussed at the next meeting.</p>
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none"> Block Schedule Presentation – Facilities Implication 	
11. OTHER	DISCUSSION/COMMENTS	
	<p>Next Meeting: March 15, 2022</p>	

SUBMITTED BY Maria Cardona