



SAC FACILITIES MEETING
 MINUTES – FEB. 19, 2019
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair (a)	Susan Sherod	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager (a)	Tommy Strong (a)		
Vaniethia Hubbard	Mario Gaspar (a)	Monica Zarske (a)	Jaki King	District Liaison	
Jeffrey Lamb (a)	Don Mahany	John Zarske	Roy Shahbazian (a)	Carri Matsumoto (a)	Darryl Taylor
Jennie Adams	Veronica Oforlea (a)	Elliot Jones (a)			
Brian Kehlenbach					
Guests				Campus Safety & Security	
Maria Taylor	Elizabeth Harvey	Aggie Kellett	Matt Schoenemen	Scott Baker	
Michelle Parolise	Doug Manning		Rudy Delgadillo	ASG Representative	
Robert Ward	Tim Winchell			Magdalena Soria	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:32pm Adjourned at 2:45	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Oct. 16, 2018, Nov. 20, 2018 and Dec. 18, 2018 meeting minutes.			ACTION Oct. 16, 2018 minutes, moved to approve by John Zarske and 2 nd by Jaki King. Nov. 20, 2018 minutes, moved to approve by Christine Leon and 2 nd by Brian Kehlenbach. Dec. 18, 2018 minutes, moved to approve by Brian Kehlenbach and 2 nd by Don Mahany.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project update reports – Carrie Matsumoto, Darryl Taylor, Matt Schoeneman <ul style="list-style-type: none"> Rudy Delgadillo gave an update on the Science Center project. He reported that all of the structural steel has been mostly completed. They are concentrating on all the interior and exterior activities based around the 				

	<p>mechanical, electrical and plumbing systems, as well as the framing of walls and exterior framing. They will be working on the roofing and then the dry wall and insulation. Although due to the rainy weather, they are able to proceed as planned. Target occupancy is Summer 2020.</p> <ul style="list-style-type: none"> • Matt Schoeneman gave an update on the Johnson Student Center progress. They have been demolishing the existing structure for several weeks. The materials will be hauled away within the next three to four weeks. Within the next two weeks the existing slab should be removed. There should be less noise but more vibrations as underground works begins. The demolition should be completed by April. We anticipate over 500 truckloads hauling out the concrete/materials, with approximately 30 trips per day. He reported that there are no asbestos in the foam. All asbestos was carefully removed the first three weeks of demolition. The steel and concrete materials will be recycled. • Darryl Taylor reported on the following items: <ul style="list-style-type: none"> ○ A temporary covered walkway with LED lighting and cameras for safety reasons along the J building. ○ Window replacement was completed in Building H. ○ Library restroom upgrade on the 1st floor is out for architectural services. ○ Russell Hall replacement (Health Sciences Bldg.) – target construction to begin Spring 2020 and target occupancy Summer/Fall 2022. ○ Barrier removal to correct ADA stalls in Parking Lot 6. This work was completed. Six additional student parking stalls were added. ○ Chavez Hall flooring work was completed during the holiday break. ○ Campus Electronic Directory/Wayfinding Signage project is still underway. ○ Emergency Blue Phones installation has been completed at the OCSRTA. SAC and SCC are currently pending bid. District Office and CEC have yet to be scheduled. ○ District-Wide Access Control is still underway. The new buildings will have electronic access. 	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>HEPSS Task Force – Don Mahany</p> <ul style="list-style-type: none"> • Don Mahany reported that their January 2019 meeting was dark. The next meeting is scheduled in March 2019. 	
Facilities Report	<p>Facilities Report – Robert Ward reported the following:</p> <p>Santa Ana College</p> <ul style="list-style-type: none"> • Behind the softball field there is a large vegetation area. Some of those plants were replanted at the front entrance and around the marquee area at the corner of Bristol and 17th. • COSCO Fire were on campus for system repairs to the fire sprinklers & risers on Feb. 15th. • Carpet replacement is scheduled for March 11, 2019 and April 10, 2019 at the OC Sheriffs Regional Training Academy. • Transformer maintenance is scheduled for April 8 – 12, 2019. 	

	<ul style="list-style-type: none"> • Science Fume hood maintenance schedule is in progress for April 8, 2019. • Window tinting of the W-102 office is scheduled for March 8, 2019. • Researching options for restriping of the Badminton courts. 	
Environmental Task Force	Environmental Task Force – Susan Sherod <ul style="list-style-type: none"> • See attached Power Point presentation – Banning the bottles on campuses across USA 	
Student Report	Magdalena Soria – In honor of Black History month, there will be a celebration on Feb. 20, 2019 from 8-12pm. There will be guest speakers, food for students and live performances. ASG has a different event each month. Next month some students will be given the opportunities to fly out to Washington DC to meet our state representatives.	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report at this time.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Shade for Central Mall/SAC Plaza de Artes Proposal 2018 – A Facilities Modification Request (FMR) has been submitted to the District Office Facilities Planning Department and investigation is underway. • Hydration Stations – Students asked for additional hydration stations. Dr. Hoffman provided a map depicting current hydration stations to Magdalena Soria to take back to ASG to discuss where they want more hydration stations on campus. Each hydration station has an alarm that goes off when it's time to replace the filter. There is also a scheduled timing for replacing the filters. • CEC Building Lease – A verbal approval for a 2-year extension will be on the agenda for the March 5th City Council meeting. 	
8. NEW BUSINESS	<ul style="list-style-type: none"> • Campus Cleanliness & Maintenance Workgroup – Based on student, faculty and staff surveys to see improvements on our campus, a Campus Cleanliness & Maintenance Workgroup will be formed. This workgroup will include Maintenance & Operation staff. We would like for this Workgroup to become a subcommittee of this committee. If you are interested send Dr. Hoffman and Maria Cardona an email. 	ACTIONS/ FOLLOW UPS
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Next meeting March 19, 2019	

SUBMITTED BY Maria Cardona