



SAC BUDGET MEETING MINUTES MARCH 13, 2007

APPROVED 4/10/07

Administrators

President Martinez
Noemi Kanouse, Committee Chair
Norm Fujimoto
Thom Hill (absent)
Rhonda Langston (absent)
Sara Lundquist
Kathy Mennealy
Sergio Sotelo
Maria Sugranes

Faculty

Steve Bautista
Mary Ellen Bobp
Jeff McMillan (absent)
Renee Miller
Earl Mitchell (absent)
Al Siddons (absent)
George Troxcil, Co-Chair
George Wright

Classified

Jana Cruz (absent)
Denise Phillips
Pete Paolino
Vacant (2)

Alternates:

Guests:

Dan Goldmann
Esmeralda Abejar
Ray Hicks

1. Welcome and Introductions

The meeting was called to order at 1:34 p.m. by George Troxcil, Committee Co-Chair. The committee made self introductions.

2. Approval of Meeting Minutes for February 13, 2007

A motion was made to approve minutes for February 13, 2007. (Mennealy/Sugranes). The committee unanimously approved the minutes.

3. Community College Budget Update

Mrs. Kanouse presented a State Budget Update dated February 27, 2007. The update provided a budget analysis from the Legislative Analyst Office. The update projects deficits as well as proposed reductions. The update also reflected a 35,000 FTE growth over the prior year. The May Revise will provide a clearer picture for the colleges. Mrs. Kanouse did remind the committee that this past budget was exceptional due to the One-time funds that were received.

4. 2006-07 FTES Update

A 2006/07 FTE update was presented to members as of March 1, 2007. The report indicated a slight increase over the TARGET projection for Santa Ana College. As a follow up from the February meeting, Mrs. Kanouse provided support documentation to clarify where the Zero unit credit lab FTEs were reflected. A discussion ensued regarding the inmate education program and the demographics as it relates to SAC and SCC. Mrs. Mennealy provided some background on the program at the request of Dr. Martinez.

5. Cash Flow

Mrs. Kanouse presented a combined cash flow report for SAC. The report reflected Actuals and Projections history as well as the Revised Budget as of 2/28/07. Mrs. Kanouse was pleased with the budget status, however she did remind committee members that this budget reflects the increase in categorical funding.

6. Priorities at SAC 06/07

A status report regarding the SAC 06/07 priorities was presented for members review. An inquiry was made regarding classified staff development funds. Dr. Martinez mentioned that Classified Staff Development would be an agenda item for the upcoming College Council Meeting.

7. Status of bond funds SAC only

Members were presented with a bond fund summary for Santa Ana College current as of February 28, 2007. Mrs. Kanouse briefly highlighted some of the upcoming projects and the preliminary work that would precede them. In addition, she noted the completion of the Exercise Science Locker Room Complex and the grand opening on May 11. A discussion ensued regarding funding, future Measure E construction projects, and timelines. Co-chair, George Troxcil, requested that this information be made available to college community. Dr. Martinez made it clear that every possible avenue to serve the needs of the Master Plan is being explored. Members were informed that facility information is provided on the SAC Website and in *Paper SAC*.

8. Staffing

Faculty vacant positions - Are vacant positions budgeted and taken off the top as fixed costs? It was explained that all positions (which include "replacement" positions) are part of fixed costs; however, faculty and staff vacancies are not carried in the budget from year to year.

9. Other

Accreditation Finance Committee – Mr. Troxcil mentioned to the committee that the Accreditation Finance Committee members were beginning the accreditation work

Budget Development/Datatel – In light of the transitioning from IFAS to Datatel which will occur July 1st, Mrs. Kanouse updated members on the preliminary work that is being prepared to assist in the college's budget development. Mrs. Kanouse reported that the final allocation of discretionary funds has not been received from the district. Members were also reminded of the "revised" budget calendar deadlines.

Adjourned 2:45 p.m.