



**SAC BUDGET MEETING
MINUTES – MARCH 3, 2009
SAC FOUNDATION BOARD ROOM
1:30P.M. – 3:00P.M.**

Draft for Approval

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators	Academic Senate	CSEA	Guests
Paul Foster, co-chair Norm Fujimoto Sara Lundquist (a) Ed Ripley	Steve Bautista Matt Beyersdorf (a) Andy Gonis Ray Hicks	Jeff McMillan, co-chair Monica Porter Susana Salgado George Wright	Tom Andrews Judy Arroyo Student Rep. Jose Velasco

1. WELCOME		Meeting called to order – 1:34p.m.
	The committee was welcomed and self introductions were made.	
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Approval of Minutes – 12/2/08	Unanimous approval	Motion to approve minutes as amended. (Fujimoto/Wright)
3. BUDGET UPDATES	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Paul Foster	<p>Mr. Foster previewed the latest budget update presented by Peter Hardash to the Board of Directors on February 23rd.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> • The district is looking at a plan that will take us through June 2010 • There are still many unknowns at the state level. • Californians will be asked to approve six ballot measures to correct the state's fiscal problem. A special election is set for May 19th. • Payments to community colleges will be deferred. This will deplete or total eliminate the RSCCD reserve and will likely require us to borrow money. • The 2009-2010 budget for California community colleges will be cut • RSCCD budget for 2009-2010 will likely include no COLA. A 1% growth is currently being proposed in Sacramento, which could mean additional revenue for the district of \$1.3m. Interest earnings are expected to be down by \$600k. Step and Column increases are estimated to be about \$1.3m. To meet our full-time faculty obligation, the district needs to hire 12 faculty members (\$1.2m). We need more custodians to maintain new building at both campuses. Increase to health benefits is expected to be \$1.8M. Increased utility costs and other cost of living expenses are expected to be another \$1m. • How the state might benefit from the federal stimulus package and what that may mean to RSCCD is not yet clear • We are partially funded by property tax revenue, which is expected to be less than the adopted budget amount. 	

3. BUDGET UPDATES (cont.)	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<ul style="list-style-type: none"> • Health fees and parking fees are being looked at as possible sources of additional revenue. • The May revise and the May 19th election will give us much better information. • The bottom line: this is a massive problem that will definitely result in additional reductions to the SAC budget. <p>Increased class size demonstrates that SAC has taken steps to become more efficient. As a means of reducing costs, the district has announced a mandatory closing of all district facilities on Fridays this summer.</p>	
4. Accreditation	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p>Bonnie Jaros provided an overview of our planning process and how the accreditation warning is requiring us to tighten up the process to demonstrate that we are effectively linking budget with planning.</p> <ul style="list-style-type: none"> • The district was also warned to improve the budget and planning process through the Budget Allocation and Planning Review Committee. <ul style="list-style-type: none"> ➢ Task forces to address each warning are being formed to correct problems before the response is due in October 2009. • The SAC budget committee members were provided with copies of the current Planning and Assessment Processes flow chart. <ul style="list-style-type: none"> ➢ Bonnie described the process and answered questions. ➢ Annual departmental portfolio planning is the basis of our budgeting process. ➢ Information should flow from managers back to department users. ➢ Departments should be updating their portfolio planning documents now. <p>The following motion was made with the intent that it would be brought forward by Ray Hicks to the District BAPRC:</p> <p>How do SAC budget requests become incorporated into the district budgeting process?</p>	<p>Motion was moved (Wright) and seconded (Arroyo): Unanimous approval</p>
SAC Budget to Actual Update	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<p>Paul Foster provided handouts showing 2008-09 budget vs. actual expenditures through January 31st.</p> <p>The need to update the District's budget model was also discussed.</p> <p>Bonnie Jaros was acknowledged for her exceptional accreditation work for SAC.</p>	

Adjourned – 3:00 p.m.
Next Meeting –Tuesday, March 31, 2000
1:30 – 3:00p.m.
SAC Foundation Board Room