



**SAC BUDGET AND PLANNING MEETING  
MINUTES  
DECEMBER 4, 2007**

**Approved 3/4/08**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

**Administrators**

President Erlinda Martinez (absent)  
Norm Fujimoto  
Noemi Kanouse, Comm. Chair.  
Sara Lundquist  
Sergio Sotelo

**Academic Senate**

Dan Goldmann  
Andy Gonis  
Ray Hicks  
Jeff McMillan  
Renee Miller  
Al Siddons (absent)  
George Troxcil, faculty co-chair  
George Wright

**CSEA**

Denise Phillips  
alternate: vacant

**Guests:**

Kathy Mennealy  
Maria Sugranes

**Student Representation**

Elliott Roca

**1. Welcome and Introductions**

The meeting was called to order by Mr. Troxcil at 1:40 p.m.

**2. Approval of Meeting Minutes – November 6, 2007**

Several corrections were made to the minutes and to the member listing. A motion was made to unanimously approved; however, corrected copies will be distributed at the next meeting.

The path to the CCFS-320 Report: RSCCD home page/Business Operations/Fiscal Services/2006-07 Apportionment Attendance Report CCFS-320. The direct link is: <http://www.rsccd.org/Uploads/CCFS%20320.pdf>

**3. Budget Updates**

- School Services of California - November 30, 2007 Update
- State Chancellor's Office - November 14, 2007 (From Erik Skinner).

The state of California is facing a serious revenue shortfall amounting to ten billion dollars for 2007/08. The shortfall is the result of reduced tax revenue (sales, income, and property) caused by the sagging economy. The deficit could be rolled into the base or the revenue limit.

On January 10th the Governor will present a balanced 2008-09 proposed budget. The numbers will be finalized in the next couple of weeks, but at this point, the state is financially in poor shape. The statewide community college budget is balanced with property taxes, which are not coming in this year. The district set aside \$4.1 million in an accounts receivable from 2006/07, and it is possible that we will not get that money. We will know more about property taxes and 2007/08 one-time in February. The Chancellor's Office could be facing \$400 million in cuts, which would equate to about \$1.4 million for RSCCD. The property tax shortfall could take another \$1.5 million from us. RSCCD is already talking about mid-year budget reductions, which could be \$2.9 million.

The state may roll this year's deficit into next year's budget. There are current mid-year actions that may be taken to address the shortfall: delay or suspend COLA; COLA adjustment, or we could see growth, but no COLA. The initial COLA for 2008-09 is set at 4.81%, given the current price of oil.

If we are facing cuts, the district will determine the amounts for each site based on the budget model. Each site will look for pockets of money in unspent, discretionary budgets. Salary savings are fixed costs, but vacancies will help us. If cuts reach the program level, this

committee could be asked to review proposed cuts and make a recommendation to President's cabinet.

4. **FTES Update:** As of November 29th, we are 363 FTES above target. The non-credit is down, but it's really too early to tell what the final numbers will be. Even though we are over-cap, we don't know if we will be funded for that. We won't get hurt this year.
5. **SAC Budget Calendar** - First Draft: This draft follows prior district calendars. Our next meeting scheduled for January 15 will be too early for us to have any information about 2008-09. We will review numbers in March and April. The tentative budget is presented to the Board before June 30. The Governor can modify the 08/09 budget on January 10th when he submits the first draft for 2008-09. We can't cut classes, so we have very little flexibility to work with. A hiring freeze or hiring slow down is probably going to be our best option. Our expenditures should only be for absolute necessities.

The committee agreed to move the date of our next meeting from January 15th to January 29th.

In preparation for 2008/09, each constituency should look at planning priorities. Budget requests should come after a review of progress. We should review 2007/08 priorities prior to establishing priorities for 2007/08. We should have conversations with our shared governance committees. How classified staff participates in the process was questioned.

6. **Basic Skills Funding:** Can be used for Conference and faculty development.
7. **Textbook Task Force Update - Legislative Efforts SB 832.** No update.
8. **Other**

Agenda item request was made for Safety Officer staffing to be added to the coming agenda.

The fire alarms will cost between \$1.7 and \$2.1 million, it impacts Scheduled Maintenance and Redevelopment money

On the 50% law, counselors and librarians are on the non-instructional side. This is K-12 legislation.

The committee would like to know the approximate cost of Datatel and to see Datatel workbooks developed for users.

- Meeting materials distributed:
  - November 6, 2007 Meeting Minutes
  - School Services of California, volume 20, Update #25 (Nov 29, 2007).
  - Update from Erik Skinner, State Chancellor's Office (Nov 14, 2007)
  - FTES Update (Nov 29, 2007)
  - Draft 2008-2009 SAC Budget Calendar
  - Basic Skills Projects - funds available for 2007/08

The next agenda should include expectations for that meeting. We would like to see the budget cycle at our next meeting as well as SAC/TAC and the facilities committee.

Next Meeting:  
January 29, 2008 – SAC Foundation Board Room