The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

<table>
<thead>
<tr>
<th>Administrators</th>
<th>Academic Senate</th>
<th>CLASSIFIED</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Foster, co-chair</td>
<td>Steve Bautista</td>
<td>Jeff McMillan, co-chair</td>
<td>Tom Andrews</td>
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<tr>
<td>Norm Fujimoto</td>
<td>Matt Beyersdorf(a)</td>
<td>Monica Porter</td>
<td>Judy Arroyo</td>
</tr>
<tr>
<td>Sara Lundquist</td>
<td>Andy Gonis</td>
<td>George Wright</td>
<td>Vacant Classified (Alt.) Position</td>
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<td>Osvaldo Vences</td>
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</tbody>
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1. WELCOME

The committee welcomed Osvaldo Vences, ASG representative. Self introductions were made.

2. MINUTES

Meeting called to order – 1:34p.m.

The October 6 minutes were presented to the committee for approval.

**ACTIONS/ FOLLOW UPS**

Motion was moved by Norm Fujimoto to approve the October 6, 2009 Budget Committee minutes. 2nd – G. Wright

Discussion ensued. Motion carried unanimously.

3. Budget Update

Budget Update

- Possibility of no mid-year reductions.
- District needs to keep watching every expenditure
- Governor’s 2010/11 Proposed Budget will be released January 15th

Update on hiring freeze provided.

- Positions were defunded
- Hiring freeze still in place.
- Some positions are being flown outside.

Restoration

- It was clarified that the district is not in restoration.
- The Board of Trustees asked what it would take to restore areas that were cut.

Members were provided with detailed information regarding the following:

- Expenses transferred to SAC accounts from the district.
- Budgets and salaries were decentralized to the colleges where individuals park and work.
- SAC budget and expenses detail by department
### Budget Update (cont.)

**DISCUSSION/ COMMENTS**
- Members were encouraged to review their department codes and become familiar with them.
- Datatel has caused some structure changes in payroll this year.
  - Comparative data will be better next fiscal year
- SAC budget and expenses detail by object
  - Year-to-date actual expenditures.
  - Allows for simplified tracking.
  - Members were asked to bring inconsistencies to Paul’s attention.
- 2009/2010 Adopted Budget
  - Members reviewed the budget; general discussion occurred.
  - Contingency amount of $4,514,795 was set aside for possible mid-year reductions.

**ACTIONS/ FOLLOW UPS**
- Paul to research and clarify the title and monthly designation column and report back to the committee.

### OLD BUSINESS

#### 4. Committee Name

**Paul Foster**

**DISCUSSION/ COMMENTS**
- Update from College Council
  - Paul presented changes to the current structure of the committee appearing in SAC’s Participatory Governance document.

**ACTIONS/ FOLLOW UPS**

**ACTION**
- Motion was moved by Norm Fujimoto to approve the recommended changes as presented to the Planning and Budget committee structure.
- 2nd – Monica Porter
  - Discussion ensued. Motion carried unanimously.
  - Paul to take recommendation to College Council.

**FOLLOW UP**
- Paul will work on this for December’s meeting.

#### 5. 2009/2010 Committee Goals & Purpose

**DISCUSSION/ COMMENTS**
- The goals created by this Committee during this current budget crisis should replace the 2007/08 goals that currently appear on the bottom of our agenda.

**ACTIONS/ FOLLOW UPS**
- Paul will work on this for December's meeting.

#### 6. District Budget Model Update

**Paul Foster**

**DISCUSSION/ COMMENTS**
- Update from BAPR meeting
  - The BAPR WG has begun reviewing the district budget model
  - SAC representatives requested this be done to comply with accreditation recommendations to improve the link from planning to budget
    - Models from other districts will be reviewed.
    - Simulations will be run to check impact changes could make

**ACTIONS/ FOLLOW UPS**
- This could be a lengthy process, but it has started.

#### 6. District Budget Model Update

**DISCUSSION/ COMMENTS**
- The InsideSAC process for student access was reviewed.

**ACTIONS/OUTCOME/FOLLOW UPS**
- Paul will research

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Adjourned – 2:49 p.m.

Next Meeting – Tuesday, December 1, 2009
1:30 – 3:00 p.m.
SAC Foundation Board Room