



**SAC BUDGET MEETING**  
**MINUTES –OCTOBER 6, 2009**  
**SAC FOUNDATION BOARD ROOM**  
**1:30P.M. – 3:00P.M.**

**Approved 11/3/09**

*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

<b>Administrators</b>	<b>Academic Senate</b>	<b>CLASSIFIED</b>	<b>Guests</b>
Paul Foster, co-chair	Steve Bautista	Tom Andrews	Bob Koenia
Norm Fujimoto	Matt Beyersdorf	Judy Arroyo	Earl Mitchell
Sara Lundquist (a)	Andy Gonis	<b>Student Rep.</b>	
Ed Ripley	John Zarske		
	Jeff McMillan, co-chair		
	Monica Porter		
	Vacant Senate Position		
	George Wright		

<b>1. WELCOME</b>		<b>Meeting called to order – 1:34p.m.</b>
	The committee was welcomed and self introductions were made.	
<b>2. MINUTES</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	The Classified representation requested that the official heading in the attendance portion of the meeting minutes identify the Classified Representation as CLASSIFIED not CSEA.  Concern regarding minutes did not reflect the comments of the Classified representation was brought forward. It was stated that the minutes are not a verbatim oriented but action based. This was noted as the district standard.	<b>ACTION</b> Motion was moved by Norm Fujimoto to approve the August 4, 2009 Budget Committee minutes with the requested amendment. 2 <sup>nd</sup> – G. Wright Discussion ensued. Motion carried unanimously.
<b>3. MINUTES</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
		<b>ACTION</b> Motion was moved by Steve Bautista to approve the September 1, 2009 Budget Committee minutes 2 <sup>nd</sup> – M. Beyersdorf Discussion ensued. Motion carried unanimously.
<b>4. Budget Update</b>	<b>DISCUSSION/ COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
Paul Foster	A brief summary of SAC's current budget status was provided. Handouts were distributed and discussed. Discussion ensued on the following: <ul style="list-style-type: none"> <li>• Reductions made for the Adopted Budget to be presented to the Board on 10/12/09 with a built in deficit factor of 3% to be used for mid-year cuts.</li> <li>• January 15, Governor to release 2010/2011 proposed budget.</li> <li>• Some of District operations costs had been transferred to SAC that reflected as an increase in President's Budget</li> <li>• District categorical funding and the role of the district in a multi-college district was questioned.</li> </ul>	<b>FOLLOW UP</b> Paul to outline fixed and discretionary costs transferred from the district and will identify those charged to these departments.

5. Federal Stimulus Dollars	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	Discussion ensued <ul style="list-style-type: none"> <li>• In line with the Board of Trustees priority, the Senate is recommending that cuts be restored at the college level if there are any additional funds.</li> <li>• Stabilization funds – the district will not take any action on the proposed stabilization funds until they have the money in hand.</li> </ul>	
6. Committee Name	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	Motion was moved by George Wright to change the name of the Budget committee to the Planning and Budget committee. 2 <sup>nd</sup> – Monica Porter Discussion ensued. Motion carried unanimously.	<b>ACTION</b> Paul to take recommendation to College Council.
7. 2009/10 Committee Goals	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	Discussion ensued regarding defining goals vs. priorities. Discussion moved to the budget cycle and flow of information. Discussion will continue next month.	<b>FOLLOW UP</b> Paul will work on this for the next meeting.
8.Planning and Budget – Processes and Timelines	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	Important to establish a budget cycle calendar for SAC to reflect timelines for budget requests from all shared-governance campus committees to funnel into the Budget Committee.	<b>ACTION</b> Motion was moved by Andy Gonis to move Paul's flow chart and calendar to the IE&A Committee for approval 2 <sup>nd</sup> – Ray Hicks Discussion ensued. Motion carried unanimously.
9. What's wrong with our current District Budget Model	DISCUSSION/ COMMENTS	ACTIONS/ FOLLOW UPS
	The biggest concern with the current model is that there is no allocation model for fixed costs (primarily salaries and benefits) which is the majority of the district budget as well as the fact that the colleges can't retain ending balances so there is no incentive to save or ability to address long term budget planning issues. Current Board of Trustee goals should be considered in our planning process.	<b>FOLLOW UP</b> Paul and Jeff will carry this to the October BAPR Work Group
10. Other	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS

**Adjourned – 3:05 p.m.**  
**Next Meeting –Tuesday, November 3, 2009**  
**1:30 – 3:00p.m.**  
**SAC Foundation Board Room**