



SAC BUDGET MEETING
MINUTES – DECEMBER 2, 2008
SAC FOUNDATION BOARD ROOM
1:30P.M. – 3:00P.M.

Draft for Approval

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators	Academic Senate	CSEA	Guests
Paul Foster, co-chair	Steve Bautista (a)	Jeff McMillan, co-chair	Tom Andrews
Norm Fujimoto	Matt Beyersdorf	Monica Porter	Judy Arroyo
Sara Lundquist	Andy Gonis	Susana Salgado	Student Rep.
Ed Ripley(a)	Ray Hicks	George Wright	Richard Santana(a)

1. WELCOME		Meeting called to order – 1:34p.m.
	The committee was welcomed and self introductions were made.	
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Approval of Minutes – 10/7/08		Motion to approve minutes as amended. (Porter/Arroyo)
3. BUDGET UPDATES	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
Paul Foster	<p>Mr. Foster accessed the Budget Watch and Budget Forum page on the District website. The following was noted:</p> <ul style="list-style-type: none"> • No action resulted from the lame duck legislature meeting last week. • Governor is likely to call a special session of the 2009/10 Legislature to tackle the state's budget problem. • There is speculation that the Governor will keep his same proposal on the table calling for a \$332.2 million in cuts to community colleges. • Unclear if the newly constituted Legislature will attempt to tackle the budget problem in December. • State expected to run out of cash in late February. • The Legislature projects that the state will bottom-out in the 2009/10 with the prediction that it will be followed by a slow climb that will only return state revenues to the 2007/08 level in 2013/14. <p>■ Mr. Foster presented a summary of information from the District Management Council meeting earlier that day.</p> <ul style="list-style-type: none"> • Financial crisis situation unprecedented for both district and the state. • Budget cuts have been prudent as advised by Peter Hardash. • 10 million has been cut already for this year district wide • Possibility may not have reduced enough. • District looking for options everyday. • District will be meeting with the respective bargaining groups to discuss the current fiscal impacts. • District is projecting more reductions before the 2009/10 year. 	

3. BUDGET UPDATES (cont.)	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<ul style="list-style-type: none"> • Possibly more information when the 2009/10 proposed budget is presented on January 10th. • The proposed budget for 2009/2010 due on January 10 by law. • There is no backfill for Community Colleges for Property tax shortfall. Property tax income is a revenue source for Community Colleges. received late in the year (May), which presents a problem when monies expected are not received. • Difficult for the district to plan future reduction strategy based on the uncertainty in Sacramento. <ul style="list-style-type: none"> ✓ Caution to cut where not needed. • Belief that the district is facing a reduction of no less than 10 million before July 1, 2009. <p>■ There was a concern brought forward regarding the budget reduction strategy:</p> <ul style="list-style-type: none"> • Information shared has been known for 3 months – no plan of action or strategy has been planned. • Plan of Action needed in order to be ready once the reduction is announced. • Important to prioritize and set criteria for future reductions. • Easy reductions have been made by cutting classes. <ul style="list-style-type: none"> ✓ Talent pool of adjunct faculty is affected and will take time to rebuild. • In light of the cuts that have been made we have less to offer students. <ul style="list-style-type: none"> ✓ Important that the next budget reduction strategy plan has the least impact on students. • Plan the re-deployment of our assets to coincide with College Mission Statement. • Important to make the hard budget decisions in the best possible way. • Possibility to look across the district to offer parallel functions. <ul style="list-style-type: none"> ✓ Parallel functions may be difficult as each college is unique in providing services to students. ✓ Important to come together in establishing the policy. <p>■ 85% of districts monies are tied up in salaries and benefits.</p> <ul style="list-style-type: none"> • Analyze each position and evaluate what that position is accomplishing. <ul style="list-style-type: none"> ✓ Once analyzed positions can be re-structured toward FTE production. • What process to analyze costs vs. benefits has gone forward? • Everything must be on the table and considered. <ul style="list-style-type: none"> ✓ This applies to district funds as opposed to Categorical Funds. • Can we get more from our personnel? 	

3. BUDGET UPDATES (cont.)	DISCUSSION/ COMMENTS	ACTIONS/OUTCOME/FOLLOW UPS
	<ul style="list-style-type: none"> • Important to review if the capital is being spent in line with our Mission Statement. <ul style="list-style-type: none"> ✓ The analyzing of how capital is being spent should be reviewed regardless of a budget crisis. <p>Mr. Hicks indicated to members that the following motions were made at BAPR in an effort to establish a starting point for future reductions.</p> <p>1st - Separate any FTEs from non-FTE producing costs. 2nd –Evaluate costs within each section.</p> <p>Members discussed some possibilities for the ranking process.</p> <ul style="list-style-type: none"> • One recommendation was that representation from all constituent groups come together and rank positions within a rubric. <ul style="list-style-type: none"> ✓ The work would involve determining what value and in what way the position contributes thus allowing it to be ranked appropriately. ✓ Important to look at positions holistically. ✓ Caution noted regarding the long term affect this process could have on morale. ✓ The focus should be on district-funded positions. 	<p>Motion: Important for an institution at all times and especially now to have this full understanding, therefore this committee is supporting Mr. Hick’s motion as stated at BAPR. (Wright/Porter)</p> <p>1st - Separate any FTEs from non-FTE producing costs. 2nd –Within each section that cost be evaluated.</p>
4. OLD BUSINESS		ACTIONS/OUTCOME/FOLLOW UPS
Better ways to quickly get budget information to employees update	<ul style="list-style-type: none"> • Communication did follow last meeting. Mr. Foster reported that Dr. Martinez will be working on another update this week. • It was noted that ASG President has been active in keeping students informed about how the current budget situation may impact them. 	
5. Other		ACTIONS/OUTCOME/FOLLOW UPS
	<p>Recommendations for budget cuts Members can submit ideas for budget cuts through the district website, InsideSAC or to Mr. Foster.</p> <p>Reduction of Intersession It was clarified that the cut to Intersession resulted from a budget reduction target required of SAC by the District. It was a decision by Erlinda in consultation with the SAC cabinet.</p> <ul style="list-style-type: none"> • A concern was raised about how the Budget Committee is informed when decisions are made. • It was noted that the colleges were expected to meet a certain budget amount but with limited options on where to reduce. <ul style="list-style-type: none"> ✓ Colleges not given options for cuts other than to cut classes thus impacting students. ✓ Climate changed very quickly in regards to timelines for reductions expected by the district. <p>January Meeting</p> <ul style="list-style-type: none"> • January 6th meeting rescheduled to January 13th 	

5. Other (cont.)		ACTIONS/OUTCOME/FOLLOW UPS
	<p>Concerns were brought forward regarding the new Drop Policy.</p> <ul style="list-style-type: none"> • Statistics of students being dropped are being monitored. Students on Scholarships and Fee Waivers are on a Do Not Drop List. • Students in Special Programs – follow ups are being conducted. • The new policy has presented challenges with students being inadvertently dropped and unable to complete registration. 	<p>Action: Dr. Lundquist will research the problem with A&R.</p>

Adjourned – 3:00 p.m.
Next Meeting –January 20, 2008
3:00 – 4:30p.m.
SAC Foundation Board Room