



SAC FACILITIES MEETING
MINUTES – APR. 21, 2020
1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Jaki King	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager (a)	Roy Shahbazian		
Vaniethia Hubbard (a)	Mario Gaspar	Monica Zarske	Rodrigo Valles	District Liaison	
Jeffrey Lamb (a)	Veronica Oforlea	John Zarske	Crystal Jenkins	Carri Matsumoto	Darryl Taylor
Jennie Adams		Tommy Strong			
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Maria Taylor	Brian Schroeder	Scott Baker	Chief Toledo
William Nguyen	Dawn McKenna			ASG Representative	
				Matthew Duncan	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 3:08pm.	
2. PUBLIC COMMENTS					
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Feb. 18, 2020 minutes			Motion moved to approve Feb. 18, 2020 minutes by John Zarske, 2 nd by Rodrigo Valles. Motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Project Update Report – Darryl Taylor/Matt Schoeneman/Rudy Delgadillo Matt Schoeneman reported on the Johnson Student Center Project. He reported that the roof is 80%-90% in place. The exterior windows are 50% installed. The plaster on the exterior is nearly complete. The first floor activities of drywall, door frames, mechanical, electrical, and plumbing are complete. They will				

	<p>continue on to the second floor. The Kiosk, Express West and CMU ate topped out with structural steel. He reported that there have been no interruptions due to the COVID19 pandemic.</p> <p>Rudy Delgadillo reported in the Science Center Project. He reported that the Contractor implemented stringent PPE requirements along with separation of work crews due to the COVID19 pandemic. They are about 94% completion on the interior of the building. The architect has done architectural punch list through the 2nd and 3rd floors. The 1st floor will be done today. They will do fine tuning of the interior of the building. This will happen through the month of May. Stiffeners have been added to the metal panels. Landscaping, hardscaping and concrete will be started in the next couple of weeks. Then water testing of the windows will be conducted.</p> <p>Carri Matsumoto added that this project was to be completed in April, but now has a Summer completion date. This was due to exterior metal panel that was not installed correctly. Also, there are a couple of outstanding items that have not been able to procure due to the pandemic. A resolution is being worked on to order items in an emergency basis. This will allow staff to obtain quotes and work directly with vendors. Due to the pandemic, it was decided to do a soft opening in the Fall, but with no classes until Spring semester. There are a lot of labs that need to be moved. Which means packing and unpacking lab equipment, while following social distancing and cleaning requirements.</p> <p>Russell Hall Replacement Project – Carri reported that they have received DSA approval and have been working with them on a laundry list and checklist of documents that need to be produced. Once they review and approve, they will go out to bid. The intent was to go out to bid. Pre-qualifications have been completed for the general contractors and subcontractors. However, we are looking at reopening the pre-qualifications and hopefully award by Fall and start construction in the Winter and still looking at a Spring 2023 occupancy. In order for Russell Hall to be demolished, all secondary effects must be met.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	<p>Matthew Duncan asked how students be handled that refuse to follow the now smoking campus rules? Dr. Hoffman answered that it still has to be determined at this time.</p> <p>Matthew asked if there will be a secluded area for students to smoke? Dr. Hoffman informed him that we are leaning towards a no smoking campus. Therefore, there will be no secluded area. However, we still have to draft a</p>	

	<p>policy at this time. It was clarified that this policy will also include vaping.</p> <p>Matthew also asked if a bathroom door will be installed in the men's 2nd floor bathroom in the T building. Dr. Hoffman will submit a work order for a door to be installed. Matthew also pointed out there is a hole in the ceiling of the Fashion Design room. Dr. Hoffman stated that they are working on fixing a leak. Matthew brought up the concern of gravel around landscape in The Village area. Dr. Hoffman reported that we are looking to replace the gravel with something else to reduce the hazards.</p>	
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	Dr. Hoffman reported that the HEPSS Task Force is going to be transitioned into the Safety and Security Committee. It will be a participatory governance committee. It will be brought to College Council for approval. This will take some months for the transition.	
Facilities Report	<p>Mario Gaspar reported on the following:</p> <p><u>Life safety:</u></p> <ul style="list-style-type: none"> - Fire Riser and Sprinkler Inspection Complete - Battery Backup System Inspection Complete <p><u>Preventative Maintenance:</u></p> <ul style="list-style-type: none"> -Transformer Maintenance Complete (S-bldg. Transformer needs to be replaced) - SAC and CEC grease traps will be pumped on 4/13 - Asphalt work- Lot 11, Lot 12 and College Ave (crack filled) waiting for weather to improve to finish asphalt work - Backflows inspection complete (Waiting on Repair Quote) -R-building Chemical Fume Hoods Complete -Window Washing (To be scheduled once weather improves) - E and W fitness carpets have been removed. New tile has been installed. - B-10 carpet replacement (complete) - Cook Gym floor refinishing and badminton lines (in progress) -G-108 HVAC unit (parts and materials on order) -Lactation Rooms (delayed, contractor is not working at because of liability) - Tennis/Pickleball Courts resurfacing scheduled to begin 4/27/2020 -A-128, D-213 and Assessment Center Carpet Replacement to begin 4/13/2020 - Hand Dryers installation to begin 4/13/2020. - Carpets that have been Cleaned- A-BLDG1-2, C-BLDG1-2, D-BLDG1-3, N-BLDG, L-BLDG 2ND, P-BLDG 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Marty Rudd reported that he and Mario Gaspar are reviewing old accreditation files in order to assist with their report. Mario added that they are waiting for more people to	

	possible join their team.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Facilities Master Plan Presentation – Carri Matsumoto shared the attached Master Plan presentation.</p> <p>Phase 1 Projects have all been completed.</p> <p>Phase 2 Projects have all been completed</p> <p>Phase 3 Projects have been completed expect for</p> <ul style="list-style-type: none"> • East Corner Parking Lot – declined by the City of Santa Ana <p>Phase 4 Projects</p> <ul style="list-style-type: none"> • STEM Building – current project • Johnson Student Center – current project • Centennial Clock Tower – converted into the elevator tower with mural • Water Fountain - completed • Campus Quad: Dining Courtyard • Parking Lot 6, 7, 8 and 9 improvements • South Campus Circulation Improvements <p>Phase 5 Projects</p> <ul style="list-style-type: none"> • Chavez Building Modernization (A) • Health Science Building • Campus Quad: Science Plaza <p>Phase 6 Projects</p> <ul style="list-style-type: none"> • Fine and Performing Arts Complex • Student Services & Instructional Building • Administration Building Renovation (S) • Entry Court • Neally Library Renovation (L) <p>Phase 7 Projects</p> <ul style="list-style-type: none"> • Parking Structure • Applied Technology Building • Instructional Building • Middle College High School • Campus Quad: Science Walk • Exercise Science Modernization (W) • Fitness Building (E) Demolition & Swimming Pool Replacement 	
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Parking Ideas – moved to discuss at next meeting	
9. FUTURE AGENDA ITEMS	District Safety Special Event Form	
10. OTHER	DISCUSSION/COMMENTS	

SUBMITTED BY Maria Cardona