



SAC FACILITIES MEETING
 MINUTES – APR. 16, 2019
 1:30P.M. – 3:00P.M.

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Susan Sherod	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon (a)	Ben Hager (a)	Tommy Strong (a)		
Vaniethia Hubbard (a)	Mario Gaspar	Monica Zarske	Jaki King (a)	District Liaison	
Jeffrey Lamb (a)	Don Mahany	John Zarske	Roy Shahbazian (a)	Carri Matsumoto (a)	Darryl Taylor (a)
Jennie Adams	Veronica Oforlea (a)	Elliot Jones (a)			
Brian Kehlenbach					
Guests				Campus Safety & Security	
Brian Schroder	Aggie Kellett	Rudy Delgadillo	Maria Taylor	Scott Baker	
Mark Reynoso	Doug Manning			ASG Representative	
				Theodore Moreno, Maggie Sorio	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 2:27pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of March 19, 2019			ACTION Minutes not approved due to lack of quorum.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	<p>Project update reports – Carrie Matsumoto, Rudy Delgadillo, Matt Schoeneman</p> <p>Rudy Delgadillo – update on the Science Center project: He reported that two initial layers of roofing is in progress. The final layers will include a cap coat and gravel. Currently the roof is weather protected. You will notice two colors on the building; the green is the drywall weather barrier and the blue is the moisture barrier. There are sheet metal flashings framing the windows. Once they are complete, windows will be installed. In the interior part of the building, the heavy mechanical, electrical, and plumbing trade lines are being installed. Consultants are walking the jobsite to assure that backing, location and provisions are in place that are required in the walls.</p>				

	Maintenance and Operations and IT departments will walk-through to view all aspects such as spacing, openings, etc. that pertain to their departments to maintain the building appropriately. Next milestone would be to get the in-wall rough-in signed off in order to complete the drywall on the interior of the building.	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	<p>Student Report – Theodore Moreno announced the upcoming student event is the Angeles game on Wednesday, April 24th. More than 100 tickets have been sold. He also reported that the legislative and executive branch by-laws have been amended to add four new positions representing students of engineering, legal studies, child development and communication. Beginning July 1st of this year, these positions will be open for students to apply. He reported that elections campaigning starts next week. There are two SAC students running for Student Trustee. The Associated Student Government (ASG) has two open positions.</p> <p>Theodore added that he reported a concern to Academic Senate regarding, the electric company that was changing the light switches in Dunlap Hall. The company assumed that the entire Dunlap building was to be evacuated. This occurred before Spring Break, therefore classes were in session and it was inconvenient walking through the hallways while they were working. It was difficult getting around the workers and their equipment.</p> <p>Maggie Sorio reported that the judicial branch will be hosting the elections. There will be free food and live music. The ASG returned from attending a conference in Sacramento. Our ASG spoke on issues along with other California Community Colleges. One of the issues was the banning access codes. Students are required to pay for a textbook and an access code, however, professors don't always use either the textbook or the access code. Another issue was the student housing insecurity initiative. The initiative is requiring that SSCCC offer student training and available resources regarding housing insecurity and basic need resources for students. She also added that one of the VP Chancellors was speaking on fixing Financial Aid. Some interesting facts that were brought up were; 80% of low income do not get Cal-Grants, 6% of community college students are homeless and lack of access equitable financial aid.</p> <p>Theodore Moreno brought up an incident that took place on campus. Sgt. Baker reported that there was a short foot pursuit that started away from campus but ended on campus. The suspect was apprehended. Lt. Baker added that because the incident began outside of campus, shelter in place was the best call as opposed to a lockdown.</p>	
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>HEPSS Task Force – Don Mahany</p> <ul style="list-style-type: none"> See attached HEPSS report. Next meeting is May 2, 2019. You can also retrieve these reports: H:\Department Directories\HEPSS 	
Facilities Report	Facilities Report – Mario Gaspar reported the following: Santa Ana College	

	<ul style="list-style-type: none"> Transformer maintenance was completed Window tinting W-102 completed Back flow testing and repairs inspection completed Science Fume Hoods inspection was completed EMS batter backup installation will begin April 22, 2019 Carpet replacement in SAC offices and OCSTRA completed <p><u>Projects planned for Summer</u></p> <ul style="list-style-type: none"> Tree trimming Roof repairs Asphalt/Stripping work 	
Environmental Task Force	<p>Environmental Task Force – Susan Sherod See attached presentation regarding Earth Day.</p>	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report at this time.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Hydration Stations – Maggie Sorio stated that an additional hydration stations are needed in the following areas; Early Children’s Education Center, between buildings P and D and B and J and in or around the A building. Theodore Moreno asked there could have watering stations outside of buildings? Dr. Hoffman suggested that all be kept indoors due to vandalism. Moreno also asked if any added hydration stations would be dual hydration stations. Darryl Taylor explained that it would depend on the location and may be need to meet ADA requirements. Dr. Hoffman reported that the Shade project is under investigation. There are on-going meeting between project managers and consultant engineers to complete this project.</p> <p>Campus Cleanliness & Maintenance Workgroup – Dr. Hoffman met with CSEA representatives to get a workgroup started. Sheryl Martin will assist in identifying individuals to participate in the workgroup. Student Representatives reported that the following cleanliness issues; Building D – handrails are dirty, the walls need painting and the floors need to be cleaned and gum needs to be removed. The upper floors need more cleaning. Building I – bird droppings on handrails. Theodore Moreno added that it is possible that by having the campus cleaner, students may want to enroll at SAC and this in turn will help increase enrollment.</p>	
8. NEW BUSINESS		
	<p>Hand Dryers vs Paper Towels – Mario Gaspar demonstrated a hand dryer. The dryer is small and compact, not as noisy as larger ones. The hand dryers cost about \$500 each. Currently we spend \$40,000 per year on towel dispenser maintenance. We will still have some paper towel dispensers on campus as well. Maggie Soria asked about the</p>	<p>ACTIONS/ FOLLOW UPS Committee to review and vote on the placement areas of the hand dryers at the next committee meeting.</p>

	<p>water dripping from your hands would cause the water to spill and cause slips. Mario Gaspar added that there are mats that can be placed under the dryer. Monica Zarske expressed that the noise is heard when a bathroom and classroom share a wall. Mario Gaspar will test the noise level before installing the dryers. John Zarske added that other issues may occur with hand dryers like how long will they last and vandalism? The dryers will last longer than paper towel dispensers and we will try to find something they can add over them to help avoid vandalism.</p> <p>Relocation of Tables Near Construction - Tabled for next meeting</p>	
9. FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> • Application for Parking Stalls • Relocating Loading Stalls 	
10. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Next meeting May 21, 2019 – S-215	

SUBMITTED BY Maria Cardona