



SAC PLANNING & BUDGET MEETING
MINUTES – September 6, 2022
1:30PM – 3:00PM
Zoom Meeting

Santa Ana College Mission Statement: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	Jorge Lopez, co-chair	Monica Zarske	Omeline Garcia	Mark Reynoso	John Steffens
Jim Kennedy	Jim Isbell	Jennie Beltran	Mark Ou	William Nguyen	
Jeffrey Lamb	John Zarske	Kelly Nguyen		Mark Liang	
Vaniethia Hubbard	Merari Weber		Student Representatives		
Robert Manson			Georgina Galindo		
Doug Benoit					
				Bold = present	
1. WELCOME and INTRODUCTIONS				Meeting called to order 1:49 pm Meeting adjourned at 2:30 pm	
	Welcome and introductions were made.				
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
3. APPROVAL OF MINUTES	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of May 31, 2022 minutes			Motion was moved to approve May 31, 2022 minutes by Jim Isbell and 2 nd by John Zarske. Motion carried unanimously.	
4. UPDATES/REPORTS	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Mark Reynoso reported on the FY 21.22 Year End Report and Budget Summary . Some highlights to the reports are as follows: <ul style="list-style-type: none"> ✓ State Budget provides total additional resources of \$4 billion to California Community Colleges from prior year’s budget. ✓ A cost-of-living adjustment (COLA) of 6.56% is approved. The largest increase in over 40 years. ✓ \$600 million to increase SCFF’s funding rates for the base, supplemental, and success allocations. 				

- ✓ RSCCD is currently in “hold harmless” funding status through FY 24.25.
- ✓ SRP Savings/Rightsizing Recap – Estimated Ending Balance as of 6.30.22 - \$14,655.522.
- ✓ Fund 11 Recap for FY 21.22 – Allocated Funds \$93M and Actual Expenses \$91M.
- ✓ Fund 13 Recap for FY 21.22 – Allocated Funds \$7M and Actual Expenses \$4M.
- ✓ Unfunded Liabilities – Health Science Center and Campus Entrance Improvement Project how has a \$0 budget deficit.
- ✓ 3-Year Trend for Fund 11 Actual Expenses
 - FY 20.21 - \$90.2M
 - FY 21.22 - \$91.4M
 - FY 22.23 Adopted Budget \$96.9M
- ✓ 3-Year Trend for Fund 13 Actual Expenses
 - FY 20.21 - \$2.7M
 - FY 21-22 - \$4.3M
 - FY 22.23 Adopted Budget \$6.5M

John Zarske asked what the “Other Operating expenses and Services” represent. Mark Reynoso stated that they are RAR, Marketing Plan, Preventative Maintenance, and other operating expenses.

Dr. Merari Weber asked about the ADA Lawsuit referred to in Slide 12 that shows \$2M paid out annually. Mark Reynoso explained that it was a lawsuit due to lack of ADA accessibility on SCC’s campus. He also added that this is a payment that needs to be made for 10 years and we are currently in either year 5 or 7. This is an item that Dr. Nery is looking into in hopes that SAC can possibly use deferred maintenance funds.

- ✓ Fund 13 Budget Summary
 - Total Carryover Budgets – SAC \$6.5M and SCC \$5M

Mark Reynoso shared SAC’s Fund 13 Expenditure Report. There were three new items added to the Fund 13 Expenditure Report: 1) Director, International Education, 2) Director of Special Programs, Distance Education and 3) Utility Cost for New Buildings.

There was discussion that further clarification regarding the positions of Director of Special Programs and the Distance Education Coordinator.

John Steffens added that he did not see the \$900,000 ask on the Technology Investment Budget line item. Mark Reynoso explained that other funds, such as, lottery funds, instructional equipment funds and HEERF funds will be used for this line item.

Dr. Merari Weber asked why the funding amount for line item #10 – Equipment Repairs Fund – went from \$80K last year to \$50K this year. Mark Reynoso explained that reason is that last year there were not that many expenses in this category, therefore, it was decreased. Dr. Merari added that with the enrollment going up, there will be a greater need for equipment repairs therefore more funds will be needed especially for CEC. Dr. William Nguyen suggested that she speak to her VP, Dr. Kennedy, to use the RAR process to ask for more funding. Jim Isbell added that

	<p>you can express your needs at the Senate meetings as well.</p> <p>Dr. William Nguyen asked why line item #25 – OC Sheriff’s Department Contract Expenses – had doubled for this year. Mark Reynoso explained that this amount is based on student enrollment, last year there were less students enrolled, there was an increase of student enrolled this year.</p> <p>Mark Ou asked why line item #13 – Facility Modification Request – is \$0 this year. Mark Reynoso explained that the FMRs may be funded by different types of funds, such as, strong workforce funds, grants and other capital outlay project funds.</p> <p>COVID-19 Updates: CARES ACT/HEERF – Mark Reynoso reported that SAC was awarded approximately \$55M in HEERF funds. There are plans in place for all the funds to be spent. The spend deadline date has been extended to June 2023. There is no spend deadline for the SB85 funds. No more HEERF request will be taken at this time, as all the funds are allocated.</p>	
5. SCFF REPORTS	DISCUSSION/COMMENTS	
	<p>FTES Metrics – No report due to Dr. Lamb’s absence.</p> <p>Supplemental Metrics – Robert Manson presented a Supplemental Metrics report. He reported that there was a decline due to COVID-19, however, there is a small increase so far. Both the Pell Grants and the AB 540 have increased a bit but not compared to the past years.</p> <p>Student Success Metrics – Mark Liang presented a Student Success Metrics report. The Transfer and Regional Living Wage data is blank because they have no access to this data.</p>	
6. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Planning and Budget Committee Participatory Governance - this document was reviewed and discussed.</p> <p>The Planning and Budget Committee Membership was reviewed, and new members were added.</p>	<p>Motion was moved to approve edits to the Planning & Budget Participatory Governance document by Doug Benoit, 2nd by Jim Isbell. Motion carried unanimously.</p>
7. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>SACTAC Standing Alone as a Participatory Governance Committee – John Steffens reported that SACTAC will be referred to the Institutional Effectiveness and Assessment Committee and report directly to College Council.</p> <p>First Read of the Planning and Budget Committee Goals were reviewed.</p>	<p>Motion was moved to approve SACTAC as a stand-alone committee under the Institutional Effectiveness and Assessment Committee by Dr. Merari Weber, 2nd by Kelly Nguyen. Motion carried unanimously.</p> <p>The committee will review the goals</p>

		and send comments or edits to Maria Cardona. Committee Goals will be discussed at the next committee meeting as a second read.
8. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Georgina Galindo reported that Club Rush and the International Festival are forthcoming.	
9. SACTAC	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	John Steffens reported that SACTAC reviewed their performance and goals. Two of their goals were fully met and two of their goals were partially met. They also discussed their membership. John added that SACTAC will still bring reports to this committee during the spring semester.	The Committee's Meeting Schedule will reflect SACTAC reporting in April.
10. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	No report due to Monica Zarske's absence.	
11. FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> Strategies to improve revenue of Student Centered Funding Formula (SCFF) Metrics 	
GENERAL INFORMATION		
	https://www.rscsd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx	
NEXT MEETING	October 4, 2022	

Submitted by Maria Cardona