



SAC FACILITIES MEETING  
 MINUTES – MAR 21, 2017  
 1:30P.M. – 3:00P.M.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Administrators		Academic Senate		CSEA	
Michael Collins, Co-chair	Christine Leon(a)	Genice Gilreath(a)	Tommy Strong(a)	Sarah Salas(a)	Mike Turrentine(a)
Bart Hoffman(a)	Dan Mahany(a)	Ben Hager	Valinda Tivenan(a)		
Nilo Lipiz	Veronica Oforlea	Brian Kehlenbach, Co-chair		<b>District Liaison</b>	
Eve Kikawa(a)	Mark Wheeler	Noemi English		Carri Matsumoto	Darryl Taylor(a)
Rhonda Langston(a)		Susan Sherod			
<b>Guests</b>				<b>Campus Safety &amp; Security</b>	
Matt Schoeneman	Elliott Jones			Scott Baker	
Aggie Kellet	Heller Sanchez			<b>ASG Representative</b>	
Michelle Parolise				Mario Cruz(a)	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order – 1:32p.m.	
<b>2. PUBLIC COMMENTS</b>					
	There were no public comments			<b>ACTIONS/ FOLLOW UPS</b>	
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	The February 21, 2017 minutes could not be approved due to a lack of quorum.				
<b>4. PROJECT UPDATES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	Carrie Matsumoto provided Measure Q bond project updates, Scheduled Maintenance updates and Prop 39 Year Four projects. The major projects were highlighted. <b>Johnson Center</b> <ul style="list-style-type: none"> <li>• Design team met with the user groups for Johnson Center. The design team has been very diligent about getting end user feedback.</li> <li>• An overview of their work will be presented at the April 18 meeting.</li> <li>• Target construction date – Spring of 2019</li> <li>• To be completed late Fall of 2020</li> <li>• Johnson center has been instrumental in providing swing space for other projects.</li> <li>• Johnson will be done in a two phase demo.</li> <li>• Hard demo targeted to start in December to help minimize impact to campus.</li> </ul> <b>Phillips Hall</b> <ul style="list-style-type: none"> <li>• The building will be fumigated over spring break.</li> <li>• Heavy mechanical equipment will be placed on the roof.</li> <li>• Unsure if there will be structural issues.</li> </ul>			<b>FOLLOW UPS</b> The Phasing will be brought back to the March meeting for the committee’s review.	

PROJECT UPDATES (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• Move out the Black Box where classes take place over to Johnson for the beginning of the fall semester through October.</li> <li>• Building will be down from June to the beginning of October.</li> </ul> <p><b>Central Plant</b></p> <p>Matt Schoeneman provided a progress overview the Central Plant project</p> <ul style="list-style-type: none"> <li>• Since the last update, significant progress has been made.</li> <li>• Central plant building, structural steel is complete, roof decking is on; roofing is on as well as structural concrete.</li> <li>• Work is being done in preparation for the installation of the chillers.</li> <li>• Working through an elevator change.</li> <li>• Holding good on the Central Plant schedule.</li> <li>• Electric building is now powered by Edison.</li> <li>• All utilities are in.</li> <li>• The team will bringing on L, D, P, C, N, A and S onto the new electrical system at the beginning of Spring break. This will bring all the buildings on the east side up on the new system. This work will be done without having to campus shut downs.</li> <li>• Updated information regarding pedestrian access and walkways was provided.</li> <li>• All foundations have been poured for the amphitheater.</li> <li>• Team to soon begin working with the campus regarding work to R, H &amp; T.</li> <li>• Team is addressing some issues with a couple of draining culverts in U in order for water to flow away from the campus.</li> <li>• Working to restore an area of F.</li> <li>• Members advised that there are 3 Campus Alerts that will be coming out, #1 for concrete, #2 for water and #3 for fire alarm work.</li> <li>• Pushing to get all contractor work on building A completed so when the Central Plant is online it can be converted to the new system.</li> </ul> <p>Team working hard at managing through the hurdles of the project and taking advantage of Spring break window.</p>	
<b>5. Standing Reports</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force</b>	<p>Dr. Collins provided an overview of the March 21, 2017 HEPSS meeting. In addition to the report, he noted the following:</p> <ul style="list-style-type: none"> <li>• Members were advised that the M&amp;O team has participated in emergency training and will continue training in areas that support the college in time of emergencies.</li> <li>• Future training efforts are planned for the floor wardens and building captains.</li> <li>• EOC drill will occur in the next month.</li> <li>• Members were advised that faculty and staff should coordinate with M&amp;O in regards to strapping down equipment that could fall during an earthquake.</li> </ul>	
<b>Facilities Report</b>	<p>Mark Wheeler, facilities manager provided the membership with an overview of the work of his department:</p> <p>In addition, he noted:</p> <ul style="list-style-type: none"> <li>• There are ongoing issues on campus with lighting. <ul style="list-style-type: none"> <li>○ A contractor was hired to change out several fixtures and light bulbs.</li> <li>○ \$15,000 has been spent on lighting in the last month.</li> <li>○ The campus is in the process of doing an Energy Management retrofit. Part of that work involves looking at the lighting controllers.</li> </ul> </li> </ul>	

Standing Reports (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>▪ It was discovered that Climatec is in the library doing work on the system, which has resulted in the outside lights not working. The team is working to resolve that issue.</li> <li>▪ The contractor provided a great survey.</li> </ul> <p>Mr. Wheeler noted that while light bulbs going out are a common occurrence, his team is committed to addressing them as they occur.</p> <ul style="list-style-type: none"> <li>• There are 3 backflows that are in need of repairs. Two of them will be replaced and the other will be repaired.</li> </ul> <p>All backflow compliance forms have been submitted and received by the City of Santa Ana.</p>	
<b>Environmental Task Force</b>	<p>Susan Sherod provided a presentation to the membership regarding Shading with Solar Awnings.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> <li>• Solar fabric generates power.</li> <li>• An overview of options for shading areas was provided to the membership such as bike lanes, walkways, seating areas, etc.</li> <li>• Shading devices can provide shelter from the rain as well.</li> <li>• With the loss of trees on campus, shade options would be a good alternative until they grow. <ul style="list-style-type: none"> <li>o In regards to the trees, it was noted that the trees replaced would be significant in size.</li> </ul> </li> </ul>	
<b>6. Accreditation</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<p>Work continues on the mission statement.</p> <ul style="list-style-type: none"> <li>• Big focus is to capture the changes to the academic offerings and what we do at the college.</li> <li>• All of the shared governance constituencies provided feedback to College Council.</li> <li>• The committee will discuss the feedback tomorrow. The feedback will guide how we develop the new mission statement.</li> <li>• Once the new mission statement is complete, it will be brought back to the committee.</li> <li>• There will be a review of the Strategic Plan once the Mission Statement is completed.</li> </ul> <p>Members were advised that a new Educational Master Plan is also being developed. The EMP drives the Facilities Master Plan. Changes could occur to the EMP depending on the program offerings in the next five years, how our market is changing and what our student needs are. The FMP was last updated in 2014.</p> <p>Members were reminded of their role in student success. Specifically the committee's work is to drive and support the EMP and the Strategic Plan.</p>	
<b>7. Old Business</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<p><b>Accessible Parking Spaces – Lot #6</b></p> <p>Ms. Matsumoto informed the membership that the district has been evaluating the path of travel around campus. It was determined that the accessible spaces located in Lot #6 by the south end of building D did not provide the proper path of travel.</p> <ul style="list-style-type: none"> <li>• The temporary solution will be to remove 6 accessible parking spaces and relocate 8 new accessible parking spaces to the west end of Lot 6 adjacent of to bldg. J.</li> </ul>	

Old Business (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> <li>• The next phase is schedule for summer at which time a proper design will be to add additional accessible spaces in Lot 6 and remove the temporary spaces.</li> </ul> <p>Members were advised that it is necessary to do the work in phases in order to remedy the current issue at hand.</p> <p>The main goal of this project is to provide proper paths of travel from accessible parking spaces.</p>	
8. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>Gender Neutral Bathroom Conversion</b></p> <p>The membership was informed about the regulatory compliance regarding all single use restroom being converted to Gender Neutral Bathrooms. Discussion ensued.</p> <ul style="list-style-type: none"> <li>• Safety concern in the evenings between J&amp;K. Specifically, questionable individuals could lock themselves in and potentially be a threat to staff working late. <ul style="list-style-type: none"> <li>○ Lt. Baker and Mark Wheeler will discuss some options to remedy the situation.</li> <li>○ Allowing doors to be locked on the outside would comprise the privacy of the person inside. <ul style="list-style-type: none"> <li>▪ It was noted that for several doors on campus changing door hardware would involve replacing the entire door.</li> </ul> </li> </ul> </li> <li>• Some requests for bathroom upgrades/remodels were brought forward, shelves, hooks, changing stations, etc.</li> <li>• Member were advised that restrooms cannot be remodeled without bringing the entire building up to code.</li> <li>• Examples of remodels were provided.</li> <li>• Everything must be ADA accessible.</li> <li>• Repairs to the existing bathroom are fine but limited with the older buildings.</li> <li>• Replacements cannot change the way it was originally designed.</li> </ul>	
9. Other	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><b>New work order system</b></p> <p>The membership was advised that the district has adopted a new work order system, the ONUMA work order system. The system is currently in a test run phase with the Math and Health Sciences department. It was also noted that anyone could initiate a work order.</p> <p><b>Bristol Street Widening Project</b></p> <p>The members were advised of some of the project involved with the Bristol Street Widening Project by the City of Santa Ana between Washington and 17<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• Project will start in the summer.</li> <li>• Finish the sidewalk improvement along the main campus side.</li> <li>• Raised bike lanes on both sides.</li> <li>• The city will be adding another storm drainpipe that will connect down Bristol. In addition, the district made a correction with some grading on our side of the Central Plant with the utility work.</li> <li>• There will be an improvement on the pork chop entrance. It will be slightly narrowed and re-configured.</li> </ul>	

	<b>Tree Survey</b> Members were advised of a tree survey that is underway. This survey will assist with the tree management aspects. Each tree has been numbered and is connected to a	
<b>Other (cont.)</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	database where the tree is tracked. This tracking allows for watering recommendations specific to the tree type, as well as trimming recommendations.	
<b>10. Future Agenda Items</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	Next Meeting - Presentation on new Johnson Student Center.	

Adjourned at 2:58p.m.

SUBMITTED BY Geni Lusk 3/3/2017