



SAC Facilities and Safety Committee Meeting
 March 21, 2023
 1:30pm – 3:00pm
 Zoom meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes February 21, 2023	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> • Project Update Report – Carri Matsumoto/Rudy Delgadillo • Russell Hall Demolition Update – Dr. Hoffman 	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> • Student Report • Facilities Report – Shannon Kaveney • Safety & Security – Dave Waters <ul style="list-style-type: none"> ○ EOC Tour at Loma Ridge– April 25, 2023, 1:30pm – 3:30pm ○ EOC Training – Logistics Team Only – April 27, 2023, Room A-214 – 9am – 11am ○ EOC Functional Exercise – April 28, 2023, Room A-214 – 1pm – 4:30pm ○ RAVE, Crime Log and Cleary Report Processes • Risk Management – Don Maus 	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business	ACTION
9. New Business	DISCUSSION
10. Future Agenda Items <ul style="list-style-type: none"> • Total Cost of Ownership of Facilities • Scheduled/Deferred Maintenance for Centennial Education Center – DO Facilities Planning Presentation 	INFORMATION
Next Meeting: April 18, 2023	INFORMATION

**Facilities & Safety Committee
AY 22-23**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – (VACANT)
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) – Jim Isbell, Monica Zarske, John Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- Health and Wellness Rep – Dr. Rebecca Barnard
- CSEA Representative – Mark Ou
- Student Representative: Ruben Hernandez, Alternate – Joseph Jimenez

**Facilities & Safety Committee
Meeting Schedule**

AY 22-23
(1:30pm – 3:00pm)

Sept. 20, 2022

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 18, 2022

Nov. 15, 2022

Dec. 20, 2022 – recommend to cancel

Feb. 21, 2023

Mar. 21, 2023

Apr. 18, 2023

- Total Cost of Ownership

May 16, 2023

- Approval of Meeting Schedule
- Safety and Security Training Calendar