



SAC FACILITIES MEETING
 MINUTES – NOV. 17, 2020
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian	Sheryl Martin	
Vaniethia Hubbard	Mario Gaspar	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	Darryl Taylor
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Brian Schroeder	Crystal Jenkins	Lt. Baker	
Lithia Williams	Dawn McKenna	Denise Scolaro		ASG Representative	
				Lilly Angel	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 3:00 pm.	
2. PUBLIC COMMENTS					
	Denise Scolaro shared the attached statement that she presented. Denise is advocating the feeding of feral cats on SAC campus. She is proposing a better solution than the banning of feeding of the cats.				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of Oct. 20, 2020 minutes			Motion moved to approve the Oct. 20, 2020 minutes by Tommy Strong, 2 nd by John Zarske. Motion carried unanimously.	
4. PROJECT UPDATES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	

[Project Update Report](#) – Darryl Taylor/Matt Schoeneman/Rudy Delgadillo

Science Center

Darryl Taylor reported that the Science Center exterior metal panel issue is being corrected by reinstalling the exterior metal panels. This corrective action is almost complete. He added that the target occupancy is still Fall 2021.

Russell Hall Project

Darryl Taylor reported that new bids were due late October 2020 and a bid protest was received. Bids are currently under review. The target construction is to begin Winter 2021 and target occupancy is Spring 2023.

Campus Entrance Improvements

Darryl Taylor reported that multiple options were presented to the College Work Group. Option F was selected and will be proceeding with only Phase 1 design service scope of work. The new budget amount for Phase 1 is \$5.3M.

Current Capital Projects

The newest projects are listed on slide 13 of the Project Update Report attached above, which are:

- Northgate Proposal for Student Housing
- CEC Capital Improvement & Future Redevelopment
- Bristol & 17th Street Property

Scheduled Maintenance Projects (SM20)

SAC was allocated \$229,136 for the abatement of Bldg. T.

Science Center Project

Rudy Delgadillo reported that there are no COVID-19 cases to report. The exterior metal panel installation has been completed. The design team needs to formally inspect and accept the work. Regarding the non-compliance sealant around the windows, the contractor should receive directions this week. Commissioning of the interior systems is reaching its final activities. They should be done in the next couple of weeks and an exterior punch list is be conducted.

Johnson Student Center

Matt Schoeneman reported that the porcelain tiles have been installed on the exterior of the elevator tower. Exterior site concrete has been poured on the North side. Finishing of the fine grading of the South side to restore Campus Drive. Will be conducting flat work on the East and South sides. The building is

	now lockable, with all the store fronts in place. Ceiling tiles are being installed on the 1 st floor. Carpet is being delivered for both floors. Large conference doors will be delivered next week and the kitchen equipment on both floors is near completion.	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	Lilly Angel reported that the Cross-Cultural Conversation Series will be held on Thursday at 2pm. Upcoming student events will be discussed in the upcoming week.	
Facilities Report	Mario Gaspar reported the following: Preventative Maintenance: <ul style="list-style-type: none"> • Improvement of grounds at SAC and CEC • Transformer Maintenance schedule for Winter break • Replacement of Ballast in Bldg. R 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Mario Gaspar reported that they are working with their team on the written draft of the accreditation report.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>District Safety Special Events Form Lt. Baker explained that the attached form is to be utilized to communicate with all necessary parties involved when events, with expected attendance exceeds 100 persons. This form is to be used in conjunction with the Civic Center Facility Use Agreement forms. Tommy Strong recommended that language be added regarding obtaining of parking passes is needed.</p> <p>Campus Maintenance Complaints/Campus Maintenance Committee Dr. Hoffman reported that complaints have been lodged pertaining to campus maintenance. He encouraged people to get involved in the Campus Maintenance Committee. He explained that the M & O staff have been working very hard to keep our campus clean and safe. This Committee has designated the committee time to meet at 10:30am on Mondays to allow the graveyard staff to participate.</p>	The Safety Special Events Form was distributed to all Committee members for review and comment.

	<p>Sheryl Martin stated that it is a problem to have maintenance complaints made in a public committee. This may point out an individual or it may appear as a disciplinary action towards someone.</p> <p>Dr. Hoffman explained that this is not a venue to lodge complaints, but a place to find out the work that M & O is performing. Again, he encourages people to participate.</p>	
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	
	<p>Next Meeting: Dec. 15, 2020</p>	

SUBMITTED BY Maria Cardona