



SAC FACILITIES MEETING  
 MINUTES – DEC 15, 2020  
 1:30P.M. – 3:00P.M.  
 Zoom Meeting

*Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo			Sgt. Monte Huotari	
Mike Delaby	Dawn McKenna			ASG Representative	
				Lilly Angel	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order at 1:37pm Adjourned at 3:00 pm.	
<b>2. PUBLIC COMMENTS</b>					
	None				
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	Approval of Nov. 17, 2020			Motion moved to approve the Nov. 17 2020 minutes by Mario Gaspar, 2 <sup>nd</sup> by Dr. Hubbard. Motion carried unanimously.	
<b>4. PROJECT UPDATES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	<u>Project Update Report</u> – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo <u>Science Center</u> Carri Matsumoto reported that the Science Center exterior metal panel				

reinstallation is almost complete and punch list is being worked on. Ongoing corrective work due to failed window adhesion is being conducted. This project has been delayed due to unfinished work mentioned above. The target occupancy date is still Fall 2021.

Rudy Delgadillo added that McCarthy will ensure that they meet the contract and performance requirements so that there is no future water mitigation. It will be worked on until it is done correctly. He reported that there is no COVID infections to report.

**Johnson Student Center**

Carri reported that a notice was received from McCarthy. McCarthy reported that one of their exterior metal panel subcontractor's from Michigan is experiencing delays. This delay is still being assessed. She added that the installation of exterior signage on the building's exterior and water testing has been completed. Fire extinguishers, cabinets, toilet partitions, and resin panels have been installed. The target occupancy date is Summer 2021.

Matt Schoeneman added that the inside of the project is moving at a rapid pace while we wait for the exterior metal panels. Currently carpet is being installed on the second floor and portions of the first floor. Office sliding doors are being installed, campus store flooring is also being installed. Many other finishes are being completed on the first floor and in the large conference room on the second floor. Overall, the projects are looking good and are looking to start commissioning in January.

**Health Sciences Building**

Carri reported that the Board approved the contingent award. This project is a combination of state and local funds by the college. A bid protest was reviewed and was awarded to Balfour Beatty Construction, LLC. We could be looking at construction by late February. As part of this project, demolition of Russell Hall is part of the approval of state funding. This project requires money up front. Dr. Hoffman informed the committee that SAC's RDA residual funds have been designated for this project.

**Current Capitol Projects**

Northgate Proposal for Student Housing – work group and focus groups meetings have taken place. A student survey is being reviewed and a report is currently in progress.

	The Centennial Education Center (Capital Improvement) and the Bristol & 17 <sup>th</sup> Street Property project proposals are due at the end of January.	
<b>5. STANDING REPORTS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>Student Report</b>	None	
<b>Facilities Report</b>	<p>Mario Gaspar reported the following:</p> <p><b>Current Projects:</b></p> <ul style="list-style-type: none"> <li>• Hydro-jetting at SAC, Centennial and Sheriff's Academy</li> <li>• Transformer Maintenance at SAC, Centennial and Sheriff's Academy</li> <li>• R Bldg ballast replacements</li> <li>• Window replacements at Sheriff's Academy</li> <li>• Repair to chiller</li> <li>• T Bldg compressor replacement</li> <li>• C Bldg compressor installation</li> <li>• First phase of baseball and softball field renovation</li> <li>• SAC cleanup of classrooms and grounds</li> </ul> <p>Some of the custodian positions have been filled which has helped in getting more of the work done.</p>	
<b>6. ACCREDITATION</b>		<b>ACTIONS/ FOLLOW UPS</b>
	Marty Rudd reported that they are working with their team to complete the written draft.	
<b>7. OLD BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<p><b>District Safety Special Events Form</b></p> <p>Sgt. Huotari requested that the <a href="#">attached</a> form be approved and voted on. Dr. Hoffman reported that the purpose of the form is for internal use of facilities. There have been occasions when Public Safety, M &amp; O and Administrative Services are not aware of events happening on campus. He also added that a common calendar will be created for posting of all events. Some edits will be made to the form and Jenny Adams and Maria Cardona will work on making the form more user friendly.</p> <p><b>Feral Cats on SAC</b></p> <p>Dr. Hoffman reported that President's Cabinet had decided not to feed feral cats on this campus. Feeding feral cats can lead to disciplinary actions.</p>	

8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: February 16, 2021	

SUBMITTED BY Maria Cardona