



SAC Planning and Budget Committee
 December 6, 2022
 1:30pm - 3:00pm
 Zoom Meeting

THE PLANNING AND BUDGET COMMITTEE is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.

Santa Ana College Participatory Governance Structure Handbook (May 27, 2015)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes <ul style="list-style-type: none"> • November 1, 2022 	ACTION
4. Updates/Reports <ul style="list-style-type: none"> • COVID-19 Updates: CARES ACT/HEERF– Dr. Hubbard (5 min) 	INFORMATION
5. SCFF Metrics Reports <ul style="list-style-type: none"> • FTES Metrics – Dr. Lamb (5 min) 	DISCUSSION
6. Old Business <ul style="list-style-type: none"> • Second Read FY 23.24 Budget Priorities 	ACTION
7. New Business <ul style="list-style-type: none"> • Recommendation to Increase District Reserves <ul style="list-style-type: none"> ○ CCCCO Memo ○ Board Presentation ○ BP 6250 and AR 6305 	DISCUSSION
8. Student Update (5 min)	INFORMATION
9. SACTAC – John Steffens (5 min)	INFORMATION
10. Accreditation – Monica Zarske (5 min)	INFORMATION
11. Future Agenda Items <ul style="list-style-type: none"> • CEC Facilities Improvement • SCFF Program Description 	
General Information https://www.rscdd.edu/Departments/BusinessServices/Pages/Fiscal-Resources-Committee.aspx	INFORMATION
Next Meeting: February 7, 2023	

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Planning and Budget Committee
AY 22-23**

Membership

- VP, Admin Services Co-Chair or voting alternate – Bart Hoffman
- Academic Senate Co-Chair – Jorge Lopez
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Academic Senate President – Jim Isbell
- Academic Senate President-Elect or immediate past Academic Senate President - Monica Zarske
- Up to 6 faculty representatives appointed by Academic Senate President, 3 in even years 3 in odd years)
 - Kelly Nguyen
 - Kim Nutter
 - Brandon Rocke
 - Merari Weber
 - John Zarske
 - Jennie Beltran
 - Mohammadreza (Reza) Mirbeik Sabzevary
- Up to 4 Classified representatives – Omelina Garcia, Mark Ou
- Student Representative – Georgina Galindo
- A Dean or Manager from Academic Affairs – Dr. Doug Benoit
- A Dean or Manager from Student Services –

**Planning & Budget Committee
Meeting Schedule
AY 22-23
(1:30pm -3:00pm)**

September 6, 2022

- Membership for Current Academic Year
- SCFF Reports – End of Semester and Year Metrics
- Budget Reports – (Year End Budget & Adopted Budget)

October 4, 2022

- Resource Allocation Request (RAR) Summary
- Review P&B Committee Goals

November 1, 2022

- Quarter 1 Budget Performance Report
- Budget Priorities for RAR Process (1st read)

December 6, 2022

- Budget Priorities for RAR Process (2nd read)

February 7, 2023

- SCFF Reports – End of Semester Metrics
- Quarter 2 Budget Performance Report

March 7, 2023

- Approval of Meeting Calendar for next AY
- Presentation – Technology Replacement Plan
- Presentation – SAC/CEC Marketing Plan

April 14, 2023 – 11:30am (2nd Friday)

- Quarter 3 Budget Performance Report

May 2, 2023

- Tentative Budget & Fund 13 Expenditure Plan presented (recommendations discussed for AB)

May 30, 2023

- State Budget Update (May revision)