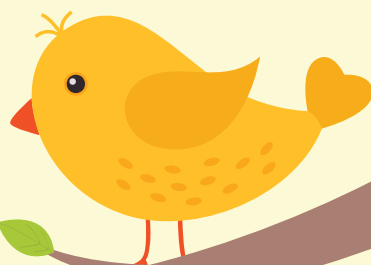




SANTA ANA COLLEGE
COMMUNITY SERVICES PROGRAM
SPRING 2017

714-564-6594 www.sac.edu/cms



Take action • Aim for success • Enroll now

HOW TO REGISTER



On-line Registration @ www.sac.edu/cms with your MasterCard, VISA, Discover, or American Express.



FAX Registration with your credit card information. Complete the registration form on the inside back cover and FAX to (714) 564-6309.



Phone Registration with your MasterCard, VISA, Discover, or American Express. Call (714) 564-6594.



Mail-In Registration: Complete the registration form located on the inside back cover, include payment, and mail to:

Santa Ana College
Community Services Program
1530 W. 17th Street, S-203
Santa Ana, CA 92706



In-Person Registration @ Community Services Program office located in the Administration Building, room S-203. See map on page 24.

Confirmation:

Registration received by mail will be confirmed if you send a self-addressed stamped envelope. Registration received by phone and online will automatically receive a confirmation. If you do not receive a confirmation in 5 business days, call our office at (714) 564-6594. Non-receipt of confirmation does not warrant a refund.

Refund & Transfer Policy for all events:

Refund and transfer requests must be made (3) business days prior to the event less a \$10 processing fee per person. **Day Tours:** may be cancelled up to 10 days prior to departure date less a \$15 processing fee. A refund will only be issued if your space can be re-sold. You may send a substitute in place. **Multi Day Tours:** Travel Protection insurance is highly recommended. A refund will be issued less a \$50 cancellation fee. Non receipt of confirmation DOES not warrant a refund for any event.

Returned Checks & Refunds by Check, Cash or Money Order:

A \$25 fee will be charged for any returned check. In addition, an administration hold placed against your student records and a class stop will be issued. Refunds issued for cash, check or money order transactions may take 4-5 weeks to process with a completed W-9 form.

Parking Policy:

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11, & 12.

Nondiscrimination Policy:

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to RSCCD Title IX Officer and Section 504/ADA Coordinator: Judy Chitlik, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489.

SPRING 2017

Community Services Program

TABLE OF CONTENTS

How to Register Inside Front Cover
Parking & Refund Policy Inside Front Cover

CATEGORIES

Active Adults 2
Animal Care 3
Around the Home & Garden. 4
Arts & Crafts 4
Automotive Technology 6
Business & Careers 7
College for Kids & Teens 12
Computers. 14
Culinary Arts 16
Dance. 17
Health, Fitness & Beauty 17
Language. 19
Medical Billing 19
Money Matters & Investments 20
Music 20
Real Estate. 20
Travel & Tourism 21
Travel Tour Information 21
Santa Ana College Map 24
District Map 24
Registration/Medical Release Form. Inside Back Cover

The Mission of Santa Ana College Community Services Program provides affordable, not for credit professional, educational, and recreational opportunities to our diverse community. This program allows students to discover, prepare, develop and pursue lifelong learning.

<p>Community Services Staff</p> <p>Terri Hawn Lithia Williams</p>
--

<p>Office Hours</p> <p>Monday–Friday 9:00am–4:30pm</p> <p>Call: 714-564-6594 Fax: 714-564-6309 Web: www.sac.edu/cms</p>
--

Hey ACTIVE ADULTS 55+



check out our...

Arts & Crafts, page 4

Computers, page 14

Travel Tours, page 21



ACTIVE ADULTS

ELDER CARE - GOV'T GRANTS & SUBSIDIES

This workshop is designed to educate, clarify, and empower you with options and directions. Learn special laws that can eliminate spend down, forfeiture, penalties, and liens. Educate yourself and take that first step towards protecting your family, your home and your savings from the devastating cost of long term care. Millions of dollars in government funds go unclaimed and unused every year, only because people don't know they exist or how the application process works. This program is available for everybody who needs nursing home eldercare. Learn how the long term healthcare system works, and how to legally make it work for you.

Event 37104 2:00p-4:00p Tuesday SAC I-102 1/24
Fee: \$25/person 1 session Leiter, C

Event 37105 2:00p-4:00p Tuesday SAC I-103 5/16
Fee: \$25/person 1 session Leiter, C

VA BENEFITS FOR ELDERCARE

There are pension benefits available to veterans who have NOT sustained a disability during their military service. Unfortunately these provisions are not widely known and thousands of eligible veterans and their spouses fail to apply. Come learn about these VA Benefits, how to qualify, how to apply, how much you can receive and how these benefits can pay for home care, assisted living facilities, and long term nursing home care.

Event 37103 2:00p-4:00p Tuesday SAC I-103 3/21
Fee: \$25/person 1 session Leiter, C

COMPUTER BASICS & WINDOWS 10

Learn to use your computer smarter and faster by learning current computer terminology and proper use of the Windows environment. Topics include the cloud, how to work with multiple programs, desktop shortcuts, customizing the work environment, and how to use folders and files.

Event 37094 1:00p-5:00p Saturday SAC A-203 2/25
Fee: \$44/person 1 session Steffens, J

iPHONES, iPADS, AND I'M LOST

Today's iPhone® and iPad® do so much more than simply make phone calls or send text messages. With either of these new devices you now have a computer, Web browser, eBook reader, personal organizer, and more - all in your hand! In this entertaining class, you will learn how to set up your iPhone® and/or iPad® for email, texting, WiFi networks, and Bluetooth and how to best sync with your computer using iTunes®. You will also discover how to take terrific photos and send them to friends, install apps, and figure out the best apps to make your iPhone® and/or iPad® smarter. A \$30 material fee is payable in class.

Event 37083 6:30p-9:30p Thursday SAC I-101 2/9
Fee: \$39/person 1 session Cohen, R

BECOME A ROMANCE WRITER

This course will introduce students to writing a romance novel and taking steps toward its completion. Topics covered include but not limited to: opening pages and title; the who, what, when, where and why (plus the how) of romance writing; plotting and characterization; secondary characters and their development; balancing dialogue and narrative; using descriptive material; avoiding the sagging middle; and, of course, sexual attraction between the hero and heroine and how to deal with their relationship as it evolves. Examples from Madeline Harper and Anna James books (my own) will be used as illustration, and questions will be welcomed at the end of each topic. Following each class, students will be asked to develop that day's topic, and fellow students will have an opportunity to comment-positively.



Event 37252 2:00p-4:00p Wednesday SAC I-208 3/1-4/5
Fee: \$79/person 6 sessions Porter, M

CLASSIC BALLROOM

Come learn basic fun steps to prepare you for social ballroom dancing in the OC. This class will introduce you to lead and follow, turning techniques and dance patterns found in the Viennese Waltz, Argentine Tango, Foxtrot, and Rumba. No partner required as we will change partners frequently. **Casual dress, tennis or soft soled shoes only, hard heels are not permitted.**



Event 37140 7:00p–8:00p Tuesday Mendez Fundamental, Gym
 Fee: \$79/person 8 sessions

1/31–3/21
 Cendejas, L

Mendez Fundamental, 2000 N. Bristol, Santa Ana

TAI CHI YOGA

This all levels class combines the gentle flow of tai chi movements and the focused body control of yoga asanas. With deep breathing and moving meditation, you'll find a graceful balance between strength and flexibility, power and softness. **Students should wear loose clothing and bring a yoga mat, towel and water to class.**



Event 37185 3:00p–4:00p Wednesday Mendez Fundamental, Room 102
 Fee: \$59/person 6 sessions

1/25–3/1
 Amsler, B

Event 37186 3:00p–4:00p Wednesday Mendez Fundamental, Room 102
 Fee: \$59/person 6 sessions (no class 4/5)

3/15–4/26
 Amsler, B

Mendez Fundamental, 2000 N. Bristol, Santa Ana

KUNDALINI YOGA WITH SOUND HEALING

Kundalini yoga uses breathing techniques, movement, mantra and meditation to heal the mind, body, and soul. Instruments such as gongs and singing bowls will be played to heal the body and deepen the relaxation experience. **Wear loose clothing and bring a yoga mat, towel and water bottle to class.**



Event 37174 6:00a–7:00a Tuesday
 Fee: \$59/person

SAC W-107
 6 sessions

1/31–3/7
 Dao, E

Event 37175 6:00a–7:00a Tuesday
 Fee: \$59/person

SAC W-107
 6 sessions

3/21–4/25
 Dao, E

ANIMAL CARE

DOG OBEDIENCE

Give your dog a new leash on life! This beginner-level course is open to all breeds of dogs over 5 months (larger breeds accepted at 4 months) Exercises will include the proper heel command, automatic sit, sit-stay and down-stay, stand for inspection, and come commands. Behavior problems such as destructive chewing, hole digging, and over-exuberance will also be addressed. Trophies and certificates will be awarded at graduation. **The first meeting will be an orientation, WITHOUT DOGS. Please bring vaccination records and \$10 insurance fee due to your instructor at first meeting.**



Event 36744 10:30a–11:30a Saturday
 Fee: \$96/person

H Louis Senior Center
 7 sessions

2/4–3/18
 Holshouser, C

Event 36745 10:30a–11:30a Saturday
 Fee: \$96/person

H Louis Senior Center
 7 sessions

4/1–5/13
 Healey, R

H Louis Senior Center, 11300 Stanford, (between 9th & Euclid), Garden Grove

PET TECH - PET SAVER

This 8-hour course covers basic care, first aid and CPR for cats and dogs! Topics include: vital signs, administering medications, handling fractures, seizures, and shock, caring for senior pets, dental care and more. Be prepared - know what to do if pet "Fido" gets sick or injured! Skills are taught and practiced on stuffed animals. **A \$10 material fee is payable in class to the instructor. DO NOT BRING YOUR PET.**

Event 36742 8:00a–5:00p Saturday
 Fee: \$99/person

SAC I-107
 1 session

1/21
 Reick, J

Event 36743 8:00a–5:00p Saturday
 Fee: \$99/person

SAC I-103
 1 session

3/11
 Reick, J

HOW TO MAKE PET SHAMPOO

Discover how to make your own pet shampoo with ingredients found in every household. Since pets love an occasional bath, you will learn how to make natural and gentle shampoos to keep your companion clean, healthy and smelling fresh. This is a hands-on class, please dress accordingly. No pets allowed! **A \$15 material fee is payable at the door to the instructor.**



Event 37295 9:00a–12:00p Saturday
 Fee: \$29/person

SAC T-212
 1 session

2/25
 Abdul, Q

Event 37297 9:00a–12:00p Saturday
 Fee: \$29/person

SAC T-212
 1 session

6/3
 Abdul, Q



AROUND THE HOME & GARDEN

INTRO TO FURNITURE UPHOLSTERY

Students will learn the basic steps, terminology, and procedures required for beginning upholstery projects. This session will discuss procedures for projects that include dining room chairs, footstools, ottomans, or small bedroom chairs. **A supply list will be provided in class.**

The first class meeting is an **ORIENTATION** from 6pm to 7:30pm.

Event 36889 6:00p–9:00p Tuesday Paul's Upholstery 1/31–3/14
Fee: \$89/person 7 sessions (includes orientation) Dominguez, P

Paul's Upholstery, 3325 W. Harvard, Santa Ana

INTERMEDIATE FURNITURE UPHOLSTERY

In this workshop, full size chairs (no recliners) will be upholstered with instructor approval. Topics will include springing-up, types of springs and arms, cushion making & stuffing. Projects involving antiques or frames in need of repair will be at the discretion of the instructor. **Prerequisite: Intro to Furniture Upholstery.**

The first class meeting is an **ORIENTATION** from 6pm to 7:30pm.

Event 36890 6:00p–9:00p Tuesday Paul's Upholstery 3/21–5/2
Fee: \$129/person 7 sessions (includes orientation) Dominguez, P

Paul's Upholstery, 3325 W. Harvard, Santa Ana

BASIC ELECTRICAL REPAIRS

Repair your own home electrical problems and avoid expensive electricians! Learn how to safely troubleshoot and install electrical outlets, switches, dimmers, light fixtures, and ceiling fans. Discover the magic of a Ground Fault Circuit Interrupter (GFCI) and Split-Outlet Circuits. Limited hands-on experience is included. **A supply list will be provided in class.**

Event 36894 6:00p–9:00p Thursday SAC R-219 3/2–4/6
Fee: \$105/person 6 sessions Famolaro, F

CONSTRUCTION FOR HOME IMPROVEMENT

Participants will learn how to construct an entire building in accordance with the Uniform Building Code (UBC). Instruction includes concrete slabs and above-ground foundations, wood framing, roofing, insulation, drywall, and stucco. Students will receive limited hands-on training. A certificate of completion will be given on the last day of class.

Event 36891 6:00p–9:00p Wednesday SAC D-210 3/8–4/12
Fee: \$105/person 6 sessions Famolaro, F

ARTS & CRAFTS

SHABBY CHIC BIRDHOUSE

Create a Shabby Chic Birdhouse with moss, succulents & your imagination. So trendy and cute, just in time for Spring! **A material of \$15 is payable in class to the instructor.**



Event 36749 10:00a–11:00a Saturday Dragonfly Shops & Gardens 3/4
Fee: \$12/person 1 session Davidson, B

Dragonfly Shops & Gardens, 260 N. Glassell St., Orange, CA 92866

CANDLEMAKING

Decorating with candles makes a beautiful addition to any home. Fragrant, multi-colored candles also make great gifts! Join us to create unique gifts for any occasion, maybe even start your own candle business! Topics include: getting started, different types of candles, using molds, how to add fragrance and natural color additives, resources for materials and supplies. Students will make 3-5 candles in this hands-on workshop. Please dress accordingly. **A \$15 material fee is payable at the door to the instructor.**



Event 36777 9:00a–12:00p Saturday SAC T-212 3/4
Fee: \$29/person 1 session Abdul, Q

Event 36780 9:00a–12:00p Saturday SAC T-212 5/20
Fee: \$29/person 1 session Abdul, Q

PARKING POLICY

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11 and 12. Off site campus parking is free.

SOAPMAKING

Do you love the sensual pleasure of beautiful aromatic soaps? Why not learn to make your own? It's easier than you think. Custom-made soaps are perfect for gifts, bathroom decor and people with sensitive skin. You will create 4 - 6 different soaps, layer colors, use molds, add fragrances, herbs or toys. Express your creativity in this hands-on class. **Please dress accordingly. A \$15 material fee is payable at the door to the instructor.**

Event 36778	2:00p–5:00p	Saturday	SAC T-212	3/4
Fee: \$29/person			1 session	Abdul, Q
Event 36782	2:00p–5:00p	Saturday	SAC T-212	5/20
Fee: \$29/person			1 session	Abdul, Q

SPRING FLORAL DESIGNS

Brighten your home or office this year with beautiful and colorful fresh spring flowers. Projects include baskets of colorful mixed flowers, terra cotta topiaries, vases of spring mix and roses and festive party creations. Give your friends and family the gift of flowers. They will be impressed with your eye for color and your touch of style. **A \$70 material fee is payable in class to the instructor.**



Event 37066	9:00a–11:30a	Saturday	Mina Wholesale Flowers	4/1–4/22
Fee: \$70/person			4 sessions	Asadirad, M

Mina Wholesale Flowers: 1918 E. Edinger Ave., Santa Ana.

MOSAIC DESIGNS

Come prepared to have a lot of fun, creating beautiful mosaic designs on small items; such as flower pots, picture frames, plaques, candle-holders, etc. You can bring a small project of your own to work on; almost anything can be used to create a mosaic design. All materials will be provided such as colored tiles, glass, beads, etc. Books and copies of designs will be available to look at for inspiration. **A \$20 material fee is payable in class to the instructor.**

Event 36754	10:00a–12:30p	Saturday	SAC C-105	3/4–3/25
Fee: \$69/person			4 sessions	McC Campbell, S

BASIC WIRE-WRAPPING

This hand-wiring class will teach you techniques to design and create beautiful jewelry at a fraction of the cost of retail. With simple wire-wrapping techniques learned in class you'll create a bracelet and earring set using sterling silver or gold filled wires to link semi-precious stones, beads or crystals. Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional). These tools can be purchased at hardware or craft stores. **A \$20 material fee is payable in class.**

Event 37290	6:00p–9:00p	Tuesday	SAC B-15	3/14
Fee: \$25/person			1 session	Burns, B

BEGINNING GLASS FUSING

In this fun class, you will learn how to use glass as a medium to create beautiful jewelry and other decorative pieces, including suncatchers, glass tiles, and more. The techniques taught in this class include object design, glass cutting, composition of the glass layers, kiln fusing, shaping, and finishing of the final piece. **A \$40 material fee is payable at the door. Please dress accordingly.**



Event 36825	6:00p–9:00p	Monday	SAC C-105	2/27–3/20
Fee: \$89/person			4 sessions	Varela, K
Event 37052	6:00p–9:00p	Monday	SAC C-105	4/17–5/8
Fee: \$89/person			4 sessions	Varela, K

MIXED MEDIA SPRING BOUQUET

This mixed media class combines layering techniques with a variety of media including textures, tearing, collaging, patterns, acrylic painting, and the addition of text. Create a still life bouquet of flowers in a vase in your favorite color palette and learn how much fun it is to create with mixed media collage on canvas techniques. All skill levels welcome. **A \$15 material fee is payable at the door to the instructor.**



Event 36751	7:00p–9:00p	Wednesday	SAC R-219	3/15
Fee: \$30/person			1 session	Lee, J

WEDDING FLORAL DESIGNS

Students will learn the logistics of planning a wedding. Topics include a consultation with the bride and groom, developing timelines, budget, contracts and more. Floral designs will include boutonnieres, corsages, bridal bouquets, flower girl and ring bearer flowers. Traditional and cultural decoration concepts for the church, reception hall, centerpieces, and table settings will be discussed. **A \$70 material fee is payable in class to the instructor.**

Event 37064	9:00a–11:30a	Saturday	Mina Wholesale Flowers	5/20–6/10
Fee: \$70/person			4 sessions	Asadirad, M

Mina Wholesale Flowers: 1918 E. Edinger Ave., Santa Ana.

CLAY SCULPTING

In this class you will create beautiful and meaningful pieces of art. Whether it's a simple bowl or an abstract shape, the clay is simply a tool for personal expression. **A \$15 material fee is payable in class.**

Event 36757 10:00a–12:30p Saturday
Fee: \$69/person

SAC C-105
4 sessions

4/22–5/13
McCampbell, S

WINDCHIMES

Make a decorative windchime in this fun and lively class. Made with beads, wire, metal, glass & charms, this project is ideal for all ages. Hang it in your garden, home, or give to a friend. Better yet, invite a friend to join you for this workshop. **A \$15 material fee is payable in class to the instructor.**

Event 36747 9:00a–11:00a Saturday
Fee: \$12/person

Dragonfly Shops & Gardens
1 session

3/11
Davidson, B

Dragonfly Shops & Gardens, 260 N. Glassell St., Orange, CA 92866

BASIC BEADING WITH BETH

Bring a friend and join us for a day of Beading fun! You will learn the basics of stringing, crimping, wire wrapping, elastic and more. Your completed projects, including earrings, necklaces, bracelets, etc. are the perfect gift for giving or wearing with your favorite outfits. **You are encouraged to bring your own beads and tools if you have them. Lunch and snacks are included. A material fee of \$35 is payable at the door.**

Event 36746 10:00a–4:00p Saturday
Fee: \$30/person

Dragonfly Shops & Gardens
1 session

2/25
Davidson, B

Dragonfly Shops & Gardens, 260 N. Glassell St., Orange, CA 92866

SUNCATCHER WORKSHOP

Create two beautiful suncatchers using beads, baubles & bling. Perfect for hanging in your garden, or in your home. **A material fee of \$15 is payable in class to the instructor.**

Event 36748 1:00p–3:00p Saturday
Fee: \$12/person

Dragonfly Shops & Gardens
1 session

3/4
Davidson, B

Dragonfly Shops & Gardens, 260 N. Glassell St., Orange, CA 92866

CHERRY BLOSSOM ACRYLIC ON CANVAS

Learn how to paint a branch of cherry blossoms in acrylic on canvas. Find out the history, symbolism and culture behind this iconic flower, and paint a beautiful Spring branch of budding blossoms. This is a beginner class of acrylic on canvas. **A \$15 material fee is payable to instructor that includes supplies and a 16X20 canvas.**

Event 36752 7:00p–9:00p Wednesday
Fee: \$30/person

SAC R-219
1 session

4/19
Lee, J

GLASS FUSED HEART DESIGNS

Create a special piece of jewelry with a dichroic glass heart. You will learn easy techniques to capture the glass heart with wire designs loops and accents. Students should bring flat nose pliers, round nose pliers, chain nose pliers and flush clutter to class. **A \$35 material fee is payable in class to the instructor.**

Event 37054 9:00a–12:00p Saturday
Fee: \$39/person

SAC C-106
1 session

5/6
Varela, K

AUTOMOTIVE TECHNOLOGY

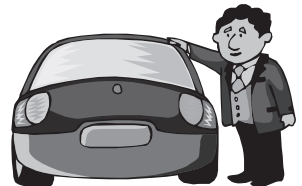
DMV APPROVED AUTO WHOLESALE BUSINESS

Come learn to make extra money buying and selling wholesale car as a home-based business; or, simply buy cars for your friends, family and co-workers at great wholesales prices. You can earn \$3000 just selling 3-4 cars a month. In this DMV approved course, you learn how to get your auto dealer license and how to operate a profitable used car business. Find out the how and where of buying at wholesale prices and how to sell at retail for very good profits. You'll get a FREE list of all the dealer-only auctions in the USA. You'll receive a DMV certificate of completion at the end of class. **A \$25 material fee is payable at the door.**

Event 36895 6:00p–9:00p Mon., Tues.
Fee: \$85/person

SAC VL-302
2 sessions

4/24 & 4/25
Williams, R



Be Prepared!

We offer Basic First Aid, Adult, Child & Infant CPR.

See Page 17



BUSINESS & CAREERS

HOW TO SELL ON EBAY

Do you have rooms, closets, drawers and garages full of items you're holding on to? Are you paying storage on items that no longer fit in your home? Why not make money and help others at the same time? Learn business savvy approaches on how to organize, categorize, write posts, and sell your items on eBay.

Event 37067 6:30p–8:30p Wednesday SAC I-202 2/15 & 2/22
Fee: \$59/person 2 sessions Greenspan, F

QUICKBOOKS ACCOUNTING & TAXES

Gain a marketable business skill or take control of your business finances by learning the basic concepts of Quickbooks. Topics include: customers, vendors, items, invoices; cash sales receipts; accounts receivable & payable; check and credit card transactions; receiving and depositing payments; reconciling financial reports. QuickBooks Pro is an accounting software application designed for the non-accountant in mind. Some accounting knowledge is recommended but not required.



Event 37072 6:30p–9:30p Tuesday SAC A-228 3/21–4/11
Fee: \$89/person 4 sessions Figueroa, M

BECOME A MYSTERY SHOPPER

Get goods and services for free, PLUS get paid! All businesses from restaurants and hotels to high end boutiques and grocery stores need to know whether their products and services meet quality standards. Mystery shopping is a wonderful way to earn extra income and have fun while shopping, dining and evaluating customer service at local businesses! You will learn the ins and outs of mystery shopping including signing up with shopping companies, getting your first assignment, pitfalls to avoid and writing great reports.

Event 37126 10:00a–12:30p Saturday SAC I-102 2/4
Fee: \$30/person 1 session Schutza, J

SMALL BUSINESS BOOKKEEPING & TAXES

Bookkeeping is a step-by-step approach to recording daily operational financial transactions in a small business organization. Students will learn how to set up accounting journals, analyze, interpret financials, and prepare financial statements. Topics include: accounting principles, budgeting, accounts receivables, expenditures, accounts payable, payroll, and preparation of Federal taxes for a small business. The course concludes with a Federal tax workshop presented by the Internal Revenue Service!

Event 37062 6:00p–9:00p Monday SAC I-107 2/27–4/3
Fee: \$105/person 6 sessions Famolaro, F

CASH IN WITH A SUCCESSFUL HOME-BASED BUSINESS

Are you tired of working for someone else? Do you need to increase your income? Turn your talents and hobbies into profit at home by learning how to start a part-time or full-time home-based business. During this comprehensive workshop, you will discover many details including: 100 home business ideas, mandatory legal documentation, effective ways to market your product or service, taking tax deductions (including this workshop), and free future individual Q & A opportunities. If you want to succeed in a home business, this step-by-step workshop is a must! **A \$20 material fee is payable at the door.**

Event 37073 2:00p–4:00p Tuesday SAC D-210 3/14
Fee: \$29/person 1 session Krusemark, L

MAKE MONEY TYPING/WORD PROCESSING BUSINESS

If you can type, then you can make money at home using your computer. Following a review of the steps necessary to start a profitable, legal business at home, you will then discover the secrets to success in the word processing business. Prerequisite: How to Cash In With A Successful Home-Based Business. **A \$10 material fee is payable in class.**

Event 37075 4:00p–5:00p Tuesday SAC D-210 3/14
Fee: \$15/person 1 session Krusemark, L

LET YOUR EMPLOYER SEND YOU TO CLASS!

- Your employer will appreciate your desire to improve your skills.
- Put your request in a memo.
- Attach the class description to your memo.
- Stress the benefits, emphasizing how it will help you perform better.
- Compare pricing and convenience – your employer will be pleased to know they are making a small investment for a LARGE return.

...It may be as simple as asking

A GUIDE TO GETTING PUBLISHED

Did you know that Stephen King was rejected more than 75 times before he sold his first novel? If your goal is to become a published freelance writer, this comprehensive workshop will guide you to the editor's desk. Learn how to become a published writer, submit manuscripts the correct way, and write an irresistible query letter. Discover over 100 ways to make money as a freelance writer. **A \$20 material fee is payable at the door.**

Event 37079 7:00p–9:00p Tuesday SAC I-109 3/14
 Fee: \$29/person 1 session Krusemark, L

MEET THE AGENT/PUBLISHER

Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Bring your in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. You can then leave a COPY of your manuscript for a professional critique of your entire manuscript (for an optional materials fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter) and a list of publishers/agents who are interested in your type of work. **A \$10 materials fee is payable to the instructor for the in-class critique.**

Event 37078 6:00p–7:00p Tuesday SAC D-210 3/14
 Fee: \$15/person 1 session Krusemark, L

BECOME A ROMANCE WRITER

This course will introduce students to writing a romance novel and taking steps toward its completion. Topics covered include but not limited to: opening pages and title; the who, what, when, where and why (plus the how) of romance writing; plotting and characterization; secondary characters and their development; balancing dialogue and narrative; using descriptive material; avoiding the sagging middle; and, of course, sexual attraction between the hero and heroine and how to deal with their relationship as it evolves. Examples from Madeline Harper and Anna James books (my own) will be used as illustration, and questions will be welcomed at the end of each topic. Following each class, students will be asked to develop that day's topic, and fellow students will have an opportunity to comment-only positively.



Event 37252 2:00p–4:00p Wednesday SAC I-208 3/1–4/5
 Fee: \$79/person 6 sessions Porter, M

BECOME A NOTARY PUBLIC

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income and get recommissioned. This intensive one-day seminar is designed to equip you with everything you need to know to become an effective Notary. You will find out about new legislation as well as how to pass the official Notary exam (must be taken every 4 years), identify document signers, keep a journal, fill out certificates and avoid lawsuits. The class includes a practice Notary Public Exam. **A \$35 manual fee is payable to the instructor. PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30 a.m. You must be on time when returning to the classroom from breaks.**

NEW/RENEWING – NOTARY EXAM INFORMATION			
Registration:	4:00 – 5:00pm	Requirements:	Legal resident of California (military excluded)
Exam:	5:00 – 6:00pm	Photograph:	2x2 passport color photo
Payment:	\$40 check payable to Secretary of State	Age:	18+
Identification:	Valid Driver's License or state issued ID with photo	Materials:	#2 pencil
Live Scan Fingerprints required after you pass the exam. Serious conviction may disqualify applicant.			

Event 36903 8:00a–6:00p Saturday SAC R-124 2/11
 Fee: \$85/person 1 session Notary Public Seminars, Inc.

RENEWING NOTARIES

Renewing Notaries may take a three hour Approved Notary Refresher course. We will review all laws and regulations you are required to know to continue as a Notary. You must take the exam and be fingerprinted again. A 6 hour approved course must be taken first without a lapse in your commission." Commission is valid for 4 years. Serious conviction may disqualify applicant. **A \$35 material fee is payable in class to the instructor.**

Event 36904 12:45p–6:00p Saturday SAC R-124 2/11
 Fee: \$49/person 1 session Notary Public Seminars, Inc.

Check out Travel Tours on page 21

BECOME A LOAN SIGNING AGENT

California's real estate industry is in need of notaries and others who are interested in becoming loan document specialists. Topics will include: how to contact the most lucrative and profitable businesses, primary contacts, getting signed with successful services and agencies, and how to develop and build your own business. Learn to properly notarize loan packages. We will discuss how to negotiate your fee and advertise yourself in your market. Receive a free listing of 50 loan-signing companies that are looking for notaries. Participants awaiting Notary commission and/or exam results may register. A \$40 material fee for a resource book is payable at the door. An optional certificate of completion is available for \$20.

Event 36905 9:00a–4:00p Saturday SAC I-204 2/25
Fee: \$89/person 1 session Notary Public Seminars, Inc

HOW TO START A CHILD CARE BUSINESS

Child Care is a growing field and quality child care is in high demand! Come learn how to acquire a license as a child care professional, understand Community Care, licensing rules and regulations, and receive resources for starting a child care business with the right tools and expectations. A \$49 material fee for a resource manual is payable in class.

Event 37245 11:00a–5:00p Saturday SAC I-102 1/21
Fee: \$99/person 1 session Valentine, E.

BECOME A CHILD VISITATION MONITOR

Child Visitation Monitors protect children during visits with non-custodial parents until the court process is complete or monitoring is ordered indefinitely by a judge. As a Child Visitation Monitor, you are a neutral observer during each visit to provide safety for the monitored child. You will learn the basic principles and practices of supervised visitations, including your defined and impartial role as a monitor. Our training also covers proper and effective parent intakes and preparation of the parent/child for the visit, focusing on the child's best interest and safety. Our hands-on program will teach you how to set boundaries using information from your intake form and when it's appropriate to conclude a visit early. You will also develop skills to analyze court documents, fill out required government forms, and learn the trick to writing flawless reports. We will prepare you to enter the job market starting with a successful resume, website building options, and where to find grant money to build your own monitoring agency. Requirements: Must be at least 21 years old and have a clean record and no DUI's. A Certificate of completion will be issued. A \$60 material fee is payable at the door.

Event 36901 9:00a–6:00p Saturday SAC I-108 3/11–3/25
Fee: \$295/person 3 sessions Notary Public Seminars, Inc.

BECOME AN EVENT PLANNER

In this course, you will learn the growing business of event planning! Topics discussed: starting a successful business; event management; planning, contract writing and organizing events; promotions; entertainment; marketing and event design; catering; production and staff management and more. A \$49 material fee is payable in class.

Event 37248 11:00a–5:00p Saturday SAC I-103 3/25
Fee: \$99/person 1 session Valentine, E

CONTRACTING LICENSE

This course is designed for students interested in exploring career opportunities in General Contracting and/or sub-contracting for any trade. The main goal of the course is to help students who want to prepare for the California Contracting License Examination, by the Contractors State License Board (CSLB). Also, current contractors will be interested, in order to enhance their law and business skills. Learn how to properly prepare a "bid" and how to effectively manage a building construction project.



Event 37063 6:00p–9:00p Wednesday SAC I-202 4/26–5/31
Fee: \$105/person 6 sessions Famolaro, F

BUILD YOUR OWN BUSINESS WEBSITE

You can have your own Web site for as little as \$5 a month. This workshop requires no prior Web site development experience and is suitable for: beginners, experts, managers & web designers. You will learn to: Improve your business web site, analyze your needs and select the best design criteria, Make the site user friendly, Get a FREE shopping cart that only costs if sales are made, Promote your site, and link with search engines to make you visible. When you complete this seminar, you'll have the confidence and tools to create your own web site. A \$30 manual fee is payable in class to the instructor.

Event 36896 6:30p–9:30p Monday SAC I-102 1/30
Fee: \$39/person 1 session Rounds, M

Register day or night online @ www.sac.edu/cms



BECOME A FLORAL DESIGNER

Students will learn principles of flower arranging including composition and color coordination. Course will cover topics such as proper usage of mechanical supplies, handling of flowers and foliage, flower and foliage identification, pricing of arrangements, and proper design techniques. Students will learn merchandising, marketing and pricing for their own home based business. Upon completion of all appropriate classes, students will be proficient enough to find employment in the floral industry or to start and maintain their own home based business. Students should bring a pair of pruning shears to class. **A material fee of \$70 is payable to the instructor.**

Event 36898 9:00a–11:30a Saturday Mina Wholesale Flowers 2/18–3/11
Fee: \$70/person 4 sessions Asadirad, M

Mina Wholesale Flowers: 1918 E. Edinger Ave, Santa Ana

BUSINESS MANAGEMENT SERIES

This informative business management series is a complete overview on how to start, operate and manage a new organization. Discussions include key strategies for planning, finance, liabilities, taxes, managing personnel, and marketing. Participants completing all five classes will receive a certificate of completion. **A \$30 material fee is payable at the door to the instructor.**

Event 37220 6:00p–9:00p Thursday SAC I-109 3/2–3/30
Fee: \$150/person 5 sessions Konstant, E

MAKEUP 101

Makeup 101 is for people who want to learn the basic steps to be your own makeup artist. This class will educate you in makeup application and foundation selection, including a basic understanding of face shapes, bone structures, hues and what eye shadows to use. The class will cover day and evening looks, plus natural bold and trendy runway looks. You will learn how to correct and reshape brows, as well as how to apply eye lashes. You will learn blending techniques, shading and contouring to create the most glamorous looks. A step by step application will be supervised by the instructor. Each student will receive a certificate of completion. **A \$35 makeup kit fee is payable at the door. (Cash only)**

Event 36906 10:00a–12:30p Saturday SAC I-201 3/25
Fee: \$65/person 1 session Jackson, M

VOICE-OVERS: YOU'RE ON THE AIR

In what could be one of most enlightening 2 hours you've ever spent, this class will show you how YOU could actually begin using your speaking voice for commercials, films, videos and more! In this class, you will learn a unique way to cash in on one of the most lucrative full or part-time careers out there! This is a business that you can handle on your own terms, on your own turf, in your own time, and with practically no overhead! And NOW is the best time to make this happen as new companies are looking for new voices like never before. This exciting and fun class could be the game changer you've been looking for!

Event 36900 1:00p–3:00p Saturday SAC I-107 5/6
Fee: \$29/person 1 session Such A Voice



HUMAN RESOURCES EMPLOYEE RELATIONS

Behavioral interviewing is effective at identifying future employees. Learn to conduct effective behavioral interviews, evaluate the most successful candidates and avoid legal pitfalls. Help new hires adjust to their jobs by implementing an onboarding process that works. The faster new hires feel welcome and ready to tackle their new jobs the faster they will integrate and become an effective part of your organization. Learn what employees really want. Reduce turnovers, engage employees and retain your key staff with ideas learned in this workshop. Upon completion of course a certificate will be provided.

Event 37106 9:00a–12:00p Saturday SAC I-101 2/4 & 2/11
Fee: \$75/person 2 sessions Gonzalez, S

MAKEUP ARTIST CERTIFICATE

Launch a career as a makeup artist. Students will learn color theory, highlighting, shaping, color correction, foundation coverage, wedding application, clean beauty, and fashion artistry techniques for different jobs. California rules & regulations, networking, contracts, business license, insurance, liabilities, business expenses, social media, working with signing agents, and testing with photographers will be discussed. Guidelines on how to build a professional makeup kit, maintain hygienic and sanitary brushes and selecting products for each client will be outlined. **A \$75 material fee is payable at the door to the instructor for the certificate of completion and makeup products.**

Event 36907 10:00a–3:00p Saturday SAC D-110 5/13
Fee: \$125/person 1 session Jackson, M

FIND THE RIGHT BUSINESS OPPORTUNITY

Finding the right business in the right industry may take some time. Topics include learning how to perform due diligence, selecting the right legal structure, funding, obtaining licenses and permits. Take advantage of tax incentives; set up your finances and create a profitable business doing what you love while earning a cash income that builds net worth. **A \$30 material fee is payable to the instructor.**

Event #37479 6:00p–9:00p Wednesday SAC I-209 2/15
Fee: \$39/person 1 session Konstant, E



SCREENWRITING FOR TV & MOVIES

Come learn about special screenwriting terms and formats for television and the big screen, how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. And, you'll get an inside look into the business of selling your script to agents and producers and building your career as a screenwriter. **A \$10 material fee is payable to the instructor at the door.**



Event 37076 5:00p–6:00p Tuesday SAC D-210 3/14
Fee: \$15/person 1 session Krusemark, L

INTRO TO HEALTHCARE CAREERS

Introduction to a Career in Healthcare is designed to familiarize students with various careers in the medical professions. Students will learn skills necessary for their healthcare responsibilities, problem solving, decision making and self-management. Topics include: healthcare career clusters, healthcare systems and trends, job skills and demands, environmental and mechanical safety, medical ethics and liability, professionalism and employable skills, cultural awareness and diversity in healthcare, types of introductory degrees and certifications with an emphasis on time and cost.

Event 36902 6:00p–9:00p Thursday SAC D-208 3/9
Fee: \$59/person 1 session Kersch, T

FUNDAMENTALS OF SURVEYING

This course prepares students to pass the Fundamentals of Surveying (FS) State of California examinations. Passing the Fundamental of Surveying is the first step required under California law towards becoming licensed as a Professional Land Surveyor (PLS). Topics include: Spatial Data Acquisition and Reduction, Survey Computations and Computer Applications, Statistics and Adjustments, Business Concepts, Graphical Communication and Mapping, and more.

Event 37068 6:00p–10:00p Fri. / 8:00a–12:00p Sat. SAC A-214 5/19–5/27
Fee: \$215/person 4 sessions Gallegos, H

FUNDAMENTALS OF ENGINEERING

This course prepares students to pass the Fundamentals of Engineering (FE) State of California examinations. Passing the Fundamentals of Engineering are the first steps required under California law towards becoming licensed as a Professional Engineer (PE). Topics include: Engineering Probability and Statistics, Thermodynamics, Instrumentation, Measurement and Controls, Engineering Economics, Chemical Engineering, Civil Engineering, and more.

Event 37070 6:00p–10:00p Fri. / 8:00a–12:00p Sat. SAC A-214 5/5–5/13
Fee: \$215/person 4 sessions Gallegos, H

TURN AROUND A STRUGGLING BUSINESS

Under-performing businesses can become profitable when you know how to identify and fix the various touch points that raises cash, reduces overhead, boosts sales, creates operating efficiencies and builds net worth - all with no money out of pocket. Generating cash buys time to fix everything else - learn how to fund survival while you're repairing the business. **A \$30 material fee is payable at the door.**



Event 37221 6:00p–9:00p Wednesday SAC I-209 2/22
Fee: \$39/person 1 session Konstant, E

INVENTORS: GET READY FOR SHARK TANK!

Whether you are applying for a spot on "Shark Tank" or looking to market and sell your inventions, you need to know how to protect your invention and find potential buyers. In this fast-paced workshop you will learn how to protect your ideas with patents, trademarks, and copyrights, as well as how to find potential buyers and offer your product for sale safely. This class delivers the most accurate and relevant information available to help inventors cash in on their expertise. **A \$30 manual fee is payable in class.**



Event 37353 6:30p–9:30p Monday SAC I-101 1/30
Fee: \$39/person 1 session Miller, N

INTRO TO SALESMANSHIP

Selling success comes from clearly defining your product/service! Learn how to identify your target market and ideal customer. Develop effective personalized language that attracts qualified prospects, prevents objections and close sales naturally. Learn to write personalized presentations & two simple questions that deliver never-ending qualified prospects. **A \$30 material fee is payable in class to the instructor.**



Event 37395 6:30p–9:30p Tuesday SAC D-205 3/7–3/28
Fee: \$125/person 4 sessions Konstant, E

REGISTER EARLY!

Classes may fill quickly or cancel due to low enrollment.

COLLEGE FOR KIDS & TEENS

EARLY READER (AGES 6 & 7)

This class is for students who have or will attend 1st or 2nd grade. Solid reading skills are the backbone of any student's academic success. This class will focus on building phonics skills, sight word vocabulary, fluency and comprehension. Students will have opportunities to engage in a variety of reading activities designed to address various learning styles, and increase foundational reading skills. **A \$10 material fee is payable in class to the instructor.**

Event 37211 9:00a–11:00a Saturday
Fee: \$89/person

SAC I-108
4 sessions

4/22–5/13
Alpine Tutoring

READING DEVELOPMENT & COMPREHENSION (AGES 8–12)

Solid reading comprehension skills are the backbone of any student's academic success. This class will focus on fluency and comprehension. In addition to learning strong pre-reading skills, basic critical thinking, and how to use context clues, students will also have opportunities to engage in a variety of reading activities designed to address various learning styles. Students will increase their thinking skills as well as their ability to engage and interpret what they read. **A \$10 material fee is payable in class to the instructor.**



Event 37212 11:00a–1:00p Saturday
Fee: \$89/person

SAC I-108
4 sessions

4/22–5/13
Alpine Tutoring

READING SKILLS & COMPREHENSION (AGES 13+)

In this class, students will be introduced to techniques, exercises, and strategies that can be used to increase reading skills and comprehension. A variety of stories, and assignments will be used to improve your child's reading skills. **Students should bring a pencil, notebook, and folder to class.**

Event 37210 9:00a–10:00a Saturday
Fee: \$49/person

SAC I-106
4 sessions

3/4–3/25
Perez, MA

BASIC MATH (AGES 8 - 12)

Focus will be on: Addition, subtraction, multiplication, division, fractions, decimals, and percents. Students will receive group instruction as well as participate in math games. Curriculum is based on California State Standards for Mathematics. **A \$10 material fee is payable in class.**

Event 37213 1:30p–3:00p Saturday
Fee: \$89/person

SAC I-108
4 sessions

4/22–5/13
Alpine Tutoring

ENGLISH COMPOSITION (AGES 9–12)

Students will review grammar and language skills and learn techniques to write using systematic outlining and note taking. Topics include: sentence and paragraph construction, with an emphasis on spelling and using the right word or phrase. Listening exercises, brainstorming, and troubleshooting will involve students in the intuitive and creative process of writing. Students will dissect short stories to illustrate outlining benefits. Students should bring a notebook, pencil, and dictionary/thesaurus to class. **A \$5 material fee is payable at the door.**



Event 37196 12:30p–2:00p Saturday
Fee: \$59/person

SAC I-107
4 sessions

3/4–3/25
Neal, P

STUDY YOUR WAY TO AN "A" (AGES 14–17)

This course is designed to help students gain the study skills needed to reach their full academic potential. This class will focus on effective test preparation, powerful note taking strategies and efficient use of textbooks. Learn secrets to mastering multiple choice, short answer and essay test questions. Students will gain an understanding of how to isolate key elements in any course of study. **A \$10 material fee is payable in class to the instructor.**

Event 37215 9:00a–12:00p Saturday
Fee: \$39/person

SAC I-102
1 session

2/11
Alpine Tutoring

Event 37216 9:00a–12:00p Saturday
Fee: \$39/person

SAC I-108
1 session

4/8
Alpine Tutoring

TIPS FOR PARENTS

- Students are expected to abide by the rules of conduct for SAC students.
- Supervision is not provided before or after class.
- Check your child into class and promptly pickup your child after class.
- Orient your child to the location of classrooms & restrooms.
- 30 minute Visitor Parking, Lot #3, is available to drop off & pick up students.

ONLINE DRIVER'S EDUCATION (AGES 15+)

This course is an interactive, educational online course with the latest in animation, video and web technology. It sets the foundation for behind-the-wheel driver's training and is in accordance with the guidelines set by the California Department of Motor Vehicles. Course material includes: rules of the road, freeway driving, motorcycle & pedestrian safety, major causes of traffic collisions, alcohol & drugs, and much more. This course is a requirement for teens under 17 1/2 years old to obtain a learner's permit and driver's license. **Upon successful completion, students will receive a DMV-approved certificate of completion and a FREE DMV study guide, courtesy of Safety Driver's Ed.**

Event 37209 Online Instruction Fee: \$45/person Safety Driver's Education

SAT TEST PREPARATION WORKSHOP

This course will cover all sections of the NEW SAT including Math, writing and critical reading. Emphasis of the course will be on content as well as strategy. Students will have opportunity to review the fundamental mathematical, vocabulary, critical thinking, reading, writing as well as organizational skills essential for success on the SAT. Instruction will also include the essential planning and strategic skills needed for success such as: process of elimination, use of key words, time management, productive guessing, and many more. Students will also gain confidence and gain skills for overcoming test anxiety. **Students will receive a copy of the College Board's Official SAT study guide. Students should bring pen, pencil, calculator and sack lunch.**

Event 37217 9:00a-3:00p Saturday SAC I-103 2/25 & 3/4

Fee: \$99/person 2 sessions Alpine Tutoring

Event 37218 9:00a-3:00p Saturday SAC I-103 4/22 & 4/29

Fee: \$99/person 2 sessions Alpine Tutoring

TEEN MAKEUP AND SKIN CARE (AGES 12+)

Master the step-by-step makeup application techniques to enhance your beauty. Succeed in covering and treating acne and dark under-eye circles. Learn how to take care of your skin, makeup applications and what colors work best for you. Understand your skin type and how to ensure beautiful clear skin. **A \$35 material fee for a makeup kit is payable in class.(CASH ONLY)**

Event 37208 1:30p-3:00p Saturday SAC I-201 3/25

Fee: \$55/person 1 session Jackson, M

STUDY SKILLS (AGES 10-13)

Does your student have trouble figuring out what homework they are responsible for, how to complete it, where it is, how to keep it organized, and when it is due? Is he or she lost when it comes to test taking and test preparation skills? This course is designed to help students gain organizational skills needed to reach their academic potential, how to develop an individualized system tracking homework; strong test preparation skills, and a study environment that encourages focus and productivity. **A \$15 material fee is payable to the instructor.**

Event 37214 9:00a-12:00p Saturday SAC I-103 5/13

Fee: \$35/person 1 session Alpine Tutoring

RESEARCH WRITING SKILLS (AGES 9-12)

Students will learn to use reference materials and critical thinking skills, compose a thesis, develop an outline and write a 5-paragraph essay. Students should bring a notebook, pencil and dictionary/thesaurus to class. **A \$5 material is payable at the door.**

Event 37207 2:00p-3:30p Saturday SAC I-107 3/4-3/25

Fee: \$59/person 4 sessions Neal, P

SELF DEFENSE FOR TEENS (AGES 15+)

Our goal is to equip women physiologically and physically to protect themselves from verbal to life threatening attacks. Students will learn strategic tools, such as simple locks and escape techniques, as well as effective punching and kicking combinations, so they are prepared in any given situation. Come empower yourself and keep yourself from becoming another statistic.



Event 37194 9:00a-11:00a Saturday SAC I-103 4/8

Fee: \$35/person 1 session Amsler, B

CONVERSATIONAL SPANISH (AGES 16+)

This class is designed for anyone who wants to improve their conversational Spanish skills. Learn practical language helpful for everyday conversation including phrases and vocabulary needed for commonplace work situations, travel, icebreakers, ordering in restaurants, and more. Emphasis will also be placed on building confidence, proper pronunciation, and practical grammar. Students will have the opportunity to practice their conversational Spanish skills in a variety of group and solo activities. **A \$10 material fee is payable in class.**

Event 37219 7:00p-9:00p Wednesday SAC I-201 4/19-5/17

Fee: \$69/person 5 sessions Alpine Tutoring

Registration for **ALL** College For Kids events must include a completed Medical/Waiver Release form, located on the inside back cover.

COMPUTERS

COMPUTER BASICS & WINDOWS 10

Learn to use your computer smarter and faster by learning current computer terminology and proper use of the Windows environment. Topics include the cloud, how to work with multiple programs, desktop shortcuts, customizing the work environment, and how to use folders and files.

Event 37094 1:00p–5:00p Saturday SAC A-203 2/25
Fee: \$44/person 1 session Steffens, J

MICROSOFT SKILL BUILDER SERIES

Update your computer skills - take one FOR \$44, take all and receive a 20% discount on the series. These workshops are helpful for beginners and experienced computer users. **Bring a USB drive.**

Event 37099 1:00p–5:00p Saturday SAC A-203 3/4–3/25
9:00a–1:00p Saturday SAC A-203 4/8
Fee: \$176/person 5 sessions Steffens, J

INTRO TO MICROSOFT WORD

Learn the most efficient methods to creating, editing, formatting, and printing letters and other documents. Beginners as well as experienced Word users will benefit from learning shortcuts and tips to make word processing easier and faster to use for home and work. **Bring a USB/jump drive to class.**

Event 37095 1:00p–5:00p Saturday SAC A-203 3/4
Fee: \$44/person 1 session Steffens, J

INTRO TO MICROSOFT EXCEL

This class will cover the proper techniques to create, format, and edit spreadsheets for both business and personal use. Learn to sort and calculate your data easily. Create a graphical view of your data such as pie, line, and bar charts with color and 3-D effects. Learn how to do all these features with easy shortcuts, menus, and wizards. Basic computer and word processing knowledge is recommended. **Bring a USB/jump drive to class.**

Event 37096 1:00p–5:00p Saturday SAC A-203 3/11
Fee: \$44/person 1 session Steffens, J

INTRO TO MICROSOFT OFFICE POWERPOINT

This workshop will benefit beginners to advanced PowerPoint users. Students will learn proper setup, presentation tips, how to insert images, video and sound effects to transaction slides while using animation techniques. Basic computer knowledge is recommended. **Bring a jump/flash drive for USB port to class.**

Event 37313 1:00p–5:00p Saturday SAC A-203 3/18
Fee: \$44/person 1 session Steffens, J

INTRO TO MICROSOFT OFFICE OUTLOOK

Do you have hundreds of e-mails in your Inbox? This class is for you! Learn more efficient methods to composing your e-mails, attaching photos/documents, how to organize your saved e-mails by using folders, maintain a clean and empty inbox, backup your email, add contacts to address book, and send to a group distribution list. This class is helpful to beginners and novice e-mail users.

Event 37098 1:00p–5:00p Saturday SAC A-203 3/25
Fee: \$44/person 1 session Steffens, J

INTRO TO MICROSOFT ACCESS

This workshop will introduce students to the basic database usage of Access. Students will learn to create forms, queries, generate reports, export data, and filter records. Basic computer knowledge is recommended. **Bring a jump/flash drive for USB port to class.**

Event 37314 9:00a–12:00p Saturday SAC A-203 4/8
Fee: \$44/person 1 session Morgan, A

SOCIAL MEDIA MARKETING

Learn effective Social Media marketing that gets results. Go beyond just being a user on Facebook and Social Media sites and learn how to get leads, find prospective clients, and pull people in-the-door using proven Social Media marketing methods and tools. You'll learn how to: create a Facebook Page for your business, create content that attracts Fans and followers, and connect your Web site to Facebook. Find out how other businesses are using coupons, promotions, and contests to attract and build a Fan base and local listings and "check-ins". Get valuable information on marketing with other sites like Yelp, Foursquare and how to save hours of marketing time. Put together a marketing calendar and plan to take your Social Media activity to a new level for your business. **A \$30 material fee is payable in class.**

Event 37085 6:30p–9:30p Thursday SAC I-103 3/2
Fee: \$39/person 1 session Cohen, R

ONLINE LEARNING



SANTA ANA COLLEGE - COMMUNITY SERVICES PROGRAM

Career Training Programs

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self paced online Career Training Program. You can begin these Programs at any time. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Courses begin **January 18, February 15, March 15, April 12, May 17, June 14**

Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace

Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development
- Courses are all open-enrollment and self paced
- All materials, workbooks, and software are included
- Payment plans available

Travel Agent Training

Learn the basic skills needed to operate a computer reservation system for airlines, travel agencies, cruise lines, hotels, or as a home-based agent.

Veterinary Assistant

This program will prepare you to become a productive member of a veterinary team.

Personal Fitness Trainer

Learn how to apply your client's health history, goals, and abilities. Integrate exercise science curriculum and practical training techniques into a systematic model. Progress your clients through different training levels and phases.

Multimedia Arts Certificate Training

This program gives you the conceptual, technical, and visual design skills to create multimedia applications and settings. You'll explore Adobe Photoshop, Flash, After Effects, and digital video editing.

Online Courses

Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Visit our website to view start dates for the courses that interest you.

Features:

- Courses run for six weeks (with a 10-day grace period at the end).
- Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

How to Get Started:

1. Visit our Online Instruction Center:
www.ed2go.com/saccomserv
2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

Start Your Own Edible Garden

Learn how to grow delicious, nutritious fruit and vegetables in your own backyard.

Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

A to Z Grant Writing

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Basic CompTIA A+ Certification Prep

Start preparing for CompTIA A+ certification as you learn PC basics and troubleshoot in a real world PC environment.

MORE PROGRAMS AND COURSES AVAILABLE AT THESE WEBSITES

www.gatlineducation.com/saccomserv

www.ed2go.com/saccomserv

REGISTER ONLINE

Day or Night at www.sac.edu/cms

iPHONES, iPADS, AND I'M LOST

Today's iPhone® and iPad® do so much more than simply make phone calls or send text messages. With either of these new devices you now have a computer, Web browser, eBook reader, personal organizer, and more - all in your hand! In this entertaining class, you will learn how to set up your iPhone® and/or iPad® for email, texting, WiFi networks, and Bluetooth and how to best sync with your computer using iTunes®. You will also discover how to take terrific photos and send them to friends, install apps, and figure out the best apps to make your iPhone® and/or iPad® smarter. **A \$30 material fee is payable in class.**

Event 37083 6:30p–9:30p Thursday
 Fee: \$39/person

SAC I-101
 1 session

2/9
 Cohen, R

CULINARY ARTS

SPRING COOKING WITH TARLA

Come learn how to prepare a three course meal from Cordon Bleu chef Tarla Fallgatter. Students will sample mouth-watering recipes to take home and share with family and friends. **A \$12 material fee is payable at the door.**

Event 37080 10:00a–12:00p Saturday
 Fee: \$30/person

SAC T-212
 1 session

3/11
 Fallgatter, T

Event 37081 10:00a–12:00p Saturday
 Fee: \$30/person

SAC T-212
 1 session

4/22
 Fallgatter, T



VETERANS
UPWARD BOUND
 SANTA ANA COLLEGE

Are you a U.S. Military Veteran?

- Do you want to enroll in college but it's been a while since you've been in school?
- Are your Math and English skills rusty?
- Do you need help making the transition into college?



The Santa Ana College Upward Bound Program is a **Free** college transition program designed for veterans who want to return to college.

The VUB program provides academic workshops, tutoring, academic counseling, advisement and other college and community resources for veterans.

For more information call the VUB program office at (714) 564-6288.

Visit our website at www.sac.edu/vub



DANCE

For all dance classes. No partner is necessary, as we will change partners frequently. Casual dress, tennis or soft shoes only: hard heels are not permitted.

BEGINNING SALSA

In this class you will learn the fundamentals of salsa dancing, including timing, 9 different positions of basic step, weight change, body position, lead and follow, plus simple but fun dance patterns.

Event 37127	6:30p-7:45p	Monday	Mendez Fundamental, Gym	2/27-3/27
Fee: \$59/person			5 sessions	Rivera, R
Event 37132	6:30p-7:30p	Monday	Mendez Fundamental, Gym	4/17-5/22
Fee: \$59/person			6 sessions	Rivera, R

Mendez Fundamental, 2000 N. Bristol, Santa Ana

CLASSIC BALLROOM

Come learn basic fun steps to prepare you for social ballroom dancing in the OC. This class will introduce you to lead and follow, turning techniques and dance patterns found in the Viennese Waltz, Argentine Tango, Foxtrot, and Rumba.



Event 37140	7:00p-8:00p	Tuesday	Mendez Fundamental, Gym	1/31-3/21
Fee: \$79/person			8 sessions	Cendejas, L

Mendez Fundamental, 2000 N. Bristol, Santa Ana

BIG BAND SWING

Big Band Swing is extremely popular and will give you a little work out. It's simple to learn and great low impact exercise. We will cover 6 patterns as well as how to adapt to slow music, medium or fast tempos.

Event 37141	7:00p-8:00p	Tuesday	Mendez Fundamental, Gym	4/11-5/30
Fee: \$79/person			8 sessions	Cendejas, L

Mendez Fundamental, 2000 N. Bristol, Santa Ana

CARIBBEAN & LATIN DANCE

Welcome to the beautiful world of Caribbean and Latin dances. In this workshop you will learn basic steps and moves of Salsa-L.A. style, Bachata and Cumbia. Partners are welcome but not required. Individual attention will be given to each participant.

Event 37142	7:00p-8:30p	Friday	SAC W-107	2/24-4/7
Fee: \$59/person			6 sessions (no class 3/31)	Figueroa, M
Event 37627	7:00p-8:30p	Friday	SAC W-107	4/21-5/26
Fee: \$59/person			6 sessions	Figueroa, M

ADVANCE SALSA

Make the move to continue the fun! This class is for the participant who knows their basic, right/left turns and cross body lead of Salsa. You will learn performance routines, footwork, spins, wraps and turns. Partners are welcome but not required. Individual attention will be given to each participant. Casual dress, tennis or soft soled shoes only; hard heels are not permitted.

Event 37629	8:30p-10:00p	Friday	SAC W-107	2/24-4/7
Fee: \$59/person			6 sessions (no class 3/31)	Figueroa, M
Event 37143	8:30p-10:00p	Friday	SAC W-107	4/21-5/26
Fee: \$59/person			6 sessions	Figueroa, M

HEALTH, FITNESS & BEAUTY

CPR/AED: ADULT, CHILD & INFANT

The ability to perform CPR properly is a lifesaving skill that everyone can benefit from learning. This American Safety and Health Institute (ASHI) course is OSHA approved and covers CPR and the Heimlich Maneuver for adults, children and infants. Participants will also learn how to use an AED (Automatic External Defibrillator). In addition, each participant will have his/her own 2 manikins on which to practice. Participants will receive a certification card which is valid for 2 years. **Participants should bring a self-addressed stamped envelope, pen and a \$15 material fee (workbook, certification card, supplies) to class. Please Note: This is not a Healthcare Provider level course. EMSA stickers are no longer available for this class.**



Event 37145	12:30p-3:00p	Saturday	SAC I-106	3/11
Fee: \$25/person			1 session	Workshops on Wellness
Event 37146	12:30p-3:00p	Saturday	SAC I-106	5/6
Fee: \$25/person			1 session	Workshops on Wellness

BASIC FIRST AID

The American Safety and Health Institute (ASHI) course is OSHA approved and recommended for anyone interested in learning the basics when it comes to handling some of life's more common emergencies. This course covers how to treat bleeding, burns, shock and much more. Participants will receive a First Aid card valid for two years. **Participants should bring a self-addressed stamped envelope, pen and a \$15 material fee (workbook, certification card, supplies) to class. EMSA stickers are no longer available for this class.**

Event 37147	3:00p–5:00p	Saturday	SAC I-106	3/11
Fee: \$25/person			1 session	Workshops on Wellness
Event 37148	3:00p–5:00p	Saturday	SAC I-106	5/6
Fee: \$25/person			1 session	Workshops on Wellness

OPEN COURT BADMINTON

Welcome to the World of Badminton! This course is for men and women of all playing levels. Students will learn game technique, terminology, rules and regulations while having fun, meeting new people, and strengthening skills. Teams will be organized to play single, double and mixed matches. The best thing is you don't need a partner to participate. **Students must bring their own racquet.**



Event 37150	6:00p–10:00p	Saturday	SAC G-105	1/28–5/6
Fee: \$39/person; \$59/couple			12 sessions (no class 2/18, 4/1, 4/15)	Tran, C

MAKEUP AND SKIN CARE

In this hands-on workshop, you'll learn step by step makeup application techniques that will enhance your beauty. Learn the best way to treat rosacea, age spots, dark under-eye circles and skin discoloration. Discover what to use for pesky fine lines and wrinkles. Whether you're a stay at home mom or a working professional, you will leave confident and ready to put your best face forward! **A \$35 material fee is payable in class to the instructor. (CASH ONLY).**

Event 37144	1:30p–3:00p	Saturday	SAC I-201	3/25
Fee: \$55/person			1 session	Jackson, M

TAI CHI YOGA

This all levels class combines the gentle flow of tai chi movements and the focused body control of yoga asanas. With deep breathing and moving meditation, you'll find a graceful balance between strength and flexibility, power and softness. **Students should wear loose fitting clothing and bring a yoga mat, towel and water to class.**



Event 37190	6:00p–7:00p	Thursday	Mendez Fundamental, Room 102	1/26–3/2
Fee: \$59/person			6 sessions	Amsler, B
Event 37191	6:00p–7:00p	Thursday	Mendez Fundamental, Room 102	3/16–4/27
Fee: \$59/person			6 sessions (no class 4/6)	Amsler, B

Mendez Fundamental, 2000 N. Bristol, Santa Ana

WOMEN'S SELF DEFENSE (AGES 15+)

Our goal is to equip women physiologically and physically to protect themselves from verbal to life threatening attacks. Students will learn strategic tools, such as simple locks and escape techniques, as well as effective punching and kicking combinations, so they are prepared in any given situation. Come empower yourself and keep yourself from becoming another statistic.

Event 37194	9:00a–11:00a	Saturday	SAC I-103	4/8
Fee: \$35/person			1 session	Amsler, B

KUNDALINI YOGA WITH SOUND HEALING

Kundalini yoga uses breathing techniques, movement, mantra and meditation to heal the mind, body, and soul. Instruments such as gongs and singing bowls will be played to heal the body and deepen the relaxation experience. **Wear loose fitting clothing and bring a yoga mat, towel and water bottle to class.**



Event 37176	6:30p–8:00p	Tuesday	Mendez Fundamental, Room 102	1/31–3/7
Fee: \$59/person			6 sessions	Dao, E
Event 37177	6:30p–8:00p	Tuesday	Mendez Fundamental, Room 102	3/21–5/2
Fee: \$59/person			6 sessions (no class 4/4)	Dao, E

Mendez Fundamental, 2000 N. Bristol, Santa Ana

DO YOU HAVE A GREAT IDEA FOR A NEW CLASS?

We're always looking for teachers who have developed classes in:

Arts & Crafts • Real Estate • Business & Careers • Dance • Health & Beauty • College for Kids

Mail a proposal to:

Santa Ana College–Community Services Program, Attn: Lithia Williams, Program Coordinator
1530 W. 17th St. Santa Ana, CA 92706 • Email: williams_lithia@sac.edu

LANGUAGE

CONVERSATIONAL SPANISH (AGES 16+)

This class is designed for anyone who wants to improve their conversational Spanish skills. Learn practical language helpful for everyday conversation including phrases and vocabulary needed for commonplace work situations, travel, icebreakers, ordering in restaurants, and more. Emphasis will also be placed on building confidence, proper pronunciation, and practical grammar. Students will have the opportunity to practice their conversational Spanish skills in a variety of group and solo activities. **A \$10 material fee is payable in class.**

Event 37219 7:00p–9:00p Wednesday SAC I-201 4/19–5/17
Fee: \$69/person 5 sessions Alpine Tutoring

MEDICAL BILLING

MEDICAL INSURANCE BILLING CERTIFICATE

A comprehensive study of medical insurance billing, introduction to CPT, ICD & HCPCS coding and collection strategies. Procedures and paperwork involving various insurance providers including, Medicare, Medi-Cal, TRICARE, CHAMPVA, California Workers' Compensation System and Managed Care plans for inpatient and outpatient claims. Privacy rules and regulations involving patient confidential information governed by HIPAA. Set-up a mock medical practice using web-based software to enter new practice information, new patient demographic and insurance information, patient billing, electronic and paper claims processing. Students will be notified with access to the online class prior to orientation. Details on the purchase materials will be covered at the orientation. **There is a \$350 material fee payable to the instructor at orientation via PayPal. Upon successful completion of all classes students will receive a Certificate of Completion.**

Mandatory Online Orientation: Saturday, 2/11 10am- 11am

PREREQUISITE: *Ability to read and understand English, Basic computer knowledge using computer with high-speed Internet access with supported computer operating systems and Internet/Web browsers, Adobe Flash Player & Adobe Acrobat Reader.*

Event 37222 6:30p–8:45p Tues., Thurs. Online Instruction 2/16–5/16
Fee: \$250/person 25 sessions (no class 3/16) Patterson, K

START A MEDICAL BILLING SERVICE

Many medical practices receive most of their income from insurance companies. Thus, medical billing services are in demand. In this class you will learn: How to obtain clients; Setting your fees; What other services a billing service could offer; Marketing your services; Where to obtain HIPAA compliant software; Sample HIPAA Business Associate Agreement & Independent Contractor Agreement; What billing organizations you can join; How to obtain updates from insurance companies; Sole Proprietorship, Partnership, Corporation & LLC's discussed. Students will be notified with access to their online class prior to the orientation. Details on the purchase of materials will be covered at orientation. **There is a \$35 material fee payable to the instructor at orientation via PayPal.**

Mandatory Online Orientation: Saturday, 2/11 10am-11am.

Event 37224 6:30p–8:45p Wednesday Online Instruction 3/22
Fee: \$25/person 1 session Patterson, K

MEDICAL FRONT OFFICE CERTIFICATE

This course is intended for students interested in becoming a Medical Front Office/Medical Receptionist sometime referred to as the Intake Coordinator. This class will ensure students are prepared to begin a rewarding career and to become an integral part of the medical office team. Topics covered include: Basic Medical Benefit Terms and Plans, Eligibility and Insurance Benefit Verification, Appointment Scheduling (Manual and Computerized), Improving Telephone Skills, Patient Arrival, Check-In and Departure, Handling Medical/Office Forms, HIPAA/Patient Privacy & Confidentiality, and Medical Terminology (specific to the front office). **There is a \$75 material fee payable to the instructor at orientation via PayPal. Upon successful completion of all classes students will receive a Certificate of Completion.**

Mandatory Online Orientation: Saturday, 2/11 10am- 11am

Event 37223 6:30p–8:45p Wednesday Online Instruction 2/15 & 2/22
Fee: \$35 2 sessions Patterson, K

PARKING POLICY

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11 and 12. Off site campus parking is free.

MONEY MATTERS & INVESTMENTS

RETIREMENT PLANS: KNOW THE RULES AND AVOID MISTAKES

A secure retirement requires not outliving retirement income. Having adequate income will depend significantly on the amount accumulated in 401 (k)s, 403(b)s and the various IRAs before retirement, making wise distribution choices at retirement, including Required Minimum Distributions, and how your plans coordinate with your whole financial situation. This course will cover the many different aspects of retirement plans, including: Required Minimum Distributions, Transfers and Rollovers, Distribution Strategies From Employer Plans and IRAs, Coordinating Non-Retirement Plan and Retirement Plan Assets, Investment Concepts Allowed During Accumulation and Retirement, Rules, Penalties and Exceptions for Early and Late Distributions. **A \$10 material fee is payable in class to the instructor.**



Event 37226 9:00a–11:30a Saturday
Fee: \$44/person; \$66/couple

SAC I-108
2 sessions

2/25 & 3/4
Gable, R

MODERN RETIREMENT PLANNING

Modern Retirement Planning is a course designed to help individuals comprehend the principles for successful retirement. You will learn how to set reasonable goals based on your personal means. A primary objective will be to become familiar with the concepts and terminology that are so frustrating to individuals approaching retirement age. The course is not biased toward any company or product, but rather focuses on the concepts needed to make informed decisions. With knowledge, you gain confidence. With confidence, you gain control. Take control of your retirement!



Event 37243 9:00a–12:00p Saturday
Fee: \$44/person; \$66/couple

SAC I-204
2 sessions

4/22 & 4/29
Peters, J

MUSIC

FLAMENCO GUITAR

This course is intended to expand the technique and repertoire of all guitarists. Prior experience in classical or other guitar styles is recommended and a nylon string guitar is required. Students will learn from a selection of solo pieces for flamenco guitar to ensure that proper technique is applied.

Event 37225 6:00p–7:00p Friday
Fee: \$59/person

SAC N-114
6 sessions

4/21–5/26
Avalos, O

REAL ESTATE

REAL ESTATE AGENTS ROAD MAP

Welcome to the world of Real Estate! Join us to gain an understanding about a career in Real Estate. Topics discussed: Pre-licensing educational requirements, developing a portfolio, choosing a broker, getting licensed, budgeting, creating marketing material, building a clientele database, open houses and how to seal the deal! **A \$49 material fee is payable in class to the instructor.**



Event 37247 11:00a–5:00p Saturday
Fee: \$99/person

SAC I-106
1 session

2/25
Valentine, E

SMART HOME BUYER

Purchasing a home for the first time is one of the most exciting and important decisions to make. Mistakes in the process can be devastating, and knowing the do's and don'ts are crucial. Most first-time home buyer mistakes are easily avoidable with a little bit of research and guidance from a professional will ensure that you are on the right track.

Event 37231 10:30a–12:30p Saturday
Fee: \$25/person

SAC I-202
1 session

4/29
Flores, S

FIX & FLIP!

Want to know how to fix & flip a house. Gear up on flipping basics, dealing with financing issues and what to look for, especially if you are a first-time home flipper. Learn strategies that will enable you to focus on the overall process and on finding good opportunities. When you buy a quick flip opportunity, your goal is to make the property impeccably clean and well-maintained, something all home buyers want.



Event 37237 10:30a–12:30p Saturday
Fee: \$25/person

SAC I-202
1 session

4/8
Flores, S

REGISTER EARLY!

Classes may fill quickly or cancel due to low enrollment.

COMO COMPRAR CASAS, ARREGLARLAS Y VENDERLAS POR GANANCIA

En esta clase aprenderás todo lo básico para comprar, arreglar y vender una casa con ganancia. Especialmente si eres primer comprador deseando invertir en propiedades, conoce las oportunidades para comprar casas, arreglarlas y venderlas por ganancia, así mismo como encontrar el financiameto adecuado para lograrlas. Identifica cuando la compra de una casa es una buena oportunidad, y como encontrar las herramientas que te van a beneficiar al momento de venderla.



Event 37242 10:30a–12:30p Saturday
Fee: \$25/person

SAC I-103
1 session

5/20
Flores, S

¡QUIERO ESTA CASA!

Qué necesitas saber antes de comprarla? La compra de tu Casa sigue siendo la inversion mas grande que hacemos. En esta clase conoceras los puntos mas importantes sobre como aplicar y calificar para un prestamo de gobierno o convencional, tu reporte de credito, tipos de financiamiento, cuota inicial, gastos de cierre, inspecciones, entre otros.



Event 37230 10:30a–12:30p Saturday
Fee: \$25/person

SAC I-103
1 session

3/18
Flores, S

DO'S & DON'TS TO SELLING A HOME

Selling your house can be one of the most intense and emotional tasks you will face in your life. When it comes to selling your home, you must remember this is a business transaction and that you are trying to make someone else fall in love with your house. While challenges still exist-for instance, getting the best price when selling, the key is to remain flexible, adaptable and diligent. Making a mistake in the process can be devastating, and knowing the do's and don'ts at the time of selling a home is crucial.



Event 37236 10:30a–12:30p Saturday
Fee: \$25/person

SAC I-103
1 session

5/27
Flores, S

TRAVEL & TOURISM



A TRIBUTE TO HUELL HOWSER

On this tribute to Huell Howser, we'll see clips of California's Gold & Visiting and walk in his footsteps as we visit the sights ourselves. First, enjoy lunch on your own at Clifton's Cafeteria, a kitschy forest-themed dining room and delicious comfort food in L.A. We continue to the Petersen Automotive Museum which recently reopened after an extensive \$125 million stunning transformation. In addition to time at leisure to explore the museum, you will have the opportunity to take a docent-guided tour of the "The Vault" to see some of the most unique cars in the collection that are not on display in the museum. Our final stop is at Stan's Corner Donut Shop of Westwood offering gourmet donuts for over 50 years. Enjoy an included donut of your choice.

Event 36157 10:15a–6:45p Saturday
Fee: \$89/person

RSCCD Parking Lot
1 day tour

2/18
Good Times Travel

TRAVEL TOUR INFORMATION

Trips & tours presented by Good Times Travel. Good Times Travel is a family owned, licensed tour operator with 20 years of service. Unless otherwise noted, local travel is aboard deluxe motor coach with professional tour escort. Minimum travel age 18.

PAYMENT: Day Trips: Entire fee due at time of booking. Multi-Day Tours: Deposit per person due at time of booking. Traveler will be contacted by Good Times Travel to arrange for payment of balance.

TRAVEL CANCELLATION POLICY

Day Tours: may be cancelled up to 10 days prior to departure date less a \$15 processing fee. A refund will only be issued if your space can be re-sold. You may send a substitute in place.

Multi Day Tours: Travel Protection insurance is highly recommended. A refund will be issued less a \$50 cancellation fee. Non receipt of confirmation DOES not warrant a refund for any event.

Due to unforeseen circumstances or weather conditions, day trips may be cancelled or services substituted. During the trip, if a participant does not abide to the scheduled departure and returning times, it is the participant's sole responsibility for return transportation.

Some day trips will depart from RSCCD Parking Lot, 2323 N. Broadway, Santa Ana, or Santa Ana College, 1530 W. 17th St., Santa Ana.

PLEASE ARRIVE 15 MINUTES PRIOR TO DEPARTURE TIME AND KNOW YOUR DEPARTURE LOCATION.

SINATRA'S PALM SPRINGS

He sang about Chicago and New York, but Frank Sinatra called Palm Springs "home" for more than 50 years. This guided driving tour focuses on Frank: his life, his family, his loves, his times, and his legacy. As we arrive into town, we begin with a look at Melvyn's Restaurant, one of Frank's favorites. Though he could often be found glued to the bar, Frank's corner table is still here. Enjoy an included 3-course lunch here with choice of entrée (Melvyn's famous cobb salad, chicken pot pie, Sole De Piccata or sliced filet mignon). Our driving tour continues to "Sinatra's Church"- built by Frank and his mother "Dolly," where we will explore Frank's upbringing and faith. See where it all started for Sinatra on the edge of the Old Movie Colony in Palm Springs, see his former Rancho Mirage estate, and pay your respects to Frank at his final resting place. We'll also make a stop at Hadley's, famous for their breads, nuts and date shakes.



Event 36158 8:30a-7:00p Saturday RSCCD Parking Lot 3/18
Fee: \$119/person 1 day tour Good Times Travel



MYTHS AND LEGENDS OF THE SAN ANDREAS FAULT

Embark on an adventure to examine the San Andreas Fault! There are many myths and legends about this fault so your geologist guide will separate fact from fiction as you follow the fault through the San Bernardino Mountains on a fascinating driving tour. Several stops will be made along the way as your guide explains how scientists study the fault to help predict earthquakes and discusses what's really possible when we talk about "The Big One." Learn about fault activity, local geography and geology – you will never look at mountains, rocks and cracks in the cement the same way! A truly unique and educational experience! Enjoy an included box lunch in a serene lake setting. **Suggested: walking shoes.**



Event 36159 9:00a-6:00p Saturday RSCCD Parking Lot 4/22
Fee: \$69/person 1 day tour Good Times Travel

WE LOVE LUCY! – PARAMOUNT STUDIOS & CHOCOLATE FACTORY

Today we pay homage to that funny redhead whom we all adore ~ Lucy! You are in for a real treat when we visit one of the oldest confectionaries in America. This chocolate factory started making chocolates by hand during the Golden Age of Hollywood and became an instant hit with many Hollywood celebrities. An included chocolate treat, time to shop and a glimpse of the machine that still operates in the back of the store that inspired Lucille Ball to create the chocolate factory episode on I Love Lucy. After, time at leisure for lunch on your own at the Hollywood & Highland shopping and dining complex. We will walk in the footsteps of Lucille Ball and other legends at Paramount Studios, while we explore Hollywood history. During our guided tour, we will visit an intimate behind-the-scenes operating and only remaining major studio in Hollywood – where some of the most celebrated motion pictures and TV shows have been made. From the comforts of a shaded tour cart we will explore sound stages, the backlot, iconic Hollywood landmarks and more on this two-hour tour. Enjoy time to browse the Studio Store filled with wonderful souvenirs.



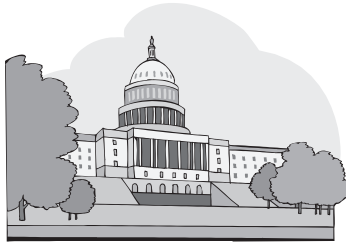
Event 36160 8:00a-6:00p Saturday RSCCD Parking Lot 5/20
Fee: \$109/person 1 day tour Good Times Travel

SAN DIEGO FESTIVAL OF ARTS & FOOD FAIRE

Boasting an 830-foot long fountain, lush gardens and views of the San Diego bay front and the downtown skyline, festival venues don't get more picturesque than this. One of the most prestigious festivals in Southern California, it is also one of the highest rated in the U.S. Enjoy ample time at leisure to stroll the festival grounds in a joyous celebration of art, music and food being offered by established and emerging artists and chefs. Admire the stunning paintings, sculptures, photography, glass, jewelry, ceramics, wood, fiber and mixed media from world-renowned artists. In addition to the art displays, enjoy live music and entertainment, a craft beer garden and bites from San Diego's top restaurants. This afternoon we'll cross the Coronado Bay Bridge and take in the spectacular views of downtown from Coronado before we board the Coronado Ferry for a one-way cruise across the bay.



Event 36162 8:30a-6:00p Sunday RSCCD PARKING LOT 6/11
Fee: \$74/person 1 day tour Good Times Travel



PATRIOTIC PATHWAYS

See the famous sites in Washington, D.C. with a local guide: the White House, the Supreme Court, memorials to Lincoln, Jefferson, FDR, Vietnam Veterans, and more. Tour inside the U.S. Capitol Building, the Library of Congress, the Kennedy Center, the Smithsonian Museum, and more. On our guided tour of Philadelphia, you will see Independence Hall, the U.S. Mint, Ben Franklin's gravesite, the Betsey Ross House, the Liberty Bell and more. We will tour the Museum and Battlefield in Gettysburg, and visit the Dwight D. Eisenhower Home & Farm and Museum. Then off to Amish Country for a traditional Amish meal. Sightsee in Delaware's Brandywine Valley, Nemours Mansion & Gardens, Winterthur Museum & Gardens and Valley Forge. Tour Includes: 7 Nights deluxe hotel accommodations; 15 Meals; Services of a tour director; Admissions per itinerary; Transportation aboard a deluxe motor coach and luggage handling. **Double occupancy \$2,299/Single \$2,899. A deposit of \$300 per person is required to secure your reservation.**



Event 36164 4/17-4/24 Fee: \$300/deposit per person Good Times Travel

SAN FRANCISCO BY THE BAY

Enjoy a stay at a 4-star hotel on Fisherman's Wharf, within walking distance of Pier 39, Ghirardelli Square and Maritime National Historical Park. Join a local guide for a sightseeing tour of San Francisco: famous neighborhoods and landmarks including Union Square, the Embarcadero, the Civic Center, the Golden Gate Bridge, and more. Ferry to Alcatraz with a cell house tour and time to explore "The Rock". Enjoy time at leisure to complete your own San Francisco bucket list. Optional excursion: a ride aboard the vintage Napa Valley Wine Train with an included three-course lunch and wine. Tour Includes: 4 Nights deluxe hotel accommodations; 3 Meals; Services of a professional tour director; Admissions per itinerary; Transportation aboard a deluxe motor coach and Luggage handling. **Double occupancy \$1,199/ Single \$1,679. A deposit of \$200 per person is required to secure your reservation.**

Event 36165 5/28-6/1 Fee: \$200/deposit per person Good Times Travel



COASTAL NEW ENGLAND & THE HAMPTONS

Explore the spectacular coastline of Massachusetts, Rhode Island, Connecticut and New York at a delightful time of year. We will take the Boston harbor cruise and a driving tour with a local guide showcasing neighborhoods and historic sites along the Freedom Trail. Sightsee in Newport, RI with a local guide including: The Breakers and Rosecliff mansions and a cruise on Narragansett Bay; Ferry to Block Island, for a guided driving tour and lunch on the National Hotel porch overlooking the harbor. Visit Mystic Seaport, a village re-creating 19th century New England life. Stay two nights in Long Island with sightseeing to include a winery and horse rescue sanctuary, and a guided tour of 'The Hamptons' including Southampton, Montauk Lighthouse and the celebrity estates. Tour Old Westbury Gardens and Phipps Mansion, one of the best-preserved estates on Long Island's Gold Coast. Tour Includes: 7 Nights deluxe hotel accommodations; 14 Meals; Services of a professional tour director; Admissions per itinerary; Transportation aboard a deluxe motor coach; and Luggage handling. **Double occupancy \$1,999/Single \$2,599. A deposit of \$300 per person is required to secure your reservation.**



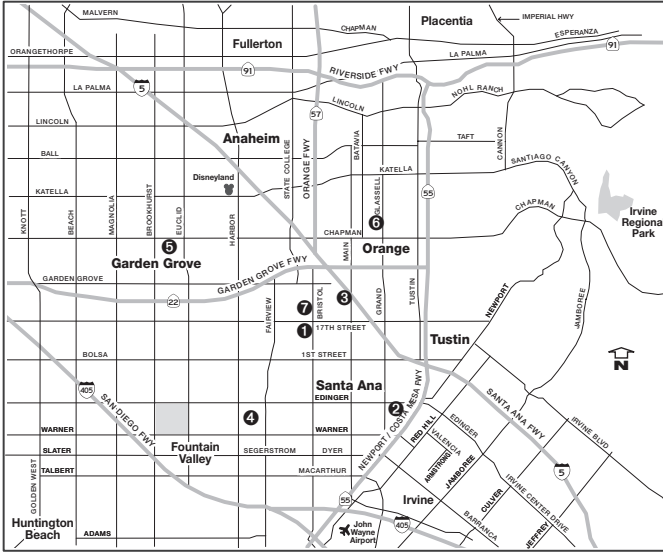
Event 36166 6/9-6/16 Fee: \$300/deposit per person Good Times Travel

Register day or night online @ www.sac.edu/cms



Course Locations

- 1 Santa Ana College
1530 W. 17th St., S.A.
- 2 Mina Wholesale Flowers
1918 E. Edinger Ave., S.A.
- 3 RSCCD
2323 N. Broadway, S.A.
- 4 Paul's Upholstery
3325 W. Harvard
Santa Ana
- 5 H Louis Senior Center
11300 Stanford
Garden Grove
- 6 The Dragonfly Shops
& Gardens
260 N. Glassell, Orange
- 7 Mendez Fundamental
2000 N. Bristol
Santa Ana



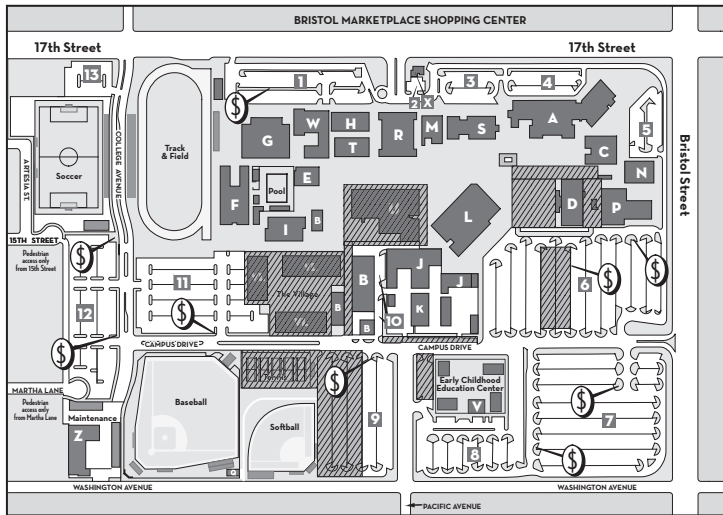
SANTA ANA COLLEGE

1530 W. 17th Street
Santa Ana, CA 92706
714-564-6000

Denotes "Closed for Construction"

SAC Facilities And Locations

- | | |
|---|--|
| A Cesar Chavez Building / Business / Computer Lab | G Cook Gym |
| B Middle College High School | H Hammond Hall |
| C Fine Arts / Art Gallery | I Classroom Building |
| D Dunlap Hall Amphitheatre (west of bldg.) | J Auto Shop / Quick Center |
| E Fitness Center | K Welding / Auto Diesel |
| F Locker Rooms | L Nealley Library |
| | M Planetarium |
| | N Music Building |
| | P Phillips Hall Theatre |
| | Q Concession |
| | R Russell Hall |
| | S Administration Building
Admissions / Counseling |
| | T Technical Arts |
| | U Johnson Center (Closed) |
| | V Early Childhood Education Center |
| | VL The Village (Student Business Office,
Campus Store, Grab-n-Go, Health &
Wellness, DSPS, EOPSS, Financial Aid,
International Students Program,
The Spot, Student Life) |
| | W Exercise Science |
| | X Security / Safety |
| | Z Maintenance |



(Tobacco use permitted in parking lots only.)

SAC Parking

- 1 Staff Parking
- 2 3 Visitor Parking
- 4 5 Staff Parking
- 6-12 Student Parking (except as posted)
- Permit Dispenser (\$2.00 for 8 hours)

PARKING INFORMATION

RSCCD requires parking permits for students and the public at Santa Ana College.

Daily permits should be placed face-up on your car dashboard. See campus map for Parking Permit Dispenser lot locations.

Daily parking permits are available for \$2.00 (coin or dollar) at Santa Ana College, Lots 6, 7, 9, 11 and 12.

COMMUNITY SERVICES REGISTRATION FORM

SANTA ANA COLLEGE COMMUNITY SERVICES

1530 W. 17th St., Santa Ana, CA 92706

Name _____
Last First Email

Address _____

City _____ Zip Code _____

Phone: Business _____ Home _____

Event #	Event Title	# of Participants and Names		Fee	Total

Check # _____ Money Order # _____

Visa/MC # _____ Exp. Date _____

3-digit security code (on back of card) _____ Authorizing Signature _____

MEDICAL/WAIVER RELEASE FORM MUST BE COMPLETED FOR ALL "COLLEGE FOR KIDS" PROGRAMS

One Medical/Waiver Release Form per Child. Form may be duplicated.

By my signature below, I hereby give permission for my child _____ to participate in the "College for Kids" Program. In permitting the above named child to participate in the program, the undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, bodily injury, property damage or wrongful death occurring to him/herself arising in any way whatsoever or however the same may occur and for whatever period said activities may continue. In the event of illness or injury, I do hereby consent to whatever medical and/or dental treatment are considered necessary in the best judgment of the attending medical staff, and/or Rancho Santiago Community College District staff. I also understand that Rancho Santiago Community College District does not provide health and medical insurance for participants.

Photograph/Media Release: Rancho Santiago Community College District has my permission to take photographs to be used for publicity purposes. I realize that no commercial use will be made of the photographs or information.

A responsible adult must accompany your child to the class site and must pick up your child at the site immediately following the completion of the class.

Signature of Parent or Guardian (I have read & agree to the refund policy)

Date

Print Name of Parent or Guardian

Daytime Phone Number

Emergency Contact/Relationship (Required)

Emergency Phone Number (Required)

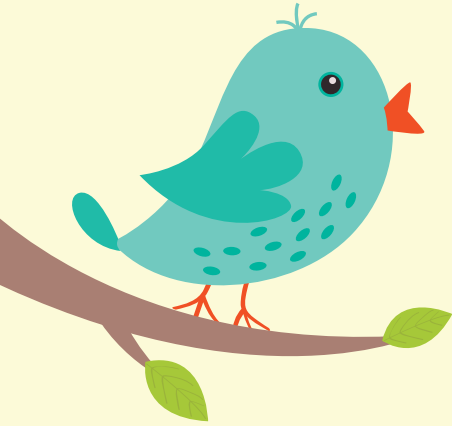
Discover • Prepare
Develop • Pursue

For Adults:

Active Adults • Animal Care
Arts & Crafts • Automotive
Business & Careers
Computers & Online Workshops
Cooking • Dance
Health • Fitness & Beauty
Money Management
Real Estate • Travel Tours • And More

For Kids:

Reading • Writing • Math
Study Skills • SAT Prep
Skin Care • Online Driver's Ed
And More



www.facebook.com/saccms

RSCCD Board of Trustees: John R. Hanna, President • Nelida Mendoza, Vice President • Arianna P. Barrios, Clerk • Claudia C. Alvarez • Zeke Hernandez • Lawrence "Larry" R. Labrado
Phillip E. Yarbrough • Esther Chian, Student Trustee • Raúl Rodríguez, Ph.D., Chancellor • Linda D. Rose, Ed.D., Santa Ana College President



SANTA ANA COLLEGE

Community Services Program

1530 W. 17th St., #S-203

Santa Ana, CA 92706

NON-PROFIT
ORGANIZATION
U. S. POSTAGE
P A I D
PERMIT NO. 134
SANTA ANA, CA

**ECRWSS
RESIDENTIAL CUSTOMER**