



SANTA ANA COLLEGE
COMMUNITY SERVICES PROGRAM
FALL 2016

714-564-6594 www.sac.edu/cms

Take action • Aim for success • Enroll now

HOW TO REGISTER



On-line Registration @ www.sac.edu/cms with your MasterCard, VISA, Discover, or American Express.



FAX Registration with your credit card information. Complete the registration form on the inside back cover and FAX to (714) 564-6309.



Phone Registration with your MasterCard, VISA, Discover, or American Express. Call (714) 564-6594.



Mail-In Registration: Complete the registration form located on the inside back cover, include payment, and mail to:

Santa Ana College
Community Services Program
1530 W. 17th Street, S-203
Santa Ana, CA 92706



In-Person Registration @ Community Services Program office located in the Administration Building, room S-203. See map on page 20.

Confirmation:

Registration received by mail will be confirmed if you send a self-addressed stamped envelope. Registration received by phone and online will automatically receive a confirmation. If you do not receive a confirmation in 5 business days, call our office at (714) 564-6594. Non-receipt of confirmation does not warrant a refund.

Refund & Transfer Policy for all events:

Refund and transfer requests must be made (3) business days prior to the event less a \$10 processing fee per person. **Day Tours:** may be cancelled up to 10 days prior to departure date less a \$15 processing fee. A refund will only be issued if your space can be re-sold. You may send a substitute in place. **Multi Day Tours:** Travel Protection insurance is highly recommended. A refund will be issued less a \$50 cancellation fee. Non receipt of confirmation DOES not warrant a refund for any event.

Returned Checks & Refunds by Check, Cash or Money Order:

A \$25 fee will be charged for any returned check. In addition, an administration hold placed against your student records and a class stop will be issued. Refunds issued for cash, check or money order transactions may take 4-5 weeks to process with a completed W-9 form.

Parking Policy:

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11, & 12.

Nondiscrimination Policy:

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to RS CCD Title IX Officer and Section 504/ADA Coordinator: Judy Chitlik, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489.

FALL 2016

Community Services Program

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Community Services Staff

Terri Hawn
Lithia Williams

Office Hours

Monday–Friday 9:00am–4:30pm

Call: 714-564-6594

Fax: 714-564-6309

Web: www.sac.edu/cms

Hey ACTIVE ADULTS 55+



check out our...
Arts & Crafts, page 4
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ACTIVE ADULTS

ELDER CARE - GOV'T GRANTS & SUBSIDIES

This workshop is designed to educate, clarify, and empower you with options and directions. Learn special laws that can eliminate spend down, forfeiture, penalties, and liens. Educate yourself and take that first step towards protecting your family, your home and your savings from the devastating cost of long term care. Millions of dollars in government funds go unclaimed and unused every year, only because people don't know they exist or how the application process works. This program is available for everybody who needs nursing home eldercare. Learn how the long term healthcare system works, and how to legally make it work for you.

Event 33915 2:00p-4:00p Tuesday SAC I-208 11/08
Fee: \$25/person 1 session Leiter, C

VA BENEFITS FOR ELDERCARE

There are pension benefits available to veterans who have NOT sustained a disability during their military service. Unfortunately these provisions are not widely known and thousands of eligible veterans and their spouses fail to apply. Come learn about these VA Benefits, how to qualify, how to apply, how much you can receive and how these benefits can pay for home care, assisted living facilities, and long term nursing home care.

Event 33914 2:00p-4:00p Tuesday SAC I-208 10/04
Fee: \$25/person 1 session Leiter, C

ABSTRACT OCEANSCAPE PAINTING

This fast paced, and creative class will have you expressing yourself in an abstract oceanscape. Learn how to paint with a palette knife to create textural qualities, create movement and add interest to your work of art. Let go of the confines of everyday boring paintings and learn how to mix, smear, and scrape color. You will be amazed before you are half way through. **A \$15 material fee is payable in class to the instructor.**

Event 34135 10:00a-12:00p Saturday SAC C-210 10/22
Fee: \$30/person 1 session Lee, J



COMPUTER BASICS

Used a computer for years but never learned the basics? Never used a computer? Learn current computer terminology, identify computer components, proper use of USB/jump drives, file size measurement, and helpful tips to make using the computer easier and faster.

Event 33967 1:30p-5:30p Saturday SAC A-224 09/24
Fee: \$44/person 1 session Dumon, D

MEDITATION

Meditation is a powerful tool that can transform your life. Bring wellness, less stress, more energy and peacefulness into your environment. Handle challenges with clarity and learn how meditation will help ground you physically, mentally, emotionally and spiritually. **Wear loose clothing and bring an exercise mat or towel to class.**

Event 34076 6:00p-7:00p Thursday Mendez Fundamental, Room 102 09/29-10/20
Fee: \$59/person 4 sessions Nguyen, Q

Location: Mendez Fundamental, 2000 N. Bristol, Santa Ana

IPHONES, IPADS, AND I'M LOST

Today's iPhone® and iPad® do so much more than simply make phone calls or send text messages. With either of these new devices you now have a computer, Web browser, eBook reader, personal organizer, and more - all in your hand! In this entertaining class, you will learn how to set up your iPhone® and/or iPad® for email, texting, WiFi networks, and Bluetooth and how to best sync with your computer using iTunes®. You will also discover how to take terrific photos and send them to friends, install apps, and figure out the best apps to make your iPhone® and/or iPad® smarter. **A \$30 material fee is payable in class.**

Event 33919 6:30p-9:30p Thursday SAC I-107 11/10
Fee: \$39/person 1 session Cohen, R

ANIMAL CARE

DOG OBEDIENCE

Give your dog a new leash on life! This beginner-level course is open to all breeds of dogs over 5 months (larger breeds accepted at 4 months) Exercises will include the proper heel command, automatic sit, sit-stay and down-stay, stand for inspection, and come commands. Behavior problems such as destructive chewing, hole digging, and over-exuberance will also be addressed. Trophies and certificates will be awarded at graduation. The first meeting will be an orientation, **WITHOUT DOGS**. Please bring vaccination records and **\$10 insurance fee due to your instructor at first meeting**.



Event 33917 9:00a-10:00a Saturday H Louis Senior Center 10/01-11/12
Fee: \$94/person 7 sessions Knight, K
H Louis Senior Center: 11300 Stanford, (between 9th & Euclid), Garden Grove

DOG MANNERS “CRASH COURSE”

Accomplish your dog training goals and get behavior problems under control in just 4 weeks! Exercises include: controlled walking on a leash, sit and down on command, sit-stay, down-stay, and come commands. Bad habits such as chewing, digging, counter-surfing and jumping on people, will also be addressed. For dogs 4 months and older. Dogs attend all meetings, and pre-registration is required so we may brief you prior to first class. **Please bring a copy of current vaccination records and \$5 material fee to first lesson.**

Event 33918 7:45p-9:00p Thursday Bolsa Chica Park 10/27-11/17
Fee: \$84/person 4 sessions Knight, K
Bolsa Chica Park: 13660 University Ave, Westminster (just north of Westminster Blvd.)

AROUND THE HOME & GARDEN

SUCCULENT CONTAINER GARDENING

Come create a beautiful focal point for your table or garden using succulents. Learn the technique of this container design using soil, rocks, and various succulents. Grown as ornamental plants due to their striking appearance, succulents are hardy, easy to care for and are perfect plants year round. **Material fees are payable in class and will vary from \$5 and up based on personal preference.**



Event 33920 12:00p-1:30p Saturday Dragonfly Shops & Gardens 10/01
Fee: \$12/person 1 session Anne, The Barefoot Gardener
Dragonfly Shops & Gardens: 260 N. Glassell St., Orange

BASIC ELECTRICAL REPAIRS

Repair your own home electrical problems and avoid expensive electricians! Learn how to safely troubleshoot and install electrical outlets, switches, dimmers, light fixtures, and ceiling fans. Discover the magic of a Ground Fault Circuit Interrupter (GFCI) and Split-Outlet Circuits. Limited hands-on experience is included. **A supply list will be provided in class.**

Event 33929 6:00p-9:30p Monday SAC J-101 09/26-10/31
Fee: \$105/person 5 sessions (no class 10/3) Famolaro, F

ADVANCED ELECTRICAL REPAIRS

This is an advanced electrical course that starts off with Three-Way Switch circuits, and progresses through Four-Way Switch circuits, multi-wire circuits, and prime power (circuit breaker) circuits. Learn how electrical power comes from the power pole and is distributed through the power panel (circuit breaker) box. Limited hands-on experience is available, including how to remove, test and replace circuit breakers. **Pre-requisite: Basic Electrical Repairs course or equivalent, subject to approval of instructor.**

Event 33931 6:00p-9:00p Monday SAC J-101 11/07-12/12
Fee: \$105/person 6 sessions Famolaro, F

HOME IMPROVEMENT REPAIRS

This is a basic course to help you repair construction, plumbing, and electrical problems! Learn how to tell the difference between a major or minor (cosmetic) building construction problem, and how to repair it. Learn how to clear a clogged drain and troubleshoot a plumbing problem. Learn how to replace a faulty electrical outlet, and/or switch safely. Demonstrations will show you the tools you need, and how to perform the repairs yourself. These skills will allow you to be independent, and not become victims of unscrupulous repairman.



Event 33932 6:00p-9:30p Wednesday SAC T-212 10/05-11/02
Fee: \$105/person 5 sessions Famolaro, F

ARTS & CRAFTS

CANDLEMAKING

Decorating with candles makes a beautiful addition to any home. Fragrant, multi-colored candles also make great gifts! Join us to create unique gifts for any occasion, maybe even start your own candle business! Topics include: getting started, different types of candles, using molds, how to add fragrance and natural color additives, resources for materials and supplies. Students will make 3-5 candles in this hands-on workshop. **Please dress accordingly. A \$15 material fee is payable at the door to the instructor.**



Event 34017 9:00a-12:00p Saturday
Fee: \$29/person

SAC T-212
1 session

10/22
Abdul, Q

SOAPMAKING

Do you love the sensual pleasure of beautiful aromatic soaps? Why not learn to make your own? It's easier than you think. Custom-made soaps are perfect for gifts, bathroom decor and people with sensitive skin. You will create 4 - 6 different soaps, layer colors, use molds, add fragrances, herbs or toys. Express your creativity in this hands-on class. **Please dress accordingly. A \$15 material fee is payable at the door to the instructor.**

Event 34019 2:00p-5:00p Saturday
Fee: \$29/person

SAC T-212
1 session

10/22
Abdul, Q

FALL FLORAL DESIGNS

Add a colorful arrangement to your holiday decor. Master the principles of floral arranging with festive designs to display for Halloween, Thanksgiving and Christmas. Students will learn how to combine fruits, vegetables, candles, ornaments with vibrant seasonal flowers. **Students should bring a pair of pruning shears to class. A \$70 material fee is payable in class to the instructor.**



Event 33951 9:00a-11:30a Saturday
Fee: \$65/person

Mina Wholesale Flowers
4 sessions

10/01-10/22
Asadirad, M

Mina Wholesale Flowers: 1918 E. Edinger Ave., Santa Ana, CA

ADVENTURES WITH MOSAICS

Come prepared to have a lot of fun, creating beautiful mosaic designs on small items; such as flower pots, picture frames, plaques, candle-holders, etc. You can bring a small project of your own to work on; almost anything can be used to create a mosaic design. All materials will be provided such as colored tiles, glass, beads, etc. Books and copies of designs will be available to look at for inspiration. **A \$20 material fee is payable in class to the instructor.**

Event 34023 10:00a-12:00p Saturday
Fee: \$69/person

SAC C-106
3 sessions

10/1-10/15
McC Campbell, S

CREATIVE JEWELRY DESIGNS

Creating jewelry in this class requires some previous experience. At this level participants will learn how to coordinate and design a multi-strand or multi-drop design necklace using wire linking techniques. Develop your own style of jewelry with eye-pins, semi-precious stones, glass beads and crystals. Students will take home a necklace and earring set or a necklace and bracelet set. Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional). These tools can be purchased at hardware or craft stores. **A \$20 material fee is payable in class.**



Event 33941 6:00p-9:00p Tuesday
Fee: \$25/person

SAC I-104
1 session

09/27
Burns, B

BASIC WIRE-WRAPPING

This hand-wiring class will teach you techniques to design and create beautiful jewelry at a fraction of the cost of retail. With simple wire-wrapping techniques learned in class you'll create a bracelet and earring set using sterling silver or gold filled wires to link semi-precious stones, beads or crystals. Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional). These tools can be purchased at hardware or craft stores. **A \$20 material fee is payable in class.**

Event 33942 6:00p-9:00p Tuesday
Fee: \$25/person

SAC I-104
1 session

10/11
Burns, B



Be Prepared!
We offer Basic First Aid, Adult, Child & Infant CPR.
See Page 15



HOMEMADE LAUNDRY DETERGENT (POWDER/LIQUID)

With just a tiny bit of time and effort, you can make your own laundry detergent for a fraction of what you pay in the store. Safe to use in washing machine, rinses completely and will leave your laundry clean and fresh smelling. Homemade detergents will clean your clothes with no toxics to the environment. Another reason to consider are benefits for those who are sensitive and allergic to perfumes and fillers found in commercial detergents. Natural and organic product lovers will enjoy learning how to make hypoallergenic homemade laundry detergent. This is a hands-on class please dress accordingly. **A material fee of \$20 is payable to the Instructor in the class.**

Event 34016 9:00a-12:00p Saturday SAC T-212 11/19
Fee: \$29/person 1 session Abdul, Q

HOLIDAY FLORAL DESIGNS

In this comprehensive course students will learn how to operate and manage a floral design business. Topics include: financing, marketing, purchasing, pricing and reconciling gross sales. In addition, students will create a variety of floral designs that include centerpieces, buffet arrangements, garland and festive holiday party designs for this upcoming holiday season. Students should bring a pair of pruning shears to class. **A \$70 material fee is payable in class to the instructor.**

Event 33952 9:00a-11:30a Saturday Mina Wholesale Flowers 10/29-11/19
Fee: \$65/person 4 sessions Asadirad, M

Mina Wholesale Flowers: 1918 E. Edinger Ave., Santa Ana, CA

CLAY SCULPTING

In this class you will create beautiful and meaningful pieces of art. Whether it's a simple bowl or an abstract shape, the clay is simply a tool for personal expression. **A \$15 material fee is payable in class.**

Event 34022 6:00p-8:00p Wednesday SAC C-105 10/19-11/02
Fee: \$44/person 3 sessions McCampbell, S

WINDCHIMES

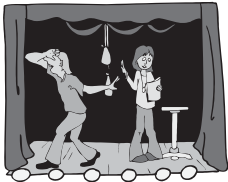
Make a decorative windchime in this fun and lively class. Made with beads, wire, metal, glass & charms, this project is ideal for all ages. Hang it in your garden, home, or give to a friend. Better yet, invite a friend to join you for this workshop. **A \$15 material fee is payable in class to the instructor.**

Event 33921 10:00a-12:30p Saturday Dragonfly Shops & Gardens 11/12
Fee: \$12/person 1 session Davidson, B

Dragonfly Shops & Gardens: 260 N Glassell St., Orange

LIGHTS, CAMERA, ACTING (AGES 15+)

Taught by a 30-year veteran of the entertainment industry, you will learn acting techniques, improvisation, auditioning secrets, how to get started in the industry, what pitfalls to avoid, and a concentration in improv and commercial acting. This class will help you with public speaking, team building, meeting new people, presentations, conversational skills or just overcoming shyness.



Event 33923 10:00a-12:00p Saturday SAC C-104 10/08-10/29
Fee: \$69/person 4 sessions Correy, M

VINTAGE WINDOW PAINTING

In this fun workshop, you will learn to design your own windowpane. Using stencil and paint this unique and trendy creation is perfect for any home or to give as a gift. **A \$20 material fee is payable at the door.**

Event 33922 1:00p-3:00p Saturday Dragonfly Shops & Gardens 11/12
Fee: \$15/person 1 session Davidson, B

Dragonfly Shops & Gardens: 260 N. Glassell St., Orange

CREATIVE RING DESIGNS

Using sterling silver, copper wire, faceted glass beads or natural stones, join us to design two unique and creative rings. Students should bring the following tools to class: a ring mandrel, round nose pliers, chain/needle-nose pliers, flush wire cutters, jewelry hammer, and a bench block. These tools can be purchased at hardware or craft stores. **A \$20 material fee is payable to the instructor in class.**



Event 33943 6:00p-9:00p Tuesday SAC I-104 10/25
Fee: \$25/person 1 session Burns, B

Register day or night online @ www.sac.edu/cms



ABSTRACT OCEANSCAPE PAINTING

This fast paced, and creative class will have you expressing yourself in an abstract oceanscape. Learn how to paint with a palette knife to create textural qualities, create movement and add interest to your work of art. Let go of the confines of everyday boring paintings and learn how to mix, smear, and scrape color. You will be amazed before you are half way through. **A \$15 material fee is payable in class to the instructor.**

Event 34135 10:00a-12:00p Saturday
Fee: \$30/person

SAC C-210
1 session

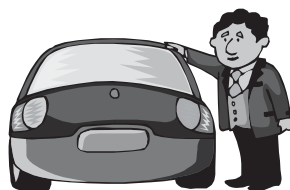
10/22
Lee, J



AUTOMOTIVE TECHNOLOGY

DMV APPROVED AUTO WHOLESALE BUSINESS

Come learn to make extra money buying and selling wholesale car as a home-based business; or, simply buy cars for your friends, family and co-workers at great wholesales prices. You can earn \$3000 just selling 3-4 cars a month. In this DMV approved course, you learn how to get your auto dealer license and how to operate a profitable used car business. Find out the how and where of buying at wholesale prices and how to sell at retail for very good profits. You'll get a FREE list of all the dealer-only auctions in the USA. You'll receive a DMV certificate of completion at the end of class. **A \$20 material fee is payable at the door.**



Event 33926 6:00p-9:00p Wed., Thurs.
Fee: \$85/person

SAC VL-301
2 sessions

11/16 & 11/17
Williams, R

BUSINESS & CAREERS

HOW TO SELL ON EBAY

Do you have rooms, closets, drawers and garages full of items you re holding on to? Are you paying storage on items that no longer fit in your home? Why not make money and help others at the same time? Learn business savvy approaches on how to organize, categorize, write posts, and sell your items on eBay.

Event 33916 6:30p-8:30p Wednesday
Fee: \$59/person

SAC I-104
2 sessions

10/05 & 10/12
Greenspan, F

QUICKBOOKS ACCOUNTING & TAXES

Gain a marketable business skill or take control of your business finances by learning the basic concepts of Quickbooks. Topics include: customers, vendors, items, invoices; cash sales receipts; accounts receivable & payable; check and credit card transactions; receiving and depositing payments; reconciling financial reports. QuickBooks Pro is an accounting software application designed for the non-accountant in mind. Some accounting knowledge is recommended but not required.

Event 33964 9:00a-12:00p Saturday
Fee: \$89/person

SAC A-228
4 sessions

10/15-11/05
Figueroa, M

SMALL BUSINESS BOOKKEEPING & TAXES

Bookkeeping is a step-by-step approach to recording daily operational financial transactions in a small business organization. Students will learn how to set up accounting journals, analyze, interpret financials, and prepare financial statements. Topics include: accounting principles, budgeting, accounts receivables, expenditures, accounts payable, payroll, and preparation of Federal taxes for a small business. The course concludes with a Federal tax workshop presented by the Internal Revenue Service!

Event 33928 6:00p-9:00p Wednesday
Fee: \$105/person

SAC D-211
6 sessions

11/09-12/14
Famolaro, F

CASH IN WITH A SUCCESSFUL HOME BASED BUSINESS

Are you tired of working for someone else? Do you need to increase your income? Turn your talents and hobbies into profit at home by learning how to start a part-time or full-time home-based business. During this comprehensive workshop, you will discover many details including: 100 home business ideas, mandatory legal documentation, effective ways to market your product or service, taking tax deductions (including this workshop), and free future individual Q & A opportunities. If you want to succeed in a home business, this step-by-step workshop is a must! **A \$20 material fee is payable at the door.**



Event 33933 2:00p-4:00p Tuesday
Fee: \$29/person

SAC D-302
1 session

11/08
Krusemark, L

REGISTER EARLY!

Classes may fill quickly or cancel due to low enrollment.

MAKE MONEY TYPING/WORD PROCESSING BUSINESS

If you can type, then you can make money at home using your computer. Following a review of the steps necessary to start a profitable, legal business at home, you will then discover the secrets to success in the word processing business. **Prerequisite: How to Cash In With A Successful Home-Based Business. A \$10 material fee is payable in class.**

Event 33934 4:00p-5:00p Tuesday SAC D-302 11/08
Fee: \$15/person 1 session Krusemark, L

GETTING PUBLISHED

Did you know that Stephen King was rejected more than 75 times before he sold his first novel? If your goal is to become a published freelance writer, this comprehensive workshop will guide you to the editor's desk. Learn how to become a published writer, submit manuscripts the correct way, and write an irresistible query letter. Discover over 100 ways to make money as a freelance writer. **A \$20 material fee is payable at the door.**

Event 33939 7:00p-9:00p Tuesday SAC D-302 11/08
Fee: \$29/person 1 session Krusemark, L

MEET THE AGENT/PUBLISHER

Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Bring your in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. You can then leave a COPY of your manuscript for a professional critique of your entire manuscript (for an optional materials fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter) and a list of publishers/agents who are interested in your type of work. **A \$10 material fee is payable to the instructor for the in-class critique.**

Event 33937 6:00p-7:00p Tuesday SAC D-302 11/08
Fee: \$15/person 1 session Krusemark, L

BECOME A NOTARY PUBLIC

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income and get recommissioned. This intensive one-day seminar is designed to equip you with everything you need to know to become an effective Notary. You will find out about new legislation as well as how to pass the official Notary exam (must be taken every 4 years), identify document signers, keep a journal, fill out certificates and avoid lawsuits. The class includes a practice Notary Public Exam. **A \$35 manual fee is payable to the instructor. PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30 a.m. You must be on time when returning to the classroom from breaks.**

NEW/RENEWING – NOTARY EXAM INFORMATION			
Registration:	4:00 – 5:00pm	Requirements:	Legal resident of California (military excluded)
Exam:	5:00 – 6:00pm	Photograph:	2x2 passport color photo
Payment:	\$40 check payable to Secretary of State	Age:	18+
Identification:	Valid Driver's License or state issued ID with photo	Materials:	#2 pencil
Live Scan Fingerprints required after you pass the exam. Serious conviction may disqualify applicant.			

Event 33961 8:00a-6:00p Saturday SAC A-210 11/05
Fee: \$85/person 1 session Notary Public Seminars, Inc.

RENEWING NOTARIES-3 HOUR STATE REQUIRED

Renewing Notaries may take a three hour Approved Notary Refresher course. We will review all laws and regulations you are required to know to continue as a Notary. You must take the exam and be fingerprinted again. A 6 hour approved course must be taken first without a lapse in your commission." Commission is valid for 4 years. Serious conviction may disqualify applicant. **A \$35 material fee is payable in class to the instructor.**

Event 33962 12:45p-6:00p Saturday SAC A-210 11/05
Fee: \$49/person 1 session Notary Public Seminars, Inc.

LET YOUR EMPLOYER SEND YOU TO CLASS!

- Your employer will appreciate your desire to improve your skills.
 - Put your request in a memo.
 - Attach the class description to your memo.
 - Stress the benefits, emphasizing how it will help you perform better.
 - Compare pricing and convenience – your employer will be pleased to know they are making a small investment for a LARGE return.
- ...It may be
as simple as
asking

BECOME A LOAN SIGNING AGENT

California's real estate industry is in need of notaries and others who are interested in becoming loan document specialists. Topics will include: how to contact the most lucrative and profitable businesses, primary contacts, getting signed with successful services and agencies, and how to develop and build your own business. Learn to properly notarize loan packages. We will discuss how to negotiate your fee and advertise yourself in your market. Receive a free listing of 50 loan-signing companies that are looking for notaries. Participants awaiting Notary commission and/or exam results may register. **A \$40 material fee for a resource book is payable at the door. An optional certificate of completion is available for \$20.**

Event 33963 10:00a-4:00p Saturday SAC I-102 11/19
Fee: \$89/person 1 session Notary Public Seminars, Inc.

CART VENDING

Discover the lucrative business of cart vending. By selling food, souvenirs, and seasonal memorabilia you can earn \$60,000 a year working part-time. Discussions include: locating prime locations, bookkeeping and taxes, licenses and permits, health department regulations, insurance requirements, product sources and pricing. This is a great time to invest in a low cost, low risk, all cash business. **A \$30 material fee is payable at the door.**



Event 33927 6:30p-9:30p Wednesday SAC I-104 11/02
Fee: \$39/person 1 session Konstant, E

BUILD YOUR OWN BUSINESS WEBSITE

You can have your own Web site for as little as \$5 a month. This workshop requires no prior Web site development experience and is suitable for: beginners, experts, managers & web designers. You will learn to: Improve your business web site, analyze your needs and select the best design criteria, Make the site user friendly, Get a FREE shopping cart that only costs if sales are made, Promote your site, and link with search engines to make you visible. When you complete this seminar, you'll have the confidence and tools to create your own web site. **A \$30 manual fee is payable in class to the instructor.**

Event 33953 6:30p-9:30p Wednesday SAC D-204 10/12
Fee: \$39/person 1 session Rounds, M

MAKEUP 101

Makeup 101 is for people who want to learn the basic steps to be your own makeup artist. This class will educate you in makeup application and foundation selection, including a basic understanding of face shapes, bone structures, hues and what eye shadows to use. The class will cover day and evening looks, plus natural bold and trendy runway looks. You will learn how to correct and reshape brows, as well as how to apply eye lashes. You will learn blending techniques, shading and contouring to create the most glamorous looks. A step by step application will be supervised by the instructor. Each student will receive a certificate of completion. **A \$35 makeup kit fee is payable at the door (Cash only).**

Event 33944 12:30p-3:00p Saturday SAC I-101 10/08
Fee: \$65/person 1 session Jackson, M

VOICE-OVERS: YOU'RE ON THE AIR

In what could be one of most enlightening 2 hours you've ever spent, this class will show you how YOU could actually begin using your speaking voice for commercials, films, videos and more! In this class, you will learn a unique way to cash in on one of the most lucrative full or part-time careers out there! This is a business that you can handle on your own terms, on your own turf, in your own time, and with practically no overhead! And NOW is the best time to make this happen as new companies are looking for new voices like never before. This exciting and fun class could be the game changer you've been looking for!



Event 33950 1:00p-3:00p Saturday SAC C-104 12/03
Fee: \$29/person 1 session Such A Voice

CASH IN ON IDEAS & INVENTIONS

Want to learn the proven ways to cash in on your inventions? If your idea works, it's a GREAT idea but now you need to know-how to make money with it. People just like you are creating and selling their ideas and inventions for big money! If you want to secure the rights to your ideas and learn the proven way to CASH IN on your inventions, this program will show you how to: Make your invention intellectually safe and profitable; Protect your ideas with patents, trademarks, and copyrights; Evaluate your ideas for marketability; Find potential buyers for your invention and offer it for sale in the safest method possible. **A \$30 manual fee is payable in class.**

Event 33954 6:30p-9:30p Wednesday SAC D-211 10/12
Fee: \$39/person 1 session Miller, N

Check out Travel Tours on page 19

HUMAN RESOURCES EMPLOYEE RELATIONS

Behavioral interviewing is effective at identifying future employees. Learn to conduct effective behavioral interviews, evaluate the most successful candidates and avoid legal pitfalls. Help new hires adjust to their jobs by implementing an onboarding process that works. The faster new hires feel welcome and ready to tackle their new jobs the faster they will integrate and become an effective part of your organization. Learn what employees really want. Reduce turnovers, engage employees and retain your key staff with ideas learned in this workshop. **Upon completion of course a certificate will be provided.**

Event 34014	9:00a-12:00p	Saturday	SAC I-101	10/15 & 10/22
Fee: \$75/person			2 sessions	Gonzalez, S

MAKEUP ARTIST CERTIFICATE

Launch a career as a makeup artist. Students will learn color theory, highlighting, shaping, color correction, foundation coverage, wedding application, clean beauty, and fashion artistry techniques for different jobs. California rules & regulations, networking, contracts, business license, insurance, liabilities, business expenses, social media, working with signing agents, and testing with photographers will be discussed. Guidelines on how to build a professional makeup kit, maintain hygienic and sanitary brushes and selecting products for each client will be outlined. **A \$75 material fee is payable at the door to the instructor for the certificate of completion and makeup products.**

Event 33945	10:00a-3:00p	Saturday	SAC I-102	11/05
Fee: \$125/person			1 session	Jackson, M

OSHA CERTIFICATION

This OSHA 10-hour training course will introduce participants to OSHA standards that include basic awareness, recognition, avoidance, abatement and prevention of workplace hazards training. Topics covered: walking and working surfaces, exit routes, emergency action plans, fire protection and prevention plans, personal protective equipment, hazard communication, hazardous materials, machine guarding, safety and health regulations and more. Upon completion each student will receive an OSHA card in the mail. **A \$20 material fee for manual and card is payable to instructor in class.**



Event 33960	9:00a-3:00p	Saturday	SAC I-203	10/08 & 10/15
Fee: \$69/person			2 sessions	Rounds, M

E-COMMERCE – HOME BASED BUSINESS

If you can use a word processor, you can create your own e-commerce site and have it up and running in less than 24 hours for free. In this class you will learn the seven types of e-commerce businesses, the realities of affiliate marketing, how to use drop shipping, how to incorporate pay-per click, and how to create your basic site for FREE. Discover how to build your site, add a shopping cart, link to major search engines that will drive traffic to your site. **A \$30 material fee is payable in class.**



Event 33957	6:30p-9:30p	Monday	SAC D-204	10/10
Fee: \$39/person			1 session	Rounds, M

MARKET YOUR SMALL BUSINESS

Successful marketing is a combination of mechanics, repetition and exposure. With the latest changes in technology and communications it's now possible for a one-person business to compete with big business organizations. In this course you will learn: how to create marketing strategies that work; how to use e-commerce techniques to enhance your business; how to use social media and how to boost your company visibility through your website. **A \$30 material fee is payable in class.**

Event 33958	6:30p-9:30p	Wednesday	SAC I-201	11/02
Fee: \$39/person			1 session	Rounds, M

LAUNCH AN INTERNSHIP PROGRAM

In this informative workshop you will learn how to launch an internship program. Tools, tips and resources on how to effectively manage and implement a strategic internship program will be discussed. Topics include: Benefits of an internship program, determine the best time of year to host interns, structuring the internship, training, orientation, recruiting, targeting the right schools, and marketing.

Event 33949	6:00p-8:00p	Thursday	SAC I-203	10/13 & 10/20
Fee: \$69/person			2 sessions	Tubman, A

SCREENWRITING FOR TV & MOVIES

Come learn about special screenwriting terms and formats for television and the big screen! Learn how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. And, you'll get an inside look into the business of selling your script to agents and producers while building your career as a screenwriter. **A \$10 material fee is payable to the instructor at the door.**



Event 33935	5:00p-6:00p	Tuesday	SAC D-302	11/08
Fee: \$15/person			1 session	Krusemark, L

REFUND & TRANSFER POLICY

- Refund & transfer requests are accepted 3 business days prior to class and are subject to a \$10 processing fee per person, per class.
- Refunds are not issued after class is held.

INTRO TO HEALTHCARE CAREERS

This course is designed to familiarize students with various careers in the medical industry. Students will learn skills necessary for their healthcare responsibilities, problem solving, decision making and self-management. Topics include: healthcare career clusters, healthcare systems and trends, job skills and demands, environmental and mechanical safety, medical ethics and liability, professionalism and employable skills, cultural awareness and diversity in healthcare, types of introductory degrees and certifications with an emphasis on time and cost.



Event 33936 9:00a-3:00p Saturday SAC I-102
Fee: \$69/person 1 session

09/24
Kersh, T

FUNDAMENTALS OF SURVEYING

This course prepares students to pass the Fundamentals of Surveying (FS) State of California examinations. Passing the Fundamental of Surveying is the first step required under California law towards becoming licensed as a Professional Land Surveyor (PLS). Topics include: Spatial Data Acquisition and Reduction, Survey Computations and Computer Applications, Statistics and Adjustments, Business Concepts, Graphical Communication and Mapping, and more.



Event 33999 6:00p-10:00p Friday/ 1:45p-5:45p Saturday SAC A-214
Fee: \$215/person 4 sessions

10/21-10/29
Gallegos, H

FUNDAMENTALS OF ENGINEERING

This course prepares students to pass the Fundamentals of Engineering (FE) State of California examinations. Passing the Fundamentals of Engineering are the first steps required under California law towards becoming licensed as a Professional Engineer (PE). Topics include: Engineering Probability and Statistics, Thermodynamics, Instrumentation, Measurement and Controls, Engineering Economics, Chemical Engineering, Civil Engineering, and more.



Event 34000 6:00p-10:00p Friday/ 1:45p-5:45p Saturday
Fee: \$215/person 4 sessions

SAC A-214

10/07-10/15
Gallegos H

COLLEGE FOR KIDS & TEENS

EARLY READER (AGES 6-7)

This class is for students who have or will attend 1st or 2nd grade. Solid reading skills are the backbone of any student's academic success. This class will focus on building phonics skills, sight word vocabulary, fluency and comprehension. Students will have opportunities to engage in a variety of reading activities designed to address various learning styles, and increase foundational reading skills. **A \$10 material fee is payable in class to the instructor.**

Event 33975 9:00a-11:00a Saturday SAC I-208
Fee: \$89/person 4 sessions

10/15-11/05
Alpine Tutoring

READING DEVELOPMENT & COMPREHENSION (AGES 8-12)

Solid reading comprehension skills are the backbone of any student's academic success. This class will focus on fluency and comprehension. In addition to learning strong pre-reading skills, basic critical thinking, and how to use context clues, students will also have opportunities to engage in a variety of reading activities designed to address various learning styles. Students will increase their thinking skills as well as their ability to engage and interpret what they read. **A \$10 material fee is payable in class to the instructor.**

Event 33976 11:00a-1:00p Saturday SAC I-208
Fee: \$89/person 4 sessions

10/15-11/05
Alpine Tutoring

READING & COMPREHENSION (AGES 13-17)

In this class, students will be introduced to techniques, exercises, and strategies that can be used to increase reading skills and comprehension. A variety of stories, graphic organizers, and examples will be provided. Students should bring a pencil, notebook, and folder to class

Event 34020 2:00p-3:30p Saturday SAC I-101
Fee: \$69/person 4 sessions

10/15-11/05
Perez, MA



PARENTS

Please make sure you check your child in at his/her class and pick them up promptly after class.

Registration for ALL College For Kids events must include a completed Medical/Waiver Release form, located on the inside back cover.

BASIC MATH (AGES 8-12)

Focus will be on: Addition, subtraction, multiplication, division, fractions, decimals, and percents. Students will receive group instruction as well as participate in math games. Curriculum is based on California State Standards for Mathematics. **A \$10 material fee is payable in class.**

Event 33977 1:30p-3:00p Saturday SAC I-208 10/15-11/05
Fee: \$89/person 4 sessions Alpine Tutoring

ONLINE DRIVER'S EDUCATION (AGES 15+)

Independence is just a click away. Complete your Driver's Education requirement from home on your computer, tablet or phone. This is an interactive, online course with videos and animated driving scenarios. Learn the rules of the road, driver responsibility, DMV procedures and much more. Receive DMV-approved Certificate of Completion. A licensed instructor is available to answer any questions. Sign up anytime.

Event 33973 Online Instruction Fee: \$43/person Safety Driver's Education

ENGLISH COMPOSITION (AGES 9-12)

Students will review grammar and language skills and learn techniques to write using systematic outlining and note taking. Topics include: sentence and paragraph construction, with an emphasis on spelling and using the right word or phrase. Listening exercises, brainstorming, and troubleshooting will involve students in the intuitive and creative process of writing. Students will dissect short stories to illustrate outlining benefits. Students should bring a notebook, pencil, and dictionary/thesaurus to class. **A \$5 material is payable at the door.**

Event 33978 9:00a-10:30a Saturday SAC I-108 10/01-10/22
Fee: \$59/person 4 sessions Neal, P

STUDY YOUR WAY TO AN "A" (AGES 14-17)

This course is designed to help students gain the study skills needed to reach their full academic potential. This class will focus on effective test preparation, powerful note taking strategies and efficient use of textbooks. Learn secrets to mastering multiple choice, short answer and essay test questions. Students will gain an understanding of how to isolate key elements in any course of study. **A \$10 material fee is payable in class to the instructor.**



Event 34067 9:00a-12:00p Saturday SAC I-102 10/15
Fee: \$39/person 1 session Alpine Tutoring

SAT TEST PREPARATION WORKSHOP

This course will cover all sections of the NEW SAT including Math, writing and critical reading. Emphasis of the course will be on content as well as strategy. Students will have opportunity to review the fundamental mathematical, vocabulary, critical thinking, reading, writing as well as organizational skills essential for success on the SAT. Instruction will also include the essential planning and strategic skills needed for success such as: process of elimination, use of key words, time management, productive guessing, and many more. Students will also gain confidence and gain skills for overcoming test anxiety. Students will receive a copy of the College Board's Official SAT study guide. **Students should bring pen, pencil, calculator and sack lunch.**

Event 34068 9:00a-3:00p Saturday SAC I-202 10/22 & 10/29
Fee: \$99/person 2 sessions Alpine Tutoring

TEEN MAKEUP AND SKIN CARE (AGES 12+)

Master the step-by-step makeup application techniques to enhance your beauty. Succeed in covering and treating acne and dark under-eye circles. Learn how to take care of your skin, makeup applications and what colors work best for you. Understand your skin type and how to ensure beautiful clear skin. **A \$35 material fee for a makeup kit is payable in class.(CASH ONLY)**

Event 33946 9:00a-11:30a Saturday SAC I-101 10/08
Fee: \$55/person 1 session Jackson, M

TIPS FOR PARENTS

- Students are expected to abide by the rules of conduct for SAC students.
- Supervision is not provided before or after class.
- Check your child into class and promptly pickup your child after class.
- Orient your child to the location of classrooms & restrooms.
- 30 minute Visitor Parking, Lot #3, is available to drop off & pick up students.

ONLINE LEARNING



SANTA ANA COLLEGE - COMMUNITY SERVICES PROGRAM

Career Training Programs

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self paced online Career Training Program. You can begin these Programs at any time. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Courses begin **September 14, October 12, November 9, December 14**

Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace

Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development
- Courses are all open-enrollment and self paced
- All materials, workbooks, and software are included
- Payment plans available

Pharmacy Technician

This nationally recognized Pharmacy Technician training program teaches the skills needed to gain employment as a Pharmacy Tech in either the hospital or retail setting.

Medical Coding and Billing

Upon successful completion of the Medical Billing and Coding program, students will be prepared for an entry-level position doing medical billing or coding.

Medical Transcription

This nationally recognized medical transcription online course and training program prepares you to start a new career as a medical transcriptionist.

Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

Online Courses

Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Visit our website to view start dates for the courses that interest you.

Features:

- Courses run for six weeks (with a 10-day grace period at the end).
- Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

How to Get Started:

1. Visit our Online Instruction Center:
www.ed2go.com/saccomserv
2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

Introduction to Microsoft Excel

Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

Introduction to Microsoft Access

Store, locate, print, and automate access to all types of information.

Introduction to Microsoft Word

Learn how to create and modify documents with the world's most popular word processor.

Introduction to PowerPoint

Build impressive slide presentations filled with text, images, video, audio, charts, and more.

Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

MORE PROGRAMS AND COURSES AVAILABLE AT THESE WEBSITES

www.gatlineducation.com/saccomserv

www.ed2go.com/saccomserv

STUDY SKILLS (AGES 10-13)

Does your student have trouble figuring out what homework they are responsible for, how to complete it, where it is, how to keep it organized, and when it is due? Is he or she lost when it comes to test taking and test preparation skills? This course is designed to help students gain organizational skills needed to reach their academic potential, how to develop an individualized system tracking homework; strong test preparation skills, and a study environment that encourages focus and productivity. **A \$15 material fee is payable to the instructor.**

Event 34069	9:00a-12:00p	Saturday	SAC I-108	11/05
Fee: \$35/person			1 session	Alpine Tutoring

RESEARCH WRITING SKILLS (AGES 9-12)

Students will learn to use reference materials and critical thinking skills, compose a thesis, develop an outline and write a 5-paragraph essay. Students should bring a notebook, pencil and dictionary/thesaurus to class. **A \$5 material is payable at the door.**

Event 34049	10:30a-12:00p	Saturday	SAC I-108	10/01-10/22
Fee: \$35/person			4 sessions	Neal, P

COMPUTERS

COMPUTER BASICS

Used a computer for years but never learned the basics? Never used a computer? Learn current computer terminology, identify computer components, proper use of USB/jump drives, file size measurement, and helpful tips to make using the computer easier and faster.

Event 33967	1:30p-5:30p	Saturday	SAC A-224	09/24
Fee: \$44/person			1 session	Dumon, D

INTRO TO MICROSOFT WORD

Learn the most efficient methods to creating, editing, formatting, and printing letters and other documents. Beginners as well as experienced Word users will benefit from learning shortcuts and tips to make word processing easier and faster to use for home and work. Bring a USB/jump drive to class.

Event 33968	1:30p-5:30p	Saturday	SAC A-224	10/22
Fee: \$44/person			1 session	Dumon, D

INTRO TO MICROSOFT EXCEL

This class will cover the proper techniques to create, format, and edit spreadsheets for both business and personal use. Learn to sort and calculate your data easily. Create a graphical view of your data such as pie, line, and bar charts with color and 3-D effects. Learn how to do all these features with easy shortcuts, menus, and wizards. Basic computer and word processing knowledge is recommended. Bring a USB/jump drive to class.

Event 33969	1:30p-5:30p	Saturday	SAC A-224	10/29
Fee: \$44/person			1 session	Dumon, D

IPHONES, IPADS, AND I'M LOST

Today's iPhone® and iPad® do so much more than simply make phone calls or send text messages. With either of these new devices you now have a computer, Web browser, eBook reader, personal organizer, and more - all in your hand! In this entertaining class, you will learn how to set up your iPhone® and/or iPad® for email, texting, WiFi networks, and Bluetooth and how to best sync with your computer using iTunes®. You will also discover how to take terrific photos and send them to friends, install apps, and figure out the best apps to make your iPhone® and/or iPad® smarter. **A \$30 material fee is payable in class.**

Event 33919	6:30p-9:30p	Thursday	SAC I-107	11/10
Fee: \$39/person			1 session	Cohen, R

SOCIAL MEDIA MARKETING

Learn effective Social Media marketing that gets results. Go beyond just being a user on Facebook and Social Media sites and learn how to get leads, find prospective clients, and pull people in-the-door using proven Social Media marketing methods and tools. You'll learn how to create a Facebook Page for your business, create content that attracts Fans and followers, and connect your Web site to Facebook. Find out how using coupons, promotions, and contests to attract and build a Fan base for local listings and "check-ins". Get valuable information on marketing with other sites like Yelp, Foursquare and how to save hours of marketing time. Put together a marketing calendar and plan to take your Social Media activity to a new level for your business. **A \$30 material fee is payable in class.**

Event 33972	6:30p-9:30p	Wednesday	SAC D-204	10/05
Fee: \$39/person			1 session	Cohen, R

Register day or night online @ www.sac.edu/cms



GOOGLE DOCS FOR HOME & BUSINESS

Learn Google Docs, a free Web-based app suite for home and business use: Google Documents (word processing), Google Sheets (spreadsheets), Google Forms (surveys), Google Slides (presentations), and Google Drive (cloud file storage) with online document sharing and real-time collaboration. **A \$30 material fee is payable in class to the instructor.**



Event 33970 1:00p-4:00p Saturday SAC A-224
Fee: \$39/person 1 session

10/15
Nguyen, H

ICLOUD FUNDAMENTALS

Expand your knowledge of how to use your iPhone and iPad with iCloud and syncing with your Mac or Windows PC. Designed for users who know the gestures and basics of their iPhones this class focuses on understanding how clouds can make your life simpler, the options available, and specific settings using iCloud for contacts, calendars, email, photos, backup and more. **A \$30 material fee is payable to the instructor in class.**



Event 34074 6:30p-9:30p Wednesday SAC I-104
Fee: \$39/person 1 session

11/30
Cohen, R

CULINARY ARTS

FALL COOKING WITH TARLA

Students will learn to prepare a delicious three course meal from Cordon Bleu chef Tarla Fallgatter. Come ready to sample delectable recipes and take home an abundance of ideas to share with family and friends. **A \$12 material fee is payable at the door.**



Event 33965 10:00a-12:00p Saturday SAC T-212 10/01
Fee: \$30/person 1 session Fallgatter, T

HOLIDAY COOKING WITH TARLA

Come learn how to prepare a mouth-watering holiday meal from Cordon Bleu chef Tarla Fallgatter. Enjoy the delectable dishes and take home recipes to add to your holiday feast! This holiday class menu will consist of seasonal ingredients and turkey tenderloins to make delicious fare. **A \$12 material fee is payable in class to the instructor.**

Event 34015 10:00a-12:00p Saturday SAC T-212
Fee: \$30/person 1 session

11/05
Fallgatter, T

DANCE

BEGINNING SALSA

In this class you will learn the fundamentals of salsa dancing, including timing, 9 different positions of basic step, weight change, body position, lead and follow, plus simple but fun dance patterns. No partner is necessary, as we will change partners frequently. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

Event 33983 7:00p-8:00p Monday	Mendez Fundamental, Gym	09/26-10/31
Fee: \$59/person	6 sessions	Rivera, R
Event 33985 7:00p-8:00p Monday	Mendez Fundamental, Gym	11/07-12/12
Fee: \$59/person	6 sessions	Rivera, R

Location: Mendez Fundamental, 2000 N. Bristol, Santa Ana

CARIBBEAN & LATIN DANCE

Welcome to the beautiful world of Caribbean and Latin dances. In this workshop you will learn basic steps and moves of Salsa-L.A. style, Bachata and Cumbia. Partners are welcome but not required. Individual attention will be given to each participant. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

Event 33981 6:30p-8:00p Friday	SAC W-107	09/16-12/02
Fee: \$79/person	10 sessions (no class 11/11 & 11/25)	Figuerroa, M

ADVANCE SALSA

Make the move to continue the fun! This class is for the participant who knows their basic, right/left turns and cross body lead of Salsa. You will learn performance routines, footwork, spins, wraps and turns. Partners are welcome but not required. Individual attention will be given to each participant. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

Event 33980 8:15p-9:45p Friday	SAC W-107	09/16-12/02
Fee: \$79/person	10 sessions (no class 11/11 & 11/25)	Figuerroa, M

REGISTER ONLINE

Day or Night at www.sac.edu/cms

HEALTH, FITNESS & BEAUTY

YOGA -BODY & SPIRIT IN MOTION (AGES 16+)

Learn how to relax and get your body in tune with your mind. This beginning yoga class is designed to help both men and women learn postures that tone, firm and limber the body. Learn postures and exercises that help relieve tension, release stress and anxiety, give you more energy, help control weight, and improve blood circulation. **Wear loose clothing and bring an exercise mat or towel to class.**



Event 34055	6:00p-7:00p	Monday	Mendez Fundamental, Room 102	09/26-10/31
Fee: \$59/person			6 sessions	Nguyen, Q
Event 34056	6:00p-7:00p	Monday	Mendez Fundamental, Room 102	11/07-12/12
Fee: \$59/person			6 sessions	Nguyen, Q

Location: Mendez Fundamental, 2000 N. Bristol, Santa Ana

BASIC FIRST AID

The American Safety and Health Institute (ASHI) course is OSHA approved and recommended for anyone interested in learning the basics when it comes to handling some of life's more common emergencies. This course covers how to treat bleeding, burns, shock and much more. **Participants will receive a First Aid card valid for two years. Participants should bring a self-addressed stamped envelope, pen and a \$15 material fee (workbook, certification card, supplies) to class. EMSA stickers are no longer available for this class.**



Event 33992	3:00p-5:00p	Saturday	SAC I-106	10/08
Fee: \$25/person			1 session	Bradley, S
Event 33993	3:00p-5:00p	Saturday	SAC I-106	12/03
Fee: \$25/person			1 session	Bradley, S

CPR/AED: ADULT, CHILD & INFANT

The ability to perform CPR properly is a lifesaving skill that everyone can benefit from learning. This American Safety and Health Institute (ASHI) course is OSHA approved and covers CPR and the Heimlich Maneuver for adults, children and infants. Participants will also learn how to use an AED (Automatic External Defibrillator). In addition, each participant will have his/her own 2 manikins on which to practice. Participants will receive a certification card which is valid for 2 years. **Participants should bring a self-addressed stamped envelope, pen and a \$15 material fee (workbook, certification card, supplies) to class. Please Note: This is not a Healthcare Provider level course. EMSA stickers are no longer available for this class.**

Event 33990	12:30p-3:00p	Saturday	SAC I-106	10/08
Fee: \$25/person			1 session	Bradley, S
Event 33991	12:30p-3:00p	Saturday	SAC I-106	12/03
Fee: \$25/person			1 session	Bradley, S

OPEN COURT BADMINTON

Welcome to the World of Badminton! This course is for men and women of all playing levels. Students will learn game technique, terminology, rules and regulations while having fun, meeting new people, and strengthening skills. Teams will be organized to play single, double and mixed matches. The best thing is you don't need a partner to participate. **Students must bring their own racquet.**



Event 33986	6:00p-10:00p	Saturday	SAC G-105	08/27-11/05
Fee: \$29/person, \$49/couple			10 sessions (no class 9/24)	Tran, C

MAKEUP AND SKIN CARE (AGES 12+)

In this hands-on workshop, you'll learn step by step makeup application techniques that will enhance your beauty. Learn the best way to treat rosacea, age spots, dark under-eye circles and skin discoloration. Discover what to use for pesky fine lines and wrinkles. Whether you're a stay at home mom or a working professional, you will leave confident and ready to put your best face forward! **A \$35 material fee is payable in class to the instructor (CASH ONLY).**

Event 33947	9:00a-11:30a	Saturday	SAC I-101	10/08
Fee: \$55/person			1 session	Jackson, M

MEDITATION

Meditation is a powerful tool that can transform your life. Bring wellness, less stress, more energy and peacefulness into your environment. Handle challenges with clarity and learn how meditation will help ground you physically, mentally, emotionally and spiritually. **Wear loose clothing and bring an exercise mat or towel to class.**

Event 34076	6:00p-7:00p	Thursday	Mendez Fundamental, Room 102	09/29-10/20
Fee: \$59/person			4 sessions	Nguyen, Q

Location: Mendez Fundamental, 2000 N. Bristol, Santa Ana

TAMING YOUR ANGER WITH EQ

Learn to reduce violence, increase awareness, and explore the boundaries of Emotional Intelligence (EQ). Develop new habits in response to anger and stress and examine the difference between feelings and emotions. At the end of this course participants who have learned Taming Your Anger with Emotional Intelligence method will be ready for the certification process with NAMA. A **\$10 material fee is payable at the door.**

Event 33987	8:00p-9:30p	Wednesday	SAC H-104	09/28-11/02
Fee: \$120/person			6 sessions	Rabiola, A

LANGUAGE

SPANISH AT WORK (AGES 16+)

This class is designed for beginning to intermediate level Spanish learners who are also working professionals. Students will learn pragmatic language geared towards authentic professional business situations. Emphasis will also be placed on proper pronunciation, practical grammar, phrases and expressions. Students will have the opportunity to practice their Spanish skills in a variety of practical, real life group and solo activities drawn from on the job situations. A **\$10 material fee is payable in class.**

Event 34075	7:00p-9:00p	Thursday	SAC I-108	11/03-12/08
Fee: \$69/person			5 sessions (no class 11/24)	Alpine Tutoring

FRENCH FOR TRAVELERS (AGES 16+)

Preparing to travel to France? This class will focus on practical conversational skills needed for travel to France. Learn practical sentences helpful for travel, ordering in restaurants, transportation, hotels, sightseeing and more. Emphasis will also be placed on proper pronunciation, practical grammar, and culture. A **\$10 material fee is payable in class.**

Event 34008	7:00p-9:00p	Wednesday	SAC D-102	10/05-11/02
Fee: \$69/person			5 sessions	Alpine Tutoring

MEDICAL BILLING

MEDICAL INSURANCE BILLING CERTIFICATE

This Certificate Program in Medical Billing can make you a valued professional in the fast-growing healthcare field. Topics include: Introduction to Medical Insurance Billing; ICD, CPT & HCPCS Coding; Advanced Medical Insurance Billing, Workers' Compensation & Personal Injury; Computerized Medical Insurance Billing. Students will be notified with access to the online class prior to orientation. Details on the purchase materials will be covered at the orientation. **There is a \$350 material fee payable to the instructor at orientation via PayPal. Upon successful completion of all classes students will receive a Certificate of Completion.**

Mandatory Online Orientation: Saturday 9/24, 10am-11am

Event 33994	6:30p-8:30p	Tues., Thurs.	Online Instruction	09/27-11/01
Fee: \$150/person			10 sessions (no class 10/06)	Patterson, K

START A MEDICAL BILLING SERVICE

Many medical practices receive most of their income from insurance companies. Thus, medical billing services are in demand. In this class you will learn: How to obtain clients; Setting your fees; What other services a billing service could offer; Marketing your services; Where to obtain HIPAA compliant software; Sample HIPAA Business Associate Agreement & Independent Contractor Agreement; What billing organizations you can join; How to obtain updates from insurance companies; Sole Proprietorship, Partnership, Corporation & LLC's discussed. Students will be notified with access to their online class prior to the orientation. Details on the purchase of materials will be covered at orientation. **There is a \$35 material fee payable to the instructor at orientation via PayPal.**

Mandatory Online Orientation: Saturday, 9/24 10am-11am

Event 33996	6:30p-8:30p	Thursday	Online Instruction	11/03
Fee: \$25/person			1 session	Patterson, K

MEDICAL FRONT OFFICE CERTIFICATE

This course is intended for students interested in becoming a Medical Front Office/Medical Receptionist sometime referred to as the Intake Coordinator. This class will ensure students are prepared to begin a rewarding career and to become an integral part of the medical office team. Topics covered include: Basic Medical Benefit Terms and Plans, Eligibility and Insurance Benefit Verification, Appointment Scheduling (Manual and Computerized), Improving Telephone Skills, Patient Arrival, Check-In and Departure, Handling Medical/Office Forms, HIPAA/Patient Privacy & Confidentiality, and Medical Terminology (specific to the front office). **There is a \$75 material fee payable to the instructor at orientation via PayPal. Upon successful completion of all classes students will receive a Certificate of Completion.**

Mandatory Online Orientation: Saturday, 9/24 10am-11am

Event 33995	6:30p-8:30p	Wednesday	Online Instruction	10/12 & 10/19
Fee: \$35/person			2 sessions	Patterson, K

MONEY MATTERS & INVESTMENTS

RETIREMENT PLANS & STRATEGIES

A secure retirement requires not outliving retirement income. Having adequate income will depend significantly on the amount accumulated in 401 (k)s, 403(b)s and the various IRAs before retirement, making wise distribution choices at retirement, including Required Minimum Distributions, and how your plans coordinate with your whole financial situation. This course will cover the many different aspects of retirement plans, including: Required Minimum Distributions, Transfers and Rollovers, Distribution Strategies From Employer Plans and IRAs, Coordinating Non-Retirement Plan and Retirement Plan Assets, Investment Concepts Allowed During Accumulation and Retirement, Rules, Penalties and Exceptions for Early and Late Distributions. **A \$10 material fee is payable in class to the instructor.**

Event 34070 9:00a-11:30a Saturday SAC I-202 10/08 & 10/15
Fee: \$44/person; \$66/couple 2 sessions Gable, R

SURVIVING BANKRUPTCY

Budgeting and saving will become second nature if you have experienced bankruptcy. This class will outline strategies for you to use in the process. Topics include: needs vs. wants, multiple streams of income, household expenses, credit cards, credit score, and after debt assessments. **A \$20 material fee for a manual is payable to the instructor.**

Event 33997 6:30p-8:30p Tuesday SAC I-204 09/27
Fee: \$25/person 1 session Greenspan, F

COLLEGE PLANNING FROM A-Z

Planning for college can be difficult, confusing and costly. Don't do it alone. This workshop is a great opportunity to learn how to make the right college choices and maximize your funding and financial aid results.

Event 34010 6:30p-7:30p Thursday SAC I-107 10/13
Fee: \$10/person 1 session Alimo, M

TAX FREE RETIREMENT

Many Americans assume their taxes in retirement will stay the same or go down. Unfortunately for most this may not be the case. Upon retirement social security may be taxable as high as 85% to the recipient. Minimum distributions from retirement accounts can create substantial taxable income from pensions, rental property income, capital gains, dividend and interest income. You can see the picture is somewhat unclear on future taxes. Join us to learn about strategies that can help you get closer to a tax free retirement.



Event 34033 6:30p-8:00p Monday SAC I-206 10/17
Fee: \$25/person 1 session Alimo, M

MUSIC

FLAMENCO GUITAR

This course is intended to expand the technique and repertoire of all guitarists. Prior experience in classical or other guitar styles is recommended and a nylon string guitar is required. Students will learn from a selection of solo pieces for flamenco guitar to ensure that proper technique is applied.

Event 34172 6:00p-7:00p Friday SAC N-114 09/30-11/04
Fee: \$59/person 6 sessions Avalos, O

BEGINNING GUITAR

Students will learn the basics of guitar playing and musicianship in a fun class. Chords, melodies, strumming, tuning and learning to read music in a variety of styles will all be covered. **Students must BRING their own guitar to class.**

Event 34144 6:00p-7:15p Wednesday SAC N-117 09/28-11/02
Fee: \$59/person 6 sessions Baeza-Pina, J

Event 34145 6:00p-7:15p Wednesday SAC N-117 11/09-12/14
Fee: \$59/person 6 sessions Baeza-Pina, J



INTERMEDIATE GUITAR

This class will cover refining techniques while developing musicality as well as introduction to ensemble play. Some musical knowledge is preferred for this intermediate class. **Students must BRING their own guitar to class.**

Event 34148 7:30p-8:45p Wednesday SAC N-117 09/28-11/02
Fee: \$59/person 6 sessions Baeza-Pina, J

Event 34150 7:30p-8:45p Wednesday SAC N-117 11/09-12/14
Fee: \$59/person 6 sessions Baeza-Pina, J

Register day or night online @ www.sac.edu/cms



DO YOU HAVE A GREAT IDEA FOR A NEW CLASS?

We're always looking for teachers who have developed classes in:

Arts & Crafts • Real Estate • Business & Careers • Dance • Health & Beauty • College for Kids

Mail a proposal to:

Santa Ana College–Community Services Program, Attn: Lithia Williams, Program Coordinator
1530 W. 17th St. Santa Ana, CA 92706 • Email: williams_lithia@sac.edu

REAL ESTATE

UNDERSTANDING REVERSE MORTGAGES

Increase your retirement cash flow! Convert home equity to cash for your everyday expenses. The pros and cons of reverse mortgages, myths surrounding them, considerations and how to obtain one will be discussed. Homeowners age 62 or over will learn how their home's equity can pay for retirement.



Event 34032 6:00p-8:30p Tuesday
Fee: \$35/person

SAC D-202
1 session

09/27
Higuchi, D

HOW TO REFINANCE A HOME LOAN

This class is an overview of the loans available for investors and home owners seeking to refinance their loan. Topics include: how much money you will need for buying or refinancing your home loan; which of the different mortgage loan programs is most suitable for your situation; closing and loan costs; understanding the closing disclosure, and selecting a good real estate agent that can save you money.

Event 34030 10:30a-12:30p Saturday
Fee: \$25/person

SAC I-102
1 session

10/22
Flores, S

FLIPPING HOUSES

Right now the real estate market is HOT, and NOW is the time to make money "flipping" houses! The objective is to buy a house cheap, fix it up, and sell it at a fantastic profit. Learn how to find houses, inspect them, improve them, rent or sell them and increase your disposable income.

Event 34003 6:00p-9:00p Thursday
Fee: \$105/person

SAC D-213
6 sessions

10/06-11/10
Famolaro, F

SMART HOME BUYER

Whether you're a homeowner for the first time or you're a repeat buyer, buying a home is a financial and emotional decision that requires you to be prepared. You will learn how to take the right steps to become a smart home buyer and avoid unnecessary and costly mistakes. Discussions include: understanding the financial process, credit, searching for a home, down payment, closing cost, inspections, and more will be covered in this workshop.



Event 34028 10:30a-12:30p Saturday
Fee: \$25/person

SAC I-103
1 session

9/24
Flores, S

HOME BUYING ASSISTANCE

You want to buy a home, but don't have enough money saved for the down payment. No problem! There are a variety of grants, down payment assistance programs and mortgage tax credit programs to help you buy your first home. Home buyer grants are available to U.S. home buyers and all are eligible to apply for down payment assistance (DPA). DPA programs are widely-available but seldom used -- 87% of single-family homes potentially qualify, but less than 10% of buyers think to apply.



Event 34031 10:30a-12:30p Saturday
Fee: \$25/person

SAC I-101
1 session

11/05
Flores, S

PARKING POLICY

Daily parking permits are required & available
for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11 and 12.
Off site campus parking is free.

TRAVEL & TOURISM

ALL ABOARD FOR AVOCADOS!

Holy Guacamole! Santa Barbara County is the third largest producer of avocados in North America, so it's no surprise we're headed to downtown Carpinteria for the 30th annual Avocado Festival. First, we will motor coach to L.A.'s Union Station to board the deluxe Coast Starlight train for a relaxing scenic ride along the coast to Santa Barbara, known as "America's Riviera." Onboard you may want to sit in the observation car for spectacular ocean views, or relax at your seat. Upon arrival in Santa Barbara, our motor coach will meet us at the train station and transport us the short distance to downtown Carpinteria for the festival which boasts many fabulous food booths, entertainment stages with over 40 performing acts, avocados and guacamole galore! Don't miss the contests for best avocado recipe and largest avocado. Enjoy lunch on your own and ample time at leisure in downtown Carpinteria which also offers numerous shops and boutiques. We will motor coach home. Suggested: walking shoes. **Required: when booking, provide full legal name as it appears on your driver's license or other government-issued identification that you will be presenting to Amtrak on the day of the tour**

Event 32963 8:30a-7:30p Saturday RSCCD Parking Lot 10/08
Fee: \$89/person 1 session Good Times Travel

CEREAL BARON'S ESTATE TOUR & ARABIAN HORSE SHOW

Nestled among a lush landscape and blanketed by walnut trees, the home of cereal magnate W.K. Kellogg is a spacious ranch-style home originally built in 1926. A guided tour of his home which sits on a hill overlooking the Cal Poly Pomona campus, will showcase the mixture of architectural styles that creates a very charming, yet historic feel. See the outside garden terraces and courtyards, the Grand Room, the main dining room, and the kitchen. Then enjoy an included buffet lunch at the campus' Kellogg West restaurant, before we take our seats for the Arabian Horse Show at the W.K. Kellogg Arabian Horse Center. This long standing tradition, continues to showcase the versatility, beauty, and intelligence of the Arabian breed under both English and western tack. An included visit to the campus Farm Store to purchase fresh produce.



Event 32970 9:30a-4:00p Sunday RSCCD Parking Lot 11/06
Fee: \$79/person 1 session Good Times Travel

REAGAN LIBRARY CHRISTMAS

You are cordially invited to a memorable day at the state-of-the-art, Ronald Reagan Presidential Library and Museum. On display is the special exhibit, Christmas Around the World, featuring beautifully decorated Christmas trees representing the countries which President Reagan visited while in office. With lights, ornaments and decorations representing the different cultures, each tree becomes its own piece of magnificent art. An included docent-guided tour of the museum will take you back to the world that Reagan shaped during his eight years in the White House. Learn about events that molded his character, visit a full-scale replica of the Oval Office as it was during his administration, and reflect at his final resting place with spectacular views of the Conejo Valley. A highlight of your day will be walking through Air Force One, the airplane that served Reagan throughout his presidency. Enjoy lunch on your own at the Library's Country Café.

Event 32971 10:00a-6:00p Saturday RSCCD Parking Lot 12/10
Fee: \$79/person 1 day tour Good Times Travel

TRAVEL TOUR INFORMATION

Trips & tours presented by Good Times Travel. Good Times Travel is a family owned, licensed tour operator with 20 years of service. Unless otherwise noted, local travel is aboard deluxe motor coach with professional tour escort. Minimum travel age 18.

PAYMENT: Day Trips: Entire fee due at time of booking. Multi-Day Tours: Deposit per person due at time of booking. Traveler will be contacted by Good Times Travel to arrange for payment of balance.

TRAVEL CANCELLATION POLICY

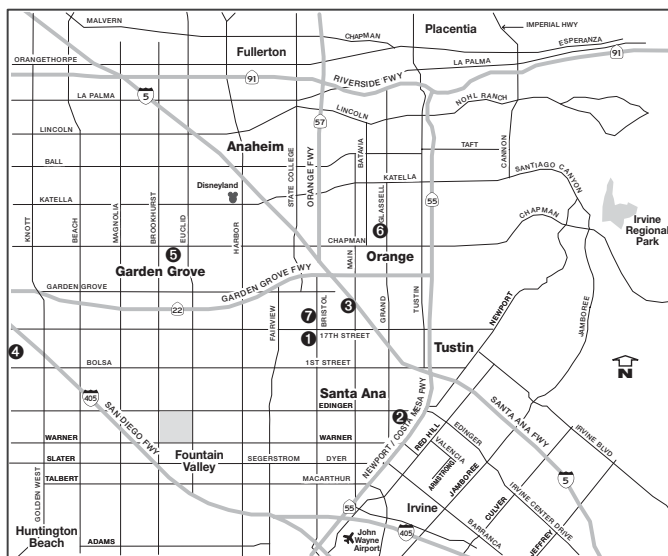
Day Tours: may be cancelled up to 10 days prior to departure date less a \$15 processing fee. A refund will only be issued if your space can be re-sold. You may send a substitute in place.

Multi Day Tours: Travel Protection insurance is highly recommended. A refund will be issued less a \$50 cancellation fee. Non receipt of confirmation DOES not warrant a refund for any event.

Due to unforeseen circumstances or weather conditions, day trips may be cancelled or services substituted. During the trip, if a participant does not abide to the scheduled departure and returning times, it is the participant's sole responsibility for return transportation.

All day trips will depart from RSCCD Parking Lot, 2323 N. Broadway, Santa Ana.

PLEASE ARRIVE 15 MINUTES PRIOR TO DEPARTURE TIME AND KNOW YOUR DEPARTURE LOCATION.



Course Locations

- 1 Santa Ana College
1530 W. 17th St., S.A.
- 2 Mina Wholesale Flowers
1918 E. Edinger Ave., S.A.
- 3 RSCCD
2323 N. Broadway, S.A.
- 4 Bolsa Chica Park
13660 University Ave.,
Westminster
- 5 H Louis Senior Center
11300 Stanford
Garden Grove
- 6 The Dragonfly Shops
& Gardens
260 N. Glassell, Orange
- 7 Mendez Fundamental
2000 N. Bristol
Santa Ana

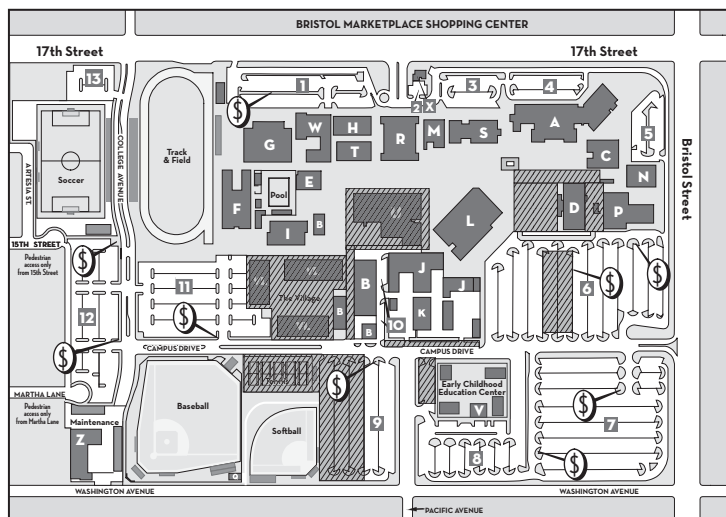
SANTA ANA COLLEGE

1530 W. 17th Street
Santa Ana, CA 92706
714-564-6000

 Denotes "Closed for Construction"

SAC Facilities And Locations

- | | |
|--|--|
| A Cesar Chavez Building / Business / Computer Lab | G Cook Gym |
| B Middle College High School | H Hammond Hall |
| C Fine Arts / Art Gallery | I Classroom Building |
| D Dunlap Hall Amphitheatre (west of bldg.) | J Auto Shop / Quick Center |
| E Fitness Center | K Welding / Auto Diesel |
| F Locker Rooms | L Nealley Library |
| | M Planetarium |
| | N Music Building |
| | P Phillips Hall Theatre |
| | Q Concession |
| | R Russell Hall |
| | S Administration Building
Admissions / Counseling |
| | T Technical Arts |
| | U Johnson Center (Closed) |
| | V Early Childhood Education Center |
| | VL The Village (Student Business Office,
Campus Store, Grab-n-Go, Health &
Wellness, DSPS, EOPS, Financial Aid,
International Students Program,
The Spot, Student Life) |
| | W Exercise Science |
| | X Security / Safety |
| | Z Maintenance |



(Tobacco use permitted in parking lots only.)

SAC Parking

- | |
|--|
| 1 Staff Parking |
| 2, 3 Visitor Parking |
| 4, 5 Staff Parking |
| 6-12 Student Parking
(except as posted) |
|  Permit Dispenser
(\$2.00 for 8 hours) |

PARKING INFORMATION

RSCCD requires parking permits for students and the public at Santa Ana College.

Daily permits should be placed face-up on your car dashboard. See campus map for Parking Permit Dispenser lot locations.

Daily parking permits are available for \$2.00 (coin or dollar) at Santa Ana College, Lots 6, 7, 9, 11 and 12.

COMMUNITY SERVICES REGISTRATION FORM

SANTA ANA COLLEGE COMMUNITY SERVICES

1530 W. 17th St., Santa Ana, CA 92706

Name _____
Last First

Address _____

City _____ Zip Code _____

Phone: Business () _____ Home () _____

Event #	Event Title	# of Participants and Names		Fee	Total

Check # _____ Money Order # _____

Visa/MC # _____ Exp. Date _____

3-digit security code (on back of card) _____ Authorizing Signature _____

MEDICAL/WAIVER RELEASE FORM MUST BE COMPLETED FOR ALL "COLLEGE FOR KIDS" PROGRAMS

One Medical/Waiver Release Form per Child. Form may be duplicated.

By my signature below, I hereby give permission for my child _____ to participate in the "College for Kids" Program. In permitting the above named child to participate in the program, the undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, bodily injury, property damage or wrongful death occurring to him/herself arising in any way whatsoever or however the same may occur and for whatever period said activities may continue. In the event of illness or injury, I do hereby consent to whatever medical and/or dental treatment are considered necessary in the best judgment of the attending medical staff, and/or Rancho Santiago Community College District staff. I also understand that Rancho Santiago Community College District does not provide health and medical insurance for participants.

Photograph/Media Release: Rancho Santiago Community College District has my permission to take photographs to be used for publicity purposes. I realize that no commercial use will be made of the photographs or information.

A responsible adult must accompany your child to the class site and must pick up your child at the site immediately following the completion of the class.

Signature of Parent or Guardian (I have read & agree to the refund policy)

Date

Print Name of Parent or Guardian

() _____
Daytime Phone Number

Emergency Contact/Relationship (Required)

() _____
Emergency Phone Number
(Required)

Discover • Prepare
Develop • Pursue

For Adults:

Active Adults • Animal Care
Arts & Crafts • Automotive
Business & Careers
Computers & Online Workshops
Cooking • Dance
Health • Fitness & Beauty
Money Management
Real Estate • Travel Tours • And More

For Kids:

Reading • Writing • Math
Study Skills • SAT Prep
And More



www.facebook.com/saccms

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SANTA ANA COLLEGE

Community Services Program
1530 W. 17th St., #S-203
Santa Ana, CA 92706

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