

SANTA ANA COLLEGE  
COMMUNITY SERVICES PROGRAM

Fall 2013

Take action • Aim for success • Enroll now



call (714) 564-6594 or visit: [www.sac.edu/cms](http://www.sac.edu/cms)

# HOW TO REGISTER



On-line Registration @ [www.sac.edu/cms](http://www.sac.edu/cms) with your MasterCard, VISA, or Discover.



FAX Registration with your MasterCard, VISA, or Discover. Complete the registration form on the inside back cover and FAX to (714) 564-0240.



Phone Registration with your MasterCard, VISA, or Discover. Call (714) 564-6594.



Mail-In Registration: Complete the registration form located on the inside back cover, include payment, and mail to:

Santa Ana College  
Community Services Program  
1530 W. 17th Street, S-201  
Santa Ana, CA 92706



In-Person Registration @ Community Services Program office located in the Administration Building, room S-201. See map on page 24.

## **CONFIRMATION:**

Registration received by mail will be confirmed if you send a self-addressed stamped envelope. Registration received by phone and online will automatically receive a confirmation. If you do not receive a confirmation in 5 business days, call our office at (714) 564-6594. Non-receipt of confirmation does not warrant a refund.

## **REFUND & TRANSFER POLICY:**

Refund and transfer requests must be made three (3) business days prior to the Event and are charged a \$10 processing fee per person. TRAVEL TOURS may be cancelled up to ten (10) business days prior to departure less a \$15 processing fee. A travel tour refund will only be issued if your space can be re-sold. Non-receipt of confirmation does not warrant a refund. A refund will not be issued after class is held.

## **DISHONORED CHECKS:**

A \$25 fee will be charged for any returned check. In addition, an administration hold placed against your student records and a class stop will be issued.

## **PARKING POLICY:**

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11, & 12.

## **NONDISCRIMINATION POLICY:**

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator. RSCCD Title IX Officer and Section 504/ADA Coordinator: John Didion, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489.

# FALL 2013

## Community Services Program

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### Community Services Staff

Terri Hawn  
Lithia Williams

### Office Hours

Monday–Friday 9:00am–4:30pm

**Call:** 714-564-6594

**Fax:** 714-564-0240

**Web:** [www.sac.edu/cms](http://www.sac.edu/cms)

# ACTIVE ADULTS

## BRAIN FITNESS

Preserve and improve mental function and reduce the risk for Alzheimer's disease and dementia. Participate in this program and help slow down the degenerative cognitive loss that is commonly associated with normal aging. You will learn about cognitive functioning, practice effective mental fitness activities, and get direction for your personal brain fitness.

*Yuko Spiller is a certified brain fitness Instructor through the American Senior Fitness Association.*

**Event 81742 2:00p-3:00p Tues., Thurs. SAC I-101 9/24-10/31**  
**Fee: \$48/person or \$4 per visit 12 sessions Spiller Y**

## SENIOR WORKOUT

Burn calories, increase strength, endurance and improve your heart's health. Refresh your body with gentle stretches designed to improve circulation, flexibility, and increase your energy. Experience the rich benefits of stretching, improved posture, healthier back, and release of tight muscles. Special attention will be placed on breathing, proper alignment, and deep relaxation. Treat yourself to improved fitness!

*Diane Mettra is a certified fitness instructor.*

**Event 81741 10:00a-11:00a Mon., Wed. SAC W-106 9/23-11/6**  
**Fee: \$48/person or \$4 per visit 12 sessions (no class 10/7 & 10/9) Mettra D**

## FALL PREVENTION

More than 1.6 million older Americans go to the emergency room each year for fall-related injuries. Class is lead by a wonderful caring instructor who guides students through activities to improve balance and mobility. The exercises are simple, safe, and effective.

*Sue Burchfiel is a certified fitness instructor.*

**Event 81743 3:30p-4:30p Thursday SAC I-101 9/26-10/24**  
**Fee: \$20/person or \$4 per visit 5 sessions Burchfiel S**

## GERI-FIT® WORKOUT

Improve strength, stamina, balance and arthritic conditions in this 45-minute strength training exercise class for older adults age 60 and over. No aerobics or floorwork! Most of the exercises are done seated in chairs. **Bring a set of 2-pound dumbbells (each), a stretch band and water to drink during the workout.**



**Event 81678 2:45p-3:30p Tues., Thurs. SAC W-106 10/1-10/24**  
**Fee: \$64/person 8 sessions Geri-Fit, LLC**  
**Event 81679 2:45p-3:30p Tues., Thurs. SAC W-106 10/29-11/21**  
**Fee: \$64/person 8 sessions Geri-Fit, LLC**

## OSTEOPOROSIS WORKSHOP (AGES 16+)

Learn how to ward off and help prevent osteoporosis! During this presentation, a certified strength trainer will demonstrate 15 primary strength training exercises that will strengthen the spine, hips, wrists, and improve posture at the same time. Sit, watch and learn; no participation needed! All ages and fitness levels welcome.



*Francesca Fisher is a certified senior strength training specialist and has been teaching older adults for 25 years.*

**Event 81681 2:45p-3:30p Thursday SAC W-106 9/26**  
**Fee: \$15/person 1 session Fisher, F**

## ELDER CARE - GOV'T GRANTS & SUBSIDIES

This workshop is designed to educate, clarify, and empower you with options and directions. Learn special laws that can eliminate spend down, forfeiture, penalties, and liens. Educate yourself and take that first step towards protecting your family, your home and your savings from the devastating cost of long term care. Millions of dollars in government funds go unclaimed and unused every year, only because people don't know they exist or how the application process works. This program is available for everybody who needs nursing home eldercare. Learn how the long term healthcare system works, and how to legally make it work for you.

**Event 81620 2:00p-4:00p Tuesday SAC I-101 9/17**  
**Fee: \$25/person 1 session Leiter C**  
**Event 81621 6:00p-8:00p Tuesday SAC I-102 11/12**  
**Fee: \$25/person 1 session Leiter C**

## DO YOU HAVE A GREAT IDEA FOR A NEW CLASS?

We're always looking for teachers who have developed classes in:

**Art & Crafts • Real Estate • Business & Careers • Dance, Health & Beauty • College for Kids**

Mail a proposal to:

**Santa Ana College-Community Services Program, Attn: Lithia Williams, Program Coordinator**  
 1530 W. 17th St. Santa Ana, CA 92706 • Email: williams\_lithia@sac.edu

## Hey ACTIVE ADULTS 55+



check out our...

Floral Designing, page 9

Travel Tours, page 22

Computer Workshops, page 13



### VA BENEFITS FOR ELDERCARE

There are pension benefits available to veterans who have NOT sustained a disability during their military service. Unfortunately these provisions are not widely known and thousands of eligible veterans and their spouses fail to apply. Come learn about these VA Benefits, how to qualify, how to apply, how much you can receive and how these benefits can pay for home care, assisted living facilities, and long term nursing home care.



<b>Event 81675</b>	<b>2:00p-4:00p</b>	<b>Thursday</b>	<b>SAC I-108</b>	<b>10/10</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Leiter, C</b>
<b>Event 81676</b>	<b>6:00p-8:00p</b>	<b>Thursday</b>	<b>SAC I-202</b>	<b>10/24</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Leiter, C</b>

### ANIMAL CARE

#### DOG OBEDIENCE

Give your dog a new leash on life! This beginner-level course is open to all breeds of dogs over 5 months (larger breeds accepted at 4 months) Exercises will include the proper heel command, automatic sit, sit-stay and down-stay, stand for inspection, and come commands. Behavior problems such as destructive chewing, hole digging, and over-exuberance will also be addressed. Trophies and certificates will be awarded at graduation. **The first meeting will be an orientation, WITHOUT DOGS. Please bring vaccination records and \$10 insurance fee due to your instructor at first meeting.**



*Khara Knight is a member of the Association of Pet Dog Trainers and has been a trainer with Dog Services Unlimited for more than 12 years.*

<b>Event 80010</b>	<b>9:00a-10:00a</b>	<b>Saturday</b>	<b>H Louis Senior Center</b>	<b>9/28-11/9</b>
<b>Fee: \$88/person</b>			<b>7 sessions</b>	<b>Knight K</b>

**H Louis Senior Center 11300 Stanford, Garden Grove (between 9th and Euclid)**

#### FRISBEE DOGS! CATCH THE FUN!

In this one-day workshop, your dog can start learning the fun sport of Toss-N-Fetch from an avid Dog-Disc competitor, David Procida. This fun course includes instruction on proper Frisbee throwing techniques, getting your dog motivated to catch a disc AND bring it back to you, and an introduction to some stunts, including spins and weaving through your legs. **Please pre-register, and bring vaccination records, your dog, and \$5 materials fee. (includes a Frisbee).**

*David Procida has 9 years experience as a trainer with Dog Services Unlimited.*

<b>Event 80013</b>	<b>12:00p-1:30p</b>	<b>Sunday</b>	<b>Fountain Valley Recreation Center</b>	<b>10/13</b>
<b>Fee: \$34/person</b>			<b>1 session</b>	<b>Procida D</b>

**Fountain Valley Recreation Center, Brookhurst at Heil, Fountain Valley**

### AROUND THE HOME & GARDEN

#### PLUMBING REPAIRS

Learn how to safely troubleshoot and install faucets, sinks, toilets, garbage disposers, water heaters, bathtubs, showers, and major appliances such as dishwashers and clothes washing machines. Avoid expensive plumbers and repair plumbing problems yourself! Take the mystery out of a clogged drain and discover how to best clear it! New plumbing will be covered, including water supply pipes, valves, drain and waist pipes, natural gas piping and new materials such as PEX plumbing. Limited hands-on experience will be available.



<b>Event 81297</b>	<b>6:00p-9:00p</b>	<b>Thursday</b>	<b>SAC T-212</b>	<b>11/7-12/19</b>
<b>Fee: \$99/person</b>			<b>6 sessions (no class 11/28)</b>	<b>Famolaro P</b>

## ELECTRICAL REPAIRS

Upgrade all your old outlets and switches. Repair your own home electrical problems and avoid expensive electricians! Learn how to safely troubleshoot and install electrical outlets, switches, dimmers, light fixtures, and ceiling fans. Discover the magic of a GFCI, AFCI, split-outlet circuit, and three-way and four-way switch circuits. Limited hands-on experience will be available. A supply list will be provided in class.

Event 81299 6:00p-9:00p Thursday SAC B-18 9/19-10/24  
Fee: \$99/person 6 sessions Famolaro P

## PILLOWS & CUSHIONS

Give accent pillows and old cushions a fresh new look this season. Students will select their own fabrics and decide to add creative trimmings to pillows and cushions. Come and put your upholstery skills to practice and design your own slipcovers. **A supply list will be provided in class.**



Event 80597 6:00p-9:00p Wednesday SAC T-201 9/25-10/23  
Fee: \$89/person 5 sessions Dominguez P

## CLUTTEROLOGY®

Are you tired of searching for items lost in piles of chaos? Do you stumble over stuff strewn throughout your house? Clutterology® will change your life by making your environment work for you. Don't let your clutter dictate your life. Discover innovative ideas to get your clutter in order. Topics covered: how to put a stop to junk mail, distinguishing between organized and neat, the true and destructive cost of stuff, how to determine keep items from toss items, removing clutter to improve your life, creating an efficient environment so you can get more done. Stop stressing over mess and finally put an end to the havoc by taking this practical class. **A \$30 materials fee payable to the instructor for the book Clutterology®.**

Event 81648 6:30p-9:30p Tuesday SAC I-102 10/1  
Fee: \$39/person 1 session Rounds, Miller & Assoc.

## ARTS & CRAFTS

### CANDLEMAKING

Decorating with candles makes a beautiful addition to any home. Fragrant, multi-colored candles also make great gifts! Join us to create unique gifts for any occasion, maybe even start your own candle business! Topics include: getting started, different types of candles, using molds, how to add fragrance and natural color additives, resources for materials and supplies. Students will make 3-5 candles in this hands-on workshop. Please dress accordingly. **A \$15 material fee is payable at the door to the instructor.**

Event 80542 9:00a-12:00p Saturday SAC T-212 12/14  
Fee: \$29/person 1 session Abdul Q

### SOAPMAKING

Do you love the sensual pleasure of beautiful aromatic soaps? Why not learn to make your own? It's easier than you think. Custom-made soaps are perfect for gifts, bathroom decor and people with sensitive skin. You will create 4 - 6 different soaps, layer colors, use molds, add fragrances, herbs or toys. Express your creativity in this hands-on class. Please dress accordingly. **A \$15 material fee is payable at the door to the instructor.**

*Quayum Abdul has been teaching arts and crafts for 20 years throughout Los Angeles and Orange Counties.*

Event 80543 2:00p-5:00p Saturday SAC T-212 12/14  
Fee: \$29/person 1 session Abdul Q

### BEADS, CRYSTALS & SEMI-PRECIOUS STONES

This beginning jewelry design class will introduce students to basic jewelry construction. Learn designing techniques using bead wire, toggles, clasps, eye/head pins and hooks. Students will have a choice to create a necklace and earring set or necklace and bracelet set using beads, crystals or semi-precious stones. **Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional).** These tools can be purchased at hardware or craft stores. **A \$15 material fee is payable in class.**



*Brigitte Burns is a jewelry designer who enjoys teaching in Orange and Los Angeles Counties.*

Event 80014 6:00p-9:00p Thursday SAC B-17 9/12  
Fee: \$29/person 1 session Burns B

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# REGISTER ONLINE

## Day or Night at [www.sac.edu/cms](http://www.sac.edu/cms)

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**BASIC WIRE-WRAPPING**

This hand-wiring class will teach you techniques to design and create beautiful jewelry at a fraction of the cost of retail. With simple wire-wrapping techniques learned in class you'll create a bracelet and earring set using sterling silver or gold filled wires to link semi-precious stones, beads or crystals. **Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional).** These tools can be purchased at hardware or craft stores. A \$15 material fee is payable in class.

<b>Event 80017</b>	<b>6:00p-9:00p</b>	<b>Thursday</b>	<b>SAC B-17</b>	<b>10/3</b>
<b>Fee: \$29/person</b>			<b>1 session</b>	<b>Burns B</b>

**JEWELRY DESIGN-PEARL KNOTTING**

Students will enjoy silk-knotting a necklace or bracelet into a one of a kind piece of jewelry. Several styles and techniques will be taught using glass pearls, silk cord and your choice of silver or gold tone clasps. **Students should bring a pair of round nose pliers, wire cutters and chain nose pliers to class.** These tools can be purchased at hardware or craft stores. A \$15 material fee is payable at the door.

<b>Event 80019</b>	<b>6:00p-9:00p</b>	<b>Thursday</b>	<b>SAC B-17</b>	<b>10/24</b>
<b>Fee: \$29/person</b>			<b>1 session</b>	<b>Burns B</b>

**CREATIVE JEWELRY DESIGNING**

Creating jewelry in this class requires some previous experience. At this level participants will learn how to coordinate and design a multi-strand or multi-drop design necklace using wire linking techniques. Develop your own style of jewelry with eye-pins, semi-precious stones, glass beads and crystals. Students will take home a necklace and earring set or a necklace and bracelet set. **Students should bring a pair of the following tools to class: round nose pliers, chain nose pliers, wire cutters and crimping pliers (optional).** These tools can be purchased at hardware or craft stores. A \$15 material fee is payable in class.

<b>Event 80021</b>	<b>6:00p-9:00p</b>	<b>Thursday</b>	<b>SAC B-17</b>	<b>11/7</b>
<b>Fee: \$29/person</b>			<b>1 session</b>	<b>Burns B</b>

**WATERCOLOR: A HOLIDAY GIFT**

Be original this holiday season and give a one-of-a-kind valuable piece of WATERCOLOR painting. This workshop will demonstrate techniques to create luminous wet-into-wet backgrounds, use of dry brush, salt, alcohol, sandpaper for special effects, and use of gouache to add sunlit sparkle, spattering, and scraping, sponging and dry masking. Learn to render through smooth blending, gradual tonal changes, and layering color. **A supply list will be provided in class.**

*Lorna Manapat, BFA has 30 years professional experience demonstrating art, design, and illustrations.*

<b>Event 81564</b>	<b>6:00p-7:30p</b>	<b>Friday</b>	<b>SAC C-210</b>	<b>10/18-11/22</b>
<b>Fee: \$72/person</b>			<b>6 sessions</b>	<b>Manapat L</b>

**FACE PAINTING: DAY OF THE DEAD**

Come learn how to design a Dia de los Muertos sugar skull style make-up just in time for Halloween! Through hands-on practices students will learn how to lay a base, color blending and many different brush strokes. Safe and hygienic face painting practices will be emphasized. **A \$5 material fee is payable in class to the instructor.**



*Nina Greville is a working Hollywood make-up artist with over 20 years experience.*

<b>Event 80149</b>	<b>6:00p-9:00p</b>	<b>Wednesday</b>	<b>SAC B-17</b>	<b>10/30</b>
<b>Fee: \$35/person</b>			<b>1 session</b>	<b>Greville N</b>

**BASIC COLORED PENCILS**

This introductory workshop teaches students to draw and render realistic fine art using colored pencils. Work from observation, with resource materials and emphasize basic color theory for layering and shadowing. You will be amazed to see your finished piece of art, ready to hang on your family's wall of fame. **A supply list will be provided in class.**

*Lorna Manapat, BFA has 30 years professional experience demonstrating art, design, and illustrations.*

<b>Event 81555</b>	<b>6:00p-7:30p</b>	<b>Thursday</b>	<b>SAC C-208</b>	<b>9/19-10/10</b>
<b>Fee: \$59/person</b>			<b>4 sessions</b>	<b>Manapat L</b>

**CHAN LUU LEATHER WRAPPED BRACELET**

Learn to make the hot new fashion trend, the Chan Luu style bracelet, using leather cord, beads, silk thread, and button closure. Make it single or double wrap, elegant or rustic, according to your taste. Soon you'll be making them for yourself and all your friends! **A \$25 material fee is payable to the instructor.**



*Laura Souder has 35 Years Professional Experience as a Jewelry Designer and Ceramic Artist.*

<b>Event 81546</b>	<b>9:00a-12:00p</b>	<b>Saturday</b>	<b>SAC I-202</b>	<b>10/5</b>
<b>Fee: \$39/person</b>			<b>1 session</b>	<b>Souder L</b>



## WIRE WRAPPED RINGS

Create fun, easy beaded wire wrapped rings! Using a ring mandrel, copper wire, and glass pearls, you'll learn to wrap varieties of ring styles. This class will empower you to make rings to give as gifts, or to match all of your outfits! Tools provided for use in class. This class is designed for beginner and intermediate students. **A \$25 material fee is payable In class.**



**Event 81744 1:00p-4:00p Saturday SAC - I-202**  
**Fee: \$39/person 1 session**

**10/5**  
**Souder L**

## HOLIDAY FLORAL DESIGN

Add a colorful arrangement to your holiday decor. Master the principles of floral arranging on festive designs to display for Halloween, Thanksgiving and Christmas. Students will learn how to combine fruits, vegetables, candles, ornaments with vibrant seasonal flowers. **A \$65 material fee is payable in class to the instructor.**

**Event: 81789 9:00a-12:00p Saturday Mina Wholesale Flowers**  
**Fee: \$65/person 4 sessions**

**10/19-11/9**  
**Asadirad M**

**Mina Wholesale Flowers: 1918 E. Edinger Ave., Santa Ana, CA**

## AUTOMOTIVE TECHNOLOGY

### DMV APPROVED AUTO WHOLESALE BUSINESS

Come learn to make extra money buying and selling wholesale car as a home-based business; or, simply buy cars for your friends, family and co-workers at great wholesales prices. You can earn \$3000 just selling 3-4 cars a month. In this DMV approved course, you learn how to get your auto dealer license and how to operate a profitable used car business. Find out the how and where of buying at wholesale prices and how to sell at retail for very good profits. You'll get a FREE list of all the dealer-only auctions in the USA. You'll receive a DMV certificate of completion at the end of class. **A \$20 material fee is payable at the door.**



*Ronald Wayne Williams has five years experience as an auto dealer owner and operator.*

**Event 80652 6:00p-9:00p Wed., Thurs. SAC D-107**  
**Fee: \$85/person 2 sessions**

**10/16 & 10/17**  
**Williams, W**

## BUSINESS & CAREERS

### EFFECTIVE JOB HUNTING STRATEGIES

Are you seeking employment? Are you looking for promotional opportunities within your organization or elsewhere? When was the last time you updated your resume? Do you struggle with job interviews? This seminar will cover job searching, resume improvement with emphasis on business writing, and the do's and don'ts of the interview process.



*Silvia Gonzalez, MS has 24 years experience in public administration.*

**Event 81567 6:30p-9:30p Thursday SAC D-109**  
**Fee: \$99/person 6 sessions**

**9/26-10/31**  
**Gonzalez S**

### IDENTIFY YOUR PERFECT CAREER

Want to identify your perfect career? In this 3-hour workshop participants will discover how to bring their life's passion into focus. Learn how to unlock the dream within, identify new career possibilities, and create an action plan to guide you toward achieving your life goals. **A \$20 material fee is payable at the door to the instructor.**

*Sue Montelone is a life and career coach with over 15 years educational and corporate experience.*

**Event 81286 6:00p-9:00p Tuesday SAC A-207**  
**Fee: \$39/person 1 session**

**10/1**  
**Montelone S**

### OVERCOME FEAR OF PUBLIC SPEAKING

Is your public speaking anxiety limiting your personal, school or career goals? Join Performance Psychologist Dr. Nick Lazaris as you learn the essential skills necessary for controlling unpleasant physical and emotional reactions. Discover key techniques to reduce speech anxiety and gain confidence. You can turn your fear of public speaking into energized performances every time. **A \$30 material fee for DVD, CD and workbook is payable in class.**

**Event 81645 7:00p-9:00p Wednesday SAC I-106**  
**Fee: \$29/person 1 session**

**10/9**  
**Lazaris N**

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**Register day or night online @ [www.sac.edu/cms](http://www.sac.edu/cms)**





CASH IN WITH A SUCCESSFUL HOME-BASED BUSINESS

Are you tired of working for someone else? Do you need to increase your income? Turn your talents and hobbies into profit at home by learning how to start a part-time or full-time home-based business. During this comprehensive workshop, only offered once a year, you will discover many details including: 100 home business ideas, mandatory legal documentation, effective ways to market your product or service, taking tax deductions (including this workshop), and free future individual Q & A opportunities. If you want to succeed in a home business, this step-by-step workshop is a must! **A \$20 material fee is payable at the door.**

LeeAnne Krusemark is a journalist, author, a Chamber of Commerce past president, and owner of an award winning public relations business.

Event 81287 6:00p-8:00p Tuesday SAC I-102 11/5  
Fee: \$29/person 1 session Krusemark L

MAKE MONEY TYPING/WORD PROCESSING BUSINESS

If you can type, then you can make money at home using your computer. Following a review of the steps necessary to start a profitable, legal business at home, you will then discover the secrets to success in the word processing business. Prerequisite: How to Cash In With A Successful Home-Based Business. **A \$10 material fee is payable in class.**

Event 81288 8:00p-9:00p Tuesday SAC I-102 11/5  
Fee: \$15/person 1 session Krusemark L

QUICKBOOKS ACCOUNTING

Gain a marketable business skill or take control of your business finances by learning the basic concepts of Quickbooks. Topics include: customers, vendors, items, invoices; cash sales receipts; accounts receivable & payable; check and credit card transactions; receiving and depositing payments; reconciling financial reports. QuickBooks Pro is an accounting software application designed for the non-accountant in mind. Some accounting knowledge is recommended but not required.

Mike Figueroa is a graduate of Cal State Fullerton, accounting firm owner, certified tax preparer with over 15 years experience.

Event 81289 6:00p-9:00p Wednesday SAC A-222 10/24-11/21  
Fee: \$89/person 4 sessions (no class 10/31) Figueroa M

SMALL BUSINESS BOOKKEEPING & TAXES

Bookkeeping is a step-by-step approach to recording daily operational financial transactions in a small business organization. Students will learn how to set up accounting journals, analyze, interpret financials, and prepare financial statements. Topics include: accounting principles, budgeting, accounts receivables, expenditures, accounts payable, payroll, and preparation of Federal taxes for a small business. The course concludes with a Federal tax workshop presented by the Internal Revenue Service!

Felix Famolaro has an accounting degree and MBA studies from California State University, Fullerton.

Event 81290 6:00p-9:00p Tuesday SAC D-107 11/5-12/10  
Fee: \$99/person 6 sessions Famolaro, P

BECOME A NOTARY PUBLIC

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income and get recommissioned. This intensive one-day seminar is designed to equip you with everything you need to know to become an effective Notary. You will find out about new legislation as well as how to pass the official Notary exam (must be taken every 4 years), identify document signers, keep a journal, fill out certificates and avoid lawsuits. The class includes a practice Notary Public Exam. **A \$30 manual fee is payable to the instructor. PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30 a.m. You must be on time when returning to the classroom from breaks.**

Notary Public Seminars, Inc., has been a leading public course provider in California for 15 years.

Event 80653 8:00a-6:00p Saturday SAC R-126 10/5  
Fee: \$85/person 1 session Notary Public Seminars, Inc.

NEW/RENEWING - NOTARY EXAM INFORMATION			
Registration:	4:00 – 5:00pm	Requirements:	Legal resident of California (military excluded)
Exam:	5:00 – 6:00pm	Photograph:	2x2 passport color photo
Payment:	\$40 check payable to Secretary of State	Age:	18+
Identification:	Valid Driver's License or state issued ID with photo	Materials:	#2 pencil
Live Scan Fingerprints required after you pass the exam.			

**RENEWING NOTARIES-3 HOUR STATE REQUIRED**

Renewing Notaries may take a three hour Approved Notary Refresher course. We will review all laws and regulations you are required to know to continue as a Notary. You must take the exam and be fingerprinted again. A 6 hour approved course must be taken first without a lapse in your commission.” Commission is valid for 4 years. Serious conviction may disqualify applicant. **A \$30 material fee is payable in class to the instructor.**

**Event 80656 12:45p-6:00p Saturday SAC R-126 10/5**  
**Fee: \$49/person 1 session Notary Public Seminars, Inc.**

**BECOME A LOAN SIGNING AGENT**

California’s real estate industry is in need of notaries and others who are interested in becoming loan document specialists. Topics will include: how to contact the most lucrative and profitable businesses, primary contacts, getting signed with successful services and agencies, and how to develop and build your own business. Learn to properly notarize loan packages. We will discuss how to negotiate your fee and advertise yourself in your market. Receive a free listing of 50 loan-signing companies that are looking for notaries. Participants awaiting Notary commission and/or exam results may register. **A \$40 material fee for a resource book is payable at the door. An optional certificate of completion is available for \$20.**

**Event 81280 9:00a-4:00p Saturday SAC I-101 10/26**  
**Fee: \$89/person 1 session Notary Public Seminars, Inc.**

**HOW TO SELL ON EBAY**

Do you have rooms, closets, drawers and garages full of items you re holding on to? Are you paying storage on items that no longer fit in your home? Why not make money and help others at the same time? Learn business savvy approaches on how to organize, categorize, write posts, and sell your items on eBay.

*Frances Greenspan teaches at various colleges and various cities in Orange County.*

**Event 81316 6:30p-8:30p Wednesday SAC D-107 9/18 & 9/25**  
**Fee: \$59/person 2 sessions Greenspan, F**

**CART VENDING**

Discover the lucrative business of cart vending. By selling food, souvenirs, and seasonal memorabilia you can earn \$60,000 a year working part-time. Discussions include: locating prime locations, bookkeeping and taxes, licenses and permits, health department regulations and commissary requirements, product sources and pricing. This is a great time to invest in a low cost, low risk, all cash business.

**Event 81654 6:30p-9:30p Thursday SAC I-202 11/21**  
**Fee: \$39/person 1 session Konstant E**



**BECOME A CHILD VISITATION MONITOR**

Make a difference in the life of a child. Consider a career as a professional Child Visitation Monitor. The courts often require scheduled, monitored visits between a child and a non-custodial parent. Learn stages of child development, different forms of violence, reflective listening and neutrality. Topics covered: basic principles and practices of supervised visitation; defined and neutral role as a monitor; proper and effective parental visits; the child’s best interest and safety; how to handle separation and termination of visits; and more. **A \$50 material fee for workbooks and certificate of completion is payable in class to instructor. Must be 21 years of age or older and able to provide a clean Live Scan background check for employment in this industry.**

**Event 81281 9:00a-6:00p Saturday SAC I-104 10/19-11/2**  
**Fee: \$199/person 3 sessions Notary Public Seminars, Inc.**

**CONTRACTING LICENSE**

This course is designed for students interested in exploring career opportunities in General Contracting and/or sub-contracting for any trade. The main goal of the course is to help students who want to prepare for the California Contracting License Examination, by the Contractors State License Board (CSLB). Also, current contractors will be interested, in order to enhance their law and business skills. Learn how to properly prepare a bid, and how to effectively manage a building construction project.

**Event 81294 6:00p-9:00p Wednesday SAC D-107 11/13-12/18**  
**Fee: \$99/person 6 sessions Famolaro P**



**REGISTER EARLY!**

Classes may fill quickly or cancel due to low enrollment.

# Check out Travel Tours on page 22



## MAKE THE RIGHT CALL

This comprehensive, practical, Human Resource Certificate Program is designed to provide an in-depth look at three key human resource functions essential to the current or aspiring human resource practitioner. One of the biggest challenges California managers face today is the very real threat of employment litigation. A significant percentage of employment litigation occurs during hiring, managing performance and termination of employees. Learn practical ways of effectively handling these HR challenges. **A \$5 material fee is payable in class for a certificate of completion.**

Event 81660 9:00a-3:00p Friday SAC I-102 10/18  
 Fee: \$99/person 1 session Pratt A

## CULTIVATING EMPLOYEE RELATIONS

Behavioral interviewing is 55% effective at identifying future employees. Learn to conduct effective behavioral interviews, evaluate the most successful candidates and avoid legal pitfalls. Help new hires adjust to their jobs by implementing an onboarding process that works. The faster new hires feel welcome and ready to tackle their new jobs, the faster they will integrate and become an effective part of your organization. Learn what employees really want. Reduce turnovers, engage employees and retain your key staff with ideas learned in this workshop. A certificate of completion will be issued to each participant. **A \$5 material fee is payable at the door to the instructor.**



Event 81672 9:00a-3:00p Friday SAC I-102 10/25  
 Fee: \$99/person 1 session Pratt A

## BUILD YOUR OWN BUSINESS WEBSITE

You can have your own web site for as little as \$5 a month. This workshop requires no prior Web site development experience and is suitable for: beginners, experts, managers & web designers. You will learn to: Improve your business web site, analyze your needs and select the best design criteria, Make the site user friendly, Get a FREE shopping cart that only costs if sales are made, Promote your site, and link with search engines to make you visible. When you complete this seminar, you'll have the confidence and tools to create your own web site. **A \$30 manual fee is payable in class to the instructor.**

Event 81646 6:30p-9:30p Tuesday SAC I-106 10/1  
 Fee: \$39/person 1 session Rounds, Miller & Assoc.

## BECOME A FLORAL DESIGNER

Students will learn principles of flower arranging including composition and color coordination. Course will cover topics such as proper usage of mechanical supplies, handling of flowers and foliage, flower and foliage identification, pricing of arrangements, and proper design techniques. Students will learn merchandising, marketing and pricing for their own home based business. Upon completion of all appropriate classes, students will be proficient enough to find employment in the floral industry or to start and maintain their own home based business. **Students should bring a pair of pruning shears to class. A material fee of \$65 is payable to the instructor.**



*Mina Asadirad is an experienced floral designer and owner with 25 years teaching experience.*

Event 81285 9:00a-12:00p Saturday Mina Wholesale Flowers, Inc. 9/14-10/5  
 Fee: \$65/person 4 sessions Asadirad M

Mina Wholesale Flowers, Inc., 1918 E Edinger Ave., Santa Ana

## MAKEUP 101

Makeup 101 is for people who want to learn the basic steps to be your own makeup artist. This class will educate you in makeup application and foundation selection, including a basic understanding of face shapes, bone structures, hues and what eye shadows to use. The class will cover day and evening looks, plus natural bold and trendy runway looks. You will learn how to correct and reshape brows, as well as how to apply eye lashes. You will learn blending techniques, shading and contouring to create the most glamorous looks. A step by step application will be supervised by the instructor. Each student will receive a certificate of completion. **A \$30 makeup kit fee is payable at the door. (Cash only)**

*Michelle Jackson is one of Hollywood's leading celebrity makeup artists for Television, Vogue Magazine and Motion Picture.*

Event 81282 2:00p-4:30p Saturday SAC T-212 10/5  
 Fee: \$65/person 1 session Jackson M

## ASSERTIVENESS SKILLS FOR SUCCESS

You can become a more effective communicator in your marriage, friendships and business relationships. Develop assertive communication skills, build your self-esteem and confidence, learn to say 'No' without feeling guilty, and identify what you want and go after it. Learning to assert yourself will enhance your chances for happiness and success in everyday living. **A \$30 material fee is payable to instructor at beginning of class, for book, CD and handout.**

*Dr. Nick Lazaris is a Psychologist and Adjunct University Professor. He has 30 years experience coaching, consulting, teaching and helping individuals achieve their best in life, business and relationships.*

**Event 81643 7:00p-9:00p Wednesday SAC I-106 9/25**  
**Fee: \$29/person 1 session Lazaris N**

## THREADING FROM A TO Z

Attention Beauty Professionals, Students, and anyone with an interest in the latest beauty trends! Introducing a new opportunity that is too good to miss- Threading A to Z! Learn how to perform the most sought after form of hair removal and eyebrow shaping in this comprehensive, hands-on course! Until now, it was virtually impossible to learn this Middle-Eastern/Indian tradition. Now the secret's out! Students will receive a threading kit, which contains all of the necessary tools for threading, as well as a certificate upon course completion. This is a great way to broaden your skills and stay ahead of the curve! The demand for threading practitioners continues to grow, so sign up today! **A \$15 material fee is payable to the instructor.**

**Event 81296 6:00p-8:00p Monday SAC I-106 10/21 & 10/28**  
**Fee: \$75/person 2 sessions Mikhael S**

## GRANT WRITING FUNDAMENTALS

Take part in an informative hands-on workshop created for new and experienced grant writers. All individuals from executive directors to development officers will benefit by taking a detailed look at the grant writing process. You will learn how funding is announced, how applications are judged, and how to construct a winning proposal. **A \$30 material fee is payable at the door.**

*Dr. John Drew is a graduate from Cornell University and has successfully written and received millions of dollars in grants.*

**Event 81284 6:00p-9:00p Mon., Wed. SAC A-213 9/16 & 9/18**  
**Fee: \$69/person 2 sessions Drew J**

## VOICE-OVERS: YOU'RE ON THE AIR

Voice-overs are hot today! You don't have to be an actor to get voice-over work, but it certainly doesn't hurt! With such notable talent as Morgan Freeman, Glenn Close and Alec Baldwin lending their voices to commercials, films, and videos, one would think that it would be next to impossible to break into this field. Not so! In this class you'll learn about an exciting new way to work on your own terms and turn voice-overs into a thriving full or part-time business! Jon St. John, a successful broadcast and voice-over artist will introduce students to the voice-over business as a whole. He will talk about the numerous opportunities; discuss voice-over technique; the income potential; and the all-important demo and how to have it produced. You'll step up to the microphone to do some practice recording, and best of all, hear the results!



*Jon St. John has over 30 years of broadcasting and voice-over experience.*

**Event 81283 7:00p-9:00p Monday SAC I-106 10/7**  
**Fee: \$29/person 1 session Such A Voice**

## CONSTRUCTION HOME IMPROVEMENT

Participants will learn how to construct an entire building in accordance with the Uniform Building Code (UBC). Instruction includes concrete slabs and above-ground foundations, wood framing, roofing, insulation, drywall, and stucco. Students will receive limited hands-on training. **A certificate of completion will be given on the last day of class.**

**Event 81295 6:00p-9:00p Wednesday SAC B-18 9/25-10/30**  
**Fee: \$99/person 6 sessions Famolaro P**

## HOME-BASED FOOD BUSINESS

With a newly approved California Homemade Food Act (AB1616), entrepreneurs may use their home to launch a small food business. This step-by-step course provides information about all 'ingredients' necessary to launch and operate a fun and profitable home-made food business from your very own kitchen. Topics covered: Cottage Food Operation Act and food labeling, balancing family versus business, cost analysis, business plan, production prep, how to effectively launch, market and grow your business. **A \$15 material fee is payable in class.**

*Caron Ory has 20 years experience as a trained dietitian.*

**Event 81677 9:00a-4:00p Saturday SAC I-103 11/2**  
**Fee: \$99/person 1 session Ory C**



# REGISTER ONLINE

## Day or Night at [www.sac.edu/cms](http://www.sac.edu/cms)

### CASH IN ON IDEAS & INVENTIONS

Want to learn the proven ways to cash in on your inventions? If your idea works, it's a GREAT idea but now you need to know-how to make money with it. People just like you are creating and selling their ideas and inventions for big money! If you want to secure the rights to your ideas and learn the proven way to CASH IN on your inventions, this program will show you how to: Make your invention intellectually safe and profitable; Protect your ideas with patents, trademarks, and copyrights; Evaluate your ideas for marketability; Find potential buyers for your invention and offer it for sale in the safest method possible. **A \$30 manual fee is payable in class.**

*Nancy Miller has trained thousands of inventors with this program and written over a dozen books and articles on the invention process and continues to assist inventors in their marketing and solicitation efforts.*

**Event 81647 6:30p-9:30p Tuesday SAC I-102 10/15**  
**Fee: \$39/person 1 session Rounds, Miller & Assoc.**

### SELF-PUBLISHING, E-PUBLISHING AND MORE

Learn how to get your book on the market quickly and easily! Publishing is easier than you think. If you want to be published, but don't know where to start, this class will give you the know-how to fulfill your dream of creating your own books, booklets, audio CDs and e-books. You will learn to: Use quick and easy methods to get your work published; Convert your book to an e-book for the iPad, Kindle and PDF formats for FREE; Upload your finished books and e-books to Amazon and other major chains; Offer it as a pay-per-download product from your Web site; Create podcasts and other saleable products; Use copyrights and trademarks to protect your work. Don't get left out - publish your book NOW and start profiting from it immediately! **A \$30 materials fee is payable in class to the instructor.**

*Mike Rounds of Rounds, Miller and Associates, is a speaker, trainer and author with more than 200 published works.*

**Event 81649 6:30p-9:30p Tuesday SAC I-106 10/15**  
**Fee: \$39/person 1 session Rounds, Miller & Assoc.**

## COLLEGE FOR KIDS & TEENS

### READING DEVELOPMENT & COMPREHENSION (AGES 8-10)

Solid reading comprehension skills are the backbone of any student's academic success. This class will focus on fluency and comprehension. In addition to learning strong pre-reading skills, basic critical thinking, and how to use context clues, students will also have opportunities to engage in a variety of reading activities designed to address various learning styles. Students will increase their thinking skills as well as their ability to engage and interpret what they read. **A \$10 material fee is payable in class to the instructor.**

**Event 81533 4:00p-5:00p Tues., Thurs. SAC I-209 10/1-10/24**  
**Fee: \$89/person 8 sessions Alpine Tutoring, Inc.**

### BASIC MATH (AGES 8 - 10)

This class is for students who have completed or will be enrolling in grade 3 or 4. Focus will be on: Addition, subtraction, multiplication, division, and beginning fractions and decimals. Students will receive group instruction as well as participate in math games. Curriculum is based on California State Standards for Mathematics. **A \$10 material fee is payable in class.**

**Event 81535 5:00p-6:00p Tues., Thurs. SAC I-209 10/1-10/24**  
**Fee: \$89/person 8 sessions Alpine Tutoring, Inc.**

### ENGLISH COMPOSITION (AGES 9-12)

Students will review grammar and language skills and learn techniques to write using systematic outlining and note taking. Topics include: sentence and paragraph construction, with an emphasis on spelling and using the right word or phrase. Listening exercises, brainstorming, and troubleshooting will involve students in the intuitive and creative process of writing. Students will dissect short stories to illustrate outlining benefits. Students should bring a notebook, pencil, and dictionary/thesaurus to class. **A \$5 material is payable at the door.**

*Phyllis Neal was an instructor for 20 years in Orange County and is a private tutor.*

**Event 81317 10:00a-11:30a Saturday SAC I-107 10/12-11/2**  
**Fee: \$59/person 4 sessions Neal P**

Registration for **ALL** College For Kids events must include a completed Medical/Waiver Release form, located on the inside back cover.



## PARENTS

Please make sure you check your child in at his/her class and pick them up promptly after class.

### BEGINNING AQUATICS CAMP (AGES 6-12)

**PREREQUISITE: NO EXPERIENCE NECESSARY** Students will learn to swim or improve their technique while learning poolside safety. These coached workouts are designed to increase swimming efficiency and improve endurance and strength. A swim check will be conducted on the first day of class.

*Coach Al Reyes is the Water Polo head coach at Santa Ana College. He has over 20 years experience training and coaching swim and water polo teams.*

Fee: \$29/person	SAC Pool	4 sessions	Reyes A
Event 81301	4:30p-4:50p	Wednesday	8/28-9/18
Event 81304	4:50p-5:10p	Wednesday	8/28-9/18
Event 81305	5:10p-5:30p	Wednesday	8/28-9/18
Event 81307	4:30p-4:50p	Thursday	8/29-9/19
Event 81308	4:50p-5:10p	Thursday	8/29-9/19
Event 81309	5:10p-5:30p	Thursday	8/29-9/19



### BEGINNING INTERMEDIATE AQUATICS CAMP (AGES 6-12)

**PREREQUISITE: FLOAT ON BACK FOR 10 SECONDS AND SWIM 12 YARDS ACROSS POOL** Students will learn to swim or improve their technique while learning poolside safety in this eight week course. These coached workouts are designed to increase swimming efficiency and improve endurance and strength. **A swim check will be conducted on the first day of class.**

Event 81306	5:30p-6:00p	Wednesday	SAC Pool	8/28-9/18
Fee: \$35/person			4 sessions	Reyes, A
Event 81310	5:30p-6:00p	Thursday	SAC Pool	8/29-9/19
Fee: \$35/person			4 sessions	Reyes, A

### ONLINE DRIVER'S EDUCATION(AGES 15+)

This course is an interactive, educational online course with the latest in animation, video and web technology. It sets the foundation for behind-the-wheel driver's training and is in accordance with the guidelines set by the California Department of Motor Vehicles. Course material includes: rules of the road, freeway driving, motorcycle & pedestrian safety, major causes of traffic collisions, alcohol & drugs, and much more. This course is a requirement for teens under 17½ years old to obtain a learner's permit and driver's license. Upon successful completion, students will receive a DMV-approved certificate of completion and a FREE DMV study guide, courtesy of Safety Driver's Ed.

Event 81300	Online Instruction	Fee: \$55/person	Safety Driver's Ed.
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### SAT PREPARATION WORKSHOP

In this comprehensive preparation course, you will review all subsections of the SAT. Critical Reading Section consists of reading comprehension and sentence completions. The Writing section covers sentence, paragraph, and essay structure. The Mathematical Section reviews basic Arithmetic, Algebra, Geometry, student produced response, and calculator use. Learn valuable test taking strategies that include confidence building, reducing test anxiety, guessing tactics, pacing, and process of elimination. Each student will receive The Official CollegeBoard SAT Study Guide. **Bring pen, pencil, calculator and sack lunch.**

*Anabel Arroyo is a UCI graduate and currently tutors high school and college students. Joel Sheldon is a math instructor at Santa Ana College and Irvine Valley.*

Math Applications	9:00am-3:00pm
Reading Comprehension	9:00am-3:00pm
Writing Workshop	9:00am-12:00pm

Event 81715	Saturday	SAC I-202	10/12-10/26
Fee: \$115/person		3 sessions	Sheldon J, Arroyo A



### EARLY READER (AGES 6-7)

This class is for students who have or will attend 1st or 2nd grade. Solid reading skills are the backbone of any student's academic success. This class will focus on building phonics skills, sight word vocabulary, fluency and comprehension. Students will have opportunities to engage in a variety of reading activities designed to address various learning styles, and increase foundational reading skills. **A \$10 material fee is payable in class to the instructor.**

Event 81532	4:00p-5:00p	Tues., Thurs.	SAC I-207	10/1-10/24
Fee: \$89/person			8 sessions	Alpine Tutoring

## TIPS FOR PARENTS

- Students are expected to abide by the rules of conduct for SAC students.
- Supervision is not provided before or after class.
- Check your child into class and promptly pickup your child after class.
- Orient your child to the location of classrooms & restrooms.
- 30 minute Visitor Parking, Lot #3, is available to drop off & pick up students.

### BASIC MATH (AGES 6 - 8)

For students currently enrolled in 1st and 2nd grade. Join us as we review the basic Math skills that prepare students for future academic success. Class will focus on developing student's understanding of the Math fundamentals including addition, subtraction, multiplication, division, fractions and working with basic word problems. Students will receive group instruction as well as participate in math games. Curriculum is based on California State Standards for Mathematics. **A \$5 material fee is payable to the instructor.**

Event 81534 5:00p-6:00p Tues., Thurs. SAC I-207  
Fee: \$89/person 8 sessions

10/1-10/24  
Alpine Tutoring

### LET'S BAKE FOR THE HOLIDAYS (AGES 10 - 14)

Come spend time in the kitchen learning how to mix and measure ingredients into a delicious sweet treat. Imagine the fun you will have baking an apple pie, frosting cupcakes and decorating a haunted house. Each baker will take home recipes, baking tips and their own baked goods. **A \$20 material fee is payable in class to the instructor.**

*Silvia Castellanos is an Illustration artist who enjoys using her creative talents baking.*

Event 81540 10:00a-2:00p Saturday SAC T-212  
Fee: \$49/person 1 session

10/19  
Castellanos S



## COMPUTERS

### COMPUTER BASICS

Used a computer for years but never learned the basics? Never used a computer? Learn current computer terminology, identify computer components, proper use of USB/jump drives, file size measurement, and helpful tips to make using the computer easier and faster.

Event 81349 1:00p-5:00p Saturday SAC A-224  
Fee: \$44/person 1 session

9/14  
Dumon D

### MICROSOFT OFFICE APPLICATIONS

Word, Excel and PowerPoint are the most common applications used in business today. This class will help you to be a more productive user of these Microsoft Office applications. We will focus on creating professional looking PowerPoints and Word documents as well as making sure you can use Excel successfully. Software covered: The latest version of Microsoft Office suite - Word, Excel, & PowerPoint. **To save files, students should bring a Jump/Flash Drive for USB port.**

Event 81355 9:00a-3:00p Saturday SAC A-226  
Fee: \$79/person 1 session

9/21  
Crowley D

### INTRO TO MICROSOFT WORD

Learn the most efficient methods to creating, editing, formatting, and printing letters and other documents. Beginners as well as experienced Word users will benefit from learning shortcuts and tips to make word processing easier and faster to use for home and work. **Bring a USB/jump drive to class.**

Event 81352 1:00p-5:00p Saturday SAC A-224  
Fee: \$44/person 1 session

9/28  
Dumon D



# ONLINE LEARNING



## SANTA ANA COLLEGE - COMMUNITY SERVICES PROGRAM

### Career Training Programs

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self paced online Career Training Program. You can begin these Programs at any time. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Courses begin **September 18, October 16, November 13, and December 11**

#### Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace

#### Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development
- Courses are all open-enrollment and self paced
- All materials, workbooks, and software are included
- Payment plans available

#### Pharmacy Technician

This nationally recognized Pharmacy Technician training program teaches the skills needed to gain employment as a Pharmacy Tech in either the hospital or retail setting.

#### Medical Coding and Billing

Upon successful completion of the Medical Billing and Coding program, students will be prepared for an entry-level position doing medical billing or coding.

#### Medical Transcription

This nationally recognized medical transcription online course and training program prepares you to start a new career as a medical transcriptionist.

#### Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

### Online Courses

Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Visit our website to view start dates for the courses that interest you.

#### Features:

- Courses run for six weeks (with a 10-day grace period at the end).
- Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

#### How to Get Started:

1. Visit our Online Instruction Center:  
**[www.ed2go.com/saccomserv](http://www.ed2go.com/saccomserv)**
2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

#### Introduction to Microsoft Excel

Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

#### Introduction to Microsoft Access

Store, locate, print, and automate access to all types of information.

#### Introduction to Microsoft Word

Learn how to create and modify documents with the world's most popular word processor.

#### Introduction to PowerPoint

Build impressive slide presentations filled with text, images, video, audio, charts, and more.

#### Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

**MORE PROGRAMS AND COURSES AVAILABLE AT THESE WEBSITES**

**[www.gatlineducation.com/saccomserv](http://www.gatlineducation.com/saccomserv)**

**[www.ed2go.com/saccomserv](http://www.ed2go.com/saccomserv)**

## DIGITAL PHOTOGRAPHY

Don't just take snapshots; create images! Learn how to operate and get the most out of your digital camera. Whether you have a point-and-shoot, or digital SLR, you'll learn how to move from automatic mode to creative mode. In this course you'll explore the various functions and settings available on your camera. Get tips on taking great portraits, sports shots, and landscapes. By the end of the day you will have a much better understanding of your camera and its settings. **Bring your digital camera, and your manual.**

Event 81356	5:30p-9:30p	Thursday	SAC I-202	10/10
Fee: \$44/person			1 session	Crowley D

## IPHONES, IPADS, AND I'M LOST

Today's iPhone® and iPad® do so much more than simply make phone calls or send text messages. With either of these new devices you now have a computer, Web browser, eBook reader, personal organizer, and more - all in your hand! In this entertaining class, you will learn how to set up your iPhone® and/or iPad® for email, texting, WiFi networks, and Bluetooth and how to best sync with your computer using iTunes®. You also will discover how to take terrific photos and send them to friends, install apps, and figure out the best apps to make your iPhone® and/or iPad® smarter. A **\$20 material fee is payable in class.**

Event 81358	6:30p-9:30p	Thursday	SAC D-107	10/10
Fee: \$39/person			1 session	Cohen R

## PHOTOSHOP FUNDAMENTALS

Photoshop is the most advanced photo and artwork manipulation program on the market today. Learn how to sharpen and color correct your photographs, combine two or more photos into one, use filters and add text with a personal touch. Basic computer knowledge is recommended. **Bring a jump/flash drive for USB port to class.**

Event 81357	12:30p-6:30p	Saturday	SAC A-224	10/19
Fee: \$79/person			1 session	Crowley D

## EMAIL, CALENDAR ESSENTIALS USING OUTLOOK

Learn more efficient methods to composing and sending your e-mails, attaching photos and documents, how to organize your saved e-mails by using folders, maintain a clean inbox, backup your email, manage your contacts, and create group distribution lists. Maintain your calendar and schedule appointments with reminders. This class is helpful to beginners and novice e-mail users.

Event 81353	1:00p-5:00p	Saturday	SAC A-224	10/5
Fee: \$44/person			1 session	Dumon D

## INTRO TO MICROSOFT EXCEL

This class will cover the proper techniques to create, format, and edit spreadsheets for both business and personal use. Learn to sort and calculate your data easily. Create a graphical view of your data such as pie, line, and bar charts with color and 3-D effects. Learn how to do all these features with easy shortcuts, menus, and wizards. Basic computer and word processing knowledge is recommended. **Bring a USB/jump drive to class.**

Event 81354	1:00p-5:00p	Saturday	SAC A-224	10/26
Fee: \$44/person			1 session	Dumon D

## FACEBOOK, TWITTER, AND SOCIAL NETWORK

Facebook, Twitter, LinkedIn and blogs have changed how people use the Internet. Whether you want to stay in touch with family and friends or learn how to leverage social networking for your business, this workshop is designed to give you an understanding of these exciting tools and how each one differs and can be used to its best advantage. Learn how the largest Social Networking sites work, how to set up your account, how to find friends, family members, groups and establish connections with the most popular Social Networking services. **A \$20 material fee is payable in class.**

Event 81731	9:00a-12:00p	Saturday	SAC I-103	11/23
Fee: \$39/person			1 session	Cohen R

## IMPROVING PC PERFORMANCE

Speed up your PC and keep it free of spyware, viruses, old files and applications that can slow it down. Students will learn valuable tips and techniques that can help solve common computer problems and save you from long tech support calls or an upgrade that you do not need. This course will also cover the top ten things to know to keep your PC 'tuned.' Includes information for Windows XP, Windows Vista and Windows 7 operating systems. **A \$20 material fee is payable in class.**

Event 81360	1:00p-4:00p	Saturday	SAC I-103	11/23
Fee: \$39/person			1 session	Cohen R

## REGISTER EARLY!

Classes may fill quickly or cancel due to low enrollment.



## CULINARY ARTS

### FALL COOKING WITH TARLA

Students will learn to prepare a variety of delicious three course meals from Cordon Bleu chef Tarla Fallgatter. Come ready to sample delectable recipes and take home an abundance of ideas to share with family and friends. Different menus will be prepared at each meeting. **A \$12 material fee is payable at the door.**

*Tarla Fallgatter, a Paris-trained chef, has been sharing her passion for fine cuisine with her students for over 10 years.*

Event 81320	10:00a-12:00p	Saturday	SAC T-212	9/21
Fee: \$29/person			1 session	Fallgatter T
Event 81321	10:00a-12:00p	Saturday	SAC T-212	11/9
Fee: \$29/person			1 session	Fallgatter T

### THE HEALTHY PANTRY

You've probably heard about the benefits of eating a plant-based, whole grain diet. Studies have shown this diet to be helpful in weight loss, diabetes management, lowering cholesterol levels and high blood pressure, as well as reducing your risk for cancer. This class will show you how to easily and inexpensively incorporate this healthy diet into your busy lifestyle. Using nutritious recipes that are satisfying and taste great, you will be inspired and motivated with yummy breakfasts, lunches, dinners and snacks. Join us for an interesting discussion, demonstration and preparation of meals with samples for you to taste or take home. **A \$15 material fee is payable at each class to the instructor.**

Event 81319	2:00p-5:00p	Saturday	SAC T-212	10/26
Fee: \$29/person			1 session	Sobel B

### CAKE POPS

Come create goodies on a stick. Replace your traditional sheet or tier cake with decadent cake pops. You will have fun dipping, decorating and assembling these sweet treats. **A \$20 material fee is payable in class to the instructor.**

Event 81345	9:00a-12:00p	Saturday	SAC T-212	9/28
Fee: \$29/person			1 session	Castellanos S

### JUICING FOR LIFE

This class will teach the basics of juicing and blending both fruits and vegetables with tasty combinations to sample. Learn about juice flushing for health, weight loss, detoxification and vitality. Come to this class if: you have a juicer or vitamix hidden in your kitchen; you would rather DRINK your vegetables than eat them; you would like to buy a juicer, but want more information before making this major purchase; would like new and fresh recipes; quick and easy breakfast or lunch solutions. **A \$20 material fee is payable in class.**

Event 81318	9:00a-12:00p	Saturday	SAC T-212	10/26
Fee: \$29/person			1 session	Sobel B

### HOLIDAY TREATS

Join me in the kitchen to prepare holiday treats that will warm the heart. Students will mix and measure ingredients found in classic recipes. The menu of treats includes Candy Apples, pumpkin pie and laced baked cookies all tailored around the holiday. **A \$30 material fee is payable in class to the instructor.**

*Silvia Castellanos is an Illustration artist who enjoys using her creative talents baking.*

Event 81529	9:00a-12:00p	Saturday	SAC T-212	11/16 & 11/23
Fee: \$45/person			2 sessions	Castellanos S



# DANCE

## SALSA BEGINNING I

In this class you will learn the fundamentals of salsa dancing, including timing, 9 different positions of basic step, weight change, body position, lead and follow, plus simple but fun dance patterns. No partner is necessary, as we will change partners frequently. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

Event 81398 6:30p-7:30p Monday SAC W-106 9/16-10/21  
Fee: \$59/person 6 sessions Rivera R

## BELLY DANCE (AGES 16+)

Discover the exhilarating and very expressive art form of Belly dance while developing flexibility, grace and fitness. Students will be introduced to basic Arabic rhythms and movements that range from fast and dynamic shimmies to slow and sensual veil, cymbals and drum routines. Bring an exercise mat or towel to class. **A \$20 material fee is payable in class for finger cymbals.**

*Miranda holds a degree in Dance from CSUF and has been a performer of Persian and Arabic styles of dance for most of her life.*

Event 81397 7:00p-8:30p Wednesday SAC W-106 9/11-10/16  
Fee: \$59/person 1 session Miranda

## COME OUT SWINGIN' EAST COAST STYLE

Derived from the all American dance Lindy Hop of the big band era, East Coast Swing is easy to learn and loads of fun. It is very versatile and can be danced to a wide variety of music from Country to Night Club. No partner needed as we will change dance partners frequently. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

*John Potter is a Dancesport Competitor who has taught in local dance studios and community colleges for many years.*

Event 81361 7:00p-8:15p Tuesday Mendez Fundamental 11/5-12/17  
Fee: \$59/person 6 sessions (no class 11/26) Potter J

Mendez Fundamental, 2000 N Bristol, Room 102 Santa Ana



## CARIBBEAN & LATIN DANCE

Welcome to the beautiful world of Caribbean and Latin dances. In this workshop you will learn basic steps and moves of Salsa-L.A. style, Bachata and Cumbia. Partners are welcome but not required. Individual attention will be given to each participant.

*Miguel Figueroa is an experienced dance instructor and has been teaching for over 10 years throughout Orange and L.A.*

Event 81593 6:30p-8:00p Friday SAC W-107 9/20-11/22  
Fee: \$59/person 10 sessions Figueroa M

## ADVANCE SALSA

Make the move to continue the fun! This class is for the participant who knows their basic, right/left turns and cross body lead of Salsa. You will learn performance routines, footwork, spins, wraps and turns. Partners are welcome but not required. Individual attention will be given to each participant. Casual dress, tennis or soft soled shoes only; hard heels are not permitted.

Event 81597 8:15p-9:45p Friday SAC W-107 9/20-11/22  
Fee: \$59/person 10 sessions Figueroa M

## STRICTLY TANGO

Tango is the Latin dance of passion that makes the dance floor sizzle. We will explore the dance through a fusion of Argentine, American and International styles. A partner is not required as we will change dance partners frequently. Casual dress, tennis or soft soled shoes only; hard heels are not permitted.

Event 81362 7:00p-8:15p Tuesday Mendez Fundamental 9/24-10/29  
Fee: \$59/person 6 sessions Potter J

Mendez Fundamental, 2000 N Bristol, Room 102 Santa Ana

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Register day or night online @ [www.sac.edu/cms](http://www.sac.edu/cms)



## CONFIRMATION:

Mailed registration will receive a confirmation if a self-addressed stamped envelope is provided. Online or phoned in registration will receive a confirmation if an email address is provided. **Non-receipt of confirmation does not warrant a refund.**

### SALSA BEGINNING II

This class combines basic steps with impressive eye-catching salsa patterns you will enjoy showing off at your favorite salsa club. Come learn this exciting and rhythmic dance while staying fit and having fun. No partner is necessary, as we will change partners frequently. **Casual dress, tennis or soft soled shoes only; hard heels are not permitted.**

*Salomon has been teaching salsa for 20 years he is a four time International and US salsa champion plus a 3 time world salsa champion.*

Event 81399	6:30p-7:30p	Monday	SAC W-106	10/28-12/9
Fee: \$59/person			6 sessions (no class 11/11)	Rivera R

## HEALTH, FITNESS & BEAUTY

### MARTIAL ARTS

Take an in-depth look into the world of self defense and Ba Gua Kung Fu. Learn proper stance, basic striking, kicking and practical techniques to defend yourself. Ba Gua Kung Fu is a soft internal style to train your mind, body and emotions for life issues and challenges. Each class will include a moderate to intense warm-up and cool down.

*John Bishop has over 20 years experience teaching various forms of Martial Arts.*

Event 81607	7:00p-8:00p	Tues., Thurs.	SAC W-107	9/17-10/10
Fee: \$79/person			8 sessions	Bishop J
Event 81608	7:00p-8:00p	Tues., Thurs.	SAC W-107	10/15-11/7
Fee: \$79/person			8 sessions	Bishop J

### DAY TO NIGHT MAKE-UP

This demonstration class will show you an everyday make-up look and how to bump it up to a more dramatic evening look. **A \$2 material fee is payable in class to the instructor.**

*Nina Greville is a working Hollywood make-up artist with over 20 years experience.*

Event 81599	6:00p-8:00p	Monday	SAC B-17	9/16
Fee: \$20/person			1 session	Greville N



### YOGA -BODY & SPIRIT IN MOTION (AGES 16+)

Learn how to relax and get your body in tune with your mind. This beginning yoga class is designed to help both men and women learn postures that tone, firm and limber the body. Learn postures and exercises that help relieve tension, release stress and anxiety, give you more energy, help control weight, and improve blood circulation. **Wear loose clothing and bring an exercise mat or towel to class.**

*Pamela Buonanotte has been teaching Hatha yoga since 1991 and has a private practice. Pamela trained at the Kushi Institute and at Ananda's Expanding Light Center.*

Event 81583	6:00p-7:30p	Monday	Mendez Fundamental	9/30-11/4
Fee: \$59/person			6 sessions	Buonanotte P

Mendez Fundamental, 2000 N Bristol, Room 102 Santa Ana



### ZUMBA FITNESS

Join this Latin-inspired dance fitness program that blends red-hot international music. It's an exhilarating, effective, easy-to-follow calorie-burning dance fitness party that's moving millions of people toward fitness.

Event 81732	7:30p-8:30p	Monday	SAC W-106	9/16-10/21
Fee: \$59/person			6 sessions	Rivera R
Event 81733	7:30p-8:30p	Monday	SAC W-106	10/28-12/9
Fee: \$59/person			6 sessions (no class 11/11)	Rivera R

## PARKING POLICY

Daily parking permits are required & available for \$2.00 (coin or dollar) in Lots 6, 7, 9, 11 and 12.

Off site campus parking is free.

## REFUND & TRANSFER POLICY

- Refund & transfer requests are accepted 3 business days prior to class and are subject to a \$10 processing fee per person, per class.
- Refunds are not issued after class is held.

## BODY SCULPTING WORKOUT (AGES 18+)

This one-hour cardiovascular strength training exercise class shapes and tones the entire body and helps prevent osteoporosis. No dancing, jumping or jazzing—just results! Receive one-on-one instruction in a group setting lead by a Certified instructor. Depending on your age and fitness level, bring a set of 3 to 5-pound dumbbells (each), a stretch band, a water bottle and an exercise mat.



<b>Event 81682</b>	<b>9:00a-10:00a</b>	<b>Saturday</b>	<b>SAC W-106</b>	<b>9/21-11/9</b>
<b>Fee: \$99/person</b>			<b>8 sessions</b>	<b>Fisher F</b>

## CPR/AED: ADULT, CHILD & INFANT

The ability to perform CPR properly is a lifesaving skill that everyone can benefit from learning. This American Safety and Health Institute (ASHI) course is OSHA approved and covers CPR and the Heimlich Maneuver for adults, children and infants. Participants will also learn how to use an AED (Automatic External Defibrillator). In addition, each participant will have his/her own 2 manikins on which to practice. Participants will receive a certification card which is valid for 2 years. **Participants should bring a self-addressed stamped envelope, pen and a \$13 material fee (workbook, certification card, supplies) to class. Please Note: This is not a Healthcare Provider level course.**

<b>Event 81587</b>	<b>12:30p-3:00p</b>	<b>Saturday</b>	<b>SAC B-11</b>	<b>9/28</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Bradley S</b>
<b>Event 81589</b>	<b>12:30p-3:00p</b>	<b>Saturday</b>	<b>SAC B-11</b>	<b>12/7</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Bradley S</b>

## BASIC FIRST AID

The American Safety and Health Institute (ASHI) course is OSHA approved and recommended for anyone interested in learning the basics when it comes to handling some of life's more common emergencies. This course covers how to treat bleeding, burns, shock and much more. Participants will receive a First Aid card valid for two years. **Participants should bring a self-addressed stamped envelope, pen and a \$13 material fee (workbook, certification card, supplies) to class.**

<b>Event 81590</b>	<b>3:00p-5:00p</b>	<b>Saturday</b>	<b>SAC B-11</b>	<b>9/28</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Bradley S</b>
<b>Event 81591</b>	<b>3:00p-5:00p</b>	<b>Saturday</b>	<b>SAC B-11</b>	<b>12/7</b>
<b>Fee: \$25/person</b>			<b>1 session</b>	<b>Bradley S</b>

## HEAD, NECK, SHOULDER MASSAGE

This hands-on stress relief workshop will focus on basic massage techniques used in a professional massage. Students will be taught a 30-minute massage routine to reduce tightness and minor aches and pains in high tension areas of the head, neck and shoulders. Students will practice massage techniques on each other. You will leave ready to practice on family, friends or clients. **BRING a towel and wear comfortable clothing that will allow you to bare your neck. A \$5 material fee is payable in class to the instructor**

*Barbara Sobel is a certified massage therapist and certified aromatherapist and currently teaches at The Lincoln Institute.*

<b>Event 81610</b>	<b>9:00a-12:00p</b>	<b>Saturday</b>	<b>SAC I-101</b>	<b>9/21</b>
<b>Fee: \$39/person, \$59/couple</b>			<b>1 session</b>	<b>Sobel B</b>

## OPEN COURT BADMINTON

Welcome to the World of Badminton! This course is for men and women of all playing levels. Students will learn game technique, terminology, rules and regulations while having fun, meeting new people, and strengthening skills. Teams will be organized to play single, double and mixed matches. The best thing is you don't need a partner to participate. **Students must bring their own racquet.**

<b>Event 81581</b>	<b>6:00p-10:00p</b>	<b>Saturday</b>	<b>SAC G-105</b>	<b>9/21-12/14</b>
<b>Fee: \$29/person, \$44/couple</b>			<b>11 sessions (no class 10/12 &amp; 11/30)</b>	<b>Tran C</b>



## Be Prepared!

We offer Basic First Aid, Adult, Child & Infant CPR.



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Register day or night online @ [www.sac.edu/cms](http://www.sac.edu/cms)



## MAKEUP AND SKIN CARE (AGES 12+)

In this hands-on workshop, you'll learn step by step makeup application techniques that will enhance your beauty. Learn the best way to treat rosacea, age spots, dark under-eye circles and skin discoloration. Discover what to use for pesky fine lines and wrinkles. Whether you're a stay at home mom or a working professional, you will leave confident and ready to put your "best face forward!" **A \$30 material fee is payable in class to the instructor.(CASH ONLY).**

Event 81613 10:00a-1:00p Saturday SAC T-212  
Fee: \$45/person 1 session

10/5  
Jackson M

## AN EVENING OF MASSAGE

Join us for a fun filled evening of good touch, great ideas and wonderful relaxation. Enjoy this class in a comfortable spa-like setting with dim lighting and relaxing music. Experience giving and receiving a head-to-toe massage. Couples attending together will practice together. Singles will be paired with another single at the class. A light snack will be served between massages. Take home notes will ensure your continued success. Bring your partner, friend or just come yourself. Everybody who takes this class loves it! **Participants should BRING 2 sheets and a pillow; wear comfortable clothing and bring a bathing suit. A \$5 material fee is payable to the instructor.**

*Barbara Sobel is a certified massage therapist with over 15 years experience.*

Event 81611 6:00p-10:00p Friday Lincoln Institute  
Fee: \$39/person, \$59/couple 1 session

9/20  
Sobel, B

Event 81612 6:00p-10:00p Friday Lincoln Institute  
Fee: \$39/person, \$59/couple 1 session

11/8  
Sobel, B

Lincoln Institute, 202 W. Lincoln Ave., Ste A, Orange

## TAI CHI

The basics of yoga and soft movements of tai chi will be combined in this low impact class. We will cover basic forms of tai chi, the Chinese philosophy of medicine and energy, discuss their purpose, and body movements to increase circulation and calm the mind.

Event 81683 7:45a-8:45a Mon., Wed. SAC Amphitheatre  
Fee: \$79/person 8 sessions

9/16-10/9  
Bishop J

Event 81684 7:45a-8:45a Mon., Wed. SAC W-106  
Fee: \$79/person 8 sessions

10/14-11/6  
Bishop J

## WOMEN'S SELF DEFENSE (AGES 13+)

For Women Only! This course gives practical instruction in self defense, escaping techniques and basic martial arts essentials such as punching and kicking. Students will work on real life scenarios; discuss decision making and preventative strategies to avoid hostile and dangerous situations. Each class will include a mild warm-up and group work.

*John Bishop has over 20 years experience teaching various forms of Martial Arts.*

Event 81609 6:00p-7:00p Thursday SAC W-107  
Fee: \$59/person 6 sessions

9/19-10/24  
Bishop J

## LANGUAGE

### ITALIAN FOR TRAVELERS: (AGES 16+)

Preparing to travel to Italy? This class will focus on practical conversational skills needed for travel to Italy. Learn practical sentences helpful for travel, ordering in restaurants, transportation, hotels, sightseeing and more. Emphasis will also be placed on proper pronunciation, practical grammar, and culture. Andiamo! **A \$39 material fee for Italian textbook is payable in class.**

Event 81614 6:30p-8:30p Wednesday SAC D-201  
Fee: \$69/person 5 sessions

10/23-11/20  
Alpine Tutoring

## DO YOU HAVE A GREAT IDEA FOR A NEW CLASS?

We're always looking for teachers who have developed classes in:

Art & Crafts • Real Estate • Business & Careers • Dance, Health & Beauty • College for Kids

Mail a proposal to:

Santa Ana College-Community Services Program, Attn: Lithia Williams, Program Coordinator  
1530 W. 17th St. Santa Ana, CA 92706 • Email: [williams\\_lithia@sac.edu](mailto:williams_lithia@sac.edu)



## SPANISH AT WORK (AGES 16+)

The class emphasis is on the acquisition of some of the most frequently used words and phrases in Spanish to help you build basic communication skills learned through listening and speaking. Enjoy the benefits of reaching out to your co-workers, employees and colleagues in their native language. Increase productivity and efficiency by enhancing communication as well as every day relations at your workplace. Instructor will assist you with specific vocabulary tailored to your needs. **A \$ 5 material fee is payable in class.**

Eventt: 81795 6:30p-7:30p  
Fee: \$69/person

Tuesday

SAC I-203  
6 sessions

10/1-11/05  
Conversa, Inc.

## MONEY MATTERS & INVESTMENTS

### INVESTMENT BOOTCAMP

As you know, the key to successful investing is knowledge. This class is an excellent opportunity to obtain information you need to make wise decisions and protect your investment portfolio. You will learn the safety of your invested principal; manage risk effectively; reduce income taxes using tax-favored investments; protect your retirement accounts: IRA's, 401k's, pensions and more. Get insightful answers to practical questions regarding interest rates, oil and gas prices, the economy, real estate and the stock market.

*Jalon O'Connell is a Registered Representative, General Securities Principal, and licensed Insurance Agent. Jalon teaches and lectures at numerous colleges throughout Southern California.*

Event 81616 9:30a-12:30p Saturday  
Fee: \$39/person, \$59/couple

SAC I-109  
1 session

9/28  
O'Connell J

### MASTER YOUR MONEY

Has market uncertainty gotten you down. Secure your future by investing in yourself. This workshop is a must for investors who want to know more about intelligent investing. You will learn the basics of stock market investing, how to read and understand the financial pages of the newspaper, the New York Stock Exchange, NASDAQ, and over-the-counter markets. Learn stock market terminology, the importance of a stock market index, no-load and load mutual funds, corporate, government, municipal, and mortgage-backed bonds, and fixed versus variable annuities. Find out the common characteristics successful investors share, and learn economic history and forecast. This class is a must if you invest, or are thinking of investing in stocks, bonds, mutual funds, IRA's, insurance or annuities.

Event 81615 6:30p-9:00p Wednesday  
Fee: \$44/person/\$66/couple

Wednesday

SAC D-107  
2 sessions

10/23 & 10/30  
O'Connell J

### CREDIT RESCORING

Stop every harassing collection call INSTANTLY, erase every legally defective entry in your credit files and save hundreds using step by step instructions in federal laws. Manual includes lawyer approved letters, negotiation phone scripts to settle debts, protect and recover identity and rebuild credit worthiness. **A \$30 material fee is payable in class.**

Event 81650 6:30p-10:30p Thursday  
Fee: \$44/person, \$66/couple

Thursday

SAC D-107  
1 session

10/24  
Konstant E

## REAL ESTATE

### PROFITING WITH FORECLOSURES

Discover how you can become part of that explosion by learning the best places to purchase bank-owned foreclosures. REO foreclosures are occurring at a record-setting pace in this unprecedented market. This seminar will show you how to find these properties before anyone else so you can gain a competitive edge. **A \$25 material fee is payable at the door to the instructor.**

*Marshall Reddick has over 35 years experience in the real estate industry.*

Event 81618 9:00a-4:00p Saturday  
Fee: \$49/person, \$79/couple

Saturday

SAC I-109  
1 session

10/19  
Marshall Reddick Staff

### REAL ESTATE INVESTING FOR BEGINNERS

This is the best time to purchase property since the Great Depression, with prices dropping 40 to 50 percent in the past three years and with interest rates at a 50-year low! The current economic climate means opportunity for those that take action. But it all begins with that first property. This class will give you all the basics of how to successfully buy your first investment property and start growing your net worth. **A \$25 material fee is payable at the door to the instructor.**

Event 81617 9:00a-4:00p Saturday  
Fee: \$49/person, \$79/couple

Saturday

SAC I-103  
1 session

10/5  
Marshall Reddick Staff

## REGISTER EARLY!

Classes may fill quickly or cancel due to low enrollment.

**COMO CALIFICAR EN LOS PROGRAMAS DE AYUDA DEL GOBIERNO PARA SU HIPOTECA**

Información sobre los cambios más recientes en los programas auspiciados por el gobierno para aquellos propietarios que e no están atrasados en sus hipotecas pero están enfrentando dificultades porque tienen pagos hipotecarios muy alto y para los que están atrasados y están enfrentando o ya tiene fecha de ejecución hipotecaria registrada. Aún si debe más de lo que su propiedad vale en el mercado de hoy. Las nuevas reglas de elegibilidad, y fechas de expiración de estos programas. ¿Cuáles son los requisitos? Que opciones y alternativas hay disponibles si está enfrentando dificultades en hacer sus pagos hipotecarios. Como protegerse de las estafas hipotecarias. Como determinar evaluar, solicitar, preparar y negociar el proceso de ayuda en éstos programas.

**Event 81740 10:30a-12:30p Saturday SAC R-126 11/9**  
**Fee: \$10/person 1 session Flores S**

**TRAVEL TOUR INFORMATION**

Trips & tours presented by Good Times Travel. Good Times Travel is a family owned, licensed tour operator with 20 years of service. Unless otherwise noted, local travel is aboard deluxe motor coach with professional tour escort. Minimum travel age 18.

**PAYMENT:** Day Trips: Entire fee due at time of booking. Multi-Day Tours: Deposit per person due at time of booking. Traveler will be contacted by Good Times Travel to arrange for payment of the balance.

**CANCELLATION/TRAVEL PROTECTION:**

Day trips refund requests must be received at least ten (10) business days prior to departure date, and will be granted only if your space is resold. Day trip fees and deposits paid to Community Services: Refunds to reflect \$15 processing fee per person. Tour fees paid to Good Times Travel: If travel protection has not been purchased, only recoverable funds less a cancellation charge of \$50 will be reimbursed once payment has been made. If travel protection has been purchased, you will receive a full refund (or partial if enroute), minus the cost of the premium. Note: Travel protection/ cancellation insurance for multi-day tours is highly recommended. Preexisting medical conditions are covered only if protection is purchased at time of deposit.

**Due to unforeseen circumstances or weather conditions, day trips may be cancelled or services substituted. During the trip, if a participant does not abide to the scheduled departure and returning times, it is the participant's sole responsibility for return transportation.**

**All day trips will depart from RSCCD Parking Lot, 2323 N. Broadway, Santa Ana.  
PLEASE ARRIVE 15 MINUTES PRIOR TO DEPARTURE TIME.**

**USS IOWA - THE BATTLESHIP**

Designated the 'World's Greatest Naval Ship' due to her big guns, heavy armor, speed and modernization, this amazing ship has now been transformed into a floating museum on the L.A. Harbor for all the world to admire. Be one of the very first civilians to walk the decks of the USS Iowa, the biggest U.S. battleship ever built! Located in San Pedro, The USS Iowa has hosted more U.S. Presidents than any other battleship in history and is the only one of her kind to serve in World War II. An interactive self-guided tour will allow you to experience what life at sea was like during active duty. You will get a chance to see the Captain's Quarters, Command Center, Crew's Galley, the Tomahawk Cruise Missile Launchers and much more on this 45,000 ton naval ship. After, an included lunch at the L.A. Yacht Club where you will relish in a delicious buffet lunch! Next, enjoy a docent-guided tour of the Maritime Museum, where the history of the Chumash Indians, whaling and local history comes alive. The museum is filled with maritime art, ship modes, artifacts and exhibits. **Suggested: walking shoes as the ship has stairs and narrow walkways.**

**Event 81623 9:15a-4:15p Friday RSCCD Parking Lot 10/18**  
**Fee: \$95/person 1 session Good Times Travel**



**DISNEY CONCERT HALL - HOLIDAY WONDERS**

This long-standing Los Angeles holiday tradition will put you in the mood to hang the garland and trim the Christmas tree. Come celebrate the Christmas season at the Disney Concert Hall with a traditional concert of carols and seasonal favorites sung by the fantastic 115 member Los Angeles Master Chorale. Organist John West gives Disney Hall's iconic pipe organ a workout as he accompanies the choir in a range of favorite carols and sing-a-longs. Designed by architect Frank Gehry, this acoustically sophisticated concert hall is an experience unto itself providing both visual and aural intimacy for an unparalleled musical experience. Lunch on your own prior to the show at Philippe's, home of the original French dip. Terrace level seating.

**Event 81625 11:30a-5:15p Saturday RSCCD Parking Lot 12/7**  
**Fee: \$99/person 1 session Good Times Travel**



THE ART OF DISCOUNT TRAVEL

Get the best deals on airfares, accommodations, car rentals, tours, cruises, resort vacation packages and more. Whether your travel dreams are domestic or international, The Art of Discount Travel can help lower the costs. Although considerable attention is given to Internet research and booking strategies, the instructor explains why the Internet is not always the route to the best deals. Other avenues will be explored. You will be guided also through the new world of Internet-driven dining, entertainment, travel and event bargains, a fertile field of savings for the traveler. You will even be given tips on how to obtain FREE lodging! Yes, for real! Attend and travel more for less. **A \$2 material fee is payable in class.**

*William Anthony, Jr. has over 20 years experience in domestic and international travel.*

Event 81673 6:30p-9:30p Thursday SAC I-202 10/17  
Fee: \$39/person 1 session Anthony, W

CHRISTMAS IN SAN FRANCISCO

There's no better time of year than Christmas to relish in the holiday décor and festivities than in the 'City by the Bay'. Experience the charm of San Francisco in all of its Christmas glory while enjoying four nights at the elegant and iconic Westin St. Francis. In addition to the Napa Valley Wine train, the Winchester Mystery House and tea at the Palace Hotel, you'll be staying in Union Square in the midst of San Francisco's shopping. You will most definitely leave your heart but create memories while celebrating 'Christmas' in San Francisco! Price includes: 4 nights deluxe hotel accommodations, 5 meals: 2 dinners, 2 lunches, 1 breakfast, sight-seeing and admission fees, motor coach transportation, and luggage handling. **Double occupancy \$999, single occupancy \$1399. A deposit of \$200 is required per person to secure spot.**

Event 81627 Mon., Tues., Wed., Thurs., Fri. 12/16-12/20  
Fee: \$200 deposit/person 5 day tour Good Times Travel

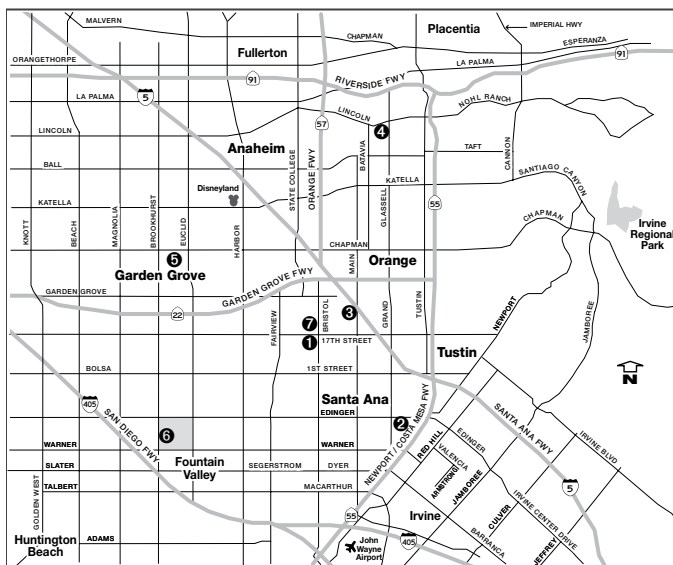


GRAND CANYON BY RAIL

Discover the spectacular viewpoints of the Grand Canyon, travelling first class aboard an historic turn of the century steam train. Enjoy a two-night leisure stay at the South Rim of the Grand Canyon. Price includes: 5 nights deluxe hotel accommodations, 8 meals: 3 dinners, 5 breakfasts, sight-seeing and admission fees, motor coach transportation, and luggage handling. **Double occupancy \$1,199, single occupancy \$1,599. A deposit of \$200 is required per person to secure spot.**

Event 81674 Sun., Mon., Tues., Wed., Thurs., Fri. 10/6-10/11  
Fee: \$200 deposit/person 6 day tour Good Times Travel





## Course Locations

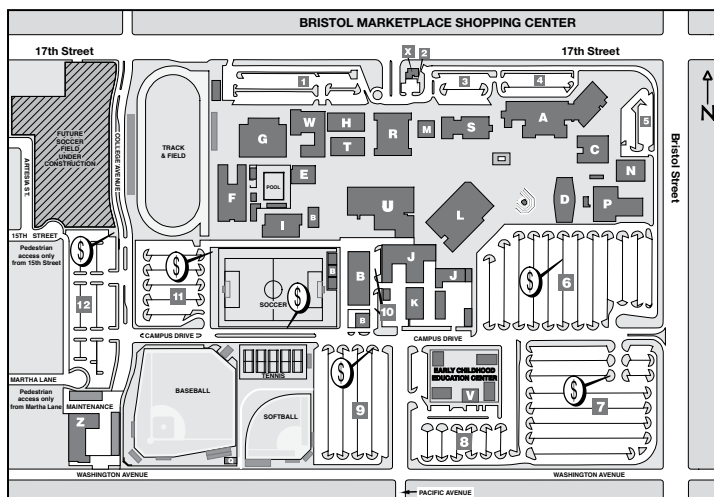
- 1 Santa Ana College  
1530 W. 17th St.,  
Santa Ana
- 2 Mina Wholesale Flowers  
1918 E. Edinger Ave.  
Santa Ana
- 3 RSCCD  
2323 N. Broadway  
Santa Ana
- 4 Lincoln Institute  
202 W. Lincoln Ave.  
Orange
- 5 H Louis Senior Center  
11300 Stanford  
Garden Grove
- 6 Fountain Valley  
Recreation Center  
Brookhurst & Heil  
Fountain Valley
- 7 Mendez Fundamental  
2000 N. Bristol Street  
Santa Ana

## SANTA ANA COLLEGE

1530 W. 17th Street  
Santa Ana, CA 92706  
714-564-6000

## SAC Facilities And Locations

- |  |  |
|--|--|
| <b>A</b> Cesar Chavez Building / Business / Computer Lab | <b>F</b> Locker Rooms  |
| <b>B</b> Middle College High School                      | <b>G</b> Cook Gym  |
| <b>C</b> Fine Arts / Art Gallery                         | <b>H</b> Hammond Hall  |
| <b>D</b> Dunlap Hall / Amphitheatre (west of bldg.)      | <b>I</b> Classroom Building  |
| <b>E</b> Fitness Center                                  | <b>J</b> Auto Shop / Quick Center  |
|  | <b>K</b> Welding / Auto Diesel   |
|  | <b>L</b> Nealley Library   |
|  | <b>M</b> Planetarium   |
|  | <b>N</b> Music Building  |
|  | <b>P</b> Phillips Hall Theatre   |
|  | <b>Q</b> Concession  |
|  | <b>R</b> Russell Hall  |
|  | <b>S</b> Administration Building /<br>Admissions / Counseling  |
|  | <b>T</b> Technical Arts  |
|  | <b>U</b> Johnson Center / Student Business Office /<br>Bookstore / Cafeteria /<br>International Students Program |
|  | <b>V</b> Early Childhood Education Center  |
|  | <b>W</b> Exercise Science  |
|  | <b>X</b> Security / Safety   |
|  | <b>Z</b> Maintenance   |



### SAC Parking

- |      |  |
|------|--|
| 1    | Staff Parking                            |
| 2    | Visitor Parking                          |
| 4    | Staff Parking                            |
| 6-12 | Student Parking<br>(except as posted)    |
| S    | Permit Dispenser<br>(\$2.00 for 8 hours) |

## PARKING INFORMATION

RSCCD requires parking permits for students and the public at Santa Ana College.

Daily permits should be placed face-up on your car dashboard. See campus map for Parking Permit Dispenser lot locations.

Daily parking permits are available for \$2.00 (coin or dollar) at Santa Ana College, Lots 6, 7, 9, 11 and 12.

**SANTA ANA COLLEGE  
COMMUNITY SERVICES PROGRAM  
REGISTRATION FORM**

Mail to: 1530 W. 17th St., Santa Ana, CA 92706

Name \_\_\_\_\_ Email Address \_\_\_\_\_  
Last First

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: Business ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_

Event #	Event Title	# of Participants and Names		Fee	Total

Check/Money Order # \_\_\_\_\_

Visa/MC/Discover# \_\_\_\_\_ Exp. Date \_\_\_\_\_

Authorizing Signature \_\_\_\_\_ 3-digit security code \_\_\_\_\_  
(I have read and agree to the refund policy) on back of card

**MEDICAL/WAIVER RELEASE FORM MUST BE COMPLETED  
FOR ALL “COLLEGE FOR KIDS” PROGRAMS**

**One Medical/Waiver Release Form per Child. Form may be duplicated.**

By my signature below, I hereby give permission for my child \_\_\_\_\_ to participate in the “College for Kids” Program. In permitting the above named child to participate in the program, the undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, bodily injury, property damage or wrongful death occurring to him/herself arising in any way whatsoever or however the same may occur and for whatever period said activities may continue. In the event of illness or injury, I do hereby consent to whatever medical and/or dental treatment are considered necessary in the best judgment of the attending medical staff, and/or Rancho Santiago Community College District staff. I also understand that Rancho Santiago Community College District does not provide health and medical insurance for participants. **A responsible adult must accompany your child to the class site and must pick up your child at the site immediately following the completion of the class.**

\_\_\_\_\_  
Signature of Parent or Guardian (I have read & agree to the refund policy)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Parent or Guardian

( )  
\_\_\_\_\_  
Daytime Phone Number

\_\_\_\_\_  
Emergency Contact/Relationship (Required)

( )  
\_\_\_\_\_  
Emergency Phone Number  
(Required)



**SANTA ANA COLLEGE**

Community Services Program

1530 W. 17th St., #S-201

Santa Ana, CA 92706

NON-PROFIT  
ORGANIZATION  
U. S. POSTAGE  
P A I D  
PERMIT NO. 134  
SANTA ANA, CA



# Discover • Prepare • Develop • Pursue

## For Adults:

Active Adults • Animal Care • Arts & Crafts • Automotive • Business & Careers • Computers & Online Workshops • Cooking • Dance • Health & Fitness • Language • Money Management • Real Estate • Travel Tours & More

## For Kids:

English • Math • Reading • SAT Prep • Cooking • Swimming

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Jose Solorio, Vice President  
Lawrence R. "Larry" Labrado, Clerk

Claudia C. Alvarez

John R. Hanna

Nelida Mendoza Yanez

Phillip E. Yarbrough

Luis A. Correa, Student Trustee

Chancellor

Raúl Rodríguez, Ph.D.

Santa Ana College President

Erlinda J. Martinez, Ed.D.