

**SAC COLLEGE COUNCIL MINUTES**  
**September 11, 2019**

**PRESENT:** Linda Rose  
James Kennedy  
Variethia Hubbard  
Bart Hoffman  
Monica Zarske  
Roy Shahbazian  
Madeline Grant  
Sean Small  
Arianna Castillo

**GUESTS:** Maria Dela Cruz  
Fernando Ortiz  
Teresa Mercado-Cota  
Alicia Kruienga  
Kimberly Mathews  
Brin Wall  
Janice Love  
Jarek Janio  
Veronica Oforlea  
Tyler Johnson  
Karen Scott

**LIAISON:** Scott Baker

**ABSENT:** Jeff Lamb  
Lithia Williams  
Christina Romero

**I. Call to Order**

Dr. Rose called the meeting to order at 9:00 a.m.

**II. Routine Items/ President's Items**

1. Approval of Minutes – It was moved by Dr. Kennedy and seconded by Dr. Hubbard to approve the minutes from August 28, 2019 as presented. The motion passed.
2. Guided Pathways Report - Dr. Ortiz and Dr. Dela Cruz provided an update on Guided Pathways. All six (6) institutes have been completed and SAC is quite far along in the process. Guided Pathways is "Equity" work as well and we need to fit it in with our goals. "Clarify & Entering" are the main beginning goals. We have developed CAPs, program maps and online Ed plans, working with Student Services and Counseling. These will be uploaded to the website. The new application will launch on Oct. 1 and will include the seven (7) CAPs. Early Decision is being designed around the CAPs and the students will meet in the specific "CAP" groups. Career Exploration is at the forefront. The Outreach team has introduced "Super Strong" to the first group of students in SAUSD. With the results from "Super Strong", students will be advised into which CAP might fit them best. We are holding a CAP Fair on Nov. 14 and encouraging all SAC departments to participate. Another focus is "Ensuring Learning" and the faculty will be encouraged to be involved in the implementation teams. The Guided Pathways webpage is being edited so that it is easily navigated, using common language that students and parents will understand. A Guided Pathways Forum is being held tomorrow (9/12) at 1:00 pm in D-101 to update faculty and staff. Sean Small asked what would the Classified staff's role be and Dr. Ortiz explained that we need their input on the implementation teams. Dr. Hoffman commented that we need to have culturally responsive teaching. Skyline College has a good model to follow.
3. Research – Janice Love shared data with the committee. The data showed that of the number of applicants that apply, only 48% enroll at SAC. This could be skewed some because the Outreach team has all students apply even if they've been accepted to a 4-year institution, just in case they don't end up going. That way

they are already in the system and ready to go. Janice also provided a handout with programs and services offered in Spring 2019. This same report will be looked at again in January 2020 to look for improvements. Dr. Rose reminded us that the success rate is part of what we are funded on and these numbers are low. She's not asking us to do extra work, but to change how we deliver instruction. Be alarmed, not complacent! Monica Zarske noted the low number of total attempted units and we need to find out from students why they aren't taking more. Tyler Johnson shared a graph showing students who were near graduation status, with a 2.0 or higher, had 50 or more units, and had passed Math & English. The number was low and Dr. Rose said we need to pay attention to that.

4. **Public Safety** – Dr. Rose said Public Safety is very important and students won't come here if we don't address disruptive students. This year we are doing more faculty training on how to respond to this type of behavior. Madeline Grant asked if training could also be provided in the evenings and/or Saturdays. Alicia Kruizenga said training will also be provided on the issue of free speech.

### III. Constituent Reports

1. **ASG Report** – Arianna Castillo reported that ASG held their Club Rush and Fresh Check yesterday. They have approximately 23 clubs and will have another Club Rush today. They also have the following activities scheduled: 9/11 Memorial today; Constitution Day – 9/17, 2:00-4:00 pm; Key to the County football game vs. Fullerton College – 9/21; and Hispanic Heritage Celebration – 9/25, 11:00 am – 1:00 pm in the amphitheater. The ICC informed clubs to let them know if they have grievances. She reported that the paperwork moves very slow for facility requests. Dr. Rose told her to keep in contact with us and also to work directly with Brin Wall regarding upcoming activities.
2. **Academic Senate** – Roy Shahbazian, President, reported that the Academic Senate met yesterday. The Distant Education certification was approved with changes.
3. **Public Safety** – Lt. Scott Baker stated that Maxient reports help navigate the system. Parking is still a challenge! He reported that he and his staff did many safety presentations during Professional Development week. New phones with panic buttons will be distributed in some areas.
4. **Student Services** – Dr. Hubbard reported on two (2) major focuses they are working on: 1) Student experience – looking at the barriers to completion; 2) Engage students as essential partners – looking at data on how we can change.
5. **Continuing Education** – Dr. Kennedy reported that the SCE website re-design just went live. It is designed around criteria, using simple language. Their focus is “getting college ready,” providing more classes to prepare students for college. The website has a searchable schedule, in different languages. They have partnered with the math department to give students extra support for Math 144 and 219.
6. **Administrative Services** – Dr. Hoffman asked us to spread the word to our constituents to use the college's Maintenance & Operations online request form for any work that needs to be reported or requested. It helps for tracking purposes. Faculty should go through their Division office. He also reported they are working on coordinating the moving of science labs to the new building this summer. It will be in full use for classes in Fall 2020. The area near the Johnson/Student Center, in front of the pool area, will be “Express West”, a kiosk offering services similar to the “Don Express”.
7. **Academic Affairs** – Dr. Ortiz provided the Enrollment Report on behalf of Dr. Lamb. We are pretty flat from last Fall. Also, we have begun the process of our next accreditation with ACCJC. Our first report will be due in August 2021, and the site

visit will be in Spring 2022. He reported that the Institutional Effectiveness Committee met and will be sending a survey out to the chairs of sub-committees. There will be a follow up meeting in October.

8. **Classified** – No Report. Sean Small did ask about a more effective way to communicate more about Guided Pathways to the Classified staff. Possibly having a “FAQ” area online. It is difficult for staff to attend meetings during the day.
9. **College Advancement/Foundation** – No report. Dr. Rose reminded everyone of President's Circle event on Thursday, 9/12 at 5:00pm.
10. **Public Affairs** – Brin Wall reported she will be launching a monthly SAC newsletter. Please let her know if you have any suggestions. Teresa Mercado-Cota reported that the “Great 8 Weeks” brochures have been distributed at several community events. Nancy Smith will be doing some updates on the back page and then more will be printed. Teresa reported on Census 2020 and how we are involved in the City and County Complete Counting Committee now until April 2020. She also reported that we were selected to host the 3CSN Institute Oct. 18-19. It will be held in the small gym and SAC staff will receive free registration. E-blasts will be sent out by Professional Development and SACMA.

#### IV. **Other** –

1. Dr. Rose spoke regarding the possible upcoming bond issue. There was a presentation at the Board meeting on Monday. The Board of Trustees is deciding on what projects should be included. The proposed projects are: 1) Applied Technology Center – Current area used to be the District Warehouse and it is not capable of handling the electrical load for the needed high tech equipment. We have waiting lists for those classes.; 2) Library/Learning Center – It has “stairs that lead to nowhere!” Need to consolidate; 3) CEC Renovations (renovations would be contingent on the lease being renewed); 4) Campus Entrance Improvements – “R” building will be going down and improvements need to be made for traffic control.; 5) Visual/Performing Arts Complex – Phillips Hall is unable to be retrofitted and it also needs the latest technology. It could be available for community use as well. User groups will be put together to strategize if the bond passes. For those who weren't able to join the Science building tour in the summer, Dr. Rose will arrange to have another one. AB302, regarding homeless students being allowed to sleep in their cars overnight in campus lots, was pulled for now. AB612 regarding EBT cards permitted for use on campus is under discussion. Alicia said if we do allow EBT cards to be used, we would have to open it up to serve the community as well. Maybe we could use them in vending machines only. Dr. Rose reported that ISAs with Public Safety are still being worked on with the state. Kim Mathews asked since no full-time faculty stepped up to fulfill the Guided Pathways Coordinator position, could it possibly be covered by a Classified staff member? Dr. Rose said no, because a bulk of the work has elements in it that need to be faculty driven. Also, there are union issues in regards to work week schedules and release time for Classified.

#### V. **Next Meeting and Adjournment**

The next meeting will be Wednesday, September 25, at 9:00 am in S-215. The meeting was adjourned at 11:18 am.