

SANTA
ANA
COLLEGE

	<p>outside of class for each unit of credit awarded. Provides clarity that critical thinking is expected for a degree-applicable credit course.</p> <p>Course Objective: Define and demonstrate an understanding of general theatre terminology.</p> <p>Sample Assignments: Participation in class discussions about plays Preparation of group projects in which major analytical questions are discussed and a major project designed around issues related to play interpretation in performance. Written reviews of live performance.</p> <p>(Resources: COR: A Curriculum Reference Guide, ASCCC, 2008, page 37, *57; Title 5 section 55002)</p>		
Required Text and Other instructional materials	If a text is required, has the Author, title, publisher, and date of publication been included?		
	If the text is more than 5 years old, has an explanation been provided?		
	Does the outline only contain texts/materials that are required for the student to be able to effectively participate in the class and successfully pass the course?		
	Have required materials or other equipment that would be required for the student to effectively participate in the course been listed?		
	<p><i>Texts and instructional materials should be completely referenced. Includes Author, title, publisher, and date.</i></p> <p><i>Items listed are only what is required for the student to be able to effectively participate in the class and successfully pass the course.</i></p> <p><i>Reminder that articulated courses to UC and CSU generally require that texts be no more than five years old. If beyond the five years, a written explanation should be provided.</i></p> <p><i>Required materials or other equipment that would be required for the student to effectively participate in the course should also be listed in this section.</i></p> <p>(Resources: COR: A Curriculum Reference Guide, ASCCC, page 40; Title 5 section 55002)</p>		
Grading Policy	Does the course provide for measurement of student performance in terms of the stated course objectives?		
	<p><i>Based on uniform standards pursuant to Title 5 §55023, that demonstrates proficiency in subject matter by means of written communication, problem solving and/or skills demonstrations, as appropriate to the course content.</i></p>		
GENERAL CONSIDERATIONS			
Intensity and Rigor	Does the course treat subject matter with a scope and intensity that requires students to study independently outs of class time?		
	<p><i>Evidence for level of intensity and rigor should be derived by the course topics, course objectives, assignments, assessments and reading materials that are presented in the Course Outline of Record. A degree-applicable credit course must require students to study independently outside of assigned class time</i></p>		

	<i>(reading, writing and other type of outside assignments). The expectation is that students will spend two hours outside of class for every hour of lecture.</i>		
Difficulty and Level	Does the course demonstrate the need for critical thinking and the understanding and application of concepts at the college level?		
	Does the course require learning skills and a vocabulary that is appropriate for a college level course?		
	<i>The curriculum committee ensures that the course proposed requires critical thinking, learning skills and vocabulary that is appropriate for a college level course.</i>		
Recommended Preparation	Have prerequisites or corequisites been established to ensure success within a given course (title 5 §55003)		
Basic Skills Requirement	Is the success of the course dependent upon either communication or computation skills?		
	Is a prerequisite or corequisite recommended?		
	<i>Needed for success in a degree applicable course that is dependent on either communication and/or computational skills. Approval is separate from course outline.</i>		
Repeatability	Does the course appear to be appropriately classified based on current repetition guidelines as outlined by the Chancellor's Office?		
	<p><i>General rule: district policy cannot permit a student to re-enroll in a credit course if the student received a satisfactory grade on the previous enrollment, unless an exception to the general rule applies.</i></p> <p>Exceptions include the following:</p> <p><i>Courses properly designated as repeatable</i></p> <p><i>Three Types of Courses that may be designated as repeatable are the following:</i></p> <ol style="list-style-type: none"> 1) <i>"Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree (§55041(a)(1))</i> 2) <i>"Intercollegiate Athletic's (§55041(a)(2))</i> 3) <i>"Intercollegiate academic or vocational competition" (§55041(a)(3))</i> <p><i>Significant Lapse in Time</i></p> <p><i>Variable unit courses that are offered open-entry/open exit</i></p> <p><i>Extenuating Circumstances</i></p> <p><i>Occupational Work Experience</i></p> <p><i>Legally Mandated</i></p> <p><i>Courses necessary due to significant change in industry or licensure standards</i></p> <p><i>(resource:</i> <i>Credit Course Repetition Guidelines, CCCCCO, July 2013: http://www.ccccurriculum.net/wp-content/uploads/2013/07/CreditCourseRepetitionGuidelinesFinal070513.pdf)</i></p>		
Modality of Instruction	Is the originator proposing the offering of the course via distance Education?		
	<i>Title 5 (§55206) mandates a separate review process. The separate review process is to ensure that the course being proposed can be taught in DE to the proposed COR and can maintain the same quality through regular effective instructor-student contact. Distance Education Addendum.</i>		
Honors	If an honors course, has the honors addendum been completed and attached to COR?		

Overall	If course may have impact in other areas, has consultation with faculty taken place?		
	Have any typographical errors or grammatical errors been identified that need to be reported back to originator?		

APPROVAL CRITERIA FOR COURSES AND PROGRAMS (excerpts from the Program And Course Approval Handbook, 5 th edition, California Community Colleges Chancellor's Office)		Y	N
Appropriateness to Mission	Are the objectives of the proposed program or the objectives outlined in the Course outline of Record consistent with the Mission of the community colleges by providing systematic instruction in a body of content or skills whose mastery forms the basis of student achievement and learning? (ref: Legislature in CEC §66010)		
	Does the course fall under one of the 5 types of approved curriculum of CCC's? ❖ Degree-applicable credit ❖ Nondegree-applicable credit ❖ Noncredit ❖ Contract education ❖ Fee based community service		
	The program or course is directed at the appropriate level for CCC's. The course is not directed beyond the associates degree or first two years of college.		
	Does the course address a valid transfer, occupational, basic skills, civic education, or lifelong learning purpose? Courses cannot be primarily avocational or recreational.		
	Is the program or course in line with the mission statement and master plan of the college and district?		
	Does the course provide distinct instructional content and specific instructional objectives?		
	Need	Does the proposal demonstrate a need for either a program or course that meets stated goals/objectives in the region?	
Will the new proposed program cause harmful competition or unneeded duplication with an existing program at another college?			
Is the proposed program, new course or revised course in line with the Academic Master plan of the college/district and accreditation standards?			
If program is CTE in nature, has labor market information or employer survey from the local service area been provided? (Other forms of data include: industry studies, letters from employers, minutes of industry advisory committee meetings)			

	when offered with other evidence, studies or data from licensing agencies or professional associations) (resource: California Education Code (CEC) section 78015)		
	If program is CTE in nature, has a recommendation for approval from the appropriate Career Technical Education Regional Consortium been obtained or in process?		
Curriculum Standards	Has the program been designed so that successful completion of the program requirements will enable students to fulfill the program goals and objectives?		
	Are the programs and courses integrated? Are the courses designed to effectively meet their objectives and the objectives of the overall program?		
	Does the outline meet all Title 5 requirements (§55002) for credit and noncredit course requirements? (ie., units, description, objectives etc)		
Adequate Resources	Based on the proposed program description or Course outline of Record, does the college have the necessary resources needed to offer the program/course(s) at the level of quality described?		
Compliance	Is the course compliant with all state and federal laws, both statutes and regulations? (e.g, open course regulations, course repeatability, Open entry /open exit etc)		