

**Accreditation Standards Co-Chairs Meeting  
October 18, 2013, 9:00-11:30am, S-215  
Minutes**

**To:** Distribution

**From:** Linda Rose, Ed.D. and Bonnie Jaros, Ph.D., Co-Chairs Accreditation Oversight Committee

**Members Present:** Cher Carrera, Monica Collins, Allen Dooley, Susan Gaer, Yolanda Garcia, Gina Giroux, Madeline Grant, Shelly Jaffray, Bonnie Jaros, Elliott Jones, Jim Kennedy, Sara Lundquist, Becky Miller, Jeff McMillan, Linda Rose, Lilia Tanakeyowma, John Zarske

- I. Review Timelines**—The updated Timeline and Activity Matrix was disseminated. The External Evaluation Team Visit dates have not yet been determined; however, it is known the visit will occur during one of the following: the week of September 22<sup>nd</sup>, September 29<sup>th</sup>, or October 6<sup>th</sup>.
- II. Report Board of Trustees Presentation**—Bonnie Jaros and Aracely Mora presented an update on the status of the accreditation process for SAC and SCC respectively at the September 23, 2013 Board of Trustees meeting. Trustees John Hanna and Claudia Avila have been designated BOT designees to accreditation; they would like to be invited to a Standard IV meeting.
- III. SharePoint Update**—Bonnie demonstrated the Accreditation Repository and the Program Review website on SharePoint. Adjustments are still being made, but access has been given to those who need to upload documents. There was a request to include Student Services and Administrative Services on the Program Review site. Once documents are received, Bonnie will discuss this with Vincent Nunez.
- IV. Teams Update**—Drafts have been received from the co-chairs of the standards. Questions related to how to infuse SCE into the report, evidentiary documentation, and responses to specific recommendations from the 2008 Visiting Team were discussed.
- V. Role of IE&A**—The role of the IE&A committee will be discussed at President Martinez's participatory governance retreat in January. Due to changes that have been made in the governance structure (e.g., the Planning and Budget Committees have been combined), the role of the IE&A committee has changed over time. It is time to review this to avoid duplication of efforts. For now, it will continue to serve as the Accreditation Oversight Committee.
- VI. Other**
  - a. Survey**—There was discussion about conducting a faculty and staff survey and a student survey in November. The SCC survey will be used as a base for the staff survey; questions will be added to amplify it as needed. In addition, the annual Student Success Survey S13 will be released in a couple of weeks. We need to determine how this will be used and if an additional survey needs to be created. Linda will work with Nga this coming week.

- b. Assessment of Institutional Learning Outcomes**—There will need to be a mechanism developed to assess ILOs.

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

**The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.**

**Members:**

Standard I: Mr. Jim Kennedy, Dr. Gina Giroux, Dr. Elliott Jones

Standard IIA: Mr. Bart Hoffman, Dr. Cher Carrera, Ms. Monica Porter

Standard IIB: Dr. Lilia Tanakeyowma, Ms. Monica Collins

Standard IIC: Ms. Shelly Jaffray, Ms. Yolanda Garcia

Standard IIIA: Ms. Becky Miller, Ms. Madeline Grant

Standard IIIB: Dr. Michael Collins, Mr. John Zarske

Standard IIIC: Dr. Allen Dooley, Ms. Susan Gaer, Ms. Cherylee Kushida

Standard IIID: Dr. Michael Collins, Mr. Ray Hicks

Standard IVA: Dr. Avie Bridges, Mr. Don Mahany, Mr. Rick Manzano

Standard IVB: Dr. Sara Lundquist, Dr. Jeff McMillan

**cc:** Erlinda J. Martinez, Ed.D.

